



FINANCE COMMITTEE MEETING AGENDA

MONDAY, AUGUST 21, 2023 AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

By Phone or GoToMeeting: Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Finance committee minutes of August 7, 2023

3. BUSINESS

- A. Review and take action: EMS billing write offs
- B. Review and take action: hire Shea Harrod for vacant Media Productions Manager position
- C. Review and take possible action: water and wastewater job description and position review.
- D. Update and Take Potential action: Job Description Evaluation and JDQ review by Carlson Dettman for Police Records Specialist, Investigations Technician, Community Services Officer, and Clerk/Typist
- E. Review and Take Action: To modify Police Department budget for 911 system maintenance contract
- F. Update on status of Raze Order for 100 Western Avenue
- G. Discuss: report of financial charges of 2022-23 special events
- H. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Expenses for Pride in the Park)
- I. Reconvene into open session
- J. Take Action: Determine amount to invoice for Pride in the Park.
- K. Convene into closed session per Wis. Stat. Sec. 19.85(1)(b) considering discipline of any public employee or officer or any person licensed by governing body or investigation of charges against such person. No formal action or evidentiary hearing will occur.
- L. Reconvene into open session

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only