



## LICENSING BOARD MEETING AGENDA

WEDNESDAY, DECEMBER 13, 2023 AT 4:30 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

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**In-Person:** Watertown Municipal Building 106 Jones Street Room 0041

**Virtually:** <https://meet.goto.com/496523101> or by calling: +1 (646) 749-3129

**Access Code:** 496-523-101

### 1. CALL TO ORDER

### 2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from November 08, 2023

### 3. BUSINESS

- A. Review and take action: Application for a "Class A" Malt and Liquor License from Liberty Square Gas Station Inc DBA Refuel Pantry - Watertown (Lakhbir, Singh, Agent) located at 1429 E. Main Street (currently licensed to Clark Gas Station)
- B. Review and take action: application for Temporary Class "B" License from Watertown Riverfest Inc. for Watertown Riverfest located at 812 Labaree St (Riverside Park) on August 8 through August 11, 2024
- C. Review and discuss: Gasthaus questions
- D. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Karisa Fendt
- E. Reconvene to open session
- F. Review and take action: application for operator's license from Karisa Fendt
- G. Review Special Events from Clerk's Office
- H. Review Operator's List from Clerk's Office
- I. Review Police Report from Police Department

### 4. ADJOURNMENT

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*