



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, NOVEMBER 14, 2024 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

1. **CALL TO ORDER / ROLL CALL**
2. **REVIEW CORRESPONDENCE**
3. **CITIZENS TO BE HEARD**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. **APPEARANCES**
5. **NEW BUSINESS**

- A. Review and take action: 2025 board mtgs, holidays, and in-service dates
- B. Review and take action: participating in Jingle Bell on the Rock (December 7)
- C. Review and take action: 2025 Addendum for Bridges Library System and Cafe Agreement
- D. Discuss and take possible action: Donation from Joan Hinze
- E. Discuss and take action: filling position left unfilled in 2024
- F. Discuss and approve: Request to Fill PT Custodian position
- G. Review and take action: adding more cameras inside and outside of the library

6. **UNFINISHED BUSINESS**

- A. Review and take action: two lowest bids presented by KHA and Richter's for repair to boiler pipe
- B. 2025 city budget: Update on 2025 budget discussions
- C. Review and take action: Library Board's Finance Committee Fund Management Proposal
- D. Review and take action: 2025 Strategic Planning
- E. Review: progress on Succession Planning document
- F. The Library Board of Trustees will convene into closed session under Exemption Wis. Stat. §19.85(1)(e). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting "other specified public business" whenever competitive or bargaining reasons require a closed session (City-Library MOU)
- G. Reconvene into Open Session
- H. Review and take action: Resolution 2024-9 City-Library MOU

7. **DIRECTOR'S REPORT**

- A. Review Director's Report
- B. Review: monthly statistics and budget
- C. Review: YTD Unplanned Expenses

8. **TRUSTEE'S REPORT**

9. PRESIDENT'S REPORT

10. PERSONNEL AND POLICY

- A. Review and take action: Resolution 2024-7; Anabella
- B. Review and take action: Resolution 2024-8; Kaitlyn VonBehren

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Library Board Minutes from October 10, 2024
- B. October 2024 Bills

12. ADJOURNMENT

- A. Next Board Meeting: December 12, 2024 at 5:30

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only