



## **FINANCE COMMITTEE MEETING AGENDA**

**MONDAY, JULY 08, 2024 AT 5:30 PM**

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

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**Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 282 485 6600 Passcode: 53098 One tap mobile +16469313860

### **1. CALL TO ORDER**

### **2. REVIEW AND APPROVE MINUTES**

- A. Finance Committee minutes from June 10, 2024
- B. Finance Committee minutes from June 18, 2024

### **3. BUSINESS**

- A. Review and take action: conduct wage study for dispatch Personnel for 2024
- B. Review and take action: 1 step adjustment for wastewater employee
- C. Review: 2025 Budget Global Payroll Assumptions
- D. Review and discuss: initial draft of FY24 Capital Improvement Plan
- E. Review and take action: City of Watertown entering into employee benefit broker contract with USI Insurance Services LLC
- F. Review and take action: Pursue new hire position description review and grade classification
  - 1. Health: Administrative Assistant
  - 2. Health: Bilingual Communications Specialist
  - 3. City Attorney: Assistant City Attorney
  - 4. IT: Technician I (request for two individuals)
  - 5. Police: Patrol Officer
  - 6. Police: Patrol Officer School Resource Officer
  - 7. Police: Administrative Assistant 1
  - 8. Fire: Captain- Inspector/Community Relations
  - 9. Fire: Deputy Chief EMS & Training
  - 10. Streets: General Laborer
- G. Review and take possible action: review revised job descriptions for the group of maintenance technicians in the Water and Wastewater Divisions
- H. Review and take action: request to have two positions (Library Director and Circulation Manager) re-evaluated by Carlson Dettman for the Library
- I. Review and take possible action: TID 4 budget amendment for roadway improvements

### **4. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*