



LICENSING BOARD MEETING AGENDA

THURSDAY, AUGUST 13, 2026 AT 4:15 PM

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 UPPER
LEVEL ROOM 2044**

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from July 8, 2026

3. BUSINESS

- A. Review and take action: applications for Temporary "Class B" Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on September 10, 2026, during the hours of 4:30pm - 8pm. Locations include 217 E. Main St. - Bradow Jewelers, 212 E. Main St. - Brown's Shoe Fit Co., 300 E. Main St. - Central Block, 618 E. Main St. - Draeger's Floral, 14 E. Main St. - White Oak Builders, 110 N. 3rd St. - Badger State Hydrate, 120 W. Main St. - Rapha Bowls, 118 W. Main St. - Oswald-Konz, 116 W. Main St. - Sassy Sweets, (Linden Peacy, Agent)
- B. Review and take action: Ordinance to Amend Chapter 319 Health and Sanitation Article V. Practice of Certain Trades and Professions Requiring State Licensing, Registration or Credentials; Sections 319-35, 319-36, and 319-39 of the City of Watertown General Ordinances
- C. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Paola Montenegro
- D. Reconvene into open session
- E. Review and take action: application for an operator's license from Paola Montenegro
- F. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Thelisha Smith
- G. Reconvene into open session
- H. Review and take action: application for an operator's license from Thelisha Smith
- I. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges

against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Rachel Ramage

J. Reconvene into open session

K. Review and take action: application for an operator's license from Rachel Ramage

4. REPORTS

A. Review and discuss: Special Events List

B. Review and discuss: Monthly Operator's List (July 1) (July 2-31)

C. Review and discuss: Monthly Police Report

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only