



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, JUNE 08, 2023 AT 5:30 PM

100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495 **Passcode:** K3QZq23J

or you may attend by utilizing the following link:

<https://us02web.zoom.us/j/81720980931?pwd=V0lERkxrSEtDQ3pyVEZETWpETzkydz09>

All public participant's phones will be muted during the meeting except during public comment.

The following items will be discussed, and possible action taken

1. CALL TO ORDER / ROLL CALL

2. REVIEW CORRESPONDENCE

3. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. APPEARANCES

- A. Darren Shretter, Studio GC will use Zoom link to attend meeting

5. NEW BUSINESS

- A. Recognition of Kim Rahfaldt and her service on the Library Board of Trustees
- B. Recognition of Patti Wetzel and her service on the Library Board of Trustees (Retroactive)
- C. Review and discuss: Compliance with Employee Handbook and City protocol
- D. Review with possible action: Library employee job descriptions for submittal to Carlson Dettman
- E. Review and take action: Proposal from Complex Security Solutions Inc.
- F. The Board of Trustees will convene into Closed Session under Exemption 19.85(1)f for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Library Director's specific personnel problem
- G. Reconvene into open session

6. UNFINISHED BUSINESS

- A. Introduce Attorney Vince Hein and discuss investing remaining expansion/renovation donations

7. DIRECTOR'S REPORT

- A. Review monthly highlights, budget figures and statistics

8. PRESIDENT'S REPORT

- A. Review contacts in official capacity

9. PERSONNEL AND POLICY

- A. Review and take action: Resolution 2023-9: Laura Rowoldt, PT Library Assistant

- B. Review and take action: Resolution 2023-10 Alexander Hinners, PT Library Assistant

10. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Review and take action: Library Board of Trustees Minutes - May 11, 2023
- B. Review and take action: Library Board of Trustees minutes - April 13, 2023
- C. Review and take action: library expenditures and finances
- D. Review and take action: library expansion expenditures

11. ADJOURNMENT

Next Meeting Date: 07/13/2023

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only