



COMMON COUNCIL MEETING AGENDA

TUESDAY, SEPTEMBER 17, 2024 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 282 485 6600 Passcode: 53098 One tap mobile +16469313860

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Meeting minutes from September 3, 2024

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

- A. Historic Preservation & Downtown Design Commission minutes from March 27, 2024
- B. Historic Preservation & Downtown Design Commission minutes from April 6, 2024
- C. Tourism minutes from July 11, 2024
- D. Watertown Housing Authority minutes from July 25, 2024
- E. Licensing Board minutes from July 31, 2024
- F. Plan Commission from August 12, 2024
- G. Public Works Commission minutes from August 13, 2024
- H. Review and approve: park, recreation, and forestry meeting minutes from August 19, 2024
- I. Senior Center Advisory Board minutes from August 20, 2024
- J. Finance Committee minutes from August 26, 2024
- K. Public Works Commission & Downtown Main Street Task Force minutes from August 27, 2024
- L. Zoning Board of Appeals Minutes from August 27, 2024
- M. Public Works minutes from August 27, 2024
- N. Historic Preservation & Downtown Design Commission minutes from August 28, 2024
- O. Public Safety minutes from September 4, 2024
- P. Public Works minutes from September 10, 2024

7. COMMUNICATION & RECOMMENDATIONS

- A. Space Needs Analysis Presentation
- B. Watertown Fire Department Monthly Report for August

8. NEW BUSINESS

- A. Review and take action: Committee Appointments

- B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of J.B.)
- C. Reconvene into open session

9. ACCOUNTS PAYABLE

- A. Accounts Payable

10. MISCELLANEOUS BUSINESS

- A. Payroll Summary - August 21, 2024 - September 3, 2024
- B. Cash and Investments - August 31, 2024

11. LICENSES

- A. Licensing Memo to Council
- B. Review and take action: application for a "Class B" Malt and Liquor License from Kathy B's LLC DBA The Buffalo Bar (Ashley Berry, Agent) located at 814 N Church St for licensing year July 1 2024 - June 30, 2025 (former Kathy B's LLC DBA Kathy's Buffalo Bar)
- C. Review and take action: Application for a "Class A" Malt and Liquor License from Watertown Liquor Depot DBA Liquor Depot (Hydn Heisel, Agent) located at 1907 Market Way Ste C

12. ORDINANCES

- A. Ord. 24-22 - Ordinance to Amend Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland, From: Plan Commission, Second Reading)
- B. Ord. 24-23 - Ordinance for Attachment of Real Estate by Boundary Adjustment from the Town of Watertown to the City of Watertown - N9009 County Road A (Sponsor: Mayor McFarland, From: Plan Commission, Second Reading)
- C. Ord. 24-24 - Ordinance to Amend Section 136-11 Responsibilities of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Finance Committee, First Reading)
- D. Ord 24-13 - Ordinance to Amend Section 410-56(A) Smoking in Prohibited Places (Sponsor Ald. Jonathan Lampe From: Parks, Recreation and Forestry Commission, First Reading)

13. RESOLUTIONS

- A. Exh. 9646 - Resolution to Discontinue Public Way on Jones Street, Near and About its Intersection with North First Street (Sponsor: Mayor McFarland From: Plan Commission)
- B. Exh. 9654 - Resolution to withdraw from Wisconsin Public Employers' Group Health Insurance Program (Sponsor: Mayor McFarland From: Finance Committee)
- C. Exh. 9655 - Resolution to modify Fund 15 [Public Health Emergency Preparedness] budget (Sponsor: Mayor McFarland from: Finance Committee)
- D. Exh. 9656 - Resolution to update 2024 payroll resolution to change Media Productions Manager pay grade to Grade H on the city's pay table (Sponsor: Mayor McFarland From: Finance Committee)
- E. Exh. 9657 - Resolution to approve State/Municipal Financial Agreement for City-wide Bike & Pedestrian Network Plan (Sponsor: Mayor McFarland From: Finance Committee)
- F. Exh. 9658 - Resolution to approve State/Municipal Financial Agreement for South Church Street Shared-use Path (Sponsor: Mayor McFarland From: Finance Committee)

14. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

15. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”