

City of Watertown
Public Works Commission Meeting
August 13, 2024

Agenda

1. Call to Order by Alder Board at 5:30 p.m. Alders Bartz, Wetzel, Smith, and Board present.

Also present Andrew Beyer, Public Works Director; Stacy Winkelman, Operations Manager, DPW; Kristine Butteris, Director Parks and Recreation, and Maureen McBroom, Stormwater Manager

2. Comments and Suggestions from Citizens Present

- A. None

3. Review and Approve Minutes

- A. Public Works Commission minutes from July 23, 2024

- i. Motion by Alder Wetzel, supported by Alder Bartz, to approve minutes as corrected. Motion carried unanimously.

- B. Bike and Pedestrian Task Force Minutes from May 14, 2024

- i. Motion by Alder Smith, supported by Alder Wetzel to accept the minutes as presented. Motion carried unanimously.

4. Business

- A. Review and take possible action: Weed Ordinance Dispute – 118 N. Third Street.

- i. Kristine Butteris presented the issues, noting that the property had changed hands during the time period notices were mailed to the property.

- ii. Motion by Alder Bartz, supported by Alder Smith, to reduce the fee from \$500 to \$250. Motion carried unanimously.

- B. Review and take possible action: S. Tenth Street pavement condition assessment – Western Avenue south to railroad tracks.

- C. Review and take possible action: S. Tenth Street railroad crossing sidewalk condition assessment.

- i. Commissioners agreed to combine item B and C.

- ii. Motion by Alder Smith, supported by Alder Bartz, to add Tenth Street to the mix of the five-year street improvement plans. Motion carried unanimously.

- D. Review and take possible action: Award Bike and Pedestrian Master Plan Project to HKGi for \$99,700 and enter into third-party agreement.

- i. This is a TAP Grant for the Master Plan, 80% cost share by the grant, 20% cost to the city.

- ii. Motion by Alder Smith, seconded by Alder Wetzel, with a positive recommendation by the Bike Task Force, to approve this contract with HKGi for \$99,700 and forward resolution to City Council. Motion carried unanimously.

- E. Update, no action required: South Church Street Shared-Use Path Tap Grant.

- F. Review and take possible action: Sidewalk repair orders for 116 E. Main Street and 214 N. Ninth Street

- i. Motion by Alder Smith, supported by Alder Wetzel, to recommend authorization of these contracts, estimated costs of \$415.80 for 116 E. Main Street and \$878.48 for 214 N. Ninth Street. Motion carried unanimously.
 - G. Update, no action required: Tivoli Island Historic Bridge Study
 - i. This is a WISDOT Tap Grant Bridge Study. Two firms have identified an interest in the project.
 - ii. Bridge was initially built in 1886, moved to present location in 1906.
 - H. Review and take possible action: E. Main Street Parking between Market Street and Irene Street in conjunction with WISDOT roadway improvement project.
 - i. Project scheduled for 2030.
 - ii. Motion by Alder Smith, seconded by Alder Bartz, to stay with original recommendation with parking on north side of Main Street from Market to Irene for cost savings and the minimal need for parking of the south side. Motion carried unanimously.
- 5. Adjournment
 - A. Motion by Alder Wetzel, seconded by Alder Smith to adjourn. Motion carried unanimously. Meeting closed at 6:20 p.m.

Respectfully submitted by Steve Board, chair.