



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, MAY 08, 2025 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM**

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**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

- 4. APPEARANCES**
- 5. NEW BUSINESS**

- A. Review and take action: Unattended Child Policy/Unacceptable Conduct Policy – Library Privileges
- B. Discuss and take possible action: MOU between the Library Board of Trustees and Watertown Family Connections
- C. Review and take possible action: MOU between the Library Board of Trustees and Watertown Police Dept.
- D. Review and take action: Proposed bench in honor of Judge Ron Ziwicki
- E. Review and take action: By-Laws of the Board of Directors
- F. Review: April Incident Report
- G. Review and discuss: Succession Plan

- 6. UNFINISHED BUSINESS**

- A. Review and take action: FT Library Assistant position
- B. Review: progress with changes made in the teen room
- C. Review and take possible action: Proposed Strategic Plan update
- D. Review and take possible action: Additional cameras in the facility
- E. Review and discuss: Cordless/cell phone for maintenance proposals

- 7. DIRECTOR'S REPORT**

- A. April Director's Report
- B. April Budget
- C. April statistics

- 8. TRUSTEE'S REPORT**

- 9. PRESIDENT'S REPORT**

- 10. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Minutes: Library Board of Trustees minutes from April 10, 2025

- B. Minutes: P&P Meeting minutes from April 24, 2025
- C. Minutes: Finance Committee minutes from April 22, 2025
- D. April Bills List

#### **11. PERSONNEL AND POLICY**

#### **12. ADJOURNMENT**

- A. Next Board Meeting; June 12, 2025 at 5:30 pm

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*