



LICENSING BOARD MEETING AGENDA

WEDNESDAY, MARCH 11, 2026 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 UPPER
LEVEL ROOM 2044

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from February 11, 2026

3. BUSINESS

- A. Review and take action: application for a Temporary Class "B" Beer and Temporary "Class B" Wine license from Luther Prep School Booster Club for the Lives Prepared Gala event located at 1300 Western Ave on April 18, 2026 during the hours of 5pm-12am
- B. Review and take action: applications for Temporary "Class B" Wine Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 2, 2026, during the hours of 1pm-4:30pm. Locations include: Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Draeger's Floral, 616 E. Main St., Sassy Sweets, 116 W. Main St., The Basket Bar, 111 E. Main St., White Oak Builders, 14 E. Main St., and Wisconsin 26 Mercantile, 117 S. 3rd St. (all other locations for the event are licensed establishments)
- C. Review and take action: Application for a change of agent from Walgreens Co located at 301 W Main St, from Krystle Murphy to Jessica Christian for the licensing year expiring June 30, 2026
- D. Review and take action: Application for a Class "B" Beer license from A-One Oil LLC (Rajwinder Singh) located at 821 N. Church Street for licensing year July 1, 2025 - June 30, 2026
- E. Review and take action: Ordinance to amend sections 220-9(f) Regulation of licensed premises and licensees, 428-7(a), and 428-7(c) Special events, of the City of Watertown general ordinances
- F. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Paul Balbach
- G. Reconvene into open session
- H. Review and take action: Application for an operator's license from Paul Balbach
- I. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting

be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Michelle Anzivino

- J. Reconvene into open session
- K. Review and take action: Application for an operator's license from Michelle Anzivino
- L. Review and discuss: Moving April's Licensing Board meeting to Thursday April 9, 2026

4. REPORTS

- A. Review and discuss: Special Events List
- B. Review and discuss: Monthly Operator's List
- C. Review and discuss: Monthly Police Report

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only