

## **Common Council Minutes Tuesday February 7, 2023**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, February 7, 2023. This meeting was open for attendance in the council chambers as well as virtually.

### **ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Ruetten, Bartz, Licht, Smith, Schmid, Wetzel and Romlein. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesh, Deputy Fire Chief Rauterberg, Assistant Police Chief Ben Olson, Finance Director Mark Stevens, Library Director Peg Checkai, and City Clerk Megan Dunneisen. City staff virtually attending were Streets Superintendent Stacy Winkelman, Assistant Engineer Andrew Beyer, Media Director Lisa Famularo.

### **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

### **MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, January 17, 2023. There being none, minutes were accepted as presented.

### **COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Trent Kangas of 408 Hancock St., spoke on riverside bathrooms.

### **REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Parks, Recreation, and Forestry meeting on December 19, 2022, Public Works Commission meeting minutes from January 24, 2023

### **COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland gave update on the next Council meeting date moved to February 20, 2023 due to Primary Election. Assistant Police Chief Ben Olson presented the Krahn Award to Jeff Allen. Mayor McFarland gave employee recognition to Jessie Peters with the Police Department for 10 years, Michael Hoyt with the Police Department for 15 years, Jason Heller with the Streets Department for 15 years, and Cindy Kyrnsinski with the Library for 20 years. Library Director Peg Checkai also spoke on the recognition to Cindy Kyrnsinski, Library Director Peg Checkai gave information on the Infographic 2022 Year in Review: Watertown Public Library and Media Director Lisa Famularo gave information on the Communication Plan for 2023-2026.

### **NEW BUSINESS**

Ald. Romlein made a motion to approve the appointments of Emily McFarland, James Romlein, Jaynellen Holloway, Andrew Beyer, Nate Salas, Melissa Lampe, Amber Smith, Steven Board, Andy Grinwald, Laurie Hoffman, and Sadie Pliska to the Downtown Main Street Reconstruction Task Force, seconded by Ald. Smith and carried by voice vote of: Yes-8; No-0; Abstain-1 (Lampe)

Ald. Ruetten made a motion to approve the appointments of Mike Nienow – Three-year term ending February 2026, Brenda Kujawski – Three-year term ending February 2026, Renee Westphall - Three-year term ending February 2026 to the Ethics Board, and Jacob Mass – Partial 3-year term ending December 2024 (Replacing Ellen Klaus) to the Historic Preservation & Downtown Design Commission, seconded by Ald. Licht, and carried by unanimous voice vote.

Ald. Schmid made a motion to convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice

concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (K. Lambrecht v. City of Watertown), seconded by Ald. Wetzel and carried by roll call vote of: Yes-9 (Schmid, Wetzel, David, Lampe, Ruetten, Bartz, Licht, Smith); No-0.

Ald. Schmid made a motion to convene back into open session, seconded by Wetzel and carried by unanimous voice vote.

### **ACCOUNTS PAYABLE**

*(Complete listing of accounts payable is open for public inspection the Finance Department.)*

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-1 (Ruetten).

### **MISCELLANEOUS BUSINESS**

Payroll Summary – December 28, 2022, to January 10, 2023 and January 11, 2023 to January 24, 2023, Credit Card Purchases over \$10,000 - December 2022, Reserve Balances - Period ending December 31, 2022 were presented.

### **ORDINANCES**

Ord. #23-01 - Ordinance to amend section 500-9 A. Parking prohibited in specified places (Sponsor: Ald. Smith From: Public Safety & Welfare Committee, 2nd Reading) Ald. Smith moved for adoption of ordinance 23-01 on its 2<sup>nd</sup> reading, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. #23-02 - Ordinance to repeal a portion of Section 500-6 A. (2), Parking Limitations (Sponsor: Ald. Smith From: Public Safety & Welfare Committee, 2nd Reading) Ald. Smith moved for adoption of ordinance 23-02 on its 2<sup>nd</sup> reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. #23-03 - Ordinance to amend a portion of Section 500-8(A), Heavy traffic routes (Sponsor: Ald. Smith From: Public Safety & Welfare Committee, 1st Reading) Ald. Smith moved for adoption of ordinance 23-03 on its 1<sup>st</sup> reading, seconded by Ald. Schmid, and carried by roll call vote: Yes-9; No-0; Abstain-0. Ald. Smith moved to suspend the rules to combine the 1<sup>st</sup> and 2<sup>nd</sup> reading of ordinance 23-03, seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0; Abstain-0. Ald. Smith moved for adoption of ordinance 23-03 on its 2<sup>nd</sup> reading, seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0; Abstain-0.

### **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9479 - Resolution to Allocate Fund 12 (Riverfest Funds) to Watertown Riverfest Inc (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Ruetten moved to adopt resolution 9479, seconded by Ald. Bartz. Attorney Chesebro gave information on purposed revisions to the agreement and discussion took place. Ald. Romlein made a substitute motion to adopt as presented, seconded by Ald. Schmid and carried by roll call vote: Yes-8; No-0; Abstain-1 (Lampe). Vote on substitute motion carried resulting in original motion being denied.

Exh. 9480 - Resolution to Enter Into an Assignment and Assumption of Substitute Development Agreement and Consent and Acknowledgement of City between Watertown Square, LLC and the City of Watertown (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Wetzel moved to adopt resolution 9480, seconded by Ald. Romlein and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9481 - Resolution to issue the sale of \$3,995,000 General Obligation Promissory Notes (Sponsor: Mayor McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9481, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9482 - Resolution to amend 2023 payroll resolution with reclassification of police records clerk/specialist grade F to grade G on the city pay plan (Sponsor: Mayor McFarland). Ald. Wetzel moved to adopt resolution 9482, seconded by Ald. Romlein and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9483 - Resolution to Approve the 2023 Contract for EMS Coverage and Transport for the Lebanon EMS Service Area (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9483, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9484 - Resolution to Approve the 2023 Contract for Fire and EMS Coverage for Portions of the Townships of Emmet, Shields, Milford and Watertown. (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Wetzel moved to adopt resolution 9484, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9485 - Resolution to Amend the Employee Handbook of Policies and Procedures for the Achievement Recognition Award Program (Sponsor: Mayor Emily McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9485, seconded by Ald. Davis. After discussion, Ald. Lampe made a motion to amend original motion made for the Policies and Procedures for the Achievement Recognition Award Program to include the presented amendments of the reallocation of award slots for quantity of eligible employees and the added terminology to be able to use the same method to allocate numbers for the program annually, seconded by Ald. Davis and carried by unanimous voice vote. Amended motion was carried by unanimous voice vote.

#### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Lampe moved to adjourn, seconded by Ald. Schmid, and carried by voice vote at 7:45 p.m.

Megan Dunneisen, City Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*