



## **PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA**

**THURSDAY, AUGUST 08, 2024 AT 5:30 PM**

**100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM**

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**Zoom Meeting ID:** 853 2236 0495

**Passcode:** K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

- 4. APPEARANCES**
- 5. NEW BUSINESS**

- A. Review and take action: Approve permission for all trustees to sign library staff employment documents
- B. Convene into Closed Session pursuant to Wis. Stats.19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Medical emergency for library team member)
- C. Reconvene into Open Session
- D. Review with possible action: Temporary replacement for library team member.

- 6. UNFINISHED BUSINESS**

- A. Library Board of Trustees Committee Members will convene into closed session under Exemption Wis. Stat. §19.85(1)(e). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting "other specified public business" whenever competitive or bargaining reasons require a closed session. Convene with legal counsel for Library Board of Trustees regarding proposed MOU
- B. Reconvene into Open Session
- C. Review and take action: Next steps negotiating proposed MOU
- D. Review with possible action: 30 day access to library restrooms for public and private events
- E. Review and discuss: current balance with possible action: Library Board's investment with LGIP account
- F. Review and take action: Watertown Family Connections request for Wiggles and Giggles weekly program
- G. Review status: Management of library donated funds with Watertown Community Foundation
- H. Review and take action: Creation of signature cards to keep on file
- I. Review and take action; Krueger Trust Estate trust receipt.

- 7. DIRECTOR'S REPORT**

- A. Review: Monthly highlights, budget figures, and statistics

**8. TRUSTEE'S REPORT**

- A. Discuss: Agenda items for September meeting

**9. PRESIDENT'S REPORT**

- A. Review: Contacts in official capacity

**10. PERSONNEL AND POLICY**

- A. Discuss with possible action: review topics discussed at July 31, 2024 P&P Meeting

**11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS**

- A. Library Board Minutes: July 11, 2024
- B. 2024 Monthly Budget
- C. July 2024 Bills

**12. ADJOURNMENT**

- A. Next Meeting Date: September 12, 2024

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*