



COMMON COUNCIL MEETING AGENDA

TUESDAY, JUNE 20, 2023 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

Access Code: 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page:

<https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Minutes from June 6, 2023

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. PUBLIC HEARING

- A. Amend Section 550-25F(2)(b) - reduce the lot width requirements for Twin Homes to 50 feet to recognize the zero lot line and the need for only one side yard.
- B. Amend Section 550-53C(1)(d) & 550-53C(1)(d)[1] - to restrict how close personal storage facilities can be located from one another within the General Business (GB) Zoning District
- C. Amend Section 550-105J(1) - to transfer the decision-making approval of driveway curb openings to the Public Works Director, with appeals of the Public Works Director's decision to be heard before the Plan Commission.
- D. Amend Section 550-132A(3) - add Permanent Misc. Sign Group since they were unintentionally omitted from a recent update of the city sign regulations.

7. REPORTS

- A. Parks, Recreation, and Forestry Minutes from April 17, 2023
- B. HP Design Minutes from April 26, 2023
- C. Plan Commission Minutes from May 8, 2023
- D. Licensing Board meeting minutes from May 10, 2023
- E. Tourism meeting minutes from May 11, 2023
- F. Plan Commission Minutes from May 22, 2023
- G. HP Design Minutes May 24, 2023
- H. Public Safety Minutes June 7, 2023
- I. Site Plan Review Minutes from June 12, 2023
- J. Public Works Minutes June 3, 2023

8. COMMUNICATION & RECOMMENDATIONS

- A. Next council meeting date is July 5, 2023 (Wednesday)
- B. 2024 Budget Timeline
- C. June Employee Recognition
- D. Presentation from Jefferson County Economic Development/ThriveED Executive Director, Deb Reinbold
- E. Watertown Fire Department May Monthly Report

9. NEW BUSINESS

- A. Review and Approve: Committee Appointments
- B. Committee Assignments
- C. Closed Session: Pursuant to Exemption 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (M.D.)
- D. Reconvene into Open Session

10. ACCOUNTS PAYABLE

- A. Accounts Payable

11. MISCELLANEOUS BUSINESS

- A. Payroll Summary - May 17-30, 2023
- B. Cash and Investments - May 31, 2023

12. LICENSES

- A. Memo to Common Council
- B. Review and take action: Application for Temporary Class "B" and Temporary "Class B" license for American Legion Pitterle-Beaudoin Post 189 at River Side Park for the 4th of July Celebration July 3, 2023 - July 4, 2023
- C. Review and take action: Application for Temporary Class "B" License for the Downtown Watertown Craft Beer Walk hosted by the Main Street Program on July 13, 2023 from 5pm-8pm for Morgan Ashley Lynn Photography
- D. Review and take action: Application for Temporary Class "B" license from Watertown Main Street Program for the Bentzin Family Town Square Concert on June 22, 2023 from 6:00pm-10:00pm
- E. Review and Take Action: Application for Temporary Class "B" license from Watertown Rotary Club for the Bentzin Family Town Square Concert on June 24, 2023 from 6:00pm-9:30pm
- F. Review and take action: Application for "Class B" Malt and Liquor, Rock River LLC DBA The River Tap (Frank Orcholski, Agent) 1022 N Fourth Street
- G. Review and take action: Renewals of the following (Exhibit A):
 - "Class B" Combination Malt and Liquor Licenses
 - "Class A" Malt Licenses
 - "Class B" Malt Licenses
 - "Class C" Wine Licenses
 - "Class A" Combination Malt and Liquor Licenses
- H. Review and take action: Renewals of Secondhand Article / Jewelry Licenses (Exhibit B)
- I. Review and take action: Application for operator's license from Damien Chagoya

13. ORDINANCES

- A. Ord 23-17 - adopt the Planned Unit Development (PUD) - General Development Plan (GDP) under Section 550-152 for Areas A-D, C(b), G, H, and I of Bielinski Hunter Oaks Development Plan (PINs: 28-291-0815-0643-001, 291-0815-0642-003, 291-0815-0642-004, 291-0815-0642-005, 291-0815-0642-006, 291-0815-0642-007) (Sponsor: Mayor Emily McFarland From: Plan Commission, 2nd Reading)

14. RESOLUTIONS

- A. Exh 9519 - Resolution to approve budget amendment to increase Interest-Investments Account 05-48-11-10 by \$18,500 and increase Bridge Repairs Reserve Account 05-58-11-40 by \$18,500
- B. Exh 9520- Approve Environmental Access Agreement with Johnson Controls to perform certain environmental activities on Watertown Municipal Airport property
- C. Exh 9521 - Resolution to Transfer Up to 58.996 Acres of Land from the Wastewater Department to General City Fund (Sponsor: Alderperson Wetzels From: Public Works Commission and Plan Commission positive recommendation)

15. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

16. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”