



LICENSING BOARD MEETING AGENDA

WEDNESDAY, JULY 09, 2025 AT 4:15 PM

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM
2044 UPPER LEVEL**

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1>

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from June 11, 2025
- B. Licensing Board minutes from July 1, 2025

3. BUSINESS

- A. Update: New Operator License application (English and Spanish)
- B. Review and take action: application for a "Class B" Malt and Liquor License from The Score Sports Bar LLC dba The Riff Dive Bar (Jaime Ellis, Agent) located at 215 S Third St for licensing year July 1, 2025 – June 30, 2026
- C. Review and take action: application for a Temporary "Class B" Beer and Wine License for the Marine Corps League Annual Picnic event on August 23, 2025 sponsored by Bartelme-Schwefel Detachment #349 during the hours of 12 p.m. and 6 p.m. for location 907 Boomer Street
- D. Review and take action: application for a Temporary "Class B" Beer and Wine License for the Watertown Catholic Parish Picnic event on August 17, 2025 sponsored by St Henry's Congregation during the hours of 11 a.m. and 5 p.m. for location 412 N Fourth Street
- E. Review and take action: applications for Temporary "Class B" Licenses for the 9th Annual Wine Walk event hosted by Watertown Chamber of Commerce on September 25, 2025, during the hours of 4:30 p.m. and 8:00 p.m. Locations include Ava's Posh Boutique, 209 E. Main Street., Bradow Jewelers, 217 E. Main Street., Brown's Shoe Fit Co., 212 E. Main Street., Central Block, 300 E. Main Street., Draeger's Floral, 616 E. Main Street., Oswald-Konz Financial, 118 W. Main Street., Sassy Sweets, 116 W. Main Street., and White Oak Builders, 14 E. Main Street
- F. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Dawn A Patzer
- G. Reconvene to open session
- H. Review and take action: application for operator's license from Dawn A Patzer

4. REPORTS

- A. Review and discuss: Special Events List
- B. Review and discuss: Beverage Operator's List - July 1, 2025 issuance
- C. Review and discuss: Monthly Police Report

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only