



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, JUNE 13, 2024 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

1. CALL TO ORDER / ROLL CALL

2. REVIEW CORRESPONDENCE

3. APPEARANCES

4. NEW BUSINESS

- A. Resolution 2024-5 Recognition of Dan Olejniczak
- B. Review and take action: Request to purchase outdoor picnic tables for library patio
- C. Review: 2025 budget timeline and potential county revenues
- D. Review and take action: letter and donation from the Educational Foundation

5. UNFINISHED BUSINESS

- A. Review and take action: Irmgard Krueger estate document
- B. Discuss and take action: Request to review exit interview process for library team members
- C. Update: Warming and Cooling Center/Shelter plan
- D. Discuss with possible action: Watertown Family Connections use of Community Room for Large Motor skill development program
- E. Review with possible action: Personnel and Policy Committee Mtg/Library Director's Goals

6. DIRECTOR'S REPORT

- A. Review monthly highlights, budget figures, and statistics
- B. 2024 Unplanned Expenses

7. TRUSTEE'S REPORT

- A. Discuss agenda items for July meeting

8. PRESIDENT'S REPORT

- A. Review contacts in official capacity

9. PERSONNEL AND POLICY

- A. Review and take action: Promotion of Gabriel Schuett to Senior Library Assistant -Teen Services

10. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Library Board Minutes: May 9, 2024
- B. 2024 Monthly Budget
- C. June 2024 Bills

11. ADJOURNMENT

- A. Next Meeting Date: July 11, 2024

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only