



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING - SPECIAL AGENDA

TUESDAY, NOVEMBER 14, 2023 AT 5:00 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

1. CALL TO ORDER / ROLL CALL

2. REVIEW CORRESPONDENCE

3. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. APPEARANCES

- A. Darren Shretter: Studio GC - Provide update on flagpole area, library signage, and Miron contract

5. NEW BUSINESS

- A. Review and take action: 2024 Addendum for Bridges Library System and Cafe Agreement
- B. Review and take action: 2024 library holiday and CE Team Education dates
- C. Discuss and take action: Onboarding library cataloger

6. UNFINISHED BUSINESS

- A. Discuss with possible action: Memorandum of Understanding
- B. 2024 Budget: Review 2024 library budget
- C. Discuss with possible action: Step and grade designations for recently reviewed library descriptions for library team members
- D. Discuss with possible action: Miron Construction contract

7. DIRECTOR'S REPORT

- A. Review and discuss: Monthly highlights, budget figures and statistics

8. TRUSTEE'S REPORT

- A. Discuss: library related topics in official capacity with possible suggestions for December board meeting

9. PRESIDENT'S REPORT

- A. Discuss and review: Contacts in official capacity

10. PERSONNEL AND POLICY

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Minutes: Library Board of Trustees - October 12, 2023
- B. Minutes: Library Board of Trustees-Finance Committee - October 9, 2023
- C. Library expenditures and finances
- D. Library expansion expenditures

12. ADJOURNMENT

A. Next meeting date: December 14, 2023

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only