



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, SEPTEMBER 14, 2023 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM**

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**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

**4. APPEARANCES**

- A. Darren Shretter: Studio GC- Provide update on flagpole area, library signage and punchlist

**5. NEW BUSINESS**

- A. Discuss and possible approval: mission and vision statement
- B. Review and take action: library hiring panel
- C. Discuss and take action: Memorandum of Understanding between Library Board and City of Watertown
- D. Review and take action: upcoming Friends of the Library events
- E. Discuss and possible action: Fill remaining 100 Extraordinary Women slots
- F. Discuss and take action: Purchase materials to clean inside and outside windows

**6. UNFINISHED BUSINESS**

- A. Review and possible approval: Strategic Plan
- B. Review and possible approval: Materials Selection Policy
- C. Review and take possible action: Library Board of Trustees' By-Laws

**7. DIRECTOR'S REPORT**

- A. Review and discuss: monthly highlights, budget figures, and statistics

**8. TRUSTEE'S REPORT**

- A. Discuss: library related topics in official capacity with possible suggestions for next board meeting

**9. PRESIDENT'S REPORT**

- A. Discuss: contacts in official capacity

**10. PERSONNEL AND POLICY**

- A. Discuss and approve: Resolution 2023-11 Brittany Fiete
- B. Discuss and approve: Resolution 2023-12 Caroline Gunderson
- C. Discuss and approve: Resolution 2023-13 Recognition of Barbara Antonoupoulos

**11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Minutes: Library Board of Trustees - August 10, 2023
- B. Library expenditures and finances
- C. Library expansion expenditures

## **12. ADJOURNMENT**

Next Meeting Date: October 12, 2023

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*