

City of Watertown Historic Preservation  
& Downtown Design Commission  
Meeting Minutes  
August 28, 2024

Members present: Jacob Maas, Michael Trego, Melissa Lampe, and Jaynellen Holloway (via remote call). Members not present: Jill Nadeau, Tim Little

1. Call to Order.  
Maas called the meeting to order at 6 p.m.
2. Review and Approve Minutes  
Motion by , second by, to approve as submitted. Motion carried.
3. BUSINESS:
  - A. Discussion and consideration of Historic Preservation & Downtown Design Commission vacancy due to the passing of John Klink: Recommendations are welcome. The mayor may have a candidate available in a couple months.
  - B. Discussion and consideration of opportunity to recognize the work done to restore the fieldstone walls at Riverside Park:  
Recognition would be ceremonial with a plaque given to Park & Rec Department. Melissa Lampe will lead the effort. Motion to proceed with plaque procurement and presentation. Motion by Trego, Second by Holloway. Motion carried.
  - C. Update and discussion: Historic markers plaques for downtown buildings:  
Melissa Lampe provided photographs of the plaques used by the City of Lake Mills. Commissioners agreed the plaques were well designed. Efforts to determine the manufacturer and cost of plaques are unknown currently. Motion to acknowledge the plaques as a worthy project and to continue researching costs and feasibility. Motion by Holloway, Second by Trego. Motion carried.
  - D. Discussion: Historic Preservation & Downtown Design Commissioner training opportunities.  
The notion was put forth that the ability of obtaining grant monies may improve if members demonstrated commitment to preservation efforts by way of continuing education in historic preservation matters. Melissa Lampe described two platforms that could help with such an effort. Links to websites will be forwarded to the members of the commission.
4. ADJOURNMENT  
Motion by Lampe, second by Maas to adjourn. Motion carried.

Respectfully submitted,  
Michael Trego  
Commission Secretary