



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, AUGUST 10, 2023 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM**

---

**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

**1. CALL TO ORDER / ROLL CALL**

**2. REVIEW CORRESPONDENCE**

- A. Retirement letter from Barbara Antonopoulos

**3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

**4. APPEARANCES**

- A. Darren Shretter: Studio GC - Provide update on flag pole area bids signage, and punchlist.

**5. NEW BUSINESS**

- A. Welcome new trustees: Andi Merfeld and Tom Kohls
- B. Review and discuss: Library Board of Trustees By-Laws
- C. Review and discuss: Friends of the Library Garden Tales Farmer's Market
- D. Review and take action: closing the library(1/2 day) on August 29 for team training
- E. Review and take possible action: Proposed Library Budget 2024

**6. UNFINISHED BUSINESS**

- A. Conduct and implement Library Board governance election
- B. Discuss and take possible action: Poblocki's proposal for digital wall covering in Community Room

**7. DIRECTOR'S REPORT**

- A. Review monthly highlights, budget figures and statistics

**8. TRUSTEE'S REPORT**

- A. Discuss library related information in official capacity

**9. PRESIDENT'S REPORT**

- A. Review contacts in official capacity

**10. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Review and take action: Library Board of Trustees Minutes – July 13, 2023
- B. Review and take action: Library Board of Trustees Finance Committee Minutes – July 31, 2023
- C. Review and take action: library expenditures and finances
- D. Review and take action: library expansion expenditures

**11. ADJOURNMENT**

Next Meeting Date: September 14, 2023 5:30pm

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*