

Common Council Minutes

June 20, 2023

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, June 20, 2023. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board (virtual), Bartz, Blanke, Schmid, Wetzel, and Moldenhauer. Absent was Ald. Smith. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesch, Deputy Fire Chief Rauterberg, Assistant Police Chief Ben Olsen, Finance Director Mark Stevens, Strategic Development Mason Becker, Public Works Director Jaynellen Holloway (virtual), Park and Rec Director Kristine Butteris (virtual), and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, June 6, 2023. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Jim Wearvik of 920 Labaree Street spoke on the safety and pedestrian traffic near Riverside Park.

PUBLIC HEARING

Mayor McFarland opened the public hearing to Amend Section 550-25F(2)(b) - reduce the lot width requirements for Twin Homes to 50 feet to recognize the zero lot line and the need for only one side yard at 7:05 pm. There being no comment Mayor McFarland closed the public hearing at 7:06 pm.

Mayor McFarland opened the public hearing to Amend Section 550-53C(1)(d) & 550-53C(1)(d)[1] - to restrict how close personal storage facilities can be located from one another within the General Business (GB) Zoning District at 7:06 pm. There being no comment Mayor McFarland closed the public hearing at 7:06 pm.

Mayor McFarland opened the public hearing to amend Section 550-105J(1) - to transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission at 7:06 pm. There being no comment Mayor McFarland closed the public hearing at 7:06 pm.

Mayor McFarland opened the public hearing to amend Section 550-132A(3) - add Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the city sign regulations at 7:06 pm. There being no comment Mayor McFarland closed the public hearing at 7:06 pm.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed:

Parks, Recreation, and Forestry Minutes from April 17, 2023, HP Design Minutes from April 26, 2023, Plan Commission Minutes from May 8, 2023, Licensing Board meeting minutes from May 10, 2023, Tourism meeting minutes from May 11, 2023, Plan Commission Minutes from May 22, 2023, HP Design Minutes May 24, 2023, Public Safety Minutes June 7, 2023, Site Plan Review Minutes from June 12, 2023, Public Works Minutes June 3, 2023 (correction to June 13, 2023).

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland gave a reminder that the next council meeting date is July 5, 2023 (Wednesday) Due to the Holiday. The 2024 Budget Timeline was presented. Mayor McFarland gave recognition

to Tyler Kubicek with the Health Department for five years, Ann French with the Water Department for ten years, and Jacob Rietz with the Police Department for ten years. Assistant Police Chief Ben Olsen gave recognition to Angela Hoffman with the Police Auxillary for five years. Presentation from Jefferson County Economic Development/ThriveED was given by Executive Director, Deb Reinbold and the Watertown Fire Department May Monthly Report was presented.

NEW BUSINESS

Ald. Lampe made a motion to approve Mariela Rodriguez to the Library Board for a first full 3-year term ending in July 2026, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Lampe made a motion to approve Ald. Board to the Committee Assignments as presented, second by Ald. Davis and carried by voice vote with Ald. Board abstaining.

Ald. Wetzel made a motion to go into Closed Session: Pursuant to Exemption 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (M.D.), second by Ald. Schmid and carried by roll call vote: Yes-8 (Wetzel, Moldenhauer, Davis, Lampe, Board, Bartz, Blanke, Schmid); No-0; Abstain-0.

Ald. Bartz made a motion to reconvene into open session, second by Ald. Lampe and carried by unanimous voice vote.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Moldenhauer moved to pay all certified accounts, seconded by Ald. Wetzel, and carried by roll call vote: Yes-8; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Payroll Summary - May 17-30, 2023 and cash and Investments - May 31, 2023 were presented.

LICENSES:

Ald. Lampe made a motion to approve the application for Temporary Class "B" and Temporary "Class B" license for American Legion Pitterle-Beaudoin Post 189 at River Side Park for the 4th of July Celebration July 3, 2023 - July 4, 2023, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Moldenhauer made a motion to approve the application for Temporary Class "B" License for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for Morgan Ashley Lynn Photography, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Bartz made a motion to approve the application for Temporary Class "B" license from Watertown Main Street Program for the Bentzin Family Town Square Concert on June 22, 2023 from 6:00pm-10:00pm, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the application for Temporary Class "B" license from Watertown Rotary Club for the Bentzin Family Town Square Concert on June 24, 2023 from 6:00pm-9:30pm, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Bartz made a motion to approve the application for "Class B" Malt and Liquor, Rock River LLC DBA The River Tap (Frank Orcholski, Agent) 1022 N Fourth Street, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the renewals of the following (Exhibit A):

"Class B" Combination Malt and Liquor Licenses, "Class A" Malt Licenses, "Class B" Malt Licenses, "Class C" Wine Licenses, "Class A" Combination Malt and Liquor Licenses, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Wetzel made a motion to approve the renewals of Secondhand Article / Jewelry Licenses (Exhibit B), seconded by Ald. Blanke with conditional approval for Hunter Bjorkman and the receipt of his applications by June 30, 2023, carried by unanimous voice vote.

Ald. Blanke made a motion to deny the application for operator's license from Damien Chagoya based on Cat. I of the Watertown Licensing Guidelines, seconded by Ald. Bartz and carried by unanimous voice vote.

ORDINANCES

Ord 23-17 - adopt the Planned Unit Development (PUD) - General Development Plan (GDP) under Section 550-152 for Areas A-D, C(b), G, H, and I of Bielinski Hunter Oaks Development Plan (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor Emily McFarland From: Plan Commission, 2nd Reading). Ald. Blanke moved for adoption of ordinance 23-17 on its 2nd reading, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh 9519 - Resolution to approve budget amendment to increase Interest-Investments Account 05-48-11-10 by \$18,500 and increase Bridge Repairs Reserve Account 05-58-11-40 by \$18,500. Ald. Davis moved to adopt resolution 9519, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh 9520- Approve Environmental Access Agreement with Johnson Controls to perform certain environmental activities on Watertown Municipal Airport property. Ald. Lampe moved to adopt resolution 9520, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh 9521 - Resolution to Transfer Up to 58.996 Acres of Land from the Wastewater Department to General City Fund (Sponsor: Alderperson Wetzel From: Public Works Commission and Plan Commission positive recommendation). Ald. Wetzel moved to adopt resolution 9521, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Moldenhauer moved to adjourn, seconded by Ald. Schmid, and carried by voice vote at 7:51p.m.

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>