



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, JULY 13, 2023 AT 5:30 PM

100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495 **Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

1. CALL TO ORDER / ROLL CALL

2. REVIEW CORRESPONDENCE

3. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. APPEARANCES

- A. Darren Shretter: Studio GC will use Zoom link to attend meeting.
- B. Mark Stevens; Finance Director; discuss insurance for facility

5. NEW BUSINESS

- A. Recognition of Kate Lapin and her service to the Library Board of Trustees
- B. Discuss with possible action: proposal from Complex Security for door locks
- C. Conduct and implement Library Board governance election
- D. Discuss with possible action: request for restroom access for August 13 event
- E. Discuss with possible action: employee breaks with implementation of new work schedules
- F. Discuss with possible action: Poblocki's proposal for digital wall covering in Community Room
- G. Discuss with possible action: access to public wifi inside and outside of facility
- H. Review with possible action: a tangible personal property request

6. UNFINISHED BUSINESS

- A. Introduce Attorney Vince Hein and discuss investing remaining expansion/renovation donations
- B. Recognition of Kim Rahfaldt and her service on the Library Board of Trustees

7. DIRECTOR'S REPORT

- A. Review monthly highlights, budget figures, and statistics

8. PRESIDENT'S REPORT

- A. Review contacts in official capacity
- B. Review library related information in official capacity

9. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Review and take action: Library Board of Trustees Minutes - June 8, 2023
- B. Review and take action: library expenditures and finances
- C. Review and take action: library expansion expenditures

10. ADJOURNMENT

- A. Next Meeting Date: 08/10/2023

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only