



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, DECEMBER 11, 2025 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. NEW BUSINESS

- A. Discuss and take action: Cuts to Staff/Operating Hours
- B. Discuss and take possible action: Changes/updates to the Teen Space and Makerspace
- C. The Library Board of Trustees will convene into Closed Session under exemption 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (LB Hours)
- D. Reconvene into open session: Take action on staff compensation request
- E. Discuss and take action: 2026 City Pay Table
- F. Review and take action: 2026 library holiday and CE Team Education dates

5. APPEARANCES

6. UNFINISHED BUSINESS

- A. Review and take possible action: Meeting Room Policy

7. DIRECTOR'S REPORT

- A. Director's Report
- B. Review monthly library budget
- C. Review monthly library statistics
- D. Review and take action: December Bills
- E. Review unplanned expenses

8. TRUSTEE'S REPORT

9. PRESIDENT'S REPORT

10. PERSONNEL AND POLICY

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Library Board of Trustees minutes from November 13, 2025
- B. Library Board of Trustees/Personnel and Policy minutes from November 5, 2025

12. ADJOURNMENT

A. Next meeting: January 8, 2026 at 5:30 pm

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only