



## PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, OCTOBER 10, 2024 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

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**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

1. **CALL TO ORDER / ROLL CALL**
2. **REVIEW CORRESPONDENCE**
3. **CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

4. **APPEARANCES**
5. **NEW BUSINESS**

- A. The Library Board of Trustees will convene into Closed Session under exemption 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Evaluation)
- B. Reconvene into Open Session
- C. Review and take action: invoice from Sure Fire to repair failing copper pipes

6. **UNFINISHED BUSINESS**

- A. Review: proposed 2025 library budget and Mayor's proposed budget
- B. The Library Board of Trustees will convene into closed session under Exemption Wis. Stat. §19.85(1)(e). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting "other specified public business" whenever competitive or bargaining reasons require a closed session (City-Library MOU)
- C. Reconvene into Open Session
- D. Review and take action: City-Library MOU
- E. Review and take action: request from Watertown Family Connections to use Community Room for Wiggles and Giggles weekly event, beginning in January 2025
- F. Review and discuss: progress on investment document

7. **DIRECTOR'S REPORT**

- A. Review: YTD Unplanned Expenses
- B. Review: monthly statistics and budget
- C. Director's Report

8. **TRUSTEE'S REPORT**

9. **PRESIDENT'S REPORT**

10. **PERSONNEL AND POLICY**

- A. Review and take action: Resolution 2024-6; Tod Lord-Maintenance/Custodian

**11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Special Library Board Minutes September 6, 2024
- B. Library Board Minutes from September 12, 2024
- C. September 2024 Bills

**12. ADJOURNMENT**

- A. Next Board Meeting: November 14, 2024 at 5:30

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*