



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, FEBRUARY 08, 2024 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM**

---

**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

- 4. APPEARANCES**
- 5. NEW BUSINESS**

- A. Library Board of Trustees Committee Members will convene into closed session under Exemption Wis. §19.85(1)(f). Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (LB and JJ)
- B. Reconvene into open session
- C. Review and take action: 2023 State Annual Report
- D. Review and take action: Proposal from Andrew Day (IT Coordinator) to add fiber optic line to the library
- E. Review and take action: Employee vacancies due to resignations and promotion

- 6. UNFINISHED BUSINESS**

- A. Review status of MOU between Library Board of Trustees and City of Watertown
- B. Review and take action: 2024 CE Team Education date
- C. Review and take action: Selection Reconsideration Policy

- 7. DIRECTOR'S REPORT**

- A. Review monthly highlights, budget figures and statistics

- 8. TRUSTEE'S REPORT**

- A. Discuss agenda for March meeting

- 9. PRESIDENT'S REPORT**

- A. Review contacts in official capacity

- 10. PERSONNEL AND POLICY**

- A. Review and take action: Resolution 2024-1 Noah Chowanek, PT Library Assistant

- 11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Review and take action: January 11, Library Board of Trustees meeting minutes
- B. Review and take action: January 24, 2024 Special Finance Committee meeting minutes

## **12. ADJOURNMENT**

- A. Next Meeting Date: Thursday, March 14, 2024

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*