



## COMMON COUNCIL MEETING AGENDA

TUESDAY, APRIL 15, 2025 AT 7:00 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

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**Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile  
+16469313860 <https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5L1>

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>*

1. **CALL TO ORDER**
2. **OATH OF OFFICE FOR MAYOR**
3. **INTRODUCTION OF NEW AND RE-ELECTED OFFICIALS**
4. **OATH OF OFFICE FOR ALDERPERSONS**
5. **ROLL CALL**
6. **PLEDGE OF ALLEGIANCE**
7. **MINUTES OF COUNCIL MEETING HELD**
  - A. Meeting minutes from March 31, 2025
8. **ELECTION OF COUNCIL PRESIDENT**
9. **ELECTION OF PLAN COMMISSION REPRESENTATIVE**
10. **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.*

11. **PUBLIC HEARING**
  - A. Rezone both 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) from General Business (GB) Zoning District to Central Business.(CB) Zoning District
  - B. Rezone both 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) to a Planned Development (PD) Overlay District - General Development Plan/Precise Development Plan
  - C. Amend Chapter 550, Zoning Code regarding the Central Business Apartments land use

12. **REPORTS**
  - A. Licensing Board minutes from March 12, 2025
  - B. Town Square Programming Commission minutes March 19, 2025
  - C. Finance Committee minutes from March 24, 2025
  - D. Plan Commission minutes from March 24, 2025
  - E. Downtown Main Street Reconstruction Task Force minutes from March 25, 2025
  - F. Public Works minutes from April 8, 2025

13. **COMMUNICATION & RECOMMENDATIONS**
  - A. Watertown Fire Department Monthly Report for February

- B. 2025 Assessment Process

#### **14. NEW BUSINESS**

- A. Council Committee Assignments
- B. Committee Appointments
- C. Convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of Christopher O'Brien)
- D. Reconvene into open session
- E. Review and take action: Christopher O'Brien claim

#### **15. MISCELLANEOUS BUSINESS**

- A. Payroll Summary: March 5 - 18, 2025 and March 19 - April 1, 2025
- B. Paid Invoices Report- March 2025
- C. Cash and Investments - March 31, 2025

#### **16. LICENSES**

- A. Licensing Memo to Council
- B. Application for a "Class B" Malt and Liquor License from Golden Spoon LLC DBA Golden Spoon Cafe (Argjent Jashari, Agent) located at 1300 Memorial Drive for licensing year July 1, 2024 – June 30, 2025
- C. Application for a "Class B" Malt and Liquor License from 3RDSTP&G LLC dba 3rd Street Pub & Grill (Shaniyah Rhodes, Agent) located at 215 S. Third Street for licensing year July 1, 2024 – June 30, 2025
- D. Application for a Temporary "Class B" License for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 26, 2025, during the hours of 1 p.m. and 4:30 p.m. for location 116 S. Third Street (Rock River Financial)
- E. Application for a Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series event On June 21, 2025 sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street
- F. Application for a Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series event On Sept 6, 2025 sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street
- G. Application for an operator's license from Jessica M Reyes

#### **17. ORDINANCES**

- A. Ord. 25-06 - Amend Chapter 500-6(2) Vehicles and Traffic (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, Second Reading)
- B. Ord. 25-07 - Adopt Amendments to the 2019 City of Watertown Comprehensive Plan for 1220 Wilbur Street and 1220 W. Main Street to reflect that the future land use category shown from "Institutional" to "Two-Family Residential" on the Future Land Use Map of the Comprehensive Plan pursuant to section 66.1001(4)(c) of Wisconsin Statutes (Sponsor: Mayor McFarland From: Plan Commission, Second Reading)

#### **18. RESOLUTIONS**

- A. Exh. 9735 - Resolution to approve vending contract with Lake Country Vending (Sponsor: Ald. Lampe From: Finance Committee)
- B. Exh. 9736- Resolution to Amend the Employee Handbook of Policies and Procedures related to group health insurance changes (Sponsor: Mayor McFarland From: Finance Committee)

- C. Exh. 9737 - Resolution to Approve the Wildlife Management Agreement (Sponsor: Ald. Davis  
From: Public Safety and Welfare Committee)

**19. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.*

**20. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.*