



LICENSING BOARD MEETING AGENDA

WEDNESDAY, JULY 10, 2024 AT 4:15 PM

WATERTOWN MUNICIPAL - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 0041

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5L1>

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from June 12, 2024

3. BUSINESS

- A. Review and take action: application for a "Class A" Malt and Liquor License from VAM United Inc DBA Watertown Mart (Poojaben Patel, Agent) located at 330 Summit Ave for licensing year July 1 2024 - June 30, 2025 (former PNJ Enterprises LLC DBA Watertown BP Mart)
- B. Review and take action: application for Temporary Class "B" Beer and Temporary "Class B" Wine license from Bartelme-Schwefel Detachment #349 at Marine Corps League Aero Park at 907 Boomer St for the Marine Corps League Annual Picnic event on Saturday, August 24, 2024 from 12:00 pm to 6:00 pm
- C. Review and take action: application for Temporary Class "B" Beer and Temporary "Class B" Wine license from St. Henry Congregation at St. Henry Catholic Church at 412 N Fourth St for the Watertown Catholic Parish Picnic event on Sunday, August 18, 2024 from 11:00 am to 5:00 pm
- D. Review and take action: Permanent Premises Amendment application by Joshua Mueller for The Drafty Cellar located at 110 S. Third Street
- E. Review and take action: Temporary Premises Amendment application by Erin Schroeder at Run-Inn Erin's, 700 N 4th Street, for the annual St. Jude's fundraiser - cookout on July 28, 2024 and Bags Tournament on August 3, 2024 during the hours of 10:00 am and 6:00 pm (rain date August 4, 2024)
- F. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Megan Fileto
- G. Reconvene to open session
- H. Review and take action: application for operator's license from Megan Fileto
- I. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall

contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Carissa Sterwald-Finch

J. Reconvene to open session

K. Review and take action: application for operator's license from Carissa Sterwald-Finch

L. Discuss: Changing August Licensing Board meeting date due to the August 13 election

4. REPORTS

A. Review and discuss: Special Events List

B. Review and discuss: Monthly Police Report

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only