



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, JANUARY 08, 2026 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

- 4. APPEARANCES**
- 5. NEW BUSINESS**
 - A. Review and take action: Contract for County Library Services
 - B. Discuss and take possible action: John K volunteer services at library
 - C. Review and take possible action: Purchase an electric scissor lift for safely working at 12'-16' high ceilings
 - D. Review and take possible action: Libby ebook/audiobook purchases from LGIP for Watertown patrons
 - E. Review and take possible action: Fund 11-Designated and Undesignated Fund Balance
- 6. UNFINISHED BUSINESS**
 - A. Review progress of Library website
 - B. Review progress of strategic plan
 - C. Discuss and take possible action: Library Endowment Account and LGIP
 - D. The Library Board of Trustees will convene into Closed Session under exemption 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (LB Hours)"
 - E. Reconvene into open session: Take action on staff compensation request
 - F. Discuss and take possible action: 2026 budget and fund balance
- 7. TRUSTEE'S REPORT**
- 8. DIRECTOR'S REPORT**
 - A. Director's Report
 - B. Review monthly highlights, budget figures and statistics
 - C. Review unplanned expenses impact for YE 2025
- 9. PRESIDENT'S REPORT**
- 10. PERSONNEL AND POLICY**
 - A. Resolution #2026-1 Library Assistant

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. Public Library minutes from December 11, 2025
- B. January 2026 bills

12. ADJOURNMENT

- A. Next Meeting Date: Thursday, February 12, 2026

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only