



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, NOVEMBER 13, 2025 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM**

---

**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

- 4. APPEARANCES**

- A. Member(s) of City Finance Committee

- 5. NEW BUSINESS**

- A. Review and discuss: strategic planning initiatives with WILS team
- B. The Library Board of Trustees will convene into Closed Session under exemption 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Evaluation)"
- C. Reconvene into Open Session
- D. Review and take action: 2026 Addendum for Bridges Library System and Cafe Agreement
- E. Review and take action: Request from City Finance to release \$200,066 from the Library Endowment fund to pay the 2026 interest on funds the city borrowed for library expansion
- F. Review and take action: Director's request to carry over vacation

- 6. UNFINISHED BUSINESS**

- A. Review and discuss: proposed 2026 library budget

- 7. DIRECTOR'S REPORT**

- A. Director's Report
- B. Review monthly library statistics
- C. Review monthly library budget
- D. Review unplanned expenses

- 8. TRUSTEE'S REPORT**

- 9. PRESIDENT'S REPORT**

- 10. PERSONNEL AND POLICY**

- A. Review and take possible action: Meeting Room Policy

- 11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. November Bills

B. October 9, 2025 minutes

**12. ADJOURNMENT**

A. Next meeting: December 11, 2025

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*