



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, DECEMBER 14, 2023 AT 5:30 PM

100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM

Zoom Meeting ID: 853 2236 0495

Passcode: K3QZq23J

All public participant's computer access will be muted during the meeting except during public comment.

- 1. CALL TO ORDER / ROLL CALL**
- 2. REVIEW CORRESPONDENCE**
- 3. CITIZENS TO BE HEARD**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

4. APPEARANCES

- A. Darren Shretter: Studio GC - Provide construction updates and Miron contract update (Zoom)

5. NEW BUSINESS

- A. Resolution 2023 - 14 Acknowledging service of Mariela Rodriguez
- B. Discuss: select meeting date for a Library Board Development Day
- C. Review and take action: Contract for Jefferson Co. Library Services
- D. Review and take action: 2024 pay table and payroll resolution
- E. 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Library Director Evaluation
- F. Return to Open Session
- G. Discuss and take action: 2024 Compensation for Library Director
- H. Review and discuss: response to Library Board's letter to Mayor, Finance and HR

6. UNFINISHED BUSINESS

- A. Discuss with possible action: Miron Construction Contract for release of retainage
- B. Review and discuss: 2024 Library Budget
- C. Discuss and take possible action: Memorandum of Understanding between the City of Watertown and the Watertown Public Library
- D. Discuss and take possible action: Legal Services to represent the Library in the Intergovernmental Agreement between the City of Watertown and the Watertown Public Library

7. DIRECTOR'S REPORT

- A. Review and discuss: Monthly highlights, budget figures and statistics

8. TRUSTEE'S REPORT

- A. Discuss and take possible action: library related topics in official capacity with possible suggestions for January board meeting

9. PRESIDENT'S REPORT

- A. Discuss and review: Contacts in official capacity

10. PERSONNEL AND POLICY

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- A. October 31, 2023 Finance Committee minutes
- B. October 31, 2023 Finance Committee minutes
- C. November 14, 2023 Library Board Minutes
- D. Library expenditures and finances
- E. Library expansion expenditures

12. ADJOURNMENT

- A. Next Meeting Date: January 11, 2024

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only