



## COMMON COUNCIL MEETING AGENDA

TUESDAY, APRIL 18, 2023 AT 7:00 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

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*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

***Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>*

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page:*

*<https://www.youtube.com/c/WatertownTV>*

**1. CALL TO ORDER**

**2. INTRODUCE NEW & RE-ELECTED OFFICIALS**

**3. OATH OF OFFICE FOR ALDERPERSONS**

**4. ROLL CALL**

**5. PLEDGE OF ALLEGIANCE**

**6. ELECTION OF COUNCIL PRESIDENT**

(Secret Ballot Simple Majority Required)

**7. ELECTION OF PLAN COMMISSION MEMBER**

(Open Ballot Simple Majority Required)

**8. MINUTES OF COUNCIL MEETING HELD**

A. Minutes from April 3, 2023

**9. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.*

**10. REPORTS**

A. Plan Commission Minutes from February 27, 2023

B. Site Plan Review Minutes from February 27, 2023

C. Licensing Board meeting minutes from March 8, 2023

D. Site Plan Review Minutes from March 13, 2023

E. Finance meeting minutes from March 13, 2023

F. Site Plan Review Minutes from March 27, 2023

G. Public Safety and Welfare meeting minutes from April 5, 2023

H. Site Plan Review Minutes from April 10, 2023

**11. COMMUNICATION & RECOMMENDATIONS**

A. Moment of silence for Mayor David

B. April Employee Recognitions

C. 2022 Tourism Annual Report - Financials

D. Watertown Department of Public Health 2022 Annual Report

E. Watertown Fire Department March Monthly Report

**12. NEW BUSINESS**

A. Committee Assignments

**13. ACCOUNTS PAYABLE**

A. Accounts Payable

**14. MISCELLANEOUS BUSINESS**

A. Payroll Summary - March 22, 2023 - April 4, 2023

B. Cash and Investments - March 31, 2023

**15. LICENSES**

A. Licensing Board Memo to Council

B. Review and take action: application for Temporary Class "B" License for the Town Square Grand Opening by Watertown Rotary Club on May 20, 2023

C. Review and take action: application for Temporary Class "B" License for Watertown Riverfest by Watertown Riverfest Inc. on August 10, 2023 - August 13, 2023

D. Review and take action: Temporary Premises Amendment application by Erin Schroeder for Run-Inn Erin's 700 N 4<sup>th</sup> St. for the dates May 8, 15, 22, 2023, June 5, 12, 18, 26 2023, July 10, 17, 24, 31, 2023, and August 7, 14, 21, 2023 during the hours of 6:00 pm - 10:00 pm

**16. ORDINANCES**

A. Ord 23-09 Ordinance to Create Article XIII of Chapter 24 Town Square Programming Commission of the City of Watertown General Ordinances (Sponsor: Mayor Emily McFarland From: Park, Recreation and Forestry Commission, 1st Reading)

B. Ord 23-10 to Amend Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission, 1st Reading) - Rezoning of 713 Milford Street

C. Ord 23-11 to Adopt Amendments to the 2019 City of Watertown Comprehensive Plan (Sponsor: Mayor McFarland From: Plan Commission, 1st Reading) - 407 S. Washington Street

D. Ord 23-12 to Amend Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission, 1st Reading) - Rezoning of 407 S. Washington Street

E. Ord 23-13 Amend Section 500-7 C. Temporary Restricted Parking Of The City Of Watertown General Ordinances (Sponsor: Ald. Smith From: Public Safety And Welfare Committee, 1st Reading)

**17. RESOLUTIONS**

A. Exh. 9504 - Resolution to Enter into the Agreement for 2023 Tourism Promotion Services between the Watertown Tourism Commission, the City of Watertown and the Watertown Area Chamber of Commerce (Sponsor: Mayor Emily McFarland From: Finance Committee)

B. Exh. 9505 - Resolution to Enter into a Property Management Agreement between the City of Watertown and the City of Watertown Redevelopment Authority (Sponsor: Mayor Emily McFarland From: Finance Committee)

C. Exh. 9506 - Resolution to create Town Square Future Fund and approve 2023 budget (Sponsor: Mayor Emily McFarland From: Finance Committee)

D. Exh. 9507- Review and approve: Riverhouse Development Agreement Amendment

**18. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.*

**19. ADJOURNMENT**

*Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email [mdunneisen@cityofwatertown.org](mailto:mdunneisen@cityofwatertown.org), or by phone 920-262-4006.*

*“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”*