

Common Council Minutes January 21, 2025

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, January 21, 2025. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board, Bartz, Blanke, Smith, Schmid, Wetzel (arrived at 7:02) and Moldenhauer (virtual). City staff present were City Attorney Steven T. Chesebro (virtual), Chief David Brower, Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman, Public Works Director Andrew Beyer, Zoning Administrator Brian Zirbes (virtual), Parks Director Kristine Butteris (virtual), and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, January 7, 2025. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Finance Committee minutes from December 9, 2024, Senior Center Advisory Board minutes from December 10, 2024, Park, Recreation, and Forestry minutes from December 16, 2024, Finance Committee minutes from December 17, 2024, RDA minutes from December 18, 2024, Town Square Programming Commission minutes from December 18, 2024, Finance Committee minutes from December 23, 2024.

COMMUNICATIONS & RECOMMENDATIONS

Employee Recognitions Mayor McFarland gave employee reconsideration to Steve Naatz - Public Works, Water Division Bruce Williams - Public Works, Street Division for 25 years. Ryan Abbott - Police Department for 15 years, Luke Hensley – Police Department for 10 years. Stacy Winkelman also gave recognition to Bruce Williams and recognized Carl Schuett on his retirement. The Fire Department November Monthly Report, 2024 Building Safety & Zoning Annual Report and 2023 Park, Recreation, and Forestry annual report were presented. Mayor McFarland gave a Bridge Update.

NEW BUSINESS

Ald. Lampe made a motion to approve Miranda Kube to the Historic Preservation and Downtown Design Commission – serving her first partial term expiring December 2026 replacing John Klink, Kerry Kneser to the Park, Recreation, and Forestry Commission– serving his first partial term expiring May 2025 replacing Brian Konz, Jacob Maas to the Redevelopment Authority – serving his first full term expiring January 2030, Charity Chandler to the Library Board – serving her first partial term expiring July 2026, seconded by Ald. Board and carried by unanimous voice vote.

MISCELLANEOUS BUSINESS

Paid Invoices Report, Payroll Summary - December 11, 2024, through December 24, 2024, and December 25, 2024, through January 7, 2025, and Cash and Investments - December 31, 2024, were presented.

ORDINANCES

Ord. 25-01 - Adopt the Planned Development (PD) - General Development Plan (GDP) under Section 550-152 for Area C(b) of Bielinski Hunter Oaks Development (PINs: 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor McFarland From: Plan Commission, First Reading). Ald. Blanke moved for adoption of ordinance 25-01 on its first reading, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 25-02 - Amend the City of Watertown General Ordinances to Reflect Departmental Changes (Sponsor: Chairperson Board From: Public Works Commission, First Reading). Ald. Board moved for adoption of ordinance 25-02 on its first reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Administrative error on the numbering of these resolutions – numbers were changed to continue in sequence correctly.

Exh. ~~9573~~ **9699** - Resolution to enter into agreement with Jefferson County Register of Deeds for the return of recorded instrument in electronic format (Sponsor: Mayor McFarland From: Finance Committee). Ald. Moldenhauer moved to adopt resolution 9699, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-1 (Schmid); Abstain-0.

Exh. ~~9574~~ **9700** - Resolution to approve the contract for County Library Services with Jefferson County (Sponsor: Ald. Wetzel From: Library Board of Trustees). Ald. Wetzel moved to adopt resolution 9700, seconded by Ald. Lampe and carried by unanimous voice vote.

Exh. ~~9575~~ **9701** - Resolution to purchase solar array system from Eagle Point Solar for Water Systems Wastewater Division (Sponsor: Ald. Board From: Public Works Commission). Ald. Board moved to adopt resolution 9701, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-1 (Schmid); Abstain-0.

Exh. ~~9576~~ **9702** - Resolution for 2024 Write off consideration (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9702, seconded by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. ~~9577~~ **9703** - Resolution to recognize the retirement of Carl Schuett (Sponsor: Mayor McFarland). Ald. Wetzel moved to adopt resolution 9703, seconded by Ald. Blanke and carried by unanimous voice vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Bartz moved to adjourn, seconded by Ald. Board, and carried by unanimous voice vote at 7:40 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>