



COMMON COUNCIL MEETING AGENDA

TUESDAY, DECEMBER 19, 2023 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

***Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>*

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Minutes from December 5, 2023

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

- A. Police and Fire Commission minutes from October 9, 2023
- B. Plan Commission minutes from October 23, 2023
- C. Licensing Board minutes from November 8, 2023
- D. Tourism minutes from November 9, 2023
- E. Plan Commission minutes from November 13, 2023
- F. Finance Committee minutes from November 13, 2023
- G. Police and Fire Commission minutes from November 13, 2023
- H. Library Board of Trustees minutes from November 14, 2023
- I. Plan Commission minutes from November 27, 2023
- J. Finance Committee minutes from November 27, 2023
- K. RDA minutes from November 29, 2023
- L. Public Safety minutes from December 6, 2023
- M. Public Works minutes from December 12, 2023
- N. Tourism minutes from December 14, 2023

7. COMMUNICATION & RECOMMENDATIONS

- A. December Employee Recognitions
- B. Watertown Fire Department Monthly Report for November
- C. City-Wide Flood Control Master Plan

8. NEW BUSINESS

- A. Review and take action: Committee appointments

9. ACCOUNTS PAYABLE

- A. Accounts Payable

10. MISCELLANEOUS BUSINESS

- A. Payroll Summary - November 15, 2023 through November 28, 2023
- B. Cash and Investments - November 30, 2023

11. LICENSES

- A. Memo to Council
- B. Review and take action: Application for a "Class A" Malt and Liquor License from Liberty Square Gas Station Inc DBA Refuel Pantry - Watertown (Lakhbir, Singh, Agent) located at 1429 E. Main Street
- C. Review and take action: application for Temporary Class "B" License from Watertown Riverfest Inc. for Watertown Riverfest located at 812 Labaree St (Riverside Park) on August 8 through August 11, 2024
- D. Review and take action: application for operator's license from Karisa Fendt

12. ORDINANCES

- A. Ord. 23-26 - Repeal and recreate Chapter 545, Subdivision of Land, of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Plan Commission, 2nd Reading)

13. RESOLUTIONS

- A. Exh. 9565 - Resolution to recognize the retirement of Director of Public Works, Jaynellen Holloway (Sponsor: Mayor McFarland)
- B. Exh. 9566 - Resolution to Enter into the 2024-2025 Agreement between the City of Watertown and Local 877 of the International Association of Fire Fighters, AFL-CIO-CLC (Sponsor: Mayor McFarland From: Finance Committee)
- C. Exh. 9567 - Resolution to approve State Municipal Financial Agreement Revision #2 for Reconstruction of Cole Memorial Bridge (Sponsor: Mayor McFarland From: Finance Committee)
- D. Exh. 9568 - Resolution to Enter into a Lease for an Airport Hangar Located at 1748 River Drive, PIN: 291-0815-0931-001 (Sponsor: Mayor McFarland From: Plan Commission)
- E. Exh. 9569- Resolution to Enter into a Lease for an Airport Hangar Located at 1753-A River Drive, PIN: 291-0815-0931-001 (Sponsor: Mayor McFarland From: Plan Commission)
- F. Exh. 9570 - Payroll Resolution for 2024 (Sponsor: Mayor McFarland From: Finance)
- G. Exh. 9571- Resolution to Amend 2023 Fund 01 Budget (Sponsor: Mayor McFarland From: Finance Committee)
- H. Exh. 9572 - Resolution to add Employee Driver Policy to the City Employee Handbook (Sponsor: Mayor McFarland From: Finance)

14. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

15. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker."