TOWN COUNCIL REGULAR MEETING

21 Main Street

Tuesday, May 14, 2024 at 9:00 AM

AGENDA

Possible additions to the agenda and related materials are not set forth herein.

Times set forth are approximate and may be adjusted as necessary.

I. WORKSESSION - 9:00 AM

A. Davenport Presentation

B. Budget Work Session

C. Broadview Avenue Contractor Request

D. Planning Commission Items Update:

1. SUP 2022-05 Warrenton Village Center Mixed Use. The Applicant, Castle Development Partners, is requesting a SUP on approximately 29.05 acres located at Warrenton Village Center (GPINs 6984-20-7247-000/6984-29-6753-000) that is zoned Commercial and located within the New Town Character District of Plan Warrenton 2040. The Applicant proposal calls for a mixed use development with a maximum of 386 residential units consisting of up to 320 apartments, 36 two over twos, and 30 townhomes. The proposal includes a 10% density bonus and several waiver/modification requests. Planning Commission held three work sessions.

2.ZOTA 2023-01 A Zoning Ordinance Text Amendment to Reduce the Setback Requirement for Telecommunication Zoning Ordinance Section 9-18.10 - Setbacks requires that all telecommunication towers in all zoning districts be set back from property lines at a distance no less than the full height of the tower. Planning Commission held public hearing and recommended approval (3-2; Stewart and Lasher against).

E. **ZOTA 2023-01 A Zoning Ordinance Text Amendment** to Reduce the Setback Requirement for Telecommunication Towers. Zoning Ordinance Section 9-18.10 - *Setbacks* requires that all telecommunication towers in all zoning districts be set back from property lines at a distance no less than the full height of the tower. The applicant is requesting that the setback requirement be reduced to allow a setback that is less than the height of the tower, with certification provided from a professional engineer that a lesser setback is appropriate due to the design of the tower. The Planning Commission recommended approval of the proposed amendment following the April 16, 2024 public hearing, with a three to two vote in favor. Arcola Towers LLC (Applicant)/James P. Downey (Representative)

F. Courthouse Square Intersection

G. Zoning Ordinance Update

H. Town Council Committees Discussion

I. Agenda Review

II. REGULAR MEETING - 6:30 PM

A. INVOCATION.

B. PLEDGE OF ALLEGIANCE.

C. PROCLAMATIONS AND RECOGNITIONS.

D. CITIZEN'S TIME.

E. APPROVAL OF THE AGENDA.

F. PUBLIC HEARINGS.

a. A Public Hearing to Consider the Fiscal Year 2025 Proposed Budget, the Fiscal Year 2025-2030 Proposed Capital Improvement Plan, 2024 Tax Rates, Fiscal Year Water and Sewer Rates, Stormwater Management Fees, and Warrenton Cemetery Fees

b. A Public Hearing to Consider an Ordinance to Exempt Real Property owned by the Cortona Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

c. A Public Hearing to Consider an Ordinance to Exempt Real Property Owned by the PATH Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

G. CONSENT AGENDA.

a. Quarterly Reports

i. Police Department Report

ii. Finance Department Report

iii. Community Development Department Report

iv. Parks and Recreation Department Report

v. Public Works and Utilities Department Report

Capital Improvement Program

Street Maintenance Report

vi. Human Capital

Emergency Management

vii. Fleet and Facilities Department Report

b. This is a request to release a public improvements bond (BOND-23-2) for the subdivision located at 165 Green Street (Project # FP-2020-01) related to erosion and sediment control measures.

c. Bond Release request for the infrastructure related to the Fields of Dakota project.

d. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Surplus Property Auction Proceeds in the Amount of $37,000 to Fund Traffic Signal Equipment Replacements.

e. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Local Grant Funding from the PATH Foundation in the Amount of $2,500 for Warrenton Town Limits.

f. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Virginia Risk Sharing Association Grant Funding in the Amount of $4,950 for Staff Development

g. Arrington Project- Voluntary Settlement Agreement update

H. NEW BUSINESS.

a. Broadview Avenue Contractor Request

I. UNFINISHED BUSINESS.

J. TOWN ATTORNEY'S REPORT.

K. TOWN MANAGER'S REPORT.

L. COUNCILMEMBERS TIME.

M. ADJOURNMENT.

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14, 2024
Agenda Title:	Davenport & Company, LLC Presentation
Requested Action:	Information Only
Department / Agency Lead:	Finance
Staff Lead:	Stephanie Miller, Finance Director

EXECUTIVE SUMMARY

Davenport & Company, LLC serves as the Town's Financial Advisor. Kyle Laux, Senior Vice President with Davenport, will provide a review of the Town's Water and Sewer Fund, the recent rate study update, and recommended plan of finance for the Water and Sewer Capital Improvement Program.

BACKGROUND

During the April 9, 2024, work session, Mr. Laux presented a Comprehensive Financial Review. He provided a review of:

- Historical trends in General Fund revenues and expenditures
- Compliance with the Town's financial policies
- Peer Comparative Analysis of key financial and demographic metrics between the Town and similar localities
- The Water and Sewer Funds historical operating results, financial ratios, existing debt profile and proposed Capital Improvement Program

Mr. Laux will review similar information during this session for the Water and Sewer Fund and provide recommendations for financing the Water and Sewer capital projects.

STAFF RECOMMENDATION

Information only

Service Level/Policy Impact
There is no service level impact.

Fiscal Impact
No fiscal impact.

Legal Impact
No legal impact.

ATTACHMENTS

None

DAVENPORT
PUBLIC FINANCE

Town of Warrenton, Virginia

Water & Sewer Discussion Materials

May 14, 2024

Member NYSE | FINRA | SIPC

Overview

- Davenport & Company LLC ("Davenport") serves as Financial Advisor to the Town of Warrenton (the "Town").

- In Spring of 2023, Davenport, in concert with NewGen Strategies & Solutions ("NewGen"), presented a multi–year rate plan regarding the Water & Sewer Utility System (the "Utility System") for the Town's consideration.

- The Town is currently in the process of adopting its FY 2025 Operating and Capital Budget for the self-supporting Utility System.
  - This would represent the third year of the multi-year rate plan previously introduced to Town Council.

- Davenport was tasked with updating the multi-year financial modeling for the Utility System.

- The results herein focus on financial "best–practices" with respect to key financial / debt metrics and Town Policies.

Goals & Objectives

1. Present the historical financial results of the Utility System;

2. Present the Utility System's current debt profile;

3. Present the updated financial projections for the Utility System; and

4. Review the multi–year rate plan that aims to maintain the self-supporting nature of the Utility System and projects financial metrics at / or above industry–wide "best–practice" levels and above absolute Financial Policy minimums.

Utility System Observations

- The Town's Utility System has historically generated solid cash flows (i.e., debt service coverage) and maintained healthy reserves (i.e., days cash on hand).

- Charges for Service (i.e., Operating Revenues) have grown annually by roughly **3.2%** over the last five years.

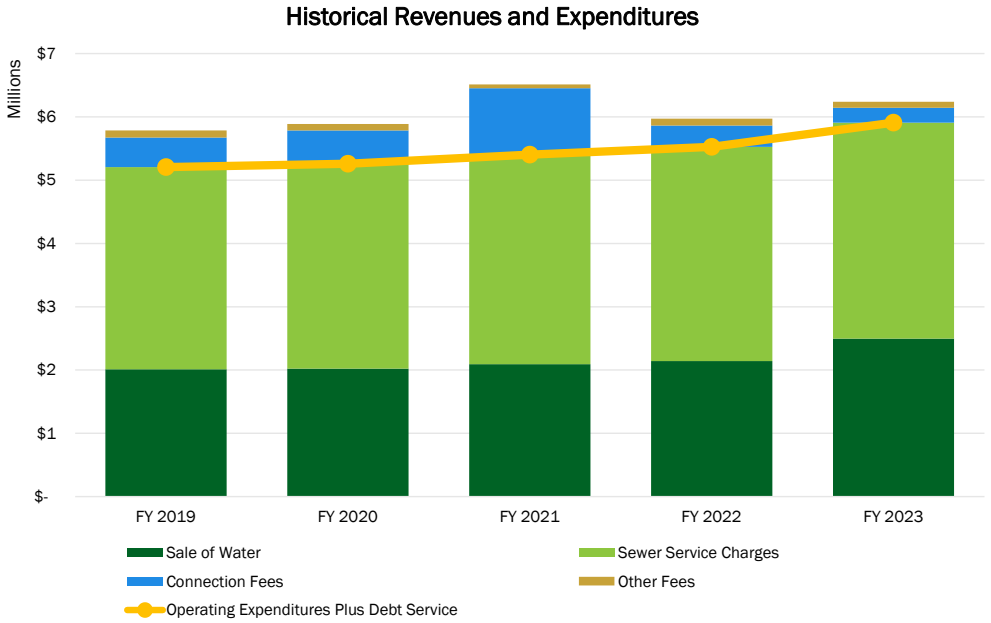
- Operating Expenditures have grown annually by roughly **6.4%** over the last five years.

- The imbalance between revenue and expenditure growth has slightly decreased the financial strength and resiliency of the Utility System.

  – This is evidenced by a declining Debt Service Coverage Ratio. In FY 2023, the Utility System's Debt Service Coverage Ratio was 1.60x, the lowest level of the prior five years. (Note: Typically, 1.50x is considered a "best-practice", and 1.15x is the Town's adopted minimum threshold).

- Maintaining a self-supporting utility system is critical for several reasons, including the fact that it insulates the General Fund from the additional burden of needing to cover utility-related costs.

Historical Revenues & Operating Expenditures



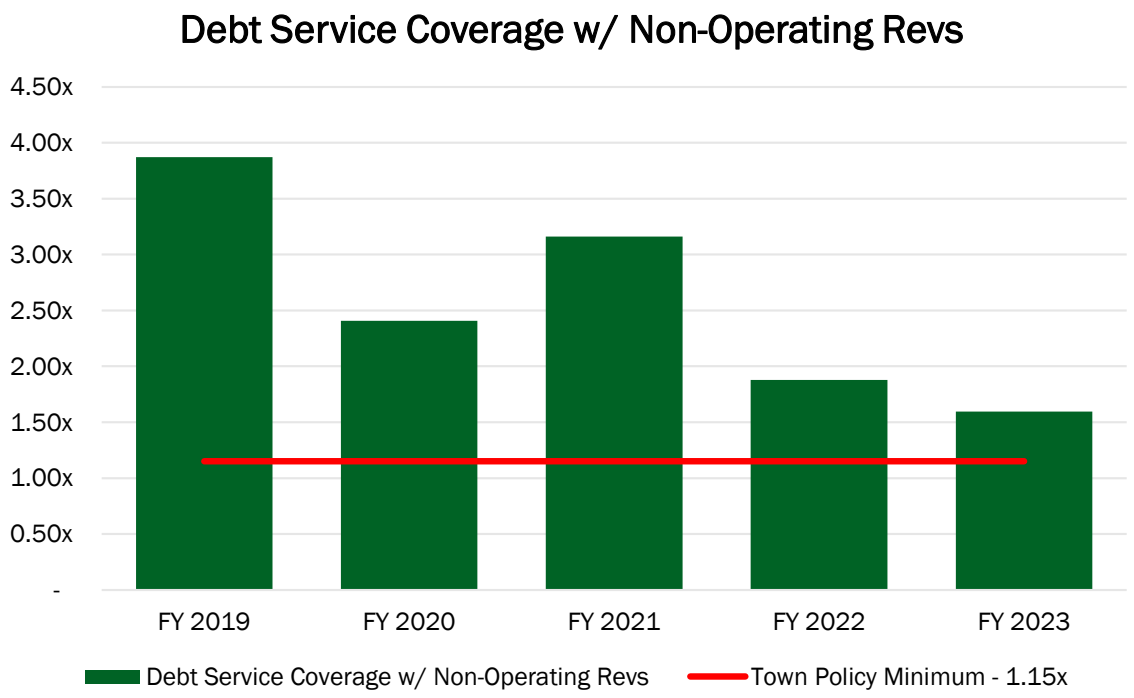
		Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	CAGR
	Revenues						
	Sale of Water	$ 2,012,245	$ 2,023,159	$ 2,092,318	$ 2,140,716	$ 2,497,514	5.5%
	Sewer Service Charges	3,193,272	3,234,461	3,309,247	3,384,176	3,410,119	1.7%
	Connection Fees	467,187	526,725	1,050,300	336,545	236,250	-15.7%
	Other Fees	113,275	103,257	60,687	109,151	92,376	-5.0%
A	**Total Operating Revenues**	$ 5,785,979	$ 5,887,602	$ 6,512,552	$ 5,970,588	$ 6,236,259	1.9%
	Growth	N/A	1.8%	10.6%	-8.3%	4.4%	
B	**Total Operating Expenses**	$ 4,266,934	$ 4,504,090	$ 4,467,687	$ 4,798,238	$ 5,472,073	6.4%
	Growth	N/A	5.6%	-0.8%	7.4%	14.0%	
A-B=C	**Net Revenue Available for Debt Service**	$ 1,519,045	$ 1,383,512	$ 2,044,865	$ 1,172,350	$ 764,186	
	Debt Service	$ 519,516	$ 718,684	$ 720,657	$ 772,236	$ 830,277	

Note: Depreciation is excluded from Operating Expenditures

Note: FY 2022 Debt Service taken from FY 2021 projected Debt Service.

Source: Town

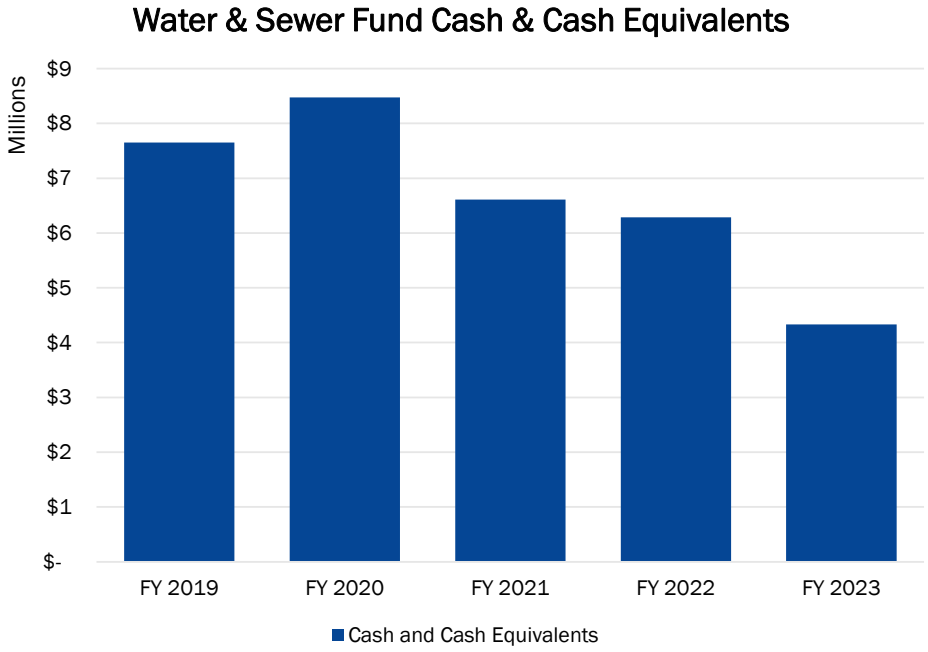
Selected Historical Financial Metrics

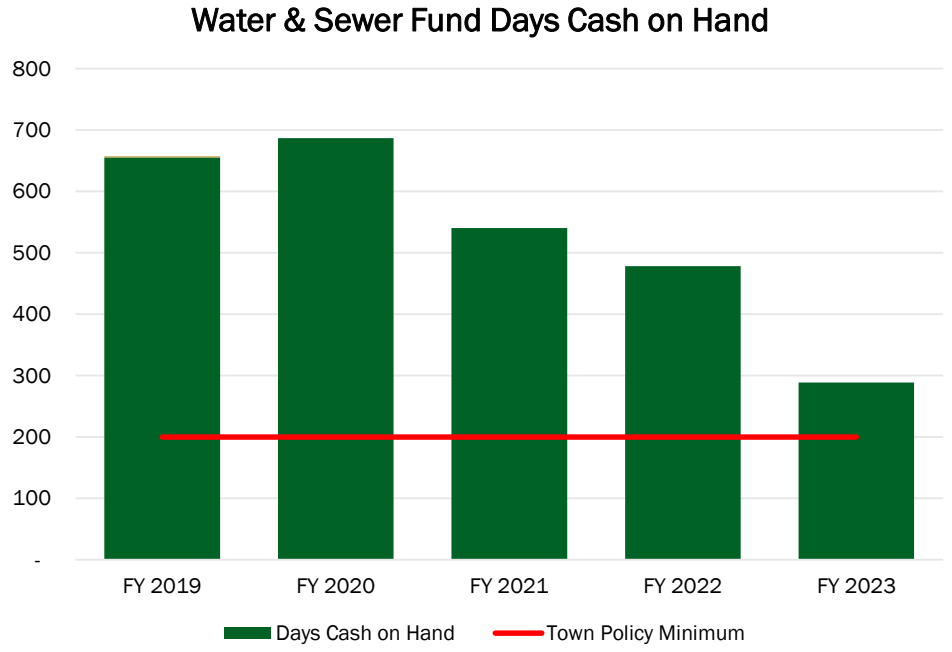


Water & Sewer Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Debt Service Coverage w/ Non-Operating Revs	3.87x	2.41x	3.16x	1.88x	1.60x
Town Policy Minimum - 1.15x	1.15x	1.15x	1.15x	1.15x	1.15x

Source: Town

Selected Historical Financial Metrics



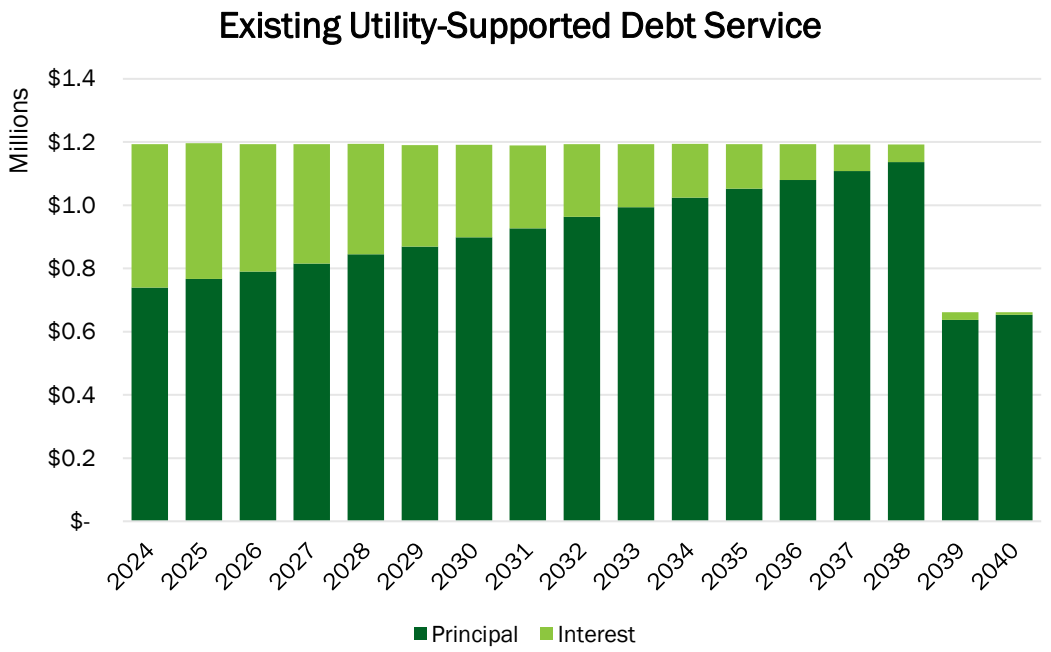


Water & Sewer Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Cash and Cash Equivalents	$ 7,653,103	$ 8,473,309	$ 6,612,579	$ 6,287,203	$ 4,329,251
Days Cash on Hand	655	687	540	478	289
Town Policy Minimum	200	200	200	200	200

Source: Town

Existing Utility System Debt Profile

Existing Utility-Supported Debt Service				
Fiscal Year	Principal	Interest	Total	Payout Ratio
2024	740,000	453,627	1,193,627	4.8%
2025	767,000	428,999	1,195,999	9.8%
2026	790,000	403,510	1,193,510	15.0%
2027	816,000	377,130	1,193,130	20.3%
2028	845,000	349,773	1,194,773	25.9%
2029	869,000	321,497	1,190,497	31.5%
2030	899,000	292,303	1,191,303	37.4%
2031	927,000	262,033	1,189,033	43.5%
2032	963,000	230,602	1,193,602	49.8%
2033	994,000	199,539	1,193,539	56.3%
2034	1,024,000	169,822	1,193,822	63.0%
2035	1,052,000	141,308	1,193,308	69.8%
2036	1,080,000	113,252	1,193,252	76.9%
2037	1,108,000	84,558	1,192,558	84.1%
2038	1,137,000	55,225	1,192,225	91.6%
2039	637,000	24,996	661,996	95.7%
2040	653,000	8,403	661,403	100.0%
Total	$ 15,301,000	$3,916,576	$ 19,217,576	



Summary of Outstanding Utility-Supported Debt

Series	Original Par	Par Outstanding	Interest Rate	Final Maturity
G.O. Refunding Bond, Series 2021A	$ 6,935,000	$ 6,436,000	2.750%	1/15/2038
G.O. Refunding Bond, Series 2021B	3,975,000	3,715,000	5.125% - 2.215%	10/1/2039
G.O. Bond, Water & Sewer Financing 2022	5,150,000	5,150,000	2.900%	10/1/2039
	Total	$ 15,301,000		

Source: FY 2023 Town Audit, Davenport Debt

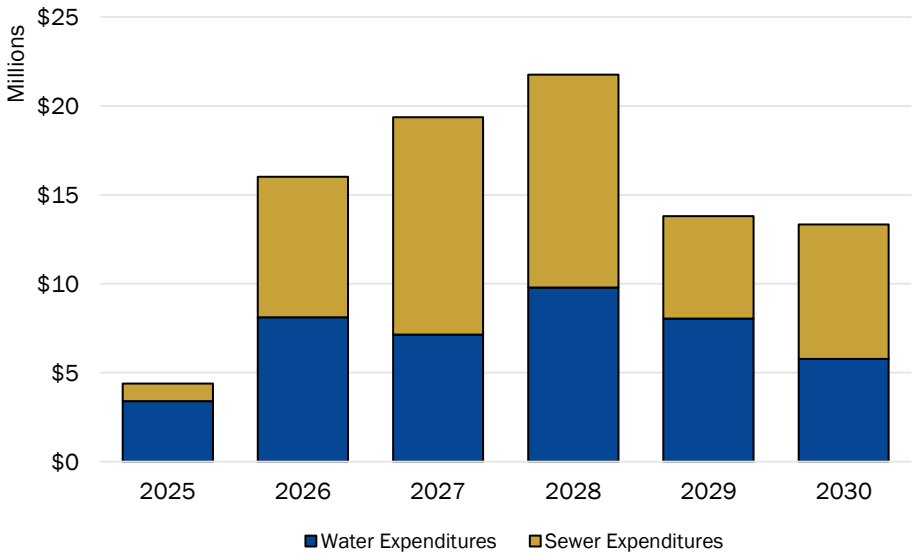
Multi-Year Financial Plan - Observations

- Over the last several years, inflation has caused the prices of most goods and services to increase materially.
- Chemicals, energy, and other natural resource costs have seen significant price increases due to global pressures.
- This creates further increasing pressures on the Utility System's Operating Expenditures.
  - Operating Expenditure growth was 14% in FY 2023 vs. FY 2022 Actuals.
  - Budgeted Operating Expenditure growth is approximately 23% in FY 2025 vs the FY 2024 Budget.
- Capital projects undertaken by local governments have also experienced significant cost increases due to supply chain issues and the significant amount of federal monies injected into the economy.
- A combination of the factors above as well as a back log of replacement and renewal projects within the CIP present a financial challenge for the upcoming series of budgets.

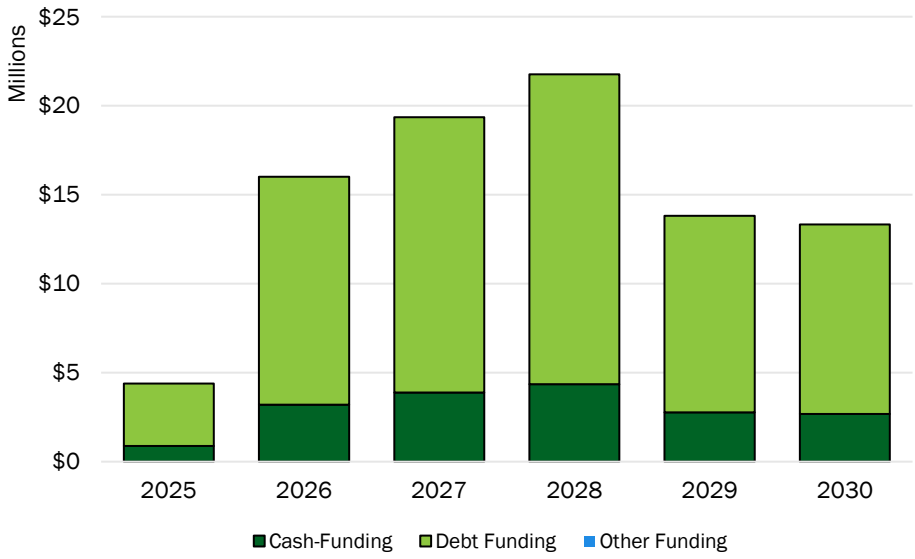
Projected Capital Needs

- The Town is contemplating funding a Capital Improvement Plan of approximately **$88.7 Million** over the next 6 years, as reflected below.
  - Approximately 80% is anticipated to be funded with debt ($70.9 Million) and 20% from cash ($17.8 Million).

CIP Uses



CIP Sources



Source: Uses of Funds from Tow

Multi-Year Plan of Finance

- Given the evolving nature of the Town's CIP along with uncertainties related to the ultimate cost of said projects, Davenport recommends the Town consider pursuing a "just-in-time" financing strategy.

- Key aspects of the "just-in-time" financing strategy include:
  - Securing a Line-of-Credit Facility in order for the Town to draw down funds for capital project costs as needed.
    - The Town would only pay debt service (i.e. interest) on the amounts that are drawn from the facility.
  - Permanently financing the drawn funds in the future once the final project costs are known.
    - The permanent financing could be amortized over a time period of roughly 30 years to spread the cost of the improvements over such time that users will benefit from said improvements.

- This strategy provides the Town with a preliminary core of dollars that can be spent down as projects occur.

- Future issuances can be reassessed annually to determine the magnitude / timing of additional funding.

Multi-Year Plan of Finance (cont.)

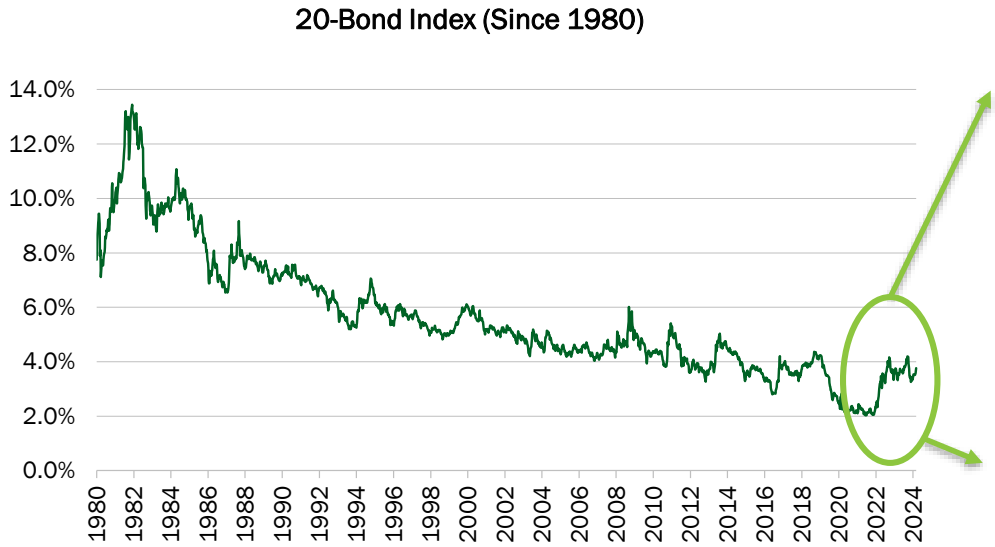
- In order to be conservative, Availability Fee revenues from new growth have not been factored into the projections contained herein.

- To the extent the Town realizes revenue from Availability Fees, it would be able to take these into account in future updates / iterations of the multi-year financial planning.

  - Availability Fee revenues would help reduce the need to borrow for capital projects and thus reduce pressures on User Rates.

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Interest Rate Environment | Tax-Exempt



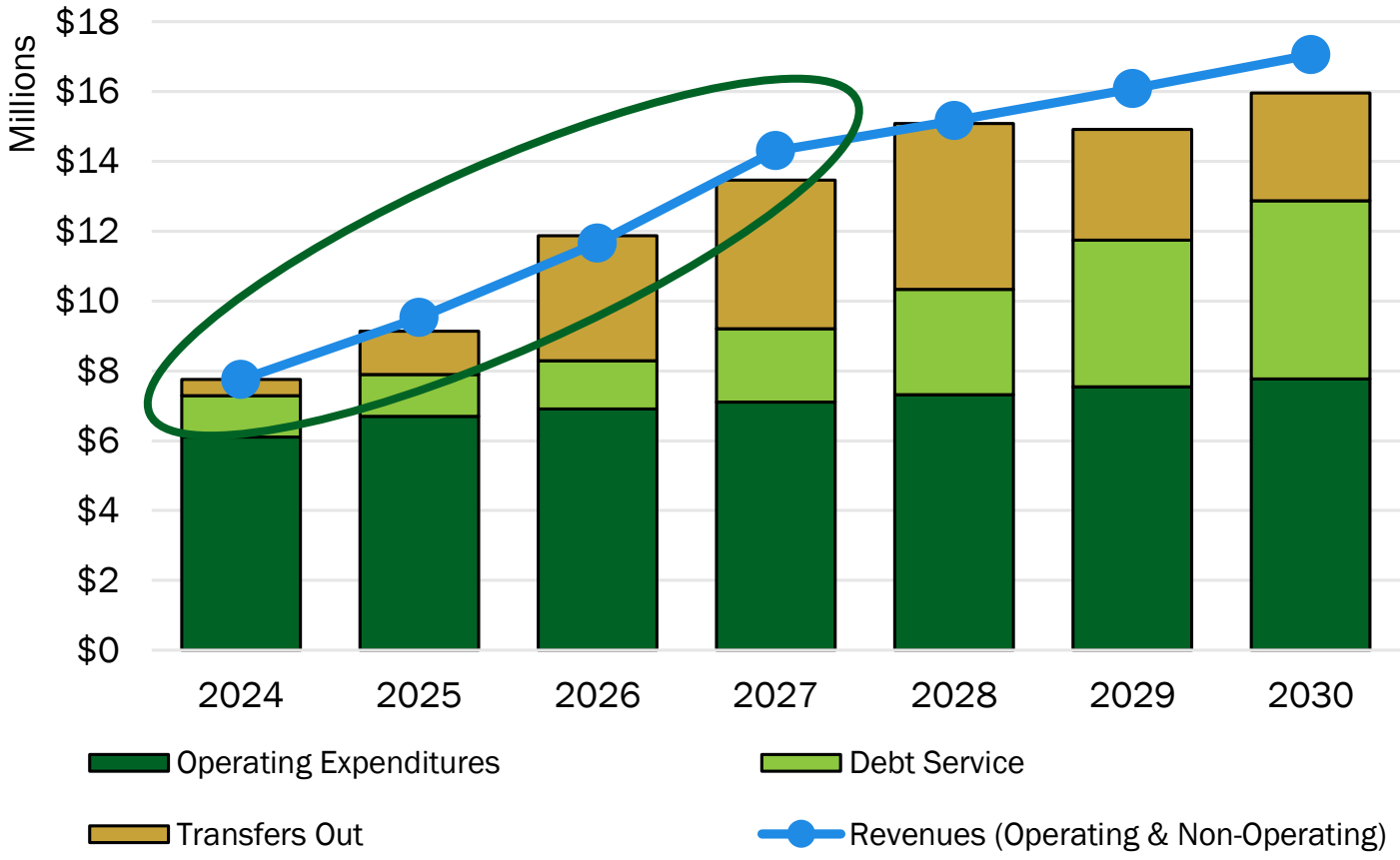


Interest rates increased during calendar year 2022, however, they still remain at historically favorable levels.

The 20-year interest rates above show the Bond Buyer's "20-Bond Index" which consists of 20 tax-exempt bonds with an average rating of 'Aa2'/'AA' (Moody's / S&P) that mature in 20 years. The 20-Bond Index serves as a general indicator of prevailing interest rates for tax-exempt borrowers. Updated as of 05/02/2024.

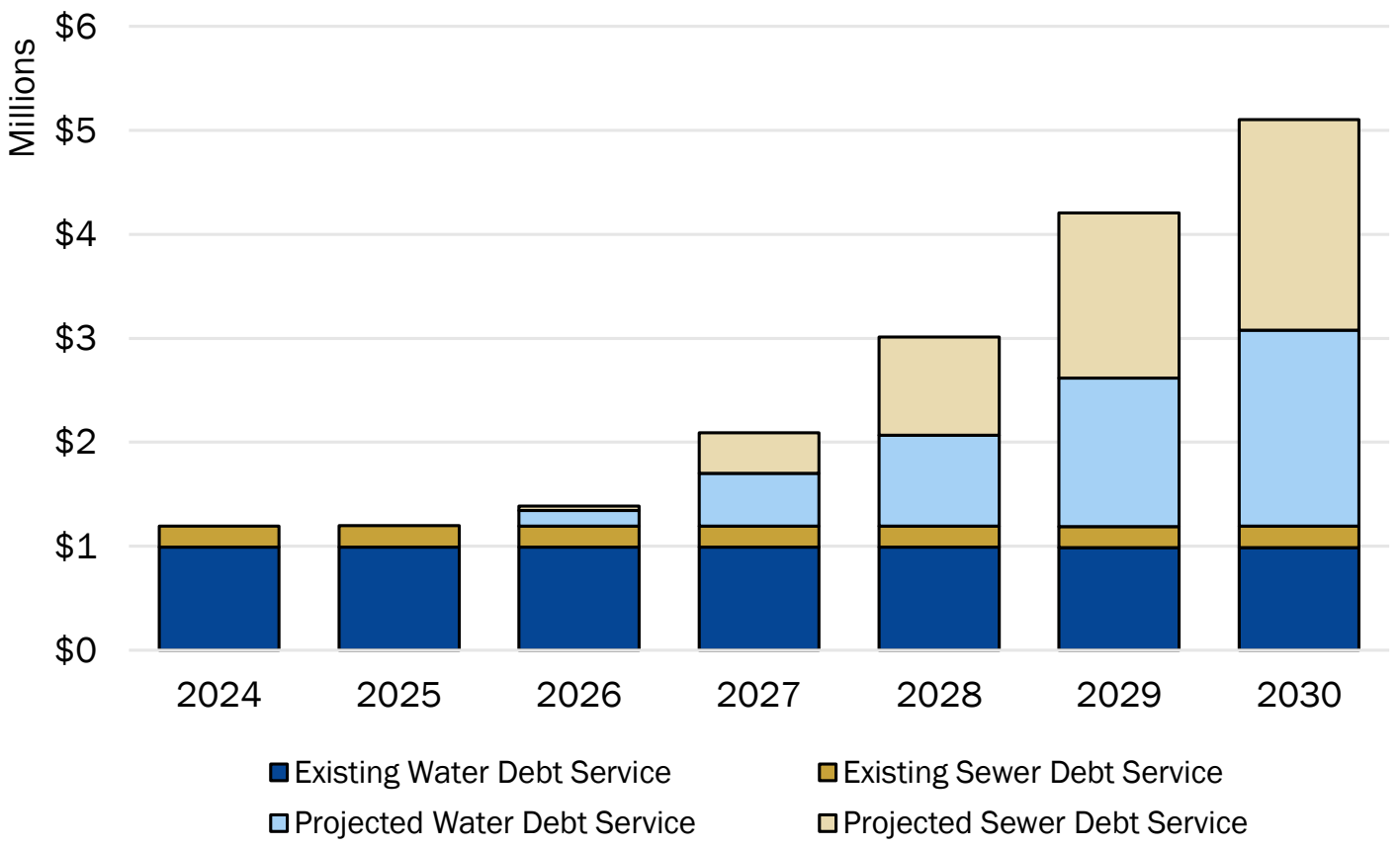
Combined Water & Sewer – Projected Financial Results

Projected Revenues and Expenditures



Proposed Revenue reflects a 23% increase in rate revenue from FY 2025 through FY 2027 and 6% in FY 2028 and thereafter.

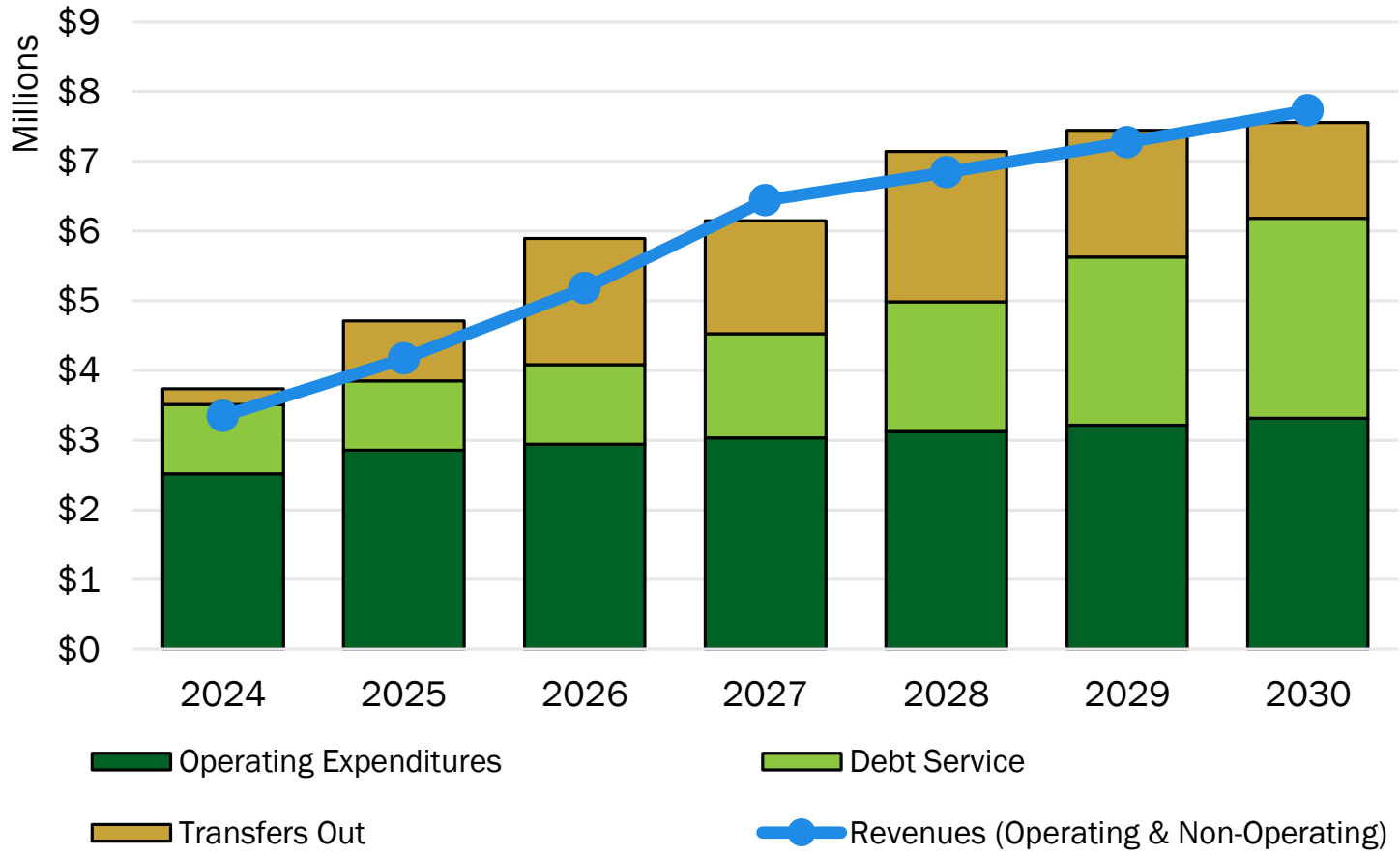
Existing & Proposed Debt Service



Note: Debt assumes 2 years of interest-only and 28 years of level principal and interest payments. Planning interest rate of 5.00%. Preliminary, and subject to change.

Water Only – Projected Financial Results

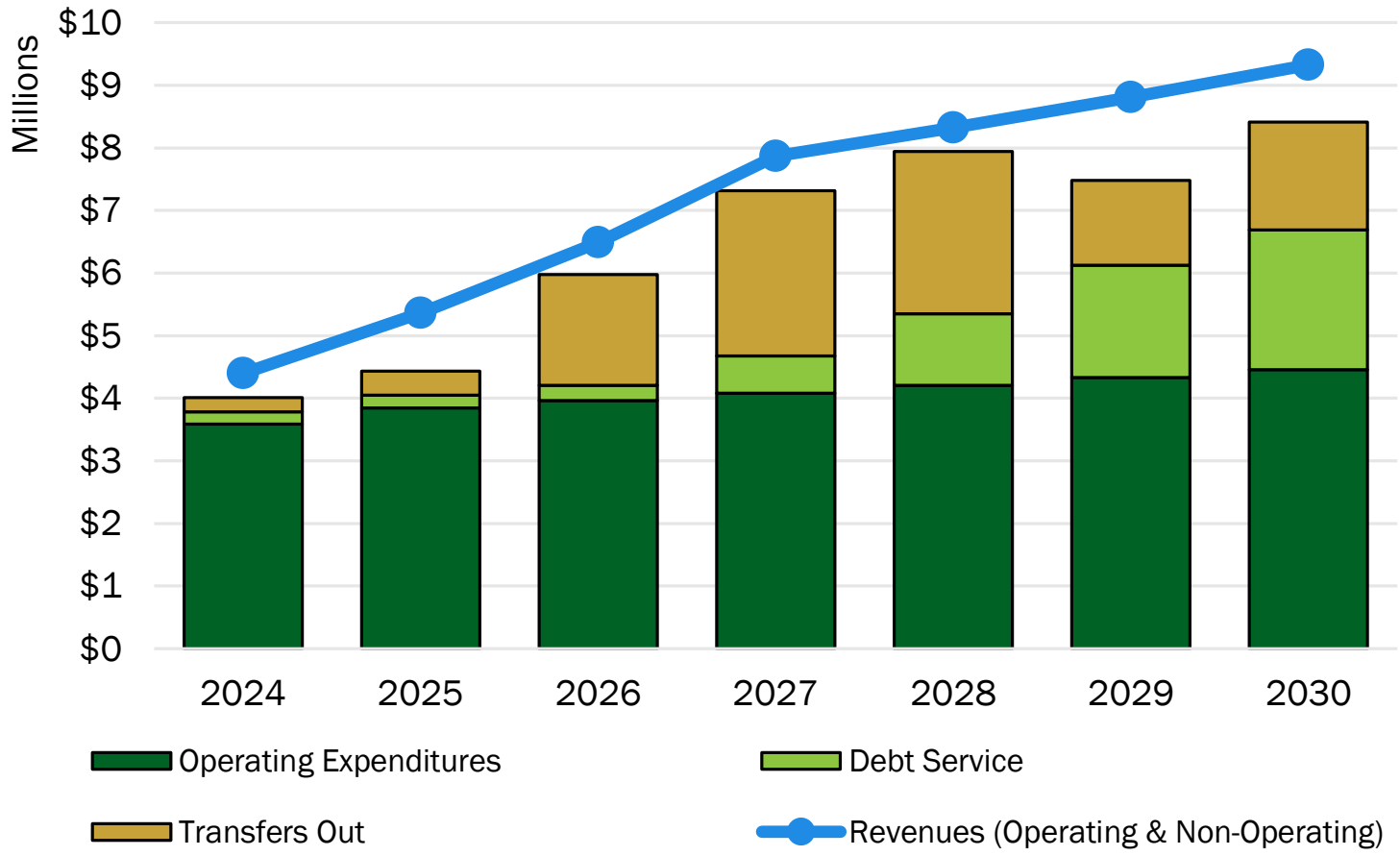
Projected Revenues and Expenditures



Proposed Revenue reflects a 25% increase in rate revenue from FY 2025 through FY 2027 and 6% in FY 2028 and thereafter.

Sewer Only – Projected Financial Results

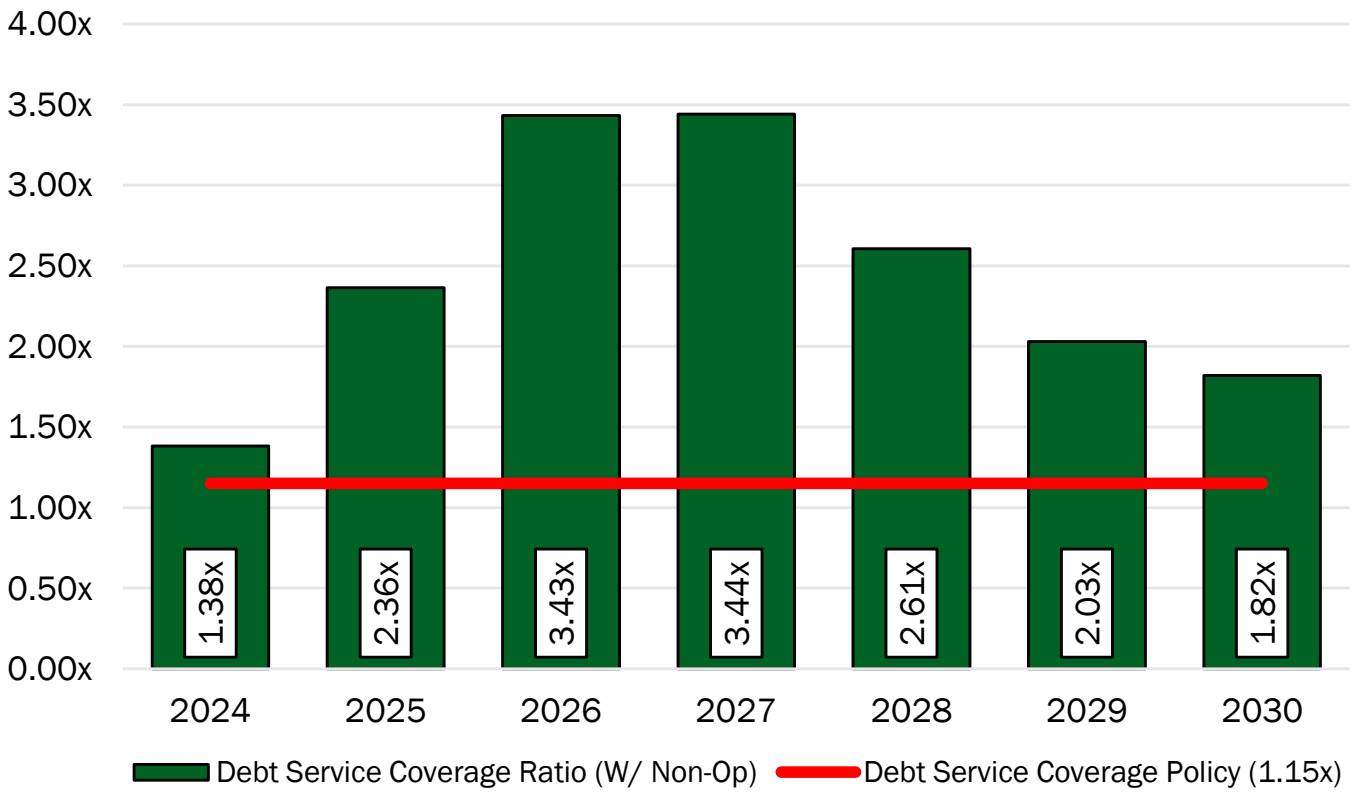
Projected Revenues and Expenditures



Proposed Revenue reflects a 22% increase in rate revenue from FY 2025 through FY 2027 and 6% in FY 2028 and thereafter.

Combined Water and Sewer – Debt Service Coverage Ratio

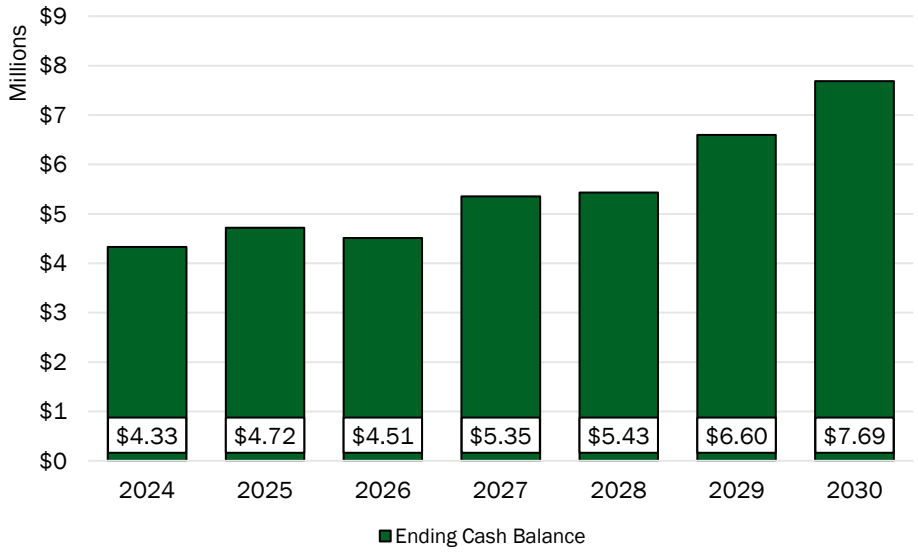
Projected Debt Service Coverage



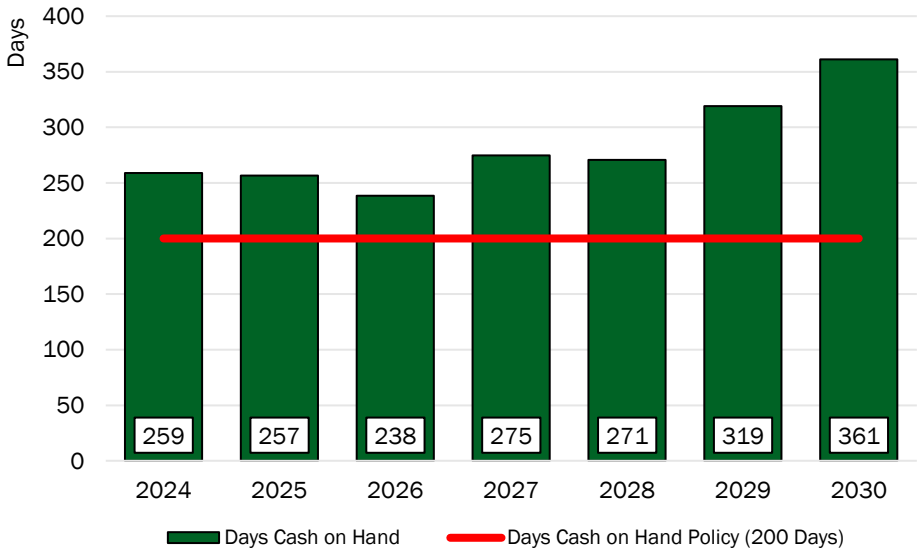
Debt Service Coverage is projected to increase following planned rate increases. However, as the Town takes on additional debt, this ratio is projected to decrease.

Combined Water and Sewer – Cash & Days Cash on Hand

Projected Cash Balance



Projected Days Cash on Hand



The Town's Cash Balance is projected to remain stable.

Financial Ratio "Best-Practices"

- Utilizing the rate increases outlined herein, the Town is projected to maintain Financial Metrics within the range of what is expected of well-run Utilities by the National Credit Rating Agencies.

- Maintaining these metrics at / or above these levels helps ensure the Utility System remains self-supporting and has the financial flexibility to withstand potential emergencies, project cost overruns, etc.

	Debt Service Coverage	Days Cash on Hand
Most Recent Level (FY 2023)	1.60x	289
Aa Methodology Level	2.00x ≥ n > 1.70x	250 ≥ n > 150
Aa Median[(1)]	2.60	547
Currently Forecasted Minimum Level[(2)]	1.82x	238

(1) Data sourced from Moody's MFRA as of 05/09/24. Median of nationally rated Aa1, Aa2, and Aa3 Water & Sewer Utilities.

(2) Preliminary, subject to change.

Current In Town Charges and Rates (FY 2024)

Monthly Minimum Base Charges (includes 2,000 gallons)

Meter Size	Water	Sewer
5/8"	$ 8.04	$ 15.32
3/4"	12.06	22.98
1"	20.10	38.30
1 1/2"	40.20	76.60
2"	64.32	122.56
3"	140.70	268.10
4"	253.26	482.58
6"	522.60	995.80
8"	643.20	1,225.60

Commodity Rate (per 1,000 gallons)

	Water	Sewer
Over 2,000 Gallons	$ 8.91	$ 12.29

Out of Town rates are 1.5 times In Town rates

Projected In Town Water Charges and Rates

Charge/Rate	Current	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Monthly Minimum Base Charges (includes 2,000)							
5/8"	$ 8.04	$ 10.05	$ 12.56	$ 15.70	$ 16.65	$ 17.64	$ 18.70
3/4"	12.06	15.08	18.84	23.55	24.97	26.47	28.05
1"	20.10	25.13	31.41	39.26	41.61	44.11	46.76
1 1/2"	40.20	50.25	62.81	78.52	83.23	88.22	93.51
2"	64.32	80.40	100.50	125.63	133.16	141.15	149.62
3"	140.70	175.88	219.84	274.80	291.29	308.77	327.30
4"	253.26	316.58	395.72	494.65	524.33	555.79	589.13
6"	522.60	653.25	816.56	1,020.70	1,081.95	1,146.86	1,215.67
8"	643.20	804.00	1,005.00	1,256.25	1,331.63	1,411.52	1,496.21
Commodity Rate (per 1,000 gallons)							
Over 2,000 Gallons	8.91	11.14	13.93	17.41	18.45	19.56	20.73

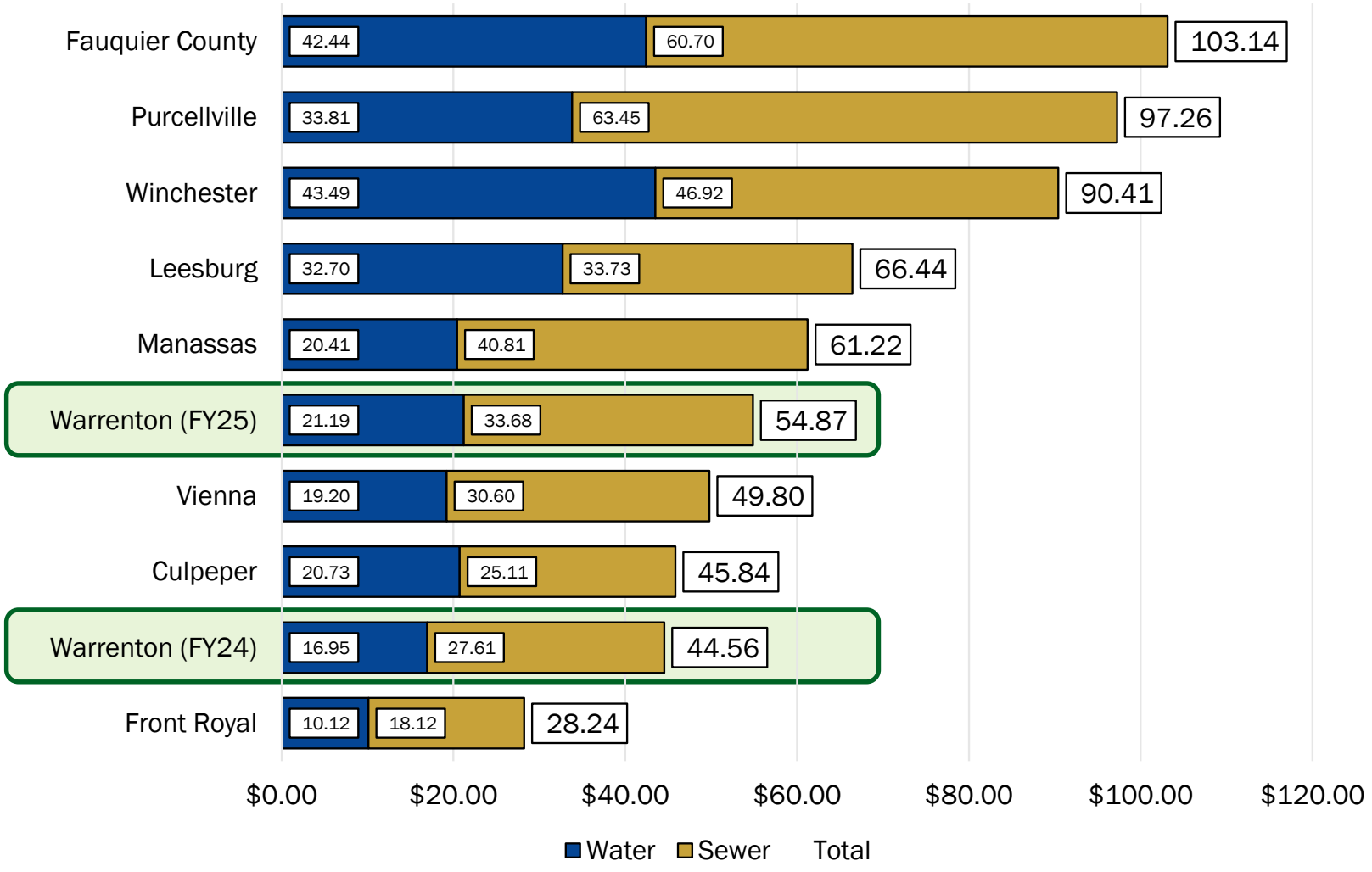
Out of Town rates are 1.5 times In Town rates

Projected In Town Sewer Charges and Rates

Charge/Rate	Current	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Monthly Minimum Base Charges (includes 2,000)							
5/8"	$ 15.32	$ 18.69	$ 22.80	$ 27.82	$ 29.49	$ 31.26	$ 33.13
3/4"	22.98	28.04	34.20	41.73	44.23	46.88	49.70
1"	38.30	46.73	57.00	69.55	73.72	78.14	82.83
1 1/2"	76.60	93.45	114.01	139.09	147.44	156.28	165.66
2"	122.56	149.52	182.41	222.55	235.90	250.05	265.06
3"	268.10	327.08	399.03	486.82	516.03	546.99	579.81
4"	482.58	588.74	718.26	876.27	928.85	984.58	1,043.66
6"	995.80	1,214.85	1,482.12	1,808.18	1,916.67	2,031.67	2,153.57
8"	1,225.60	1,495.20	1,824.14	2,225.46	2,358.98	2,500.52	2,650.55
Commodity Rate (per 1,000 gallons)							
Over 2,000 Gallons	12.29	14.99	18.29	22.31	23.65	25.07	26.57

Out of Town rates are 1.5 times In Town rates

FY 2024 Combined Monthly Bill Comparison



Smallest meter size and 3,000 gallons of usage (median for Warrenton customers)

Recommendations

- Adopt the projected water and sewer rates for FY 2025.
- Continue to evaluate the Town's evolving operating and capital needs.
- Review rates, charges, and fees on an annual basis and revise as needed.
- Consider a full cost of service study for all rates, charges, and fees every three to five years.

Next Steps

- Balance of Spring 2024: Town adopts Operating and Capital Budget and corresponding user rates.
- Summer/Early Fall 2024: Implement next phase of capital plan via a self-supporting utility borrowing.
- Fall 2024 into Winter 2024/2025: Update multi-year plan based upon actual results for FY 2024 and updated capital costs.

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Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Jay Heroux, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14, 2024
Agenda Title:	Budget Work Session
Requested Action:	Information only
Department / Agency Lead:	Finance Department
Staff Lead:	Brooke Campbell, Budget Manager

EXECUTIVE SUMMARY

Information was presented at the last council meeting on the Proposed Fiscal Year 2024-2025 Annual Budget and financial policy updates. Council has requested an overview of the Fiscal Year 2025-2030 Proposed Capital Improvement Plan as well as detail on actual spending figures and projections for FY 2024.

The Capital Improvement Plan (CIP) is a multi-year plan for major capital expenditures, such as the construction, reconstruction, renovation, or replacement of a public building or facility or surveys and studies leading to such physical improvements mentioned above. The CIP details the capital projects that the Town intends to pursue and a plans the anticipated levels of financing needed to fund these capital projects over the six-year period. The CIP is neither a firm commitment to a particular project nor a limitation to a particular cost. It is a basic tool for prioritizing and scheduling anticipated projects and financing, a key element in planning and managing future debt service requirements.

The capital budget is appropriated on an annual basis. The first year of the multi-year plan is included in the proposed budget.

BACKGROUND

Fiscal Year 2025-2030 Proposed Capital Improvement Plan was delivered to Council of April 1, 2024. The FY 2025 proposed budget includes the following:

GENERAL FUND CAPITAL PROJECTS

Parks and Recreation

Project #	Project Name	FY25 2024-25
PR-001	ADA Playground Replacements	$ 150,000
PR-004	Park Pavilions	42,000
PR-007	Replace Natatorium Lighting	215,000
		$ 407,000

Transportation & Circulation

Project #	Project Name	FY25 2024-25
TC-004	Sidewalk Handicap Ramps	$ 100,000
TC-008	Improvements to Main Street	146,003
TC-013	Washington Street Sidewalk	200,000
TC-018	Courthouse Square Traffic Improvement	10,000
TC-019	Annual Paving Schedule	800,000
		$ 1,256,003

WATER & SEWER FUND CAPITAL PROJECTS

Water Projects

Project #	Project Name	FY25 2024-25
W-005	Warrenton Reservoir Dam	300,000
W-006	Broadview Waterline Betterment	600,000
W-007	Utility Connection Program	63,000
W-008	Mt. Tank Line Power	100,000
W-013	Raw Water Pumps	770,000
W-018	Lancaster Drive Waterline Replacement	1,500,000
		$ 3,333,000

Sewer Projects

Project #	Project Name	FY25 2024-25
S-001	Primary Clarifiers & Sludge Pump Station	$ 6,300,000
S-002	I&I Reduction	420,000
S-006	Secondary Clarifier and Sludge Pump	420,000
S-007	Wastewater Treatment Plant Pump Station	157,500
		$ 7,297,500

Water & Sewer Capital Projects **10,630,500**

STORMWATER MANAGEMENT FUND CAPITAL PROJECTS

Project #	Project Name	FY25 2024-25
SM-003	Stream Retrofit Rady Park	$ 5,000
SM-004	Master Drainage Plan	500,000
SM-005	BMP & Filterra Facilities	150,000
		$ 655,000

The Town must periodically perform major maintenance or upgrades on the facilities and equipment that are used to deliver services to citizens. This schedule provides a multi-year plan for the necessary upkeep of those items. These projects are not considered part of the CIP but facilitate financial planning by anticipating the Town's fiscal requirements on a long-term basis.

GENERAL FUND MAINTENANCE PROJECTS

General Government

Project Name	FY25 2024-25
IT Infrastructure	$ 65,000
Enterprise Resource Planning System	300,000
TH HVAC Replacement	100,000
WPD HVAC Replacement	50,000
TH Foundation Repairs	140,000
Traffic Light Detection	300,000
Sign Replacement	15,000
	$ 970,000

Public Safety

Project Name	FY25 2024-25
Public Safety Radio Replacements	70,000
	$ 70,000

Parks & Recreation

Project Name	FY25 2024-25
Fitness Equipment Replacement	$ 25,000
Replace Chiller at WARF	340,000
WARF Structural Repairs	25,000
	$ 390,000

Public Works

Project Name	FY25 2024-25
Public Works Roof Replacement	180,000
Facilities Energy Management Program	25,000
Facilities Asphalt Resurfacing	55,000
Guard Rail Replacement	75,000
	$ 335,000

TOTAL GENERAL FUND MAINTENANCE PROJECTS **$ 1,765,000**

WATER & SEWER FUND MAINTENANCE PROJECTS

Project Name	FY25 2024-25
Facilities Energy Management Program	$ 25,000
Facilities Physical Security	100,000
Fleet Management Vehicle: UD	45,000
WTP Renovation	295,000
WS HVAC Replacement	25,000
Dam Maintenance	65,000
GAC Replacement	80,000
Meter Reading Devices	141,000
Reliability Measures	60,000

TOTAL WATER & SEWER FUND MAINTENANCE PROJECTS **$ 836,000**

STAFF RECOMMENDATION

Staff will provide a presentation on the proposed CIP.

Service Level/Policy Impact

The proposed budget provides a roadmap for the improvements and continued service delivery that the Town provides for fiscal year 2025.

Fiscal Impact

The total proposed budget for FY 2025 is $43.8 million, excluding interfund transfers, to fund governmental, stormwater, water & sewer operations, and investment in the Town's capital infrastructure. CIP totals by fund are as follows: General fund $1.7 million, Water & Sewer Fund $10.6 million, and Stormwater Fund $655 thousand.

Legal Impact

- Town Code Section 15-1 provides that tax rates must be set by May 14th.
- Code of Virginia Section 15.2-2503 requires that the local governing body approve the budget no later than the date on which the fiscal year begins.

ATTACHMENTS

FY 2025 Capital Improvement Plan
Budget Detail (FY2022-2024 Q3 actuals, FY2024 projections, FY2025 proposed)
Fiscal Policy Updates & Additions

TOWN OF WARRENTON, VIRGINIA

Proposed Capital Improvement Plan

2025-2030

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INTRODUCTION

The Capital Improvement Plan (CIP) is a multi-year plan for major capital expenditures, such as the construction, reconstruction,renovation, or replacement of a public building or facility or surveys and studies leading to such physical improvements mentioned above.
The adoption of the CIP by the Town Council is an indication of its support of both the capital projects that the Town intends to pursue and a plan for the anticipated levels of financing needed to fund these capital projects over the six-year period. The adoption of the CIP is neither a firm commitment to a particular project nor a limitation to a particular cost. It is a basic tool for prioritizing and scheduling anticipated projects and financing, a key element in planning and managing future debt service requirements.

A capital improvement project should have a cost greater than $100,000 and a useful life of at least 10 years. Projects that do not meet the $100, 000 and 10-year useful life criteria are considered to be maintenance capital projects, a summary of which is provided at the end of document. Capital projects generally require significant engineering design and construction, whereas maintenance capital projects require routine upkeep every few years. These projects are not considered to be part of the Six-Year Capital Improvement Plan.

The cost estimates in the CIP are intended to capture the entire estimated project cost, including as applicable, land acquisition, design,engineering, and construction. The total request for each project is evaluated and based upon funding, is prioritized to meet the needs of the Town. The CIP is updated annually and is subject to change with each update. A contingency amount of 10% is included in each category to accommodate unanticipated cost increases or project overruns.

CAPITAL IMPROVEMENT PLANNING & POLICIES

The capital improvement program is the result of a detailed planning process. The purpose is to address the Town's immediate and long -term capital needs in a conscious effort to best provide services and facilities to the citizens of Warrenton. To that end, projects are considered in alignment with Plan Warrenton 2040, the Town's Comprehensive Plan and strategic priorities identified by the Town Council.

The process begins in November when departments begin their work on the department recommended CIP. In January, the Town Manager meets with department staff to discuss their recommended projects. The Town Manager's Recommended CIP is typically presented to the Planning Commission at a work session in February. The Planning Commission provides their recommendation in March. The purpose of the Planning Commission review is to ensure that all projects are in conformance with the Town's Comprehensive Plan.

During this time, the Town Manager works closely with the finance department to evaluate the feasibility of funding sources and the impact that projects will have on the operating budget. In April, the Town Manager presents the Town Manager's Proposed CIP to the Town Council along with the Proposed Budget. Town Council then hold Budget and CIP work sessions as well as a public hearing during the months of April and May. The CIP is adopted along with the budget in June.

DEBT PLANNING

The Town considers the following guidelines in deciding how much general obligation debt may be issued for the capital improvement program:

- The town will not fund current operations from the proceeds of borrowed funds and will confine long-term borrowing and capital leases to capital improvements, projects, or equipment that cannot be financed from current financial resources.
- When the Town finances capital improvements by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project.
- Tax-supported debt as a percentage of the total assessed value of taxable real property shall not exceed 1.5%.
- Tax supported debt service expenditures as a percent of total governmental fund expenditures shall not exceed 12.0%.

Pursuant to the Constitution of Virginia (the Constitution) and the Town Charter, the Town is authorized to issue bonds secured by a pledge of its full faith and credit and unlimited taxing power. There is no requirement in the Constitution, the Virginia Code, or the Town Charter that the issuance of general obligation bonds be subject to the approval of voters of the Town at referendum. The issuance of general obligation bonds is subject to a constitutional limitation of ten percent (10%) of the assessed value of taxable real property.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECT ON THE OPERATING BUDGET

Debt Service

The annual payment of principal and interest on general obligations bonds used to finance roads and other major projects is included in the operating budget as a required expenditure. The FY 2025 payment for tax-supported debt service is $822,972. The FY 2025 payment for debt service supported by the fee-based enterprise funds (Water and Sewer and Stormwater) is $1,195,999.

Current Revenue

Certain CIP projects are funded directly with Town current revenues to avoid the costs of borrowing. These amounts are included in the operating budget as specific transfers to capital project funds.

Other Operating Impacts

The construction of government buildings and facilities usually results in new annual costs for maintenance, utilities, and additional staffing required for facility management and operation. There could also be anticipated savings as a result of a project being completed,such as decreased maintenance costs as a result of a new facility.

THE ANNUAL CAPITAL BUDGET

The capital budget is appropriated on an annual basis. The first year of the multi-year plan is included in the adopted budget. Funding sources for projects include the general fund, debt, state/ federal funding, stormwater management fees, water & sewer fees, capital reserves, and proffers. A summary of project funding by source is provided in the Capital Improvement Plan Overview section.

PROJECT CATEGORIES

Projects are categorized in alignment with Plan Warrenton 2040 to support the Town's long-term vision. Each project provides a reference to a goal(s) outlined in Plan Warrenton 2040 that it supports.

Community Facilities (CF) – this category calls for strategic investments in accessible community facilities to improve health and overall quality-of-life for a diverse community.

Parks and Recreation (PR) – this category seeks to create a network of open spaces to strengthen community health, protect the natural environment, and maintain the aesthetic and image of Warrenton as a critical element of Town character.

Transportation and Circulation (TC) – this category supports strategic investments for a safe, vibrant, and interconnected multi-modal transportation network.

Water (W) and Sewer (S) – this category supports all elements of Plan 2040 by providing critical water and sewer service to the community.

Stormwater Management (SM) – this category addresses stormwater management throughout the Town as required by the Town's MS4 permit.



GUIDING PRINCIPLES

The development of the CIP is driven by the Town Council's Mission, Vision and Values Statements, and Plan Warrenton 2040, the Town's Comprehensive Plan.

The Mission Statement and Vision & Values Statements are shown below.

Mission Statement

In Cooperation With And For Our Citizens...

...The Mayor, Town Council and the Staff of Warrenton are dedicated to providing public safety, economic opportunity, and quality public services in an attractive, well-planned community with historic character for the benefit, enjoyment and accessibility of all.

Vision & Value Statement

To Achieve Our Mission, We Strive To...

Provide high level services in a cost-effective manner; display honesty, respectfulness, and fairness in all relationships; support the health and economic well-being of our citizens and businesses; preserve our historic small-town character; encourage opportunities, services and infrastructure that allow people of all means to live, work and visit here; and address public concerns and opportunities promptly and effectively.

We recognize our Mission can be achieved only by the exchange of information and that through teamwork we can maintain an environment in which we can maximize our potential.

Adopted on April 13, 2021, Plan Warrenton 2040 provides a basis for the Council's long-term vision for the Town:

WHAT IS A COMPREHENSIVE PLAN?

A Comprehensive Plan is a holistic, aspirational vision to guide future decisions of the Town of Warrenton.

The Code of Virginia §15.2223 states the Comprehensive Plan's purpose is to guide and accomplish a coordinated, adjusted and harmonious development, keeping in accordance with present and probable future needs and resources, to best promote the health, safety, morals, order, convenience, prosperity and general welfare of the residents, including the elderly and persons with disabilities. The Comprehensive Plan is to be general in nature, in that it designates the general or approximate location, character, and extent of features. Plan Warrenton 2040 serves as the official document tying together community features with the overall vision for its future.

WHAT IS PLAN WARRENTON 2040?

Plan Warrenton 2040 is the outcome of thoughtful conversations throughout the community. It contains a vision of equity for its residents, a high quality of life for the community, and fiscal vibrancy for the businesses. The vision contains three drivers that serve as the backbone of the seven topical elements.

DRIVERS

Community Character

Community Character seeks to preserve and enhance the identity and quality of life in Warrenton as a place for everyone to meet, talk, and be neighborly; as a place that is interconnected, human scaled, and walkable; as a place, historic and new, that combines aesthetic form, development patterns, and amenities that ensure the heritage of the Town is honored for current and future generations.

Community Health

Community Health prioritizes social, physical, environmental, and mental health through policies and equitable investments that promote personal well-being, fiscal strength, and a strong community fabric through a safe, vibrant, and thriving community.

Economic & Fiscal Resilience

Economic and Fiscal Resilience cultivates entrepreneurial opportunities by leveraging community-based assets, in conjunction with integral geographic and regional relationships, to attract high quality investors, creating a resilient multi-faceted fiscal base that provides residents the ability to live and work in the community.

TOPICAL ELEMENTS



Historic Resources
Preserve the place making features that continue to give the Town its unique identity, its character, and its feeling of home.



Community Facilities
Strategic investments in accessible community facilities improving health and overall quality-of-life for a diverse community.



Housing
Preserve established residential neighborhoods, while expanding housing options to ensure inclusive, attainable housing for all ages, incomes, and needs. Create walkable communities with shared open space developments compatible with existing uses in scale and character.



Open Space, Parks, & Environment
Boast a network of open spaces to strengthen community health, protect the natural environment, and maintain the aesthetic and image of Warrenton as a critical element of Town character.



Transportation & Circulation
Strategic investments for a safe, vibrant, and interconnected multi-modal transportation network.



Economic & Fiscal Resilience
Encourage a community where people may choose to live and work with a robust economy that cultivates entrepreneurial opportunities for a diverse and talented workforce.



Land Use & Character Districts
Expand amenity options within character districts and existing neighborhoods to improve quality-of-life and maintain community character.

OTHER CAPITAL PLANNING

MAINTENANCE PROJECT SUMMARY

As part of its ongoing delivery of services to the community, the Town utilizes many different types of assets. These assets require ongoing replacement and major maintenance. A schedule is included on page that outlines the requirements for repair and replacement of these assets. This enables the proper planning for the replacement of existing assets that contribute to the accomplishment of the Town's mission.

PROFFERS

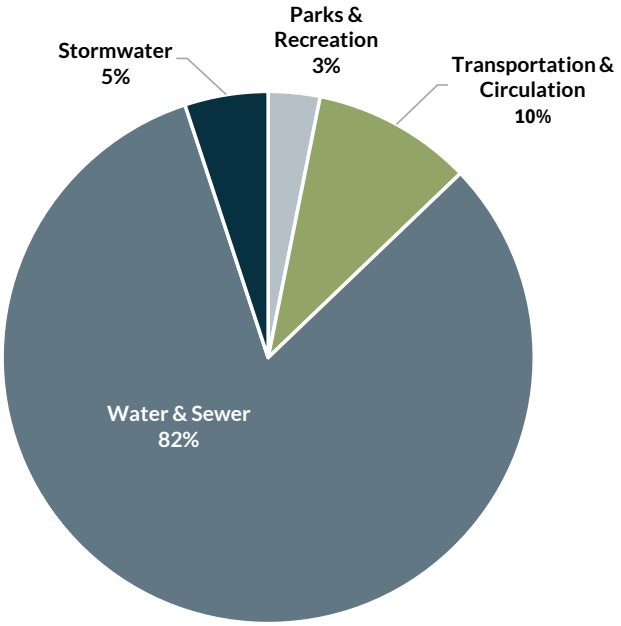
Section 15.2-2298 of the Code of Virginia requires that "No proffer shall be accepted by a locality unless it has adopted a capital improvement program." The Statute also prevents the transfer of property or acceptance of cash for a specific project until the subject project is included in the CIP. Fauquier County rather than the Town provides certain public facilities. In instances related to proffers for these facilities, the Town would serve as a pass-through as it would be inappropriate for the Town to incorporate County projects within its CIP. It is assumed that for the purpose of determination of "reasonable conditions", the most recently adopted County CIP would be utilized in conjunction with the Town's CIP.

CAPITAL IMPROVEMENT PLAN OVERVIEW

The summary shown below represents the first year of the CIP. A summary of expenditure by category and funding source is provided. Please note that totals do not include contingency amounts.

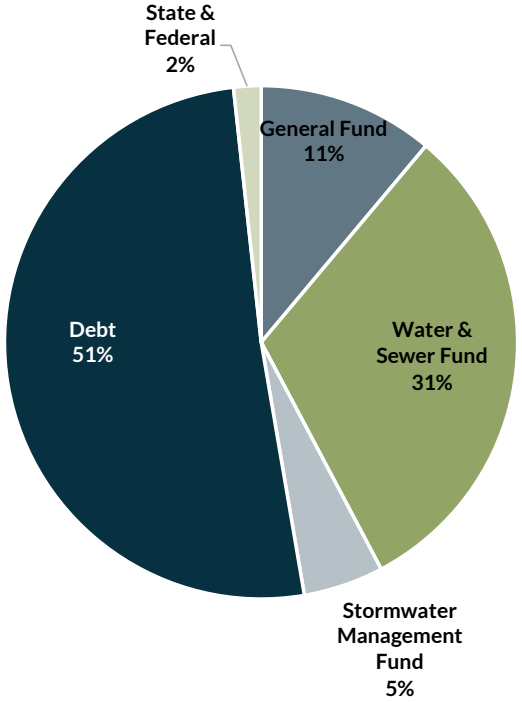
FY 2025 Expenditure by Category

Category	Amount
Parks & Recreation	$ 407,000
Transportation & Circulation	1,256,003
Water & Sewer	10,630,500
Stormwater	655,000
Community Facilities	-
	$ 12,948,503



FY 2025 Funding by Source

Source	Amount
General Fund	$ 1,440,002
Water & Sewer Fund	4,030,500
Stormwater Management Fund	655,000
Debt	6,600,000
State & Federal	223,002
	$ 12,948,503



The Town's budget is organized in alignment with the nature of the services provided to its citizens. The presentation of Capital Improvement Projects throughout this document aligns with the structure of the Town's funds as presented in the annual budget.
Categories within the General Fund are identified by the aspect of Plan Warrenton 2040 that they support.

- The General Fund accounts for general government administration, community development and facilities, public safety, public works, and parks and recreation.
    - Plan Warrenton 2040 Categories
        - Community Facilities
        - Parks and Recreation
        - Transportation and Circulation
- The Water and Sewer Fund provides for the efficient and effective delivery of water and sewer services to Town citizens.
- The Stormwater Management Fund accounts for the activities necessary to meet the requirements of the Town's Municipal Small Separate Stormwater System (MS4) permit.



Projects by Fund and Funding Source Summaries



GENERAL FUND CAPITAL PROJECTS

The capital projects planned for the General Fund are summarized by category below. A funding summary by source for all General Fund projects is on the next page. Detailed sources, uses, and previous allocations for each project are provided in the project detail pages.

Community Facilities

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
CF-002	Public Works Facility Relocation	$ -	$ 775,000	$ -	$ -	$ -	$ -	$ 775,000
		$ -	**$ 775,000**	**$ -**	**$ -**	**$ -**	$ -	**$ 775,000**

Parks and Recreation

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
PR-001	ADA Playground Replacements	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
PR-002	Eva Walker Park Improvements	-	100,000	150,000	150,000	100,000	-	500,000
PR-004	Park Pavilions	42,000	44,100	45,423	-	-	-	131,523
PR-005	Park Restrooms	-	121,275	-	-	-	-	121,275
PR-006	WARF Basketball Court Construction	-	-	100,000	-	-	-	100,000
PR-007	Replace Natatorium Lighting	215,000	135,000	-	-	-	-	350,000
PR-008	Skatepark Replacement at the WARF	-	-	-	-	300,000	-	300,000
		$ 407,000	**$ 400,375**	**$ 295,423**	**$ 150,000**	**$ 400,000**	**$ -**	**$ 1,652,798**

Transportation & Circulation

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
TC-004	Sidewalk Handicap Ramps	$ 100,000	$ 80,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 460,000
TC-006	East Shirley Street Improvements	-	-	200,000	650,000	7,150,000	5,000,000	13,000,000
TC-007	Walker/East Lee Intersection Improv	-	-	35,000	70,000	700,000	-	805,000
TC-008	Improvements to Main Street	146,003	1,468,614	-	-	-	-	1,614,617
TC-009	Route 211/Old Waterloo Improvement	-	10,000	110,250	340,673	-	-	460,923
TC-010	Lee Hwy/Blackwell Rd Safety Improve	-	2,456,910	-	2,066,512	12,133,285	-	16,656,707
TC-011	W Lee/US17BusN/Winchester Intersect	-	2,156,621	-	5,563,634	9,852,227	-	17,572,482
TC-012	Signal at Gold Cup/Broadview	-	-	-	-	-	722,839	722,839
TC-013	Washington Street Sidewalk	200,000	-	-	-	-	-	200,000
TC-014	Fauquier Road Sidewalk	-	300,000	-	625,000	-	-	925,000
TC-015	Foxcroft Road Sidewalk	-	-	-	45,000	375,000	-	420,000
TC-016	Gay Road Sidewalk	-	50,000	500,000	-	-	-	550,000
TC-017	Academy Hill Sidewalk	-	-	-	-	-	60,000	60,000
TC-018	Courthouse Square Traffic Improvement	10,000	40,000	-	-	-	-	50,000
TC-019	Annual Paving Schedule	800,000	450,000	400,000	350,000	450,000	300,000	2,750,000
		$ 1,256,003	**$ 7,012,145**	**$ 1,315,250**	**$ 9,780,819**	**$ 30,730,512**	**$ 6,152,839**	**$ 56,247,567**
	Subtotal: General Fund Capital Projects	1,663,003	8,187,520	1,610,673	9,930,819	31,130,512	6,152,839	58,675,365
	Contingency - 10% of Town Funding	144,000	283,968	151,067	197,567	552,000	365,284	1,693,887
TOTAL GENERAL FUND CAPITAL PROJECTS		**$ 1,807,003**	**$ 8,471,488**	**$ 1,761,740**	**$ 10,128,386**	**$ 31,682,512**	**$ 6,518,123**	**$ 60,369,252**

GENERAL FUND CAPITAL PROJECTS - FUNDING SUMMARY

The following summarizes the funding sources for General Fund capital projects.

Funding Source	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
General Fund	1,440,002	2,105,375	1,410,673	1,650,673	1,695,000	1,152,839	9,454,561
Debt	-	734,307	100,000	325,000	3,575,000	2,500,000	7,234,307
State	73,002	5,347,838	100,000	7,955,146	25,560,512	2,500,000	41,536,498
Federal	150,000						150,000
Other					300,000		300,000
	$ 1,663,003	**$ 8,187,520**	**$ 1,610,673**	**$ 9,930,819**	**$ 31,130,512**	**$ 6,152,839**	**$ 58,675,365**
Contingency - 10% of Town Funding	144,000	283,968	151,067	197,567	552,000	365,284	1,693,887
TOTAL GENERAL FUND CAPITAL PROJECTS	**$ 1,807,003**	**$ 8,471,488**	**$ 1,761,740**	**$ 10,128,386**	**$ 31,682,512**	**$ 6,518,123**	**$ 60,369,252**

WATER & SEWER FUND CAPITAL PROJECTS

The Town operates a Water and Sewer Utility that is accounted for in a separate, self-supporting, Enterprise Fund. Projects have been broken out between Water (W) and Sewer (S). A combined funding summary for both Water and Sewer projects is provided following the project listings. Detailed sources, uses, and previous allocations for each project are provided in the project detail pages.

Water Projects

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
W-001	WTP Clearwell Project	$ -	$ 7,775,000	$ -	$ -	$ -	$ -	$ 7,775,000
W-005	Warrenton Reservoir Dam	300,000	3,000,000	1,000,000	1,000,000	1,000,000	1,000,000	7,300,000
W-006	Broadview Waterline Betterment	600,000	-	-	-	-	-	600,000
W-007	Utility Connection Program	63,000	69,458	78,874	92,255	111,142	130,000	544,728
W-008	Mt. Tank Line Power	100,000	945,000	-	-	-	-	1,045,000
W-010	High Rate Filter, Sediment & Flocc	-	882,000	6,813,450	4,678,569	-	-	12,374,019
W-011	Water Line Improvements: LRCC	-	-	-	-	400,000	4,000,000	4,400,000
W-012	Warrenton Reservoir Dredging	-	250,000	-	1,500,000	-	-	1,750,000
W-013	Raw Water Pumps	770,000	-	-	-	-	-	770,000
W-014	Airlie Drain Valve	-	-	-	350,893	-	-	350,893
W-015	Basin Coating	-	-	-	350,893	-	-	350,893
W-017	Lee Highway Waterline Replacement	-	-	150,000	-	1,500,000	-	1,650,000
W-018	Lancaster Drive Waterline Replacement	1,500,000	-	-	-	-	-	1,500,000
W-019	Hunton Street Waterline Replacement	-	50,000	1,000,000	-	-	-	1,050,000
W-020	Marr Drive Waterline Replacement	-	-	-	-	-	50,000	50,000
W-021	Industrial Road Waterline Replacement	-	-	-	-	40,000	600,000	640,000
	TOTAL WATER PROJECTS	**$ 3,333,000**	**$ 12,971,458**	**$ 9,042,324**	**$ 7,972,609**	**$ 3,051,142**	**$ 5,780,000**	**$ 42,150,533**

Sewer Projects

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
S-001	Primary Clarifiers & Sludge Pump Station	$ 6,300,000	$ -	$ -	$ -	$ -	$ -	$ 6,300,000
S-002	I&I Reduction	420,000	220,500	250,000	250,000	250,000	250,000	1,640,500
S-003	Primary Digester	-	6,063,750	-	-	-	-	6,063,750
S-005	Cedar Run Pump Station	-	-	350,000	-	5,000,000	-	5,350,000
S-006	Secondary Clarifier and Sludge Pump	420,000	10,500,000	-	-	-	-	10,920,000
S-007	Wastewater Treatment Plant Pump Station	157,500	82,688	-	-	-	-	240,188
S-008	Dewatered Sludge Storage	-	750,000	-	-	-	-	750,000
S-009	Secondary Sludge Pump	-	500,000	-	-	-	-	500,000
S-011	Taylor Pump Station	-	-	350,000	5,000,000	-	-	5,350,000
S-012	Sludge Dewatering	-	-	-	584,821	-	-	584,821
S-013	Sludge Screen with Enclosure	-	-	-	350,893	-	-	350,893
S-014	Turkey Run Pump Station #2	-	-	-	-	-	300,000	300,000
S-015	Plant Hydraulics/Piping	-	-	-	29,241	150,591	-	179,832
S-016	Sanitary Sewer Improvements to LRCC	-	-	-	-	361,419	-	361,419
S-017	Headworks Building	-	-	-	500,000	-	7,000,000	7,500,000
		$ 7,297,500	**$ 18,116,938**	**$ 950,000**	**$ 6,714,955**	**$ 5,762,011**	**$ 7,550,000**	**$ 46,391,403**
	Subtotal: Water & Sewer Capital Projects	10,630,500	31,088,395	9,992,324	14,687,564	8,813,153	13,330,000	88,541,936
	Contingency - 10% of Town Funding	1,063,050	3,108,840	999,232	1,468,756	881,315	1,333,000	8,854,194
TOTAL WATER & SEWER CAPITAL PROJECTS		**$ 11,693,550**	**$ 34,197,235**	**$ 10,991,557**	**$ 16,156,320**	**$ 9,694,468**	**$ 14,663,000**	**$ 97,396,130**

WATER & SEWER FUND CAPITAL PROJECTS - FUNDING SUMMARY

The following summarizes the funding sources for Water & Sewer Fund capital projects.

Funding Source	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Water & Sewer Fund	$ 4,030,500	$ 2,867,645	$ 1,828,874	$ 9,008,995	$ 2,413,153	$ 8,030,000	$ 28,179,167
Debt	6,600,000	28,220,750	8,163,450	5,678,569	6,400,000	5,300,000	60,362,769
State							
Federal							
Other							
	$ 10,630,500	**$ 31,088,395**	**$ 9,992,324**	**$ 14,687,564**	**$ 8,813,153**	**$ 13,330,000**	**$ 88,541,936**
Contingency - 10% of Town Funding	1,063,050	3,108,840	999,232	1,468,756	881,315	1,333,000	8,854,194
TOTAL WATER & SEWER CAPITAL PROJECTS	**$ 11,693,550**	**$ 34,197,235**	**$ 10,991,557**	**$ 16,156,320**	**$ 9,694,468**	**$ 14,663,000**	**97,396,129.51**

STORMWATER MANAGEMENT FUND CAPITAL PROJECTS

The other Enterprise Fund for the Town is the Stormwater Management Fund. Projects planned in support of this function are as follows. Detailed sources, uses, and previous allocations for each project are provided in the project detail pages.

Project #	Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2028-29	Total
SM-003	Stream Retrofit Rady Park	$ 5,000	$ 771,750	$ -	$ -	$ -	$ -	$ 776,750
SM-004	Master Drainage Plan	500,000	500,000	400,000	-	-	-	1,400,000
SM-005	BMP & Filterra Facilities	150,000	192,938	198,726	175,446	130,000	130,000	977,109
SM-006	East Street Drainage	-	-	31,500	266,860	-	-	298,360
SM-008	Sullivan/Broadview Avenue Drainage	-	33,075	254,823	-	-	-	287,898
SM-009	West Lee Highway Stormwater Culvert	-	-	-	204,687	-	-	204,687
		$ 655,000	**$ 1,497,763**	**$ 885,049**	**$ 646,994**	**$ 130,000**	**$ 130,000**	**$ 3,944,805**
	Contingency - 10% of Town Funding	65,500	149,776	88,505	64,699	13,000	13,000	394,480
TOTAL STORMWATER CAPITAL PROJECTS		**$ 720,500**	**$ 1,647,539**	**$ 973,554**	**$ 711,693**	**$ 143,000**	**$ 143,000**	**$ 4,339,285**

STORMWATER MANAGEMENT FUND CAPITAL PROJECTS - FUNDING SUMMARY

The following summarizes the funding sources for Stormwater Management Fund capital projects.

Funding Source	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Stormwater Management Fund	$ 655,000	$ 1,497,763	$ 885,049	$ 646,994	$ 130,000	$ 130,000	$ 3,944,805
Debt							
State							
Federal							
Other							
	$ 655,000	**$ 1,497,763**	**$ 885,049**	**$ 646,994**	**$ 130,000**	**$ 130,000**	**$ 3,944,805**
Contingency - 10% of Town Funding	65,500	149,776	88,505	64,699	13,000	13,000	394,480
TOTAL STORMWATER CAPITAL PROJECTS	**$ 720,500**	**$ 1,647,539**	**$ 973,554**	**$ 711,693**	**$ 143,000**	**$ 143,000**	**$ 4,339,285**

COMBINED FUNDING SUMMARY - ALL FUNDS

Funding sources for the capital plan across all funds are summarized below.

Funding Source	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
General Fund	$ 1,440,002	$ 2,105,375	$ 1,410,673	$ 1,650,673	$ 1,695,000	$ 1,152,839	$ 9,454,561
Water & Sewer Fund	4,030,500	2,867,645	1,828,874	9,008,995	2,413,153	8,030,000	28,179,167
Stormwater Management Fund	655,000	1,497,763	885,049	646,994	130,000	130,000	3,944,805
Debt	6,600,000	28,955,057	8,263,450	6,003,569	9,975,000	7,800,000	67,597,076
State	73,002	5,347,838	100,000	7,955,146	25,560,512	2,500,000	41,536,498
Federal	150,000	-	-	-	-	-	150,000
Other					300,000	-	300,000
	$ 12,948,503	**$ 40,773,678**	**$ 12,488,046**	**$ 25,265,376**	**$ 40,073,665**	**$ 19,612,839**	**$ 151,162,106**
Contingency - 10% of Town Funding	1,272,550	3,542,584	1,238,805	1,731,023	1,446,315	1,711,284	1,693,887
	$ 14,221,053	**$ 44,316,262**	**$ 13,726,850**	**$ 26,996,399**	**$ 41,519,980**	**$ 21,324,123**	**$ 162,104,667**

General Fund

Project Detail Pages

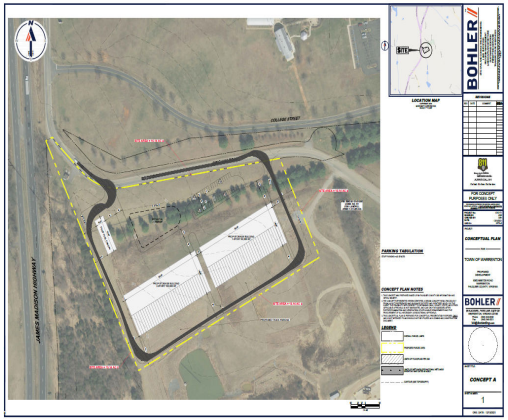


PROJECT NUMBER: CF-002 | **PROJECT TITLE: Public Works Facility Relocation** | **DEPARTMENT: Community Facilities (CF)**

PROGRAM DESCRIPTION

Relocation of the public works facility. The previous allocation was to fund the completion of engineering study and preliminary site plan work.

The second phase of this project involves building a salt structure at a new location, which will also provide more room at the current public works location. The current salt barn at the facility is beyond repair in many aspects. The salt barn was originally constructed for the public works facility in the 80s. The cost to construct a VDOT-type salt structure was estimated at $350,000 without site work or engineered plans in FY 2023. Costs for this type of project are expected to be around $750,000, with another $25,000 allocated to engineering and stormwater planning



GOAL ADDRESSED

Plan Warrenton 2040 CF-1: Serve as the central inviting public service center for Town and County residents with a proportionate share of community services provided by other governments, including a fair and reasonable balance in funding sources for community facilities.

CF-5: To provide a fiscally responsible infrastructure that maintains a high quality of life for residents, supports current businesses, and attracts new employers with a stable tax structure.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$335,000		$25,000					**$360,000**
Construction/Purchase			$750,000					**$750,000**
Other								**$0**
TOTAL	$335,000	$0	$775,000	$0	$0	$0	$0	$1,110,000
FUNDING SOURCES								
General Fund	$335,000		$775,000					**$1,110,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	$335,000	$0	$775,000	$0	$0	$0	$0	$1,110,000

PROJECT NUMBER: PR-001 | **PROJECT TITLE: ADA Playground Replacements** | **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Replace current playground structures in parks with ADA compliant structures. FY23- WARF(Fun for All), FY24- Sam Tarr and Rady Park, FY25- Eva Walker



GOAL ADDRESSED

Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase	$450,000	$150,000						**$600,000**
Other								**$0**
TOTAL	**$450,000**	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$600,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal	$450,000	$150,000						**$600,000**
Other								**$0**
TOTAL	**$450,000**	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$600,000**

PROJECT NUMBER: PR-002 | **PROJECT TITLE: Eva Walker Park Improvements** | **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

The FY24 allocation was for cost estimates and construction drawings for the total master plan concept in conjunction with site analysis, soils and geotech testing, survey and site investigation. The future estimates are to implement the Eva Walker Park Master Plan by phasing construction.



GOAL ADDRESSED

Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$100,000		$100,000					**$200,000**
Construction/Purchase				$150,000	$150,000	$100,000		**$400,000**
Other								**$0**
TOTAL	**$100,000**	**$0**	**$100,000**	**$150,000**	**$150,000**	**$100,000**	**$0**	**$600,000**
FUNDING SOURCES								
General Fund	$100,000		$100,000	$150,000	$150,000	$100,000		**$600,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$100,000**	**$0**	**$100,000**	**$150,000**	**$150,000**	**$100,000**	**$0**	**$600,000**

PROJECT NUMBER: PR-004 **PROJECT TITLE: Park Pavilions** **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Replace pavilions in parks: FY25- Sam Tarr, FY 26-Rady Park, FY27- Eva Walker.



GOAL ADDRESSED

Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$42,000	$44,100	$45,423				**$131,523**
Other								**$0**
TOTAL	**$0**	**$42,000**	**$44,100**	**$45,423**	**$0**	**$0**	**$0**	**$131,523**
FUNDING SOURCES								
General Fund		$42,000	$44,100	$45,423				**$131,523**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$42,000**	**$44,100**	**$45,423**	**$0**	**$0**	**$0**	**$131,523**

PROJECT NUMBER: PR-005 **PROJECT TITLE: Park Restrooms** **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Addition of restrooms at Academy Hill Park. This park is currently served by portable restroom units. The restrooms would be consistent with the other park restrooms that the town has in operation.



GOAL ADDRESSED

Plan Warrenton 2040 P-2.2: Recognize that the visitor experience in open space parks is paramount, regardless of the size of the land. The Town will ensure equitable consideration will be given throughout the Town for passive and active amenities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase			$121,275					**$121,275**
Other								**$0**
TOTAL	**$0**	**$0**	**$121,275**	**$0**	**$0**	**$0**	**$0**	**$121,275**
FUNDING SOURCES								
General Fund			$121,275					**$121,275**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$121,275**	**$0**	**$0**	**$0**	**$0**	**$121,275**

PROJECT NUMBER: PR-006 | **PROJECT TITLE: WARF Basketball Court Construction** | **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Construction of a basketball court at the WARF.



GOAL ADDRESSED

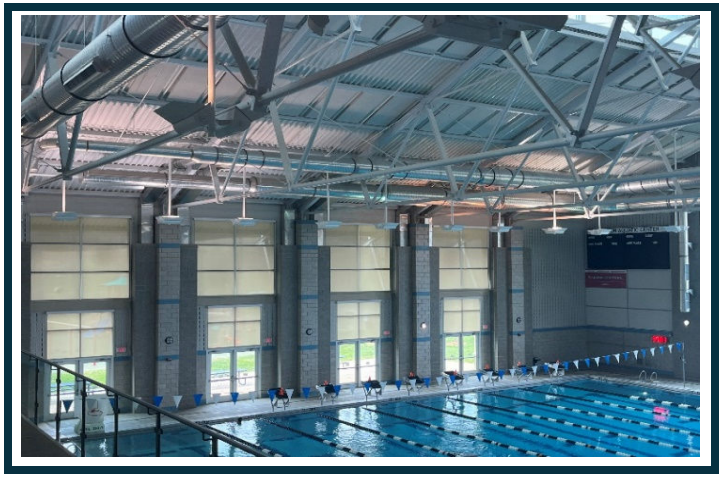
Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase				$100,000				**$100,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$100,000**
FUNDING SOURCES								
General Fund				$100,000				**$100,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$100,000**

PROJECT NUMBER: PR-007 | **PROJECT TITLE: Replace Natatorium Lighting** | **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Replace all lighting fixtures in the leisure and competition pool areas. FY 2025 allocation will be used for the competition pool and the FY 2026 allocation will be used for the leisure pool.



GOAL ADDRESSED

Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$215,000	$135,000					**$350,000**
Other								**$0**
TOTAL	**$0**	**$215,000**	**$135,000**	**$0**	**$0**	**$0**	**$0**	**$350,000**
FUNDING SOURCES								
General Fund		$215,000	$135,000					**$350,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$215,000**	**$135,000**	**$0**	**$0**	**$0**	**$0**	**$350,000**

PROJECT NUMBER: PR-008 | **PROJECT TITLE: Skatepark Replacement at the WARF** | **DEPARTMENT: Parks and Recreation (PR)**

PROGRAM DESCRIPTION

Replace the current skatepark at the WARF.



GOAL ADDRESSED

Plan Warrenton 2040 CF-1.1: Foster high-quality, equitable, and accessible community facilities that meet the Town's service requirements and support a high quality of life for the community. CF-1.5: Encourage the use of community facilities and grounds for community events and public functions. CF-1.10: Implement infrastructure improvements that benefit county-owned community facilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase						$300,000		**$300,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$300,000**
FUNDING SOURCES								
General Fund						$300,000		**$300,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$300,000**

PROJECT NUMBER: TC-004 | **PROJECT TITLE: Sidewalk Handicap Ramps** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Sidewalk improvements for handicap curb cut ramps are needed throughout Town. This project is an effort to bring sidewalks needing improvement and which are continuing to deteriorate to better meet Americans with Disabilities Act (ADA) accessibility needs.



GOAL ADDRESSED

Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk. CF-1.3: Ensure that community facilities are accessible to persons in all stages of life and all abilities.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase	$250,000	$100,000	$80,000	$70,000	$70,000	$70,000	$70,000	**$710,000**
Other								**$0**
TOTAL	**$250,000**	**$100,000**	**$80,000**	**$70,000**	**$70,000**	**$70,000**	**$70,000**	**$710,000**
General Fund	$250,000	$100,000	$80,000	$70,000	$70,000	$70,000	$70,000	**$710,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$250,000**	**$100,000**	**$80,000**	**$70,000**	**$70,000**	**$70,000**	**$70,000**	**$710,000**

PROJECT NUMBER: TC-006 | **PROJECT TITLE: East Shirley Street Improvements** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

East Shirley from and including the intersection with Culpeper Street is and excellent opportunity for an application for assistance from VDOT for Revenue Share or State of Good Repair funds. The corridor is of State-wide importance as it is the business lanes of Rts. 17/29/15. The intersection with Culpeper Street is an area of congestion during high traffic periods. This makes it a good candidate for VDOT funding opportunities. The project seeks to improve the safety needs of pedestrians along West Shirley as well as at the crossing for Culpeper Street by implementing the Walkability Audit, Complete Street, and other policies like Vision Zero, to ensure the corridor is usable by all modes and all ages.



GOAL ADDRESSED

Plan Warrenton 2040 T-4.4: Work cooperatively with VDOT to ensure that their transportation projects best distribute regional traffic demand within the context of future land use visions.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering				$200,000	$650,000	$150,000		**$1,000,000**
Construction/Purchase						$7,000,000	$5,000,000	**$12,000,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$200,000**	**$650,000**	**$7,150,000**	**$5,000,000**	**$13,000,000**
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt				$100,000	$325,000	$3,575,000	$2,500,000	**$6,500,000**
State				$100,000	$325,000	$3,575,000	$2,500,000	**$6,500,000**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$200,000**	**$650,000**	**$7,150,000**	**$5,000,000**	**$13,000,000**

PROJECT NUMBER: TC-007 | **PROJECT TITLE: Walker/East Lee Intersection Improvement** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

The Town plans to study the intersection of Walker Drive and East Lee to see what safety improvements are needed to improve sight lines and reduce speeds along East Lee. In FY 2027, the Town plans to perform a traffic study to analyze the existing traffic flows and speeds. Following the study, we will provide design concepts and cost estimates for each option to Council. This will allow the Town to submit for future VDOT funding. The "Other" funding represents a proffer.



GOAL ADDRESSED

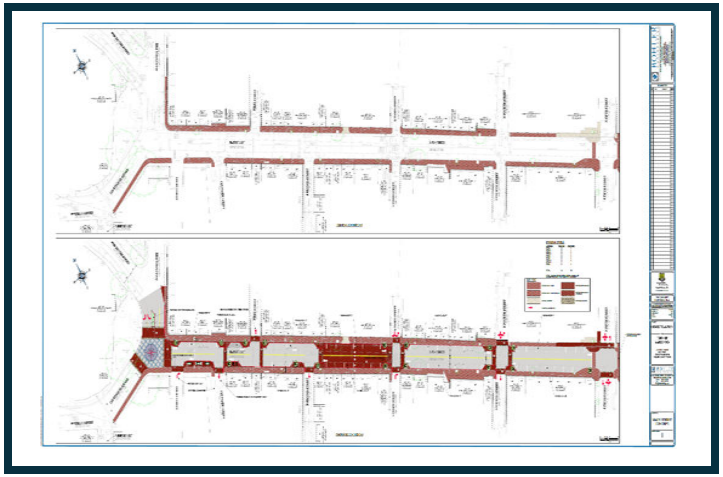
Plan Warrenton 2040 T-1.4: Prioritize safety improvements for project implementation based on crash rates, congestion levels, and locations adjacent to schools.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering				$35,000	$70,000			**$105,000**
Construction/Purchase						$700,000		**$700,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$35,000**	**$70,000**	**$700,000**	**$0**	**$805,000**
General Fund				$35,000	$70,000	$400,000		**$505,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other						$300,000		**$300,000**
TOTAL	**$0**	**$0**	**$0**	**$35,000**	**$70,000**	**$700,000**	**$0**	**$805,000**

PROJECT NUMBER: TC-008 | **PROJECT TITLE: Improvements to Main Street** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Part of the Town's Main Street Improvement project to enhance the cross-walks and sidewalks. The project is programmed for VDOT Revenue Sharing project with a 50/50 cost share.



GOAL ADDRESSED

Plan Warrenton 2040 T-1.2: Assess the needs for access management strategies and capacity improvements along Warrenton's main corridors and boulevards. T-2.1: Implement the 5 C's of a walkable community: Connected, Comfortable, Convenient, Convivial, and Conspicuous.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering		$146,003						**$146,003**
Construction/Purchase			$1,468,614					**$1,468,614**
Other								**$0**
TOTAL	**$0**	**$146,003**	**$1,468,614**	**$0**	**$0**	**$0**	**$0**	**$1,614,617**
General Fund		$73,002						**$73,002**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt			$734,307					**$734,307**
State		$73,002	$734,307					**$807,308**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$146,003**	**$1,468,614**	**$0**	**$0**	**$0**	**$0**	**$1,614,617**

PROJECT NUMBER: TC-009 | **PROJECT TITLE: Route 211/Old Waterloo Improvement** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

The Broadview Improvement Project is due to complete construction in FY 2026. The next step is to study the transportation flow, function and safety of the road system for the western entrances into Town to seek how to properly address the increasing demands of this area that includes the WARF, the high school, commuter traffic, Timber Fence Trail, and neighborhoods. Then concept plan will be created in FY 2026 to use for future grants and/or funding requests. The goal of this project is to encourage the development of a safe, efficient and balanced transportation system for the movement of people, goods and services, into, out of, and within the Town that is consistent with the land use and is sound in regard to the fiscal consideration of the Town.



GOAL ADDRESSED

Plan Warrenton 2040 L-6.3: Limit new access points and consolidate current entrances off Broadview to improve safety, circulation, and congestion along the corridor. T-1.4: Prioritize safety improvements for project implementation based on crash rates, congestion levels, and locations adjacent to schools.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$10,000	$110,250				**$120,250**
Construction/Purchase					$340,673			**$340,673**
Other								**$0**
TOTAL	**$0**	**$0**	**$10,000**	**$110,250**	**$340,673**	**$0**	**$0**	**$460,923**
General Fund			$10,000	$110,250	$340,673			**$460,923**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$10,000**	**$110,250**	**$340,673**	**$0**	**$0**	**$460,923**

PROJECT NUMBER: TC-010 | **PROJECT TITLE: Lee Hwy/Blackwell Rd Safety Improvement** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Lee Hwy/Blackwell Road Safety Improvement includes a proposed roundabout with pedestrian enhancements. Lee Highway and Blackwell Road is part of a VDOT "Pipeline Study". In 2022 the Town of Warrenton applied for a VDOT Smart Scale grant to help fund the improvement. Costs to be determined as the grant cycle and study are completed.



GOAL ADDRESSED

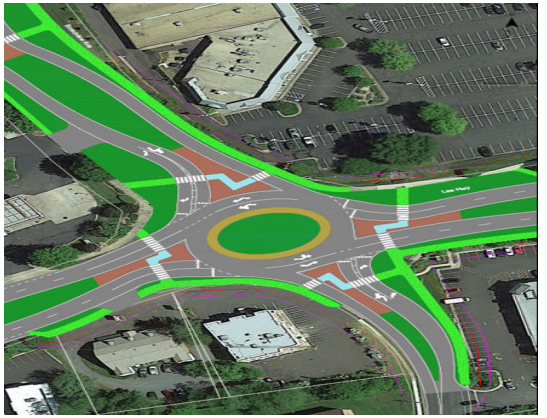
Plan Warrenton 2040 Transportation and Circulation Near Turn Recommendations (page 38).

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition					$2,066,512			**$2,066,512**
Architecture/Engineering			$2,456,910					**$2,456,910**
Construction/Purchase						$12,133,285		**$12,133,285**
Other								**$0**
TOTAL	**$0**	**$0**	**$2,456,910**	**$0**	**$2,066,512**	**$12,133,285**	**$0**	**$16,656,707**
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State			$2,456,910		$2,066,512	$12,133,285		**$16,656,707**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$2,456,910**	**$0**	**$2,066,512**	**$12,133,285**	**$0**	**$16,656,707**

PROJECT NUMBER: TC-011 | **PROJECT TITLE: W Lee/US17BusN/Winchester Intersection Impr** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Lee Hwy/Blackwell Road Safety Improvement includes a proposed roundabout with pedestrian enhancements. Lee Highway and Blackwell Road is part of a VDOT "Pipeline Study". In 2022 the Town of Warrenton applied for a VDOT Smart Scale grant to help fund the improvement. Costs to be determined as the grant cycle and study are completed.



GOAL ADDRESSED

Plan Warrenton 2040 Transportation and Circulation Near Turn Recommendations (page 38).

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition					$5,563,634			**$5,563,634**
Architecture/Engineering			$2,156,621					**$2,156,621**
Construction/Purchase						$9,852,227		**$9,852,227**
Other								**$0**
TOTAL	**$0**	**$0**	**$2,156,621**	**$0**	**$5,563,634**	**$9,852,227**	**$0**	**$17,572,482**
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State			$2,156,621		$5,563,634	$9,852,227		**$17,572,482**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$2,156,621**	**$0**	**$5,563,634**	**$9,852,227**	**$0**	**$17,572,482**

PROJECT NUMBER: TC-012 | **PROJECT TITLE: Signal at Gold Cup/Broadview** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Engineer and install a signalized light at the intersection of Gold Cup and Broadview Avenue. Future redevelopment in the area will serve as the trigger for this project to move forward.



GOAL ADDRESSED

Plan Warrenton 2040 T-1.2 Assess the needs for access management and capacity improvements along Warrenton's main corridors and boulevards. T-1.4 Prioritize safety improvements for project implementation based on crash rates, congestion levels, and locations adjacent to schools.

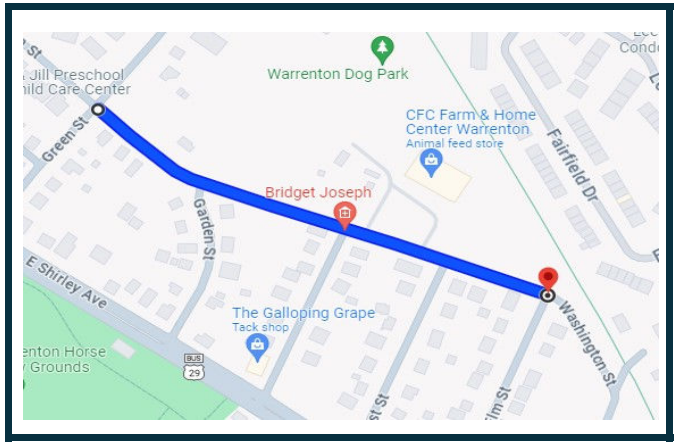
ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase							$722,839	**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$722,839**	**$0**

General Fund							$722,839	**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$722,839**	**$0**

PROJECT NUMBER: TC-013 | **PROJECT TITLE: Washington Street Sidewalk** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Construct a new sidewalk along Washington Street from Green Street to Elm Street. The plans have been designed and ready for construction. This section of sidewalk will connect the Greenway with Green Street and provide increased walkability.



GOAL ADDRESSED

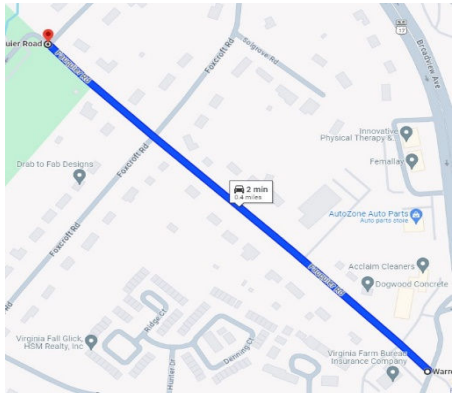
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$200,000						**$200,000**
Other								**$0**
TOTAL	**$0**	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**
General Fund		$200,000						**$200,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**

PROJECT NUMBER: TC-014 | **PROJECT TITLE: Fauquier Road Sidewalk** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Design and construct a new sidewalk from Rady Park to Broadview Avenue. The first phase include sidewalk from Rady Park to Foxcroft Road, with design in FY 2025 with construction in FY 2026. The second phase includes sidewalk from Foxcroft to Broadview Avenue, with design starting in FY 2027 and construction scheduled for FY 2028. This section of sidewalk will create connectivity for access to Rady Park and provide increased walkability.



GOAL ADDRESSED

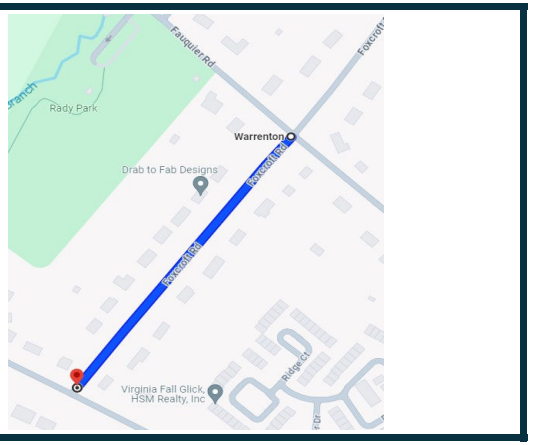
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$50,000		$75,000			**$125,000**
Construction/Purchase			$250,000		$550,000			**$800,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$300,000**	**$0**	**$625,000**	**$0**	**$0**	**$925,000**
General Fund			$300,000		$625,000			**$925,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$300,000**	**$0**	**$625,000**	**$0**	**$0**	**$925,000**

PROJECT NUMBER: TC-015 | **PROJECT TITLE: Foxcroft Road Sidewalk** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Design and construct a new sidewalk from Bear Wallow Road to Fauquier Road. This section of sidewalk connects the walking trail at Bear Wallow Road to Rady Park and provides increased walkability.



GOAL ADDRESSED

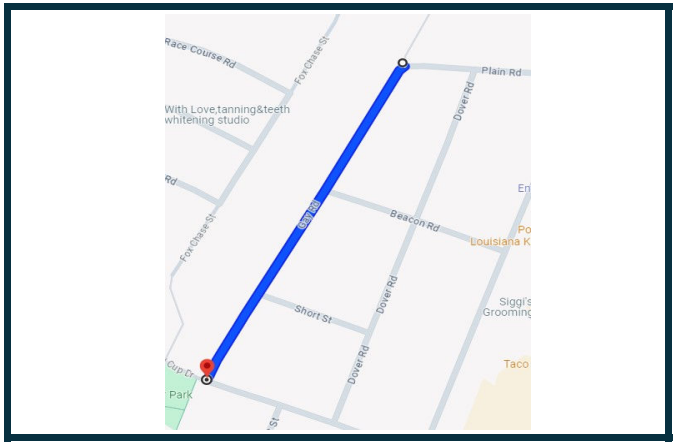
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering					$45,000			**$45,000**
Construction/Purchase						$375,000		**$375,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$45,000**	**$375,000**	**$0**	**$420,000**
General Fund					$45,000	$375,000		**$420,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$45,000**	**$375,000**	**$0**	**$420,000**

PROJECT NUMBER: TC-016 | **PROJECT TITLE: Gay Road Sidewalk** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Design and construct a new sidewalk from Bear Wallow Road to Sam Tarr Park. This section of sidewalk would provide safe route to Fauquier High School as well as increase walkability. Once the concept plan is developed, Town staff will submit applications for VDOT Safety Route to School funds.



GOAL ADDRESSED

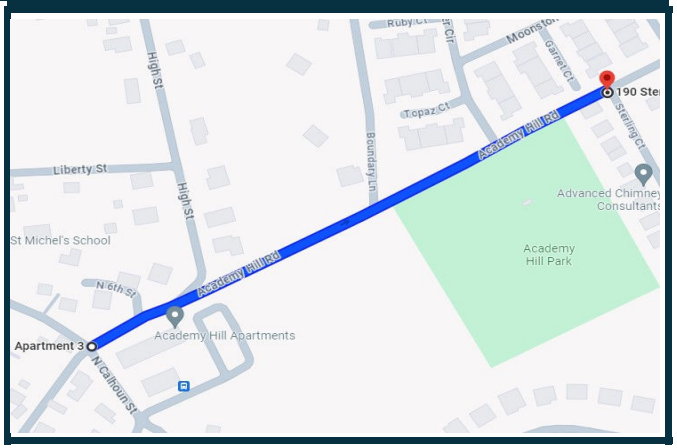
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$50,000					**$50,000**
Construction/Purchase				$500,000				**$500,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$50,000**	**$500,000**	**$0**	**$0**	**$0**	**$550,000**
General Fund			$50,000	$500,000				**$550,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$50,000**	**$500,000**	**$0**	**$0**	**$0**	**$550,000**

PROJECT NUMBER: TC-017 **PROJECT TITLE: Academy Hill Sidewalk** **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

Construction a new sidewalk to provide pedestrian access along Academy Hill to connect Old Town with Walker Drive. This will improve safe pedestrian movements and increase walkability.



GOAL ADDRESSED

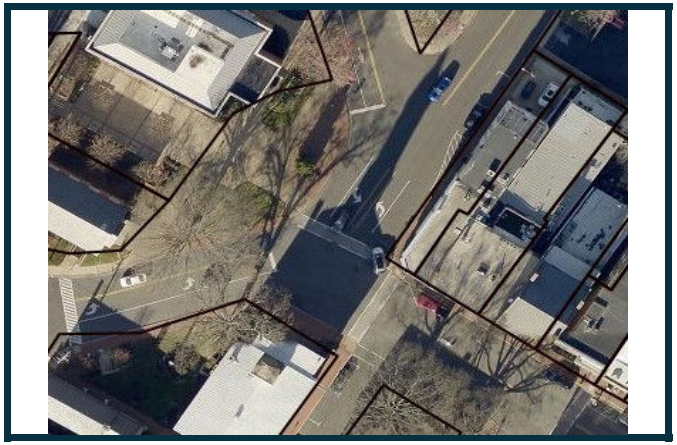
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering							$60,000	**$60,000**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**	**$60,000**
General Fund							$60,000	**$60,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**	**$60,000**

PROJECT NUMBER: TC-018 | **PROJECT TITLE: Courthouse Square Traffic Improvement** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

The objective is to improve vehicular and pedestrian safety. In FY 2025, the Traffic Task Force will continue to conduct tests for the best solution. The amount of funding for FY 2026 will depend on FY 2025 findings. If the solution is more complex and costly, the Town will develop a concept plan to apply for VDOT funding.



GOAL ADDRESSED

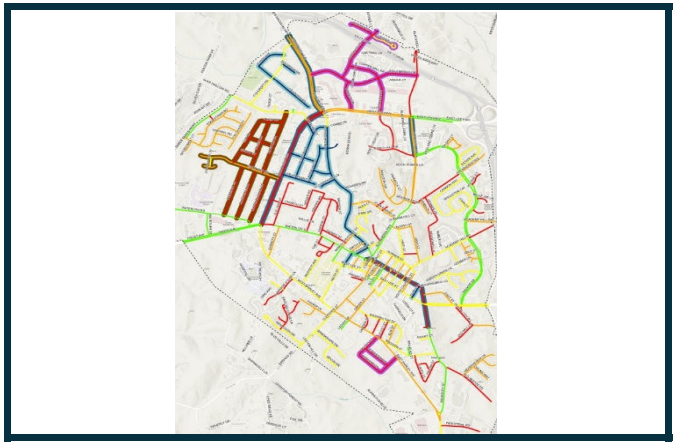
Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering		$10,000	$40,000					**$50,000**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$0**	**$10,000**	**$40,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
General Fund		$10,000	$40,000					**$50,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$10,000**	**$40,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**

PROJECT NUMBER: TC-019 | **PROJECT TITLE: Annual Paving Schedule** | **DEPARTMENT: Transportation & Circulation (TC)**

PROGRAM DESCRIPTION

By FY 2029, the Commonwealth Transportation Board will be required 82% of Arterial Streets need a CCI score greater than 60 and 75% of Collector Streets need a CCI score greater than 60. At the end of FY 2024, the Town currently has 31% of Arterial Street and 19% of Collector Streets meeting the CCI score of 60 or greater. The requested funding is for the Town to meet the CTB requirements by FY 2029.
FY 2025 Paving Schedule consists of Blue Ridge Street, Branch Drive, Cleveland Street, Fletcher Drive, Hastings Lane, Jefferson Street, Monroe Street, Oak Springs Drive, Piedmont Street, Rappahannock Street, Willow Court, and Wilson Street



GOAL ADDRESSED

Plan Warrenton 2040 T-3.4: Provide and improve sidewalks, crosswalks, pedestrian signals, lighting, and other amenities to make it safer, easier and more comfortable for people to walk.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$800,000	$450,000	$400,000	$350,000	$450,000	$300,000	**$2,750,000**
Other								**$0**
TOTAL	**$0**	**$800,000**	**$450,000**	**$400,000**	**$350,000**	**$450,000**	**$300,000**	**$2,750,000**
General Fund		$800,000	$450,000	$400,000	$350,000	$450,000	$300,000	**$2,750,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$800,000**	**$450,000**	**$400,000**	**$350,000**	**$450,000**	**$300,000**	**$2,750,000**

Water and Sewer Fund

Project Detail Pages



PROJECT NUMBER: W-001 **PROJECT TITLE: WTP Clearwell Project** **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Study, design, and installation of a clearwell at the Water Treatment Plant for storage within the distribution network. This will allow for additional resiliency.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Land Acquisition								**$0**
Architecture/Engineering	$595,000							**$595,000**
Construction/Purchase	$834,000		$7,775,000					**$8,609,000**
Other								**$0**
TOTAL	**$1,429,000**	**$0**	**$7,775,000**	**$0**	**$0**	**$0**	**$0**	**$9,204,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$1,429,000							**$1,429,000**
Stormwater Fund								**$0**
Debt			$7,775,000					**$7,775,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$1,429,000**	**$0**	**$7,775,000**	**$0**	**$0**	**$0**	**$0**	**$9,204,000**

PROJECT NUMBER: W-005 **PROJECT TITLE: Warrenton Reservoir Dam** **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Engineering evaluation, design, and future needs for the Warrenton Dam. Considerable study is needed to address feasibility and to mitigate environmental impact. A downstream inundation study from a potential break was conducted in FY 2017 and a structural analysis is required to determine the needs of the existing dam or if a new dam structure will be required.



GOAL ADDRESSED

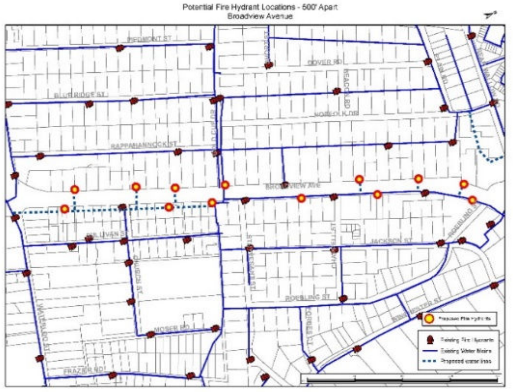
Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition	$250,000							**$250,000**
Architecture/Engineering	$250,000	$300,000	$3,000,000					**$3,550,000**
Construction/Purchase				$1,000,000	$1,000,000	$1,000,000	$1,000,000	**$4,000,000**
Other								**$0**
TOTAL	**$500,000**	**$300,000**	**$3,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$7,800,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$500,000							**$500,000**
Stormwater Fund								**$0**
Debt		$300,000	$3,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	**$7,300,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$500,000**	**$300,000**	**$3,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$7,800,000**

PROJECT NUMBER: W-006 | **PROJECT TITLE: Broadview Waterline Betterment** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

As part of the Broadview Road improvements project, the Town is planning to make improvements to the water distribution system for improved service to businesses and better fire protection.



GOAL ADDRESSED

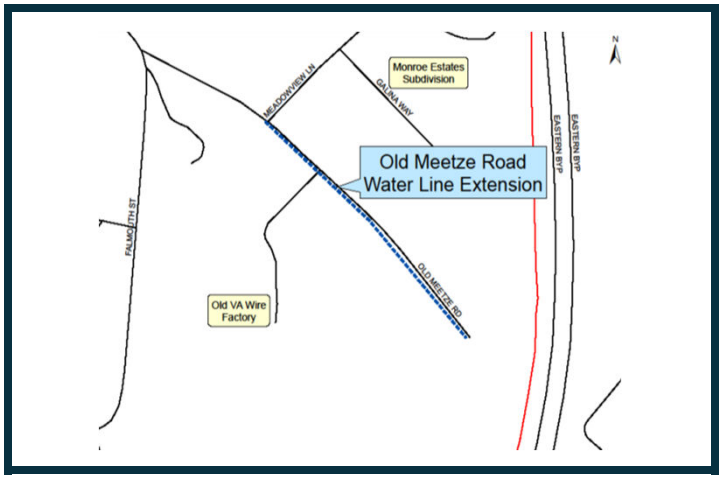
Plan Warrenton 2040 CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase	$872,812	$600,000						**$1,472,812**
Other								**$0**
TOTAL	**$872,812**	**$600,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,472,812**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$872,812	$600,000						**$1,472,812**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$872,812**	**$600,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,472,812**

PROJECT NUMBER: W-007 | **PROJECT TITLE: Utility Connection Program** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Utility Connection Program seeks to ensure all residents who desire to hook up to public water and sewer have an available line. For example, a portion of Old Meetze Road, East Street, Richard's Lane, and Broadview Avenue near the Town boundary do not have public waterlines. None of these locations have been surveyed or engineered, so projected budgets are only a placeholder for planning.



GOAL ADDRESSED

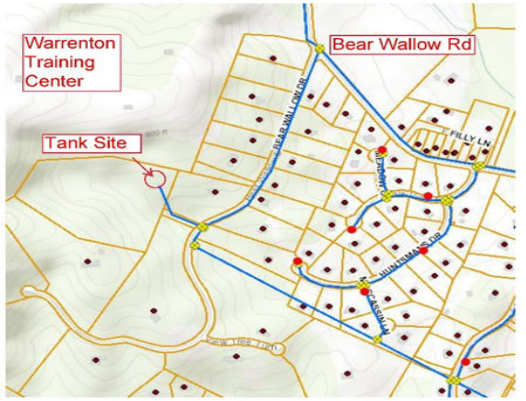
Plan Warrenton 2040 CF-4.8: Explore resources to help property owners and promote connection to public water and sewer within the Town boundaries.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase	$87,000	$63,000	$69,458	$78,874	$92,255	$111,142	$130,000	**$631,728**
Other								**$0**
TOTAL	**$87,000**	**$63,000**	**$69,458**	**$78,874**	**$92,255**	**$111,142**	**$130,000**	**$631,728**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$87,000	$63,000	$69,458	$78,874	$92,255	$111,142	$130,000	**$631,728**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$87,000**	**$63,000**	**$69,458**	**$78,874**	**$92,255**	**$111,142**	**$130,000**	**$631,728**

PROJECT NUMBER: W-008 | **PROJECT TITLE: Mt. Tank Line Power** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

An increased level of electric power is needed to the Mountain Tank to adequately operate tank mixing and ventilation. This is needed to control the levels of THMs and water stagnation in areas of the tank to maintain water quality limits. Options include running a 3-phase power line from Bear Wallow Road to the tank, which will be very complex, or providing and maintaining a generator on site.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering		$100,000						**$100,000**
Construction/Purchase			$945,000					**$945,000**
Other								**$0**
TOTAL	**$0**	**$100,000**	**$945,000**	**$0**	**$0**	**$0**	**$0**	**$1,045,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$100,000	$945,000					**$1,045,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$100,000**	**$945,000**	**$0**	**$0**	**$0**	**$0**	**$1,045,000**

PROJECT NUMBER: W-010 | **PROJECT TITLE: High Rate Filter, Sediment & Flocc Basin** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Additional flocculation and sedimentation basins and a new high speed filter to the Water Treatment Process Train.



GOAL ADDRESSED

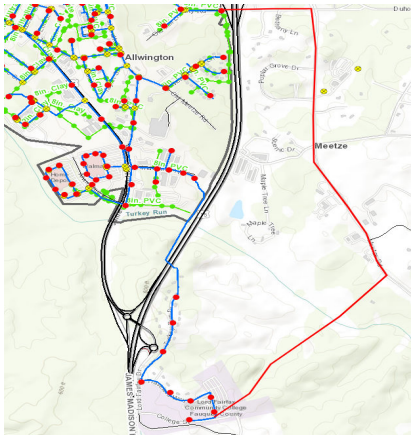
Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$882,000					**$882,000**
Construction/Purchase				$6,813,450	$4,678,569			**$11,492,019**
Other								**$0**
TOTAL	**$0**	**$0**	**$882,000**	**$6,813,450**	**$4,678,569**	**$0**	**$0**	**$12,374,019**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt			$882,000	$6,813,450	$4,678,569			**$12,374,019**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$882,000**	**$6,813,450**	**$4,678,569**	**$0**	**$0**	**$12,374,019**

PROJECT NUMBER: W-011 | **PROJECT TITLE: Water Line Improvements: LRCC** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town currently serves Laurel Ridge Community College with water. A system that creates a water loop will help with water quality and fire service to the College, which is currently limited. This is a placeholder for planning purposes until the best route and final locations are determined. Potential routes include a loop with Meetze Road or other considerations based on the future development.



GOAL ADDRESSED

Plan Warrenton 2040 CF-4.8: Explore resources to help property owners and promote connection to public water and sewer within the Town boundaries.
CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering						$400,000		**$400,000**
Construction/Purchase							$4,000,000	**$4,000,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$400,000**	**$4,000,000**	**$4,400,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt						$400,000	$4,000,000	**$4,400,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$400,000**	**$4,000,000**	**$4,400,000**

PROJECT NUMBER: W-012 | **PROJECT TITLE: Warrenton Reservoir Dredging** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Dredge Warrenton Reservoir.



GOAL ADDRESSED

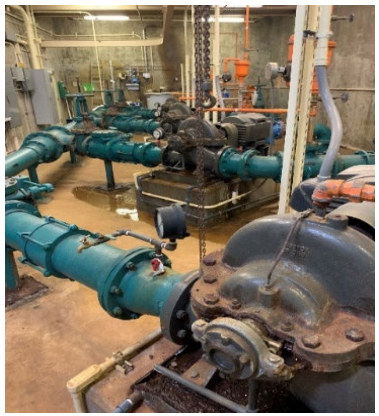
Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$250,000					**$250,000**
Construction/Purchase					$1,500,000			**$1,500,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$250,000**	**$0**	**$1,500,000**	**$0**	**$0**	**$1,750,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund			$250,000		$1,500,000			**$1,750,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$250,000**	**$0**	**$1,500,000**	**$0**	**$0**	**$1,750,000**

PROJECT NUMBER: W-013 | **PROJECT TITLE: Raw Water Pumps** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Replace aging/obsolete raw water pumps.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering		$70,000						**$70,000**
Construction/Purchase		$700,000						**$700,000**
Other								**$0**
TOTAL	**$0**	**$770,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$770,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$770,000						**$770,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$770,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$770,000**

PROJECT NUMBER: W-014 | **PROJECT TITLE: Airlie Drain Valve** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Replace/repair Airlie's failing reservoir drain valve.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering					$116,964			**$116,964**
Construction/Purchase					$233,928			**$233,928**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$350,893			**$350,893**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**

PROJECT NUMBER: W-015 | **PROJECT TITLE: Basin Coating** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

Evaluation, engineering, and design of repair of spalling and deteriorated concrete surfaces and the basin walls of the Water Treatment Plant flocculation basins. Project involves the removal of badly deteriorated concrete and recasting to ensure structural integrity of the basins and prevent continued deterioration due to freeze-thaw and exposure to elements. Walls are to be treated/coated with epoxy coatings to seal and provide long term protection.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering					$40,937			**$40,937**
Construction/Purchase					$309,955			**$309,955**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$350,893			**$350,893**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**

PROJECT NUMBER: W-017 | **PROJECT TITLE: Lee Highway Waterline Replacement** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town's water distribution system has 18 miles of cast iron (CI) pipe ranging in age from 40-80+ years. Although CI is serviceable beyond 80 years, staff will evaluate and schedule for replacement of problematic sections of the system that are experiencing increasing breaks and maintenance requirements.
The Town plans to replace the water main along Lee Highway from Winchester Street to Blackwell. The design process will begin in FY 2027 and construction phase is planned for FY 2029. The water main needs to be replaced prior to the construction of the two roundabouts at Winchester Street and Blackwell Road.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Land Acquisition								**$0**
Architecture/Engineering				$150,000				**$150,000**
Construction/Purchase						$1,500,000		**$1,500,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$150,000**	**$0**	**$1,500,000**	**$0**	**$1,650,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund				$150,000		$1,500,000		**$1,650,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$150,000**	**$0**	**$1,500,000**	**$0**	**$1,650,000**

PROJECT NUMBER: W-018 | **PROJECT TITLE: Lancaster Drive Waterline Replacement** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town's water distribution system has 18 miles of cast iron (CI) pipe ranging in age from 40-80+ years. Although CI is serviceable beyond 80 years, staff will evaluate and schedule for replacement of problematic sections of the system that are experiencing increasing breaks and maintenance requirements.
The Town plans to replace 5,200 linear feet of water main along Lancaster Drive from Nordix Drive to King William Street. The design was completed in FY 2024 and will start construction in Fall of 2024.



GOAL ADDRESSED

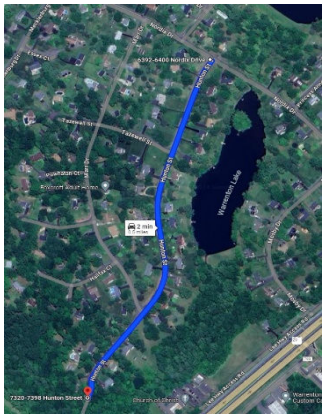
Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$1,500,000						**$1,500,000**
Other								**$0**
TOTAL	**$0**	**$1,500,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,500,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$1,500,000						**$1,500,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$1,500,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,500,000**

PROJECT NUMBER: W-019 | **PROJECT TITLE: Hunton Street Waterline Replacement** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town's water distribution system has 18 miles of cast iron (CI) pipe ranging in age from 40-80+ years. Although CI is serviceable beyond 80 years, staff will evaluate and schedule for replacement of problematic sections of the system that are experiencing increasing breaks and maintenance requirements.
The Town plans to replace the water main along Hunton Street from Nordix Drive to Dead End. The design process will begine in FY 2026 and and construction phase will start in FY 2027.



GOAL ADDRESSED

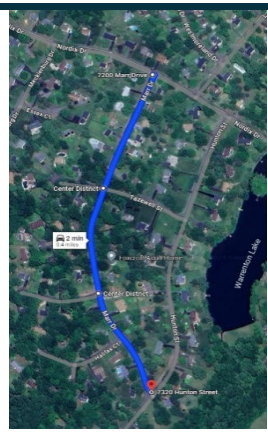
Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$50,000					**$50,000**
Construction/Purchase				$1,000,000				**$1,000,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$50,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,050,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund			$50,000	$1,000,000				**$1,050,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$50,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,050,000**

PROJECT NUMBER: W-020 | **PROJECT TITLE: Marr Drive Waterline Replacement** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town's water distribution system has 18 miles of cast iron (CI) pipe ranging in age from 40-80+ years. Although CI is serviceable beyond 80 years, staff will evaluate and schedule for replacement of problematic sections of the system that are experiencing increasing breaks and maintenance requirements.
The Town plans to replace the water main along Marr Drive from Nordix Drive to Hunton Street. The design process will begin in FY 2030.



GOAL ADDRESSED

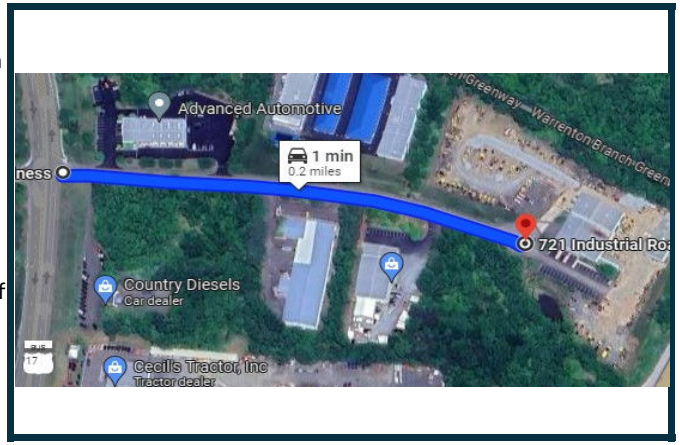
Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Land Acquisition								**$0**
Architecture/Engineering							$50,000	**$50,000**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$50,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund							$50,000	**$50,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$50,000**

PROJECT NUMBER: W-021 | **PROJECT TITLE: Industrial Road Waterline Replacement** | **DEPARTMENT: Water (W)**

PROGRAM DESCRIPTION

The Town's water distribution system has 18 miles of cast iron (CI) pipe ranging in age from 40-80+ years. Although CI is serviceable beyond 80 years, staff will evaluate and schedule for replacement of problematic sections of the system that are experiencing increasing breaks and maintenance requirements.
The Town plans to replace the water main along Industrial Road from East Shirley Avenue to Dead End. The design process will begine in FY-29 and construction phase starts in FY-30.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Land Acquisition								**$0**
Architecture/Engineering						$40,000		**$40,000**
Construction/Purchase							$600,000	**$600,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$40,000**	**$600,000**	**$640,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund						$40,000	$600,000	**$640,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$40,000**	**$600,000**	**$640,000**

PROJECT NUMBER: S-001 | **PROJECT TITLE: Primary Clarifiers & Sludge Pump Station** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Primary clarifiers capture and remove wastewater solids from the influent flow at the WWTP. This project will include the replacement of the primary clarifier sludge pumping station and adds a sludge thickening process. All supporting infrastructure, which is well beyond its expected useful lifespan is also included in the replacement.



GOAL ADDRESSED

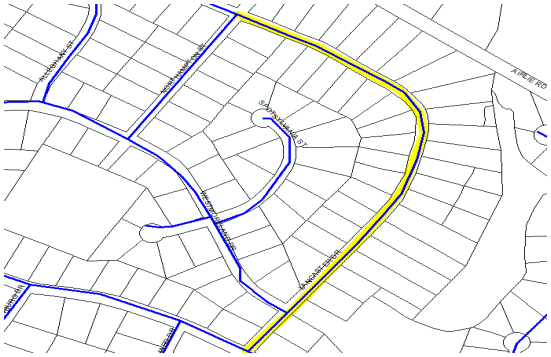
Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$474,682							**$474,682**
Construction/Purchase	$7,850,000	$6,300,000						**$14,150,000**
Other								**$0**
TOTAL	**$8,324,682**	**$6,300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$14,624,682**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$650,000							**$650,000**
Stormwater Fund								**$0**
Debt	$2,274,682	$6,300,000						**$8,574,682**
State								**$0**
Federal	$5,400,000							**$5,400,000**
Other								**$0**
TOTAL	**$8,324,682**	**$6,300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$14,624,682**

PROJECT NUMBER: S-002 | **PROJECT TITLE: I&I Reduction** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

This project seeks to reduce inflow and infiltration into the wastewater system from heavy rainfall events and from broken/damaged piping. This project has been underway for several years and has shown positive results in reducing overall I&I and targets the focus of sewer line rehabilitation efforts.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation*	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$600,000							**$600,000**
Construction/Purchase	$1,450,000	$420,000	$220,500	$250,000	$250,000	$250,000	$250,000	**$3,090,500**
Other								**$0**
TOTAL	**$2,050,000**	**$420,000**	**$220,500**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$3,690,500**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$2,050,000	$420,000	$220,500	$250,000	$250,000	$250,000	$250,000	**$3,690,500**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$2,050,000**	**$420,000**	**$220,500**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$3,690,500**

**Please note that for this project the "Previous Allocation" column captures the previous 4 years. Efforts around I&I have been ongoing for over a decade.*

PROJECT NUMBER: S-003 | **PROJECT TITLE: Primary Digester** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

The modernization and rehabilitation of the existing Primary Digester will allow the percentage of sludge at the primary and secondary clarifiers to increase to proper percentages.



GOAL ADDRESSED

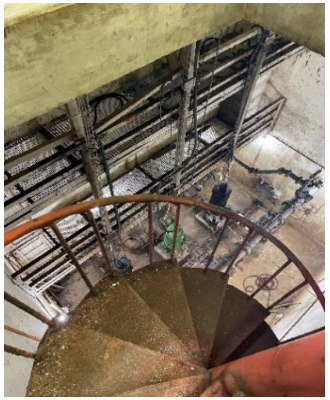
Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$710,000							**$710,000**
Construction/Purchase			$6,063,750					**$6,063,750**
Other								**$0**
TOTAL	**$710,000**	**$0**	**$6,063,750**	**$0**	**$0**	**$0**	**$0**	**$6,773,750**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$710,000							**$710,000**
Stormwater Fund								**$0**
Debt			$6,063,750					**$6,063,750**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$710,000**	**$0**	**$6,063,750**	**$0**	**$0**	**$0**	**$0**	**$6,773,750**

PROJECT NUMBER: S-005 | **PROJECT TITLE: Cedar Run Pump Station** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

The existing Cedar Run pump station is the largest in the Town. The current focus is working on reducing I&I in this area. Once the I&I work is completed, the Town will conduct another evaluation in FY 2027 to see what changes might have occurred. At that time, the Town plans to modernize and upgrade the existing facility in FY 2029.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$80,000			$350,000				**$430,000**
Construction/Purchase						$5,000,000		**$5,000,000**
Other								**$0**
TOTAL	**$80,000**	**$0**	**$0**	**$350,000**	**$0**	**$5,000,000**	**$0**	**$5,430,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$80,000							**$80,000**
Stormwater Fund								**$0**
Debt				$350,000		$5,000,000		**$5,350,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$80,000**	**$0**	**$0**	**$350,000**	**$0**	**$5,000,000**	**$0**	**$5,430,000**

PROJECT NUMBER: S-006 | **PROJECT TITLE: Secondary Clarifier and Sludge Pump** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

The secondary clarifier captures and removes wastewater solids prior to the denitrification filters. This project will also include the replacement of the secondary clarifier sludge pumping station, and adds a sludge thickening process. All supporting infrastructure, which is well beyond its expected useful lifespan is also included in the replacement.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$150,000	$420,000						**$570,000**
Construction/Purchase			$10,500,000					**$10,500,000**
Other								**$0**
TOTAL	**$150,000**	**$420,000**	**$10,500,000**	**$0**	**$0**	**$0**	**$0**	**$11,070,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$150,000	$420,000						**$570,000**
Stormwater Fund								**$0**
Debt			$10,500,000					**$10,500,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$150,000**	**$420,000**	**$10,500,000**	**$0**	**$0**	**$0**	**$0**	**$11,070,000**

PROJECT NUMBER: S-007 | **PROJECT TITLE: Wastewater Treatment Plant Pump Station** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Replacement of pumps and infrastructure within the wet well pump station. The pump station provides flow throughout the Wastewater Treatment Plant.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$25,000							**$25,000**
Construction/Purchase	$50,000	$157,500	$82,688					**$290,188**
Other								**$0**
TOTAL	**$75,000**	**$157,500**	**$82,688**	**$0**	**$0**	**$0**	**$0**	**$315,188**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$75,000	$157,500	$82,688					**$315,188**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$75,000**	**$157,500**	**$82,688**	**$0**	**$0**	**$0**	**$0**	**$315,188**

PROJECT NUMBER: S-008 | **PROJECT TITLE: Dewatered Sludge Storage** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Biosolids Storage. This project will completely rehab the storage structure which is beginning to show severe signs of degradation. Scope of work is also to include adding more square footage to the units to increase the amount of solids able to be stored.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.1: Implement robust maintenance schedules on community facilities to extend the life of investments. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$60,000							**$60,000**
Construction/Purchase			$750,000					**$750,000**
Other								**$0**
TOTAL	**$60,000**	**$0**	**$750,000**	**$0**	**$0**	**$0**	**$0**	**$810,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$60,000		$750,000					**$810,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$60,000**	**$0**	**$750,000**	**$0**	**$0**	**$0**	**$0**	**$810,000**

PROJECT NUMBER: S-009 | **PROJECT TITLE: Secondary Sludge Pump** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Replacement of existing piston sludge pumps at the secondary clarifiers. Sludge is pumped from the clarifiers to the gravity sludge thickener.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$25,000							**$25,000**
Construction/Purchase			$500,000					**$500,000**
Other								**$0**
TOTAL	**$25,000**	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$525,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$25,000		$500,000					**$525,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$25,000**	**$0**	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$525,000**

PROJECT NUMBER: S-011 | **PROJECT TITLE: Taylor Pump Station** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Conduct an engineering evaluation of the Taylor Pump Station and maintain as appropriate. Enlarge existing wet well and improve system hydraulics.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering				$350,000				**$350,000**
Construction/Purchase					$5,000,000			**$5,000,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$350,000**	**$5,000,000**	**$0**	**$0**	**$5,350,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund				$350,000	$5,000,000			**$5,350,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$350,000**	**$5,000,000**	**$0**	**$0**	**$5,350,000**

PROJECT NUMBER: S-012 | **PROJECT TITLE: Sludge Dewatering** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Install two meter belt filter press. The belt press compresses the water from the biosolids.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase					$584,821			**$584,821**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$584,821**	**$0**	**$0**	**$584,821**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$584,821			**$584,821**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$584,821**	**$0**	**$0**	**$584,821**

PROJECT NUMBER: S-013 | **PROJECT TITLE: Sludge Screen with Enclosure** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Unit to replace the existing aqua guard.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase					$350,893			**$350,893**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$350,893			**$350,893**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$350,893**	**$0**	**$0**	**$350,893**

PROJECT NUMBER: S-014 | **PROJECT TITLE: Turkey Run Pump Station #2** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Conduct an engineering evaluation to create design plans for an upgrade to the Turkey Run pump station. This will also allow for improved wastewater services to the Laurel Ridge Community College area.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering							$300,000	**$300,000**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$300,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
Debt							$300,000	**$300,000**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$300,000**

PROJECT NUMBER: S-015 | **PROJECT TITLE: Plant Hydraulics/Piping** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Required piping for processing in the Wastewater Treatment plant.



GOAL ADDRESSED

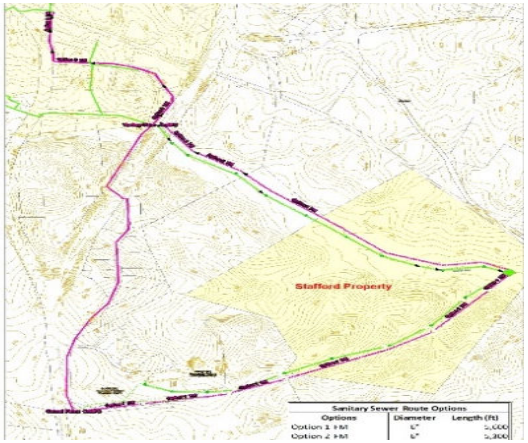
Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase					$29,241	$150,591		**$179,832**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$29,241**	**$150,591**	**$0**	**$179,832**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$29,241	$150,591		**$179,832**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$29,241**	**$150,591**	**$0**	**$179,832**

PROJECT NUMBER: S-016 | **PROJECT TITLE: Sanitary Sewer Improvements to LRCC** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

The Town currently serves Laurel Ridge Community College with sanitary sewer. Long term operational efficiencies are needed, such as potential pump stations and force main work. This will include a functional facility planning exercise is needed to look at the alternatives and benefits prior to surveys and engineering.



GOAL ADDRESSED

Plan Warrenton 2040 CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering						$361,419		**$361,419**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$361,419**	**$0**	**$361,419**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund						$361,419		**$361,419**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$361,419**	**$0**	**$361,419**

PROJECT NUMBER: S-017 | **PROJECT TITLE: Headworks Building** | **DEPARTMENT: Sewer (S)**

PROGRAM DESCRIPTION

Headworks building's screen and grit removal. This request is to replace the existing facilities which are outdated and reaching end of life and will odor control during warm weather. This is a priority 2 request as outlined by the WWTP assessment by Whitman, Requardt and Associates, LLP. Hired to asses and provide a road map for maintenance, replacement and upgrades to the WWTP.



GOAL ADDRESSED

Plan Warrenton 2040 CF-5.3: Anticipate and provide community resources where needed. CF-4.1: Maintain a reliable and sufficient quantity of wastewater treatment capacity and a sufficient quantity and quality of public water supply to meet the needs of expected long-term residential and commercial growth.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering					$500,000			**$500,000**
Construction/Purchase							$7,000,000	**$7,000,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$0**	**$7,000,000**	**$7,500,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$500,000		$7,000,000	**$7,500,000**
Stormwater Fund								**$0**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$0**	**$7,000,000**	**$7,500,000**

Stormwater Fund

Project Detail Pages



PROJECT NUMBER: SM-003 | **PROJECT TITLE: Stream Retrofit Rady Park** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

This project includes the restoration of 593 LF of natural stream that conveys stormwater from Fauquier County through Rady Park and back into Fauquier County. It is a badly eroded stream that Parks & Recreation has identified as a potential safety issue. This project is a potential benefit for nutrient reduction credits if soils testing shows acceptable parameters. If so, it would be a possible candidate for a SLAF Grant. This is also a possible teaming effort with Fauquier County.



GOAL ADDRESSED

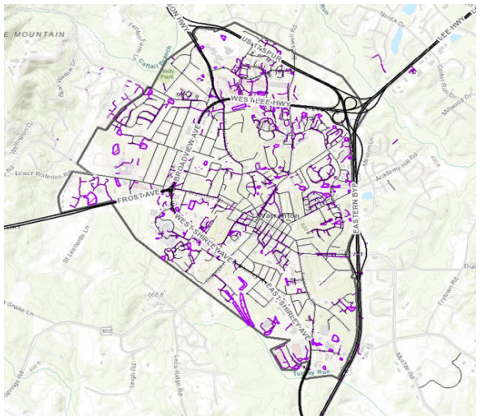
Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$141,000	$5,000						**$146,000**
Construction/Purchase			$771,750					**$771,750**
Other								**$0**
TOTAL	**$141,000**	**$5,000**	**$771,750**	**$0**	**$0**	**$0**	**$0**	**$917,750**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund	$141,000	$5,000	$771,750					**$917,750**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$141,000**	**$5,000**	**$771,750**	**$0**	**$0**	**$0**	**$0**	**$917,750**

PROJECT NUMBER: SM-004 | **PROJECT TITLE: Master Drainage Plan** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

This program is to update the 1990 Master Drainage Plan (MDP). This updated plan will be a phased approach to identify a list of priorities to the Town's current drainage infrastructure system. The MDP is the linchpin for prioritizing future stormwater projects in order to develop a plan for improving the existing drainage system aimed at reducing flooding and improving runoff quality. This MDP will help provide a projected view to align the Town's stormwater plan with other community planning efforts, such as comprehensive master plans, that often identify where and how communities will grow and redevelop over a 10- to 20-year period.



GOAL ADDRESSED

Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering	$100,000	$500,000	$500,000	$400,000				**$1,500,000**
Construction/Purchase								**$0**
Other								**$0**
TOTAL	**$100,000**	**$500,000**	**$500,000**	**$400,000**	**$0**	**$0**	**$0**	**$1,500,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund	$100,000	$500,000	$500,000	$400,000				**$1,500,000**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$100,000**	**$500,000**	**$500,000**	**$400,000**	**$0**	**$0**	**$0**	**$1,500,000**

PROJECT NUMBER: SM-005 | **PROJECT TITLE: BMP & Filterra Facilities** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

The Town is required under the MS4 Permit (Chesapeake Bay TMDL Action Plan) to identify means and methods to achieve the necessary second-cycle pollutant reductions, including TP, TN, and TSS reductions. The Town is currently running a of negative of 65,000 pounds of TSS each year. This program will modify existing structures, ponds, and other methods into BMP from the DEQ approved Clearinghouse. This program will make sure the Town meets the MS4 permit requirements.
Project could include Pond C, the pond at the Methodist Church on Church Street, Sullivan Street, WTTP Primary Clarifier, WTP Clearwell, and future sidewalk projects.



GOAL ADDRESSED

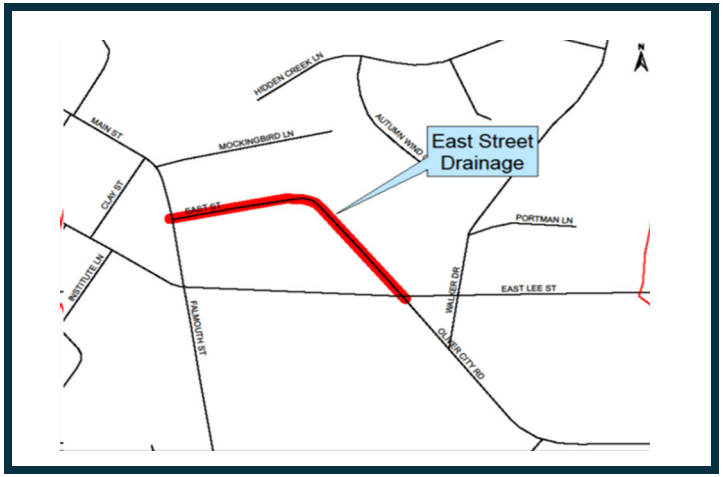
Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase		$150,000	$192,938	$198,726	$175,446	$130,000	$130,000	**$977,109**
Other								**$0**
TOTAL	**$0**	**$150,000**	**$192,938**	**$198,726**	**$175,446**	**$130,000**	**$130,000**	**$977,109**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund		$150,000	$192,938	$198,726	$175,446	$130,000	$130,000	**$977,109**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$150,000**	**$192,938**	**$198,726**	**$175,446**	**$130,000**	**$130,000**	**$977,109**

PROJECT NUMBER: SM-006 | **PROJECT TITLE: East Street Drainage** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

Install curb and gutter and storm water piping on East Street to alleviate flooding of neighborhood. Project to include curbing on both sides with storm sewer collection and piping into the existing system on East Lee Street. Town will apply for a grant to help fund this project.



GOAL ADDRESSED

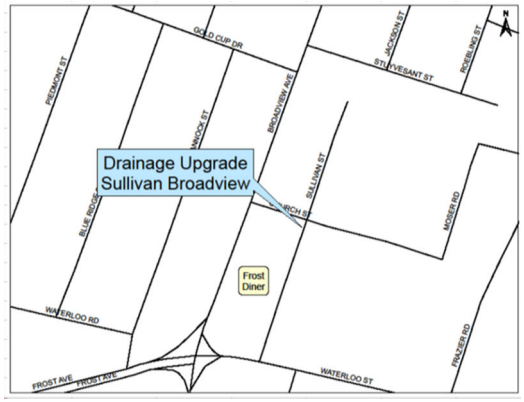
Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering								**$0**
Construction/Purchase				$31,500				**$31,500**
Other					$266,860			**$266,860**
TOTAL	**$0**	**$0**	**$0**	**$31,500**	**$266,860**	**$0**	**$0**	**$298,360**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund				$31,500	$266,860			**$298,360**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$31,500**	**$266,860**	**$0**	**$0**	**$298,360**

PROJECT NUMBER: SM-008 | **PROJECT TITLE: Sullivan/Broadview Avenue Drainage** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

Replace the stormwater drainage system from Sullivan Street to the Broadview Avenue/Waterloo Street intersection.



GOAL ADDRESSED

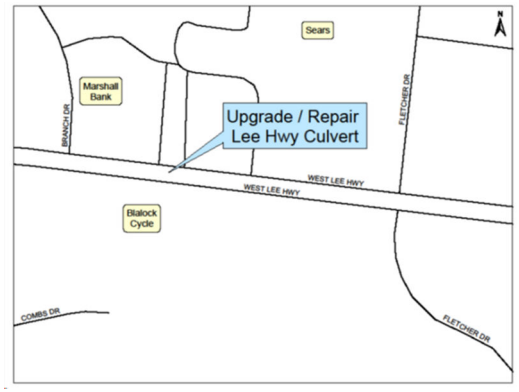
Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering			$33,075					**$33,075**
Construction/Purchase				$254,823				**$254,823**
Other								**$0**
TOTAL	**$0**	**$0**	**$33,075**	**$254,823**	**$0**	**$0**	**$0**	**$287,898**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund			$33,075	$254,823				**$287,898**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$33,075**	**$254,823**	**$0**	**$0**	**$0**	**$287,898**

PROJECT NUMBER: SM-009 | **PROJECT TITLE: West Lee Highway Stormwater Culvert** | **DEPARTMENT: Stormwater Management (SM)**

PROGRAM DESCRIPTION

Rehabilitation of 4'x6' box culvert under West Lee Highway (between Branch and Fletcher Drive). Reline the culvert walls and base to provide cover to exposed reinforcement and the badly scoured areas.



GOAL ADDRESSED

Plan Warrenton 2040 CF-3.8: Minimize impervious areas in new developments and future road construction projects, thereby reducing stormwater flows and impacts to the Municipal Separate Storm Sewer System program. P-1.3: Use a nature-based systems approach in development to mitigate stormwater and improve habitat within the Town's open spaces.

ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Land Acquisition								**$0**
Architecture/Engineering					$29,241			**$29,241**
Construction/Purchase					$175,446			**$175,446**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$204,687**	**$0**	**$0**	**$204,687**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund								**$0**
Stormwater Fund					$204,687			**$204,687**
Debt								**$0**
State								**$0**
Federal								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$204,687**	**$0**	**$0**	**$204,687**

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GENERAL FUND MAINTENANCE PROJECTS

The Town must periodically perform major maintenance or upgrades on the facilities and equipment that is used to deliver services to citizens. This schedule provides a multi-year plan for the necessary upkeep of those items. As mentioned in the introductory section, these projects are not considered part of the CIP but facilitate financial planning by anticipating the Town's fiscal requirements on a long-term basis.

General Government

Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
IT Infrastructure	$ 65,000	$ 71,500	$ 77,550	$ 84,205	$ -	$ -	$ 298,255
Enterprise Resource Planning System	300,000	300,000	500,000	100,000	-	-	1,200,000
TH HVAC Replacement	100,000	65,000	-	-	-	-	165,000
WPD HVAC Replacement	50,000	350,000	-	-	-	-	400,000
TH Foundation Repairs	140,000	-	-	-	-	-	140,000
Traffic Light Detection	300,000	-	-	-	-	-	300,000
Traffic Light PROWAG	-	-	-	205,000	35,000	35,000	275,000
Sign Replacement	15,000	45,000	30,000	30,000	30,000	30,000	180,000
Radar Signs	-	40,000	40,000	-	-	-	80,000
	$ 970,000	**$ 871,500**	**$ 647,550**	**$ 419,205**	**$ 65,000**	**$ 65,000**	**$ 3,038,255**

Public Safety

Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Fleet Management Vehicles: Police	$ -	$ 300,000	$ 120,000	$ 180,000	$ 120,000	$ 180,000	$ 900,000
Public Safety Radio Replacements	70,000	-	-	-	-	-	70,000
Secure Police Parking Area	-	82,688	-	-	-	-	82,688
	$ 70,000	**$ 300,000**	**$ 120,000**	**$ 180,000**	**$ 120,000**	**$ 180,000**	**$ 970,000**

Parks & Recreation

Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Fitness Equipment Replacement	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 50,000
Replace Chiller at WARF	340,000	-	-	-	-	-	340,000
Repaving and Restriping WARF Parking Lot	-	60,000	-	-	-	-	60,000
WARF Structural Repairs	25,000	-	-	-	-	-	25,000
Waterplay Structure Replacement	-	300,000	-	-	-	-	300,000
	$ 390,000	**$ 385,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 775,000**

Public Works

Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Facilities Elevator Replacement	$ -	$ 385,000	$ -	$ -	$ -	$ -	$ 385,000
Public Works Roof Replacement	180,000	-	-	-	-	-	180,000
Facilities Energy Management Program	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Facilities Asphalt Resurfacing	55,000	15,000	15,000	15,000	15,000	15,000	130,000
6 Fleet Management Vehicle: GF	-	175,000	87,500	-	175,000	87,500	525,000
Fleet Management Vehicle: Medium Dump Truck	-	135,000	-	-	-	-	135,000
Fleet Management Vehicle: Wheel Loader	-	310,000	-	-	-	-	310,000
Fleet Management Vehicle: Backhoe	-	-	-	-	-	175,000	175,000
Fleet Management Vehicle: Refuse Truck	-	525,000	-	-	-	-	525,000
Guard Rail Replacement	75,000	50,000	50,000	50,000	50,000	-	275,000
	$ 335,000	**$ 1,620,000**	**$ 177,500**	**$ 90,000**	**$ 265,000**	**$ 302,500**	**$ 2,790,000**
TOTAL GENERAL FUND MAINTENANCE PROJECTS	**$ 1,765,000**	**$ 3,176,500**	**$ 945,050**	**$ 689,205**	**$ 450,000**	**$ 547,500**	**$ 7,573,255**

WATER & SEWER FUND MAINTENANCE PROJECTS

Project Name	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Facilities Energy Management Program	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,000
Facilities Physical Security	100,000	35,000	-	-	-	-	135,000
Fleet Management Vehicle: UD	45,000	-	90,000	-	-	-	135,000
WTP Renovation	295,000	-	-	-	-	-	295,000
WS HVAC Replacement	25,000	25,000	-	-	-	-	50,000
Dam Maintenance	65,000	65,000	65,000	65,000	65,000	65,000	390,000
GAC Replacement	80,000	-	-	80,000	80,000	-	240,000
Meter Reading Devices	141,000	-	-	-	-	-	141,000
Reliability Measures	60,000	-	60,000	-	60,000	-	180,000
WTP Drain Field	-	-	-	40,000	-	-	40,000
WTP Sewer Lines	-	-	-	50,000	-	-	50,000
TOTAL WATER & SEWER FUND MAINTENANCE PROJECTS	**$ 836,000**	**$ 150,000**	**$ 240,000**	**$ 260,000**	**$ 230,000**	**$ 90,000**	**$ 1,806,000**

PROJECT TITLE: IT Infrastructure

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

Allocating budget funds for asset replacement is crucial to ensure the continued efficiency and reliability of essential equipment. Implementing a four-year asset replacement program is essential for our local government's sustainability and effectiveness. This proactive approach ensures the timely upgrading of critical infrastructure, reducing maintenance costs, enhancing operational efficiency, and ultimately delivering better services to our community. Investing in a structured replacement plan demonstrates fiscal responsibility and long-term vision for the well-being of our municipality



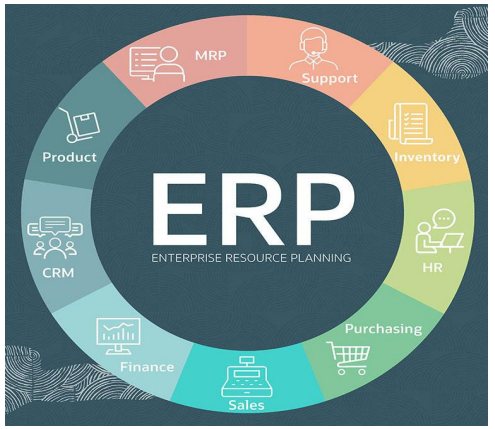
ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase								**$0**
Other	$166,200	$65,000	$71,500	$77,550	$84,205			**$464,455**
TOTAL	**$166,200**	**$65,000**	**$71,500**	**$77,550**	**$84,205**	**$0**	**$0**	**$464,455**
FUNDING SOURCES								
General Fund	$166,200	$65,000	$71,500	$77,550	$84,205			**$464,455**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$166,200**	**$65,000**	**$71,500**	**$77,550**	**$84,205**	**$0**	**$0**	**$464,455**

PROJECT TITLE: Enterprise Resource Planning System

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

The Town is currently facing challenges with its legacy financial software, including limited support and a lack of interoperability with other systems. To enhance citizen services, the IT Department recommends the purchase and implementation of an Enterprise Resource Planning (ERP) system. The goal of this all-in-one package is to centralize data management, providing real-time data for improved collaboration and decision-making. Additionally, an ERP would address issues such as a steep learning curve and the absence of modern features in the existing system. The scalability of an ERP allows for a phased rollout across Town departments, ensuring a smooth transition for both staff and citizens. Other anticipated benefits include streamlined processes, a reduction in human errors, and increased employee productivity, all of which contribute to the long-term success of the Town's operations.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase								**$0**
Other	$300,000	$300,000	$300,000	$500,000	$100,000			**$1,500,000**
TOTAL	**$300,000**	**$300,000**	**$300,000**	**$500,000**	**$100,000**	**$0**	**$0**	**$1,500,000**
FUNDING SOURCES								
General Fund	$300,000	$300,000	$300,000	$500,000	$100,000			**$1,500,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$300,000**	**$300,000**	**$300,000**	**$500,000**	**$100,000**	**$0**	**$0**	**$1,500,000**

PROJECT TITLE: HVAC Replacement - Town Hall

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

HVAC studies and subsequent replacement of multiple HVAC systems at town facilities. The facilities department has over twenty systems in operation, many dating back to the late 90's. Many of these units are at or beyond the end of their useful life. Multiple town facilities struggle with HVAC issues on a frequent basis.
FY 2025, the 15-ton unit at town hall will be replaced for approximately $100,000.
FY 2026, an 8-ton and 3-ton unit on the second floor will be replaced for approximately $65,000.
FY 2027 - 30 will be evaluated during FY25 for establishment of a replacement plan.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering	$5,000							**$5,000**
Construction/Purchase	$100,000	$100,000	$65,000					**$265,000**
Other								**$0**
TOTAL	**$105,000**	**$100,000**	**$65,000**	**$0**	**$0**	**$0**	**$0**	**$270,000**
FUNDING SOURCES								
General Fund	$50,000	$100,000	$65,000					**$215,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA	$55,000							**$55,000**
Other								**$0**
TOTAL	**$105,000**	**$100,000**	**$65,000**	**$0**	**$0**	**$0**	**$0**	**$270,000**

PROJECT TITLE: HVAC Replacement - Police Department

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

HVAC studies and subsequent replacement of multiple HVAC systems at town facilities. The facilities department has over twenty systems in operation, many dating back to the late 90's. Many of these units are at/or beyond the end of their useful life. The Public Safety Facility struggles with HVAC issues on a frequent basis. FY 2025 will continue with the replacement of aging units and the updating of HVAC ducting within the facility. FY 2026 will replace the central units with a comparable unit that has been designed for the facility. The current units do not comply with the facility's HVAC demand requirements.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$50,000	$350,000					**$400,000**
Other								**$0**
TOTAL	**$0**	**$50,000**	**$350,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**
FUNDING SOURCES								
General Fund		$50,000	$350,000					**$400,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$0**	**$50,000**	**$350,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**

PROJECT TITLE: Town Hall Foundation Repairs | **DEPARTMENT: General Government (GG)**

PROGRAM DESCRIPTION

Excavate and repair foundation of Town Hall at 1st Street. The foundation adjacent to 1st Street was identified in the original structural engineering report for 21 Main Street. The project was originally slated for repair during the Main Street Plaza Project. This project has since been delayed, and the need to repair the original foundation leak is still present. This project will need to be accomplished first prior to HVAC updates as the foundation wall on the interior will need to be dried out prior to waterproofing being completed.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering		$15,000						**$15,000**
Construction/Purchase		$125,000						**$125,000**
Other								**$0**
TOTAL	**$0**	**$140,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$140,000**
FUNDING SOURCES								
General Fund		$140,000						**$140,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$140,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$140,000**

PROJECT TITLE: Traffic Light Updates - Detection **DEPARTMENT: General Government (GG)**

PROGRAM DESCRIPTION

Replacement of hardware and components of the Traffic Signal System within the town. This project would ensure the success of our aging traffic signal network. The lights in the system are: Blackwell Rd, North Hill Dr, Fletcher Dr, Branch Dr, Rt. 17 & and Winchester St, Rt. 211, Van Roijen, Carriage House, Culpeper St.
in FY 2025 this project will connect the Van Roijen and Waterloo St. lights into a central traffic management system to handle the increased flow of traffic coming from neighboring communities as well as replace the aging detection hardware and controllers at Blackwell Rd, North Hill/Walker Dr, Fletcher Dr, Rt. 17. The VDOT traffic engineering study will precede this project to enable the team to adjust the signal timing along this corridor as planned in the out years via the Smartscale projects. Any future transportation projects will be coordinated with VDOT in relation to the Broadview projects.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$81,450	$300,000						**$381,450**
Other								**$0**
TOTAL	**$81,450**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$381,450**
FUNDING SOURCES								
General Fund	$52,650	$300,000						**$352,650**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA	$28,800							**$28,800**
Other								**$0**
TOTAL	**$81,450**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$381,450**

PROJECT TITLE: Traffic Light Updates -PROWAG **DEPARTMENT: General Government (GG)**

PROGRAM DESCRIPTION

Update of Accessible Pedestrian Facilities within the Public Right of Way in relation to update of traffic light infrastructure. This project is mandatory after the PROWAG guidelines were published on September, 7, 2023. Grant funding or state or federal funding may be available in the out years.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase					$205,000	$35,000	$35,000	**$275,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$205,000**	**$35,000**	**$35,000**	**$275,000**
FUNDING SOURCES								
General Fund					$205,000	$35,000	$35,000	**$275,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$205,000**	**$35,000**	**$35,000**	**$275,000**

PROJECT TITLE: Sign Replacement

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

Replacement of signs, posts, bases, and hardware. The project will replace non-compliant signs. The list of streets will be available based on the annual condition assessment reported by facilities and fleet management. The project will allow us to replace all out-of-compliance signs in the selected area at once.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase	$45,000	$15,000	$45,000	$30,000	$30,000	$30,000	$30,000	**$225,000**
Other								**$0**
TOTAL	**$45,000**	**$15,000**	**$45,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$225,000**
FUNDING SOURCES								
General Fund	$45,000	$15,000	$45,000	$30,000	$30,000	$30,000	$30,000	**$225,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$45,000**	**$15,000**	**$45,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$225,000**

PROJECT TITLE: Radar Signs

DEPARTMENT: General Government (GG)

PROGRAM DESCRIPTION

Installation of radar-activated speed monitoring signs with flashing red/blue lights and data analysis software. FY 2026 will also expand on the success of the Traffic Task Force by replacing the current radar signs on primary arterial roads and installing new intelligent signs that provide data for enhanced traffic management efforts. $40,000 will be allocated to these six (6) signs for installation on the following streets: Alexandria Pike at Moorhead, Culpeper St, and East Shirley Ave. FY 2027 will replace current radar signs with the most current ones, and the previous ones will be relocated to neighborhoods for enhanced safety measures.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase			$40,000	$40,000				**$80,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$40,000**	**$40,000**	**$0**	**$0**	**$0**	**$80,000**
FUNDING SOURCES								
General Fund			$40,000	$40,000				**$80,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$0**	**$0**	**$40,000**	**$40,000**	**$0**	**$0**	**$0**	**$80,000**

PROJECT TITLE: Fleet Management Vehicles: Police **DEPARTMENT: Public Safety (PS)**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan. The FY 2025 replacement program has continued with the FY 2024 re-evaluation and operating efficiencies with increased utilization in mind. All the fleet management vehicles are a continuation of vehicles re-evaluated during the COVID-19 pandemic.
Police Vehicles: Purchase of three hybrid police explorer units. These units would be assigned to the patrol division. The current cost of one up-fitted patrol unit has increased to 60,000 due to materials and vehicle price increases.
NOTE: Vehicles are currently transitioned out of police use and rotated through various town departments in lieu of purchasing new vehicles for general town use. FY 2026 will replace five patrol units



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$278,262		$300,000	$120,000	$180,000	$120,000	$180,000	**$1,178,262**
Other								**$0**
TOTAL	**$278,262**	**$0**	**$300,000**	**$120,000**	**$180,000**	**$120,000**	**$180,000**	**$1,178,262**
FUNDING SOURCES								
General Fund	$120,000		$300,000	$120,000	$180,000	$120,000	$180,000	**$1,020,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA	$98,262							**$98,262**
Other	$60,000							**$60,000**
TOTAL	**$278,262**	**$0**	**$300,000**	**$120,000**	**$180,000**	**$120,000**	**$180,000**	**$1,178,262**

PROJECT TITLE: Public Safety Radios **DEPARTMENT: Public Safety (PS)**

PROGRAM DESCRIPTION

This project will replace five (5) portable and five (5) mobile P25 radios nearing end of life. These radios cannot be updated to the latest encryption standards. They will be repurposed in the Town's joint emergency management program for non-law enforcement use.

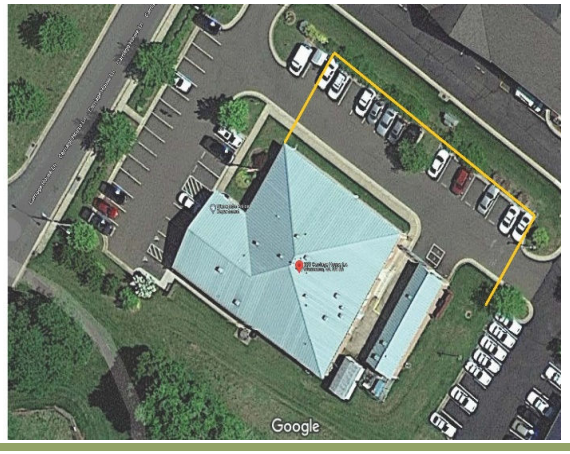


ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase		$70,000						**$70,000**
Other								**$0**
TOTAL	**$0**	**$70,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$70,000**
FUNDING SOURCES								
General Fund		$70,000						**$70,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$70,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$70,000**

PROJECT TITLE: Secure Police Parking Area **DEPARTMENT: Public Safety (PS)**

PROGRAM DESCRIPTION

The Police department is requesting a secure area for their officers to park while on-duty. Price includes access control cost estimates that would be needed for the fence operation. On-going costs would be service on the opener systems.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								$0
Construction/Purchase			$82,688					$82,688
Other								$0
TOTAL	**$0**	**$0**	**$82,688**	**$0**	**$0**	**$0**	**$0**	**$82,688**
FUNDING SOURCES								
General Fund			$82,688					$82,688
Water and Sewer Fund								$0
Stormwater Fund								$0
ARPA								$0
Grant - Federal								$0
TOTAL	**$0**	**$0**	**$82,688**	**$0**	**$0**	**$0**	**$0**	**$82,688**

PROJECT TITLE: Fitness Equipment Replacement **DEPARTMENT: Parks & Recreation (PR)**

PROGRAM DESCRIPTION

Replace cardio and strength equipment at the WARF, as needed, and as equipment reaches end of life. Evaluations of current equipment pieces will be completed to determine overall use of the equipment, number of work orders placed and maintenance needed on each piece of equipment.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$50,000	$25,000	$25,000					**$100,000**
Other								**$0**
TOTAL	**$50,000**	**$25,000**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**
FUNDING SOURCES								
General Fund	$25,000	$25,000	$25,000					**$75,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA	$25,000							**$25,000**
Other								**$0**
TOTAL	**$50,000**	**$25,000**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**

PROJECT TITLE: Replace Chiller at WARF **DEPARTMENT: Parks & Recreation (PR)**

PROGRAM DESCRIPTION

The current chiller at the WARF is original to the building and approaching the end of life. This unit is responsible for cooling the building, as well as dehumidification of the aquatic areas. It runs continuously to prevent high humidity and keep the temperature at the required levels for the pools and the building to operate. Currently, the compressors need monthly repairs . As these major components begin to fail, the repair costs will be high and lead times for replacement parts could leave the unit down for an extended time and could lead to larger issues. A complete replacement of the chiller is recommended at this time and will have new technology to better control the system and align with our HVAC system, as well as being more energy efficient.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								$0
Construction/Purchase		$340,000						$340,000
Other								$0
TOTAL	**$0**	**$340,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$340,000**
FUNDING SOURCES								
General Fund		$340,000						$340,000
Water and Sewer Fund								$0
Stormwater Fund								$0
ARPA								$0
Other								$0
TOTAL	**$0**	**$340,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$340,000**

PROJECT TITLE: Repaving and Restriping WARF Parking Lot **DEPARTMENT: Parks & Recreation (PR)**

PROGRAM DESCRIPTION

Crack seal, seal coat and restripe the parking lot at WARF.

Previous allocation covered lower lot.
FY 2026 amount will be used for the upper lot following the structural repairs of front walkway at the WARF.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$55,000		$60,000					**$115,000**
Other								**$0**
TOTAL	**$55,000**	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$115,000**
FUNDING SOURCES								
General Fund	$55,000		$60,000					**$115,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$55,000**	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$115,000**

PROJECT TITLE: WARF Structural/ Walkways Repairs **DEPARTMENT: Parks & Recreation (PR)**

PROGRAM DESCRIPTION

On April 8, 2023, a water line broke at the main entrance into the WARF. The break damaged much of the walkway area. There is also some damage inside the building, as noted in the LPDA report on September 6, 2023. According to a meeting with the insurance company on January 4, 2024, insurance will not cover the damage to the walkway. The Town estimates it will cost approximately $25,000 to repair the existing walkway and other minor issues within the interior that are not covered by the insurance policy.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$25,000						**$25,000**
Other								**$0**
TOTAL	**$0**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$25,000**
FUNDING SOURCES								
General Fund		$25,000						**$25,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$0**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$25,000**

PROJECT TITLE: Waterplay Structure Replacement **DEPARTMENT: Parks & Recreation (PR)**

PROGRAM DESCRIPTION

The current play structure is 15 years old and made out of metal. Due to the amount of water that runs through it and around it has caused rusting from the inside out, causing multiple holes. To bring the play structure up to current standards and for safety purposes, we will purchase a fiberglass structure that will last longer.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								$0
Construction/Purchase			$300,000					$300,000
Other								$0
TOTAL	**$0**	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**
FUNDING SOURCES								
General Fund			$300,000					$300,000
Water and Sewer Fund								$0
Stormwater Fund								$0
ARPA								$0
Other								$0
TOTAL	**$0**	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**

PROJECT TITLE: Facilities Elevator Replacement **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Replacement of the original elevator in the 21 Main Street Building. This unit is over 50 years old and overdue for a retrofit. The replacement unit will feature non-proprietary parts, unlike our current unit, which is manufacturer-specific. The current unit was also out of service for three months while waiting for parts to be fabricated. In FY 2024, a survey was conducted on the elevator at 21 Main Street. The unit, which is original to the building, will need a more extensive overhaul than anticipated. Its overhaul is expected to come in at $350,000. This project will be bid out in FY 2026. Additionally, the facilities department has assumed maintenance responsibility for the elevator located at the WARF, which needs an electrical retrofit due to the call button boards no longer being manufactured. This conversion will be $35,000



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$100,000		$385,000					**$485,000**
Other								**$0**
TOTAL	**$100,000**	**$0**	**$385,000**	**$0**	**$0**	**$0**	**$0**	**$485,000**
FUNDING SOURCES								
General Fund	$100,000		$385,000					**$485,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$100,000**	**$0**	**$385,000**	**$0**	**$0**	**$0**	**$0**	**$485,000**

PROJECT TITLE: Public Works Roof Replacement **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Replacement of roofing systems that are at the end of life. In FY 2024, the roofing systems were evaluated at the town facilities. It was found that the roof at the public works facility is failing and leaking in many spots. This roofing system has been in place for over 35 years. The cost of replacement includes an assumption that the underlayment may contain asbestos and will need remediation during its replacement. Costs for this project are estimated due to the uncertainty of the underlayment. Testing will be conducted in FY 2024 to identify any ACM or PACM materials.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase	$40,000	$180,000						**$220,000**
Other								**$0**
TOTAL	**$40,000**	**$180,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$220,000**
FUNDING SOURCES								
General Fund	$10,000	$180,000						**$190,000**
Water and Sewer Fund	$30,000							**$30,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$40,000**	**$180,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$220,000**

PROJECT TITLE: Facilities Energy Management Program **DEPARTMENT:Public Works**

PROGRAM DESCRIPTION

Formation of an energy management program to address excessive energy consumption of aging building's thermal envelopes. The buildings need updates to include, but not limited to, motion lighting, LED lights, energy-efficient windows, efficient water heating, updated insulation, air sealing, etc.

FY 25 will focus on general fund buildings and utility buildings.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase	$75,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	**$375,000**
Other								**$0**
TOTAL	**$75,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$375,000**
FUNDING SOURCES								
General Fund	$75,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	**$225,000**
Water and Sewer Fund		$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	**$150,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$75,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$375,000**

PROJECT TITLE: Facilities Asphalt Resurfacing **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Resurfacing of asphalt parking and roadways within facilities.

FY24 included the cemetery, utility facilities, and Rady Park.
FY25 projects include resealing, and striping parking lots B, C, D, & F.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$180,000	$55,000	$15,000	$15,000	$15,000	$15,000	$15,000	**$310,000**
Other								**$0**
TOTAL	**$180,000**	**$55,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$310,000**
FUNDING SOURCES								
General Fund	$55,000	$55,000	$15,000	$15,000	$15,000	$15,000	$15,000	**$185,000**
Water and Sewer Fund	$125,000							**$125,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$180,000**	**$55,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$310,000**

PROJECT TITLE: Fleet Management Vehicle: Plow Trucks **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan.

Replacement: Two Ford F350 4x4 Trucks with similar units. One of the units due for replacement has transmission problems and is nearing time for a rebuild. These units are primary snow plow trucks, which has accelerated their decline. Their associated snow plows will be replaced as well.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$175,000		$175,000	$87,500		$175,000	$87,500	**$700,000**
Other								**$0**
TOTAL	**$175,000**	**$0**	**$175,000**	**$87,500**	**$0**	**$175,000**	**$87,500**	**$700,000**
FUNDING SOURCES								
General Fund	$175,000		$175,000	$87,500		$175,000	$87,500	**$700,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$175,000**	**$0**	**$175,000**	**$87,500**	**$0**	**$175,000**	**$87,500**	**$700,000**

PROJECT TITLE: Fleet Management Vehicle: Dump Truck **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan. The FY 2025 replacement program has continued with the FY 2024 re-evaluation and operating efficiencies with increased utilization in mind.

Replacement: This unit was sold in FY 2024 due to a blown engine. The department has relied on a similar unit assigned to the utilities team as a temporary solution. The share of this type of small unit has caused many scheduling and work delays due to only one unit being available. The project includes the cost of snow equipment to make this unit an all season asset.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase			$135,000					**$135,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$135,000**	**$0**	**$0**	**$0**	**$0**	**$135,000**
FUNDING SOURCES								
General Fund			$135,000					**$135,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$0**	**$135,000**	**$0**	**$0**	**$0**	**$0**	**$135,000**

PROJECT TITLE: Fleet Management Vehicle: Wheel Loader **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan. This unit has been on seasonal rent for the past four snow seasons. The public works department consistently needs a full-time loader unit to load out heavy aggregates. The requested unit is consistent with what other municipalities around us are utilizing. The purchase of this unit will also include an on-board scale to track material usage for the annual financial audit. The proposed unit is a CAT 926 Wheel Loader with attachment**s.** NOTE: This project was proposed in FY24 as an effort to extend the replacement of a 710J backhoe #5033.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase			$310,000					**$310,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$310,000**	**$0**	**$0**	**$0**	**$0**	**$310,000**
FUNDING SOURCES								
General Fund			$310,000					**$310,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$0**	**$310,000**	**$0**	**$0**	**$0**	**$0**	**$310,000**

PROJECT TITLE: Fleet Management Vehicle: Backhoe Replacement **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan. The public works department consistently utilizes this piece of equipment for its original purpose. NOTE: This project was originally due in FY24, but as an effort to extend the replacement of the 710J backhoe, it was proposed to eliminate the rental snow loader and replace it with a purchase unit that would be available year-round for this duty.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								$0
Construction/Purchase							$175,000	$175,000
Other								$0
TOTAL	$0	$0	$0	$0	$0	$0	$175,000	$175,000
FUNDING SOURCES								
General Fund							$175,000	$175,000
Water and Sewer Fund								$0
Stormwater Fund								$0
ARPA								$0
Grant- Federal								$0
TOTAL	$0	$0	$0	$0	$0	$0	$175,000	$175,000

PROJECT TITLE: Refuse Truck **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the fleet replacement plan. The FY 2025 replacement program has continued with the FY 2024 re-evaluation and operating efficiencies and increased utilization in mind. Replacement of a current 20 yard refuse truck with a similar unit. The replacement will replace unit #13028 which was due to be replaced in FY 2024 but was deferred. 13028 has had $20,000 in work over the past six months associated with emissions and engine equipment. This unit is critical to the success of the weekly refuse program. The old unit will move into reserve status to function as the only spare unit for refuse or recycling operations. Pricing reflects an expected increase in chassis costs coming in 2024. This project also includes the purchase of residential refuse containers that are compatible with our refuse collection equipment



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase			$525,000					**$525,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$525,000**	**$0**	**$0**	**$0**	**$0**	**$525,000**
FUNDING SOURCES								
General Fund			$525,000					**$525,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$0**	**$525,000**	**$0**	**$0**	**$0**	**$0**	**$525,000**

PROJECT TITLE: Guard Rail Replacement **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

Several guard rails throughout Town are in need of replacement. The original prices we received were from 2017. We obtained updated estimates earlier this year and observed an increase of an average of 50%. We believe the increases have continued since the last estimates were updated.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase	$100,000	$75,000	$50,000	$50,000	$50,000	$50,000		**$375,000**
Other								**$0**
TOTAL	**$100,000**	**$75,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$0**	**$375,000**
FUNDING SOURCES								
General Fund	$100,000	$75,000	$50,000	$50,000	$50,000	$50,000		**$375,000**
Water and Sewer Fund								**$0**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$100,000**	**$75,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$0**	**$375,000**

PROJECT TITLE: Facilities Physical Security **DEPARTMENT: Public Works**

PROGRAM DESCRIPTION

This continued project is designed to deny unauthorized access to facilities, equipment, and resources and protect personnel and property from damage or harm. This project will ensure that our critical infrastructure facilities are properly secured and protected with measures like physical barriers, enhanced video, restricted access devices, alarms, and sensors. These health and safety measures are designed to protect the Town's critical infrastructure.

In FY 2025, we will expand and refine security initiatives to include physical barriers, enhanced video, access control, and security systems. Projects will be focused on the wastewater plant, pumping stations, and additional Warrenton Reservoir security measures.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase	$60,000	$100,000	$35,000					**$195,000**
Other								**$0**
TOTAL	**$60,000**	**$100,000**	**$35,000**	**$0**	**$0**	**$0**	**$0**	**$195,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$60,000	$100,000	$35,000					**$195,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$60,000**	**$100,000**	**$35,000**	**$0**	**$0**	**$0**	**$0**	**$195,000**

PROJECT TITLE: Fleet Management Vehicle: Light trucks **DEPARTMENT: Public Utilities**

PROGRAM DESCRIPTION

Scheduled fleet replacements per the adopted fleet replacement plan. The FY 2025 replacement program has continued with the FY 2024 re-evaluation and operating efficiencies and increased utilization in mind.

Replacement: One 2006 - 2008 Chevy Colorado 4x4 Pickup Truck with Ford Ranger or F150 Models. The units are budgeted at 45,000 per unit, which includes replacing Vhf radio's in each vehicle.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase	$120,000	$45,000		$90,000				**$255,000**
Other								**$0**
TOTAL		**$45,000**	**$0**	**$90,000**	**$0**	**$0**	**$0**	**$255,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$120,000	$45,000		$90,000				**$255,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$120,000**	**$45,000**	**$0**	**$90,000**	**$0**	**$0**	**$0**	**$255,000**

PROJECT TITLE: Facility Renovation **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

In FY 23 and FY 24, the old chemical room equipment was removed from the room in preparation for the construction of offices and a lunchroom area. This space previously held old chemical equipment and piping that has not been needed for any operation since the construction of the new chemical building. This area would serve as the central area for offices and employees. The water plant currently has a trailer that has been in place for many years to serve this function. The trailer is degrading and is going to need repair/replacement. This facility will also require updates to its ADA accessibility as the renovation falls into a "primary function area". The updates will comply meet standard ADA compliance mandates.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering	$10,000	$20,000						**$30,000**
Construction/Purchase	$95,000	$275,000						**$370,000**
Other								**$0**
TOTAL	**$105,000**	**$295,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$400,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund	$105,000	$295,000						**$400,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$105,000**	**$295,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$400,000**

PROJECT TITLE: WS HVAC Replacement **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

HVAC studies and subsequent replacement of multiple HVAC systems at town facilities. The facilities department has over twenty systems in operation, many dating back to the late 90's. Many of these units are at/or beyond the end of their useful life. Multiple town facilities struggle with HVAC issues on a frequent basis.

FY 2024 included the installation of supplemental heating and cooling at the WTP.
FY 2025 will focus on the out well and pump facilities.
FY 2026-30 will be planned in FY25 once a comprehensive inventory of equipment is established.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$25,000	$25,000					**$50,000**
Other								**$0**
TOTAL	**$0**	**$25,000**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$25,000	$25,000					**$50,000**
Stormwater Fund								**$0**
ARPA								**$0**
Other								**$0**
TOTAL	**$0**	**$25,000**	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**

PROJECT TITLE: Dam Maintenance **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

The Town's water treatment plant is fed by two (2) surface water drinking reservoir: the Warrenton Reservoir and the Airlie Reservoir. The Airlie reservoir is an earthen compacted dam with a stand-alone intake and outfall structure, controlled by a natural elevation overflow and three (3) accompanying control valves. This reservoir feeds the Warrenton Reservoir. The Warrenton Reservoir is a three (3) tiered overflow concrete dam with a stand-alone flex intake structure, accompanied by a secondary set of three (3) elevation valves. This project covers routine maintenance and repairs for both of the dams.

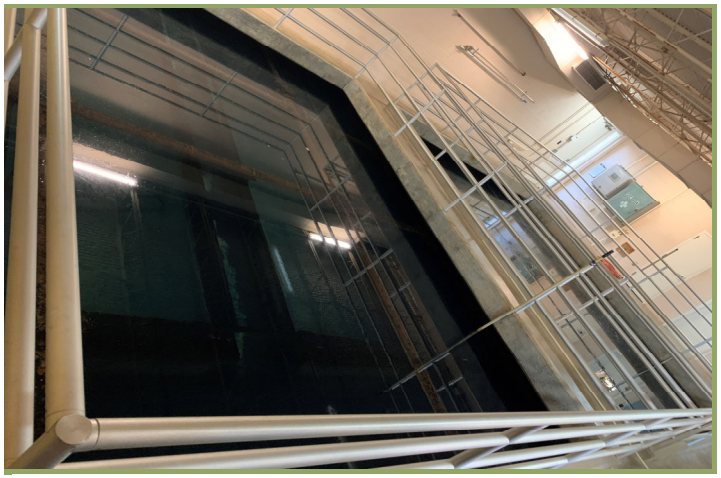


ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	**$390,000**
Other								**$0**
TOTAL	**$0**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$390,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$65,000	$65,000	$65,000	$65,000	$65,000	$65,000	**$390,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$390,000**

PROJECT TITLE: Granular Activated Carbon Replacement (GAC) **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

Replacement of the WTP's GAC. The facility has two high rate flow water filters containing granular activated carbon used to remove contaminates during the treatment process. GAC starts to lose its filtering capacity after an average of four (4) years in use.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$80,000			$80,000	$80,000		**$240,000**
Other								**$0**
TOTAL	**$0**	**$80,000**	**$0**	**$0**	**$80,000**	**$80,000**	**$0**	**$240,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$80,000			$80,000	$80,000		**$240,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$80,000**	**$0**	**$0**	**$80,000**	**$80,000**	**$0**	**$240,000**

PROJECT TITLE: Gateway Reading Devices **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

Current radio read system for the water meters will be replaced with a new cellular gateway reading device and supporting software, known as an AMI system (Advanced Metering Infrastructure). The new Neptune 360 gateway reading devices uses cellular data to gather real time water meter readings, this will effectively translate to more accurate reading resulting in more accurate billing of water usage, for a more time effective accumulation of data, and will allow for better customer service and support.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								$0
Construction/Purchase		$141,000						$141,000
Other								$0
TOTAL	**$0**	**$141,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$141,000**
FUNDING SOURCES								
General Fund								$0
Water and Sewer Fund		$141,000						$141,000
Stormwater Fund								$0
ARPA								$0
Grant- Federal								$0
TOTAL	**$0**	**$141,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$141,000**

PROJECT TITLE: WTP / WWTP Critical Infistructure & Security Reliability Measures **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

This project involves assessing, addressing, and ensuring compliance with safety and security measures at the WTP and WWTP. This includes physical security, CCTV, chemical application, pumping, valving, filtration, and electronic control performance.



ESTIMATED COSTS	Previous Allocation	FY25 **2024-25**	FY26 **2025-26**	FY27 **2026-27**	FY28 **2027-28**	FY29 **2028-29**	FY30 **2029-30**	**Total**
Architecture/Engineering								**$0**
Construction/Purchase		$60,000		$60,000		$60,000		**$180,000**
Other								**$0**
TOTAL	**$0**	**$60,000**	**$0**	**$60,000**	**$0**	**$60,000**	**$0**	**$180,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund		$60,000		$60,000		$60,000		**$180,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant - Federal								**$0**
TOTAL	**$0**	**$60,000**	**$0**	**$60,000**	**$0**	**$60,000**	**$0**	**$180,000**

PROJECT TITLE: WTP Drain Field **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

Install a second tank to catch the water bypassing the leach field. Install a pump in the tank then run a line to our waste line and send the greywater to the wastewater treatment plant. Note: work can be done in house as time and manpower permits, which can result in cost savings



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering					$15,000			**$15,000**
Construction/Purchase					$25,000			**$25,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$40,000**	**$0**	**$0**	**$40,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$40,000			**$40,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$40,000**	**$0**	**$0**	**$40,000**

PROJECT TITLE: WTP Sewer Lines **DEPARTMENT: Water & Sewer (WS)**

PROGRAM DESCRIPTION

Replace end-of-life deteriorating/leaking sewer lines inside the Water Treatment Facility.



ESTIMATED COSTS	Previous Allocation	FY25 2024-25	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	Total
Architecture/Engineering								**$0**
Construction/Purchase					$50,000			**$50,000**
Other								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$50,000**
FUNDING SOURCES								
General Fund								**$0**
Water and Sewer Fund					$50,000			**$50,000**
Stormwater Fund								**$0**
ARPA								**$0**
Grant- Federal								**$0**
TOTAL	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$50,000**

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GL	Account Name	Department	Function	FY2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 thru Q3	FY 2024 Projected	FY 2025 Proposed	Type	Note
3-100-11010-2008	2008 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	115	-	-	-	-	-	Revenue	[10]
3-100-11010-2009	2009 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	115	-	-	-	-	-	Revenue	[10]
3-100-11010-2010	2010 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	72	-	-	11	-	-	Revenue	[10]
3-100-11010-2011	2011 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	72	-	-	21	-	-	Revenue	[10]
3-100-11010-2012	2012 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	72	-	-	21	-	-	Revenue	[10]
3-100-11010-2013	2013 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	77	-	-	21	-	-	Revenue	[10]
3-100-11010-2014	2014 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	83	27	-	22	-	-	Revenue	[10]
3-100-11010-2015	2015 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	83	(301)	-	22	-	-	Revenue	[10]
3-100-11010-2016	2016 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	179	(652)	-	49	-	-	Revenue	[10]
3-100-11010-2017	2017 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	311	(1,003)	-	72	-	-	Revenue	[10]
3-100-11010-2018	2018 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	1,615	(1,150)	-	1	-	-	Revenue	[10]
3-100-11010-2019	2019 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	806	(90)	-	(183)	-	-	Revenue	[10]
3-100-11010-2020	2020 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	3,970	1,226	-	(89)	-	-	Revenue	[10]
3-100-11010-2021	2021 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	425,562	2,539	-	(52)	-	-	Revenue	[10]
3-100-11010-2022	2022 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	413,639	410,897	-	3,734	-	-	Revenue	[10]
3-100-11010-2023	2023 REAL ESTATE TAX	Real Estate Tax	General Property Taxes	-	426,380	844,000	407,580	412,133	-	Revenue	[10]
3-100-11010-2024	2024 PROPERTY TAX	Real Estate Tax	General Property Taxes	-	-	-	-	402,648	824,266	Revenue	[10]
3-100-11020-2021	2021 PUBLIC SERVICE TAX	Public Service Taxes	General Property Taxes	9,021	-	-	-	-	-	Revenue	[10]
3-100-11020-2022	2022 PUBLIC SERVICE TAX	Public Service Taxes	General Property Taxes	5,051	9,867	-	-	-	-	Revenue	[10]
3-100-11020-2023	2023 PUBLIC SERVICE TAX	Public Service Taxes	General Property Taxes	-	7,513	15,000	8,610	8,418	-	Revenue	[10]
3-100-11020-2024	2024 PUBLIC SERVICE TAX	Public Service Taxes	General Property Taxes	-	-	-	-	-	8,417	Revenue	[10]
3-100-11030-2013	2013 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	-	(32)	-	-	-	-	Revenue	[10]
3-100-11030-2015	2015 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	(108)	-	-	-	-	-	Revenue	[10]
3-100-11030-2016	2016 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	49	-	-	-	-	-	Revenue	[10]
3-100-11030-2017	2017 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	594	(8)	-	-	-	-	Revenue	[10]
3-100-11030-2018	2018 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	392	349	-	104	-	-	Revenue	[10]
3-100-11030-2019	2019 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	1,743	716	-	1,432	-	-	Revenue	[10]
3-100-11030-2020	2020 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	6,849	2,071	-	3,161	-	-	Revenue	[10]
3-100-11030-2021	2021 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	551,860	21,049	-	4,086	-	-	Revenue	[10]
3-100-11030-2022	2022 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	-	818,672	417,616	45,441	-	-	Revenue	[10]
3-100-11030-2023	2023 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	-	-	-	748,768	787,037	-	Revenue	[10]
3-100-11030-2024	2024 PERSONAL PROPERTY TAX	Personal Property Taxes	General Property Taxes	-	-	-	-	-	730,000	Revenue	[10]
3-100-11060-1	PENALTIES & INTEREST	Penalties & Interest	General Property Taxes	26,136	33,806	27,000	26,910	27,172	27,000	Revenue	[10]
3-100-11060-2	INTEREST-DELINQUENT TAXES	Penalties & Interest	General Property Taxes	8,563	8,030	-	12,230	13,144	8,000	Revenue	[10]
3-100-12010-1	LOCAL SALES TAX	Local Sales & Use Tax	Other Local Taxes	978,837	1,018,823	999,500	677,593	1,041,540	1,050,000	Revenue	
3-100-12020-1	Electrical Utility Tax	Consumer Utility Taxes	Other Local Taxes	329,129	328,109	324,691	248,594	277,250	280,000	Revenue	
3-100-12020-2	Natural Gas Utility Tax	Consumer Utility Taxes	Other Local Taxes	170,162	249,505	165,000	178,873	201,616	200,000	Revenue	
3-100-12020-3	Telephone Utility Tax	Consumer Utility Taxes	Other Local Taxes	109	416	329	593	662	330	Revenue	
3-100-12030-2017	2017 BPOL	Business License Taxes	Other Local Taxes	-	120	-	-	-	-	Revenue	[12]
3-100-12030-2018	2018 BPOL	Business License Taxes	Other Local Taxes	3,918	136	-	-	-	-	Revenue	[12]
3-100-12030-2019	2019 BPOL	Business License Taxes	Other Local Taxes	3,198	853	-	-	-	-	Revenue	[12]
3-100-12030-2020	2020 BPOL	Business License Taxes	Other Local Taxes	7,552	5,473	-	278	278	-	Revenue	[12]
3-100-12030-2021	2021 BPOL	Business License Taxes	Other Local Taxes	16,469	8,589	-	86	86	-	Revenue	[12]
3-100-12030-2022	2022 BPOL	Business License Taxes	Other Local Taxes	104,554	10,288	-	593	593	-	Revenue	[12]
3-100-12030-2023	2023 BPOL	Business License Taxes	Other Local Taxes	1,829,095	414,062	-	13,338	13,338	-	Revenue	[12]
3-100-12030-2024	2024 BPOL	Business License Taxes	Other Local Taxes	-	2,072,438	2,272,525	179,026	1,819,907	-	Revenue	[12]
3-100-12030-2025	2025 BPOL	Business License Taxes	Other Local Taxes	-	-	-	465,799	465,799	2,300,000	Revenue	[12]
3-100-12040-2	Consumption Tax - Electric	Utility Consumption Taxes	Other Local Taxes	33,824	35,878	38,500	26,845	(28,419)	28,000	Revenue	
3-100-12040-3	Consumption Tax - Natural Gas	Utility Consumption Taxes	Other Local Taxes	9,868	8,153	6,000	6,345	(6,771)	6,700	Revenue	
3-100-12040-4	Franchise Fee - Telephone	Utility Consumption Taxes	Other Local Taxes	16,365	23,483	18,438	14,539	18,438	18,438	Revenue	
3-100-12040-6	Franchise Fee - Fiber	Utility Consumption Taxes	Other Local Taxes	-	-	138	-	138	138	Revenue	
3-100-12050-2017	2017 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	1,172	426	-	143	143	-	Revenue	
3-100-12050-2018	2018 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	2,006	2,102	-	795	795	-	Revenue	
3-100-12050-2019	2019 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	4,392	2,973	-	1,830	1,830	-	Revenue	
3-100-12050-2020	2020 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	13,978	5,766	-	3,424	3,424	-	Revenue	
3-100-12050-2021	2021 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	198,340	16,143	-	6,067	6,067	-	Revenue	
3-100-12050-2022	2022 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	-	197,473	236,100	11,961	11,961	-	Revenue	
3-100-12050-2023	2023 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	-	-	-	189,433	201,395	-	Revenue	
3-100-12050-2024	2024 MOTOR VEHICLE LICENSE	Motor Vehicle License Fee	Other Local Taxes	-	-	-	-	-	220,000	Revenue	
3-100-12060-1	Bank Franchise Tax	Bank Franchise Tax	Other Local Taxes	1,330,962	1,248,013	1,200,000	58,021.69	1,200,000.00	1,200,000	Revenue	
3-100-12070-2020	2020 MEALS TAX	Meals Tax	Other Local Taxes	17,110	-	-	-	-	-	Revenue	[9]
3-100-12070-2021	2021 MEALS TAX	Meals Tax	Other Local Taxes	1,663,891	(85)	-	-	-	-	Revenue	[9]
3-100-12070-2022	2022 MEALS TAX	Meals Tax	Other Local Taxes	1,615,858	2,673,477	5,500,000	(14)	-	-	Revenue	[9]
3-100-12070-2023	2023 MEALS TAX	Meals Tax	Other Local Taxes	-	2,673,334	-	2,835,584	3,005,142	-	Revenue	[9]
3-100-12070-2024	2024 MEALS TAX	Meals Tax	Other Local Taxes	-	-	-	1,285,572	2,322,001	5,500,000	Revenue	[9]
3-100-12080-1	Cigarette Tax	Cigarette Tax	Other Local Taxes	173,866	314,990	338,000	229,135	319,043	319,000	Revenue	
3-100-12100-2020	2020 LODGING TAX	Lodging Tax	Other Local Taxes	(97)	-	-	-	-	-	Revenue	

3-100-12100-2021	2021 LODGING TAX	Lodging Tax	Other Local Taxes	129,043	(12)	-	-	-	-	Revenue
3-100-12100-2022	2022 LODGING TAX	Lodging Tax	Other Local Taxes	132,269	142,354	-	-	-	-	Revenue
3-100-12100-2023	2023 LODGING TAX	Lodging Tax	Other Local Taxes	-	128,601	250,000	163,560	145,478	-	Revenue
3-100-12100-2024	2024 LODGING TAX	Lodging Tax	Other Local Taxes	-	-	-	50,080	145,478	280,000	Revenue
3-100-13030-10	Electrical Permits	Permits & Fees	Permits & Fees	7,771	9,320	14,358	1,390	1,853	2,000	Revenue
3-100-13030-100	Special Events Permits	Permits & Fees	Permits & Fees	4,576	2,800	1,532	2,400	3,200	2,000	Revenue
3-100-13030-11	Plumbing Permits	Permits & Fees	Permits & Fees	13,008	13,805	31,959	1,750	2,333	3,000	Revenue
3-100-13030-12	Mechanical Permits	Permits & Fees	Permits & Fees	3,648	4,650	4,697	350	467	1,000	Revenue
3-100-13030-125	Parklet Permits	Permits & Fees	Permits & Fees	-	-	20,000	-	-	-	Revenue
3-100-13030-13	VA State Fee Levy	Permits & Fees	Permits & Fees	364	(731)	470	329	439	470	Revenue
3-100-13030-14	Misc Permits	Permits & Fees	Permits & Fees	100	-	-	5,218	6,957	8,000	Revenue
3-100-13030-19	Sign Permits	Permits & Fees	Permits & Fees	4,536	7,729	6,396	1,513	2,017	2,500	Revenue
3-100-13030-20	Administrative	Permits & Fees	Permits & Fees	19,352	21,630	26,222	4,015	5,354	8,000	Revenue
3-100-13030-23	Cert of Occupancy Elevator	Permits & Fees	Permits & Fees	3,140	3,480	2,272	650	867	1,500	Revenue
3-100-13030-26	Burial Permits	Permits & Fees	Permits & Fees	25,750	8,950	9,928	15,200	20,267	15,000	Revenue
3-100-13030-32	Zoning Fees	Permits & Fees	Permits & Fees	13,504	13,739	18,114	975	1,300	2,000	Revenue
3-100-13030-35	Zoning Appeals Fees	Permits & Fees	Permits & Fees	1,623	1,200	645	400	533	645	Revenue
3-100-13030-36	REZONING FEES	Permits & Fees	Permits & Fees	1,441	-	-	7,148	9,531	1,000	Revenue
3-100-13030-37	Site Development Fees	Permits & Fees	Permits & Fees	28,681	54,100	31,597	37,194	49,591	35,000	Revenue
3-100-13030-38	Review/Insect Fees	Permits & Fees	Permits & Fees	12,515	10,815	8,081	2,516	3,355	5,000	Revenue
3-100-13030-41	Utility Const. Permit	Permits & Fees	Permits & Fees	2,220	8,279	2,918	10,596	14,128	10,000	Revenue
3-100-13030-43	Fire Inspection Fees	Permits & Fees	Permits & Fees	7,876	12,590	7,847	10,863	14,484	15,000	Revenue
3-100-13030-45	AMPLIFIED NOISE PERMIT	Permits & Fees	Permits & Fees	200	-	-	200	267	200	Revenue
3-100-13030-7	Subdivision Fees	Permits & Fees	Permits & Fees	1,300	1,700	15,623	300	400	1,700	Revenue
3-100-13030-8	Building Permits	Permits & Fees	Permits & Fees	27,048	22,098	51,117	59,510	79,346	51,117	Revenue
3-100-13030-9	Zoning Permits	Permits & Fees	Permits & Fees	29,224	23,832	34,288	19,046	25,395	20,000	Revenue
3-100-14010-1	Court Fines & Forfeitures	Fines & Forfeitures	Fines & Forfeitures	40,568	37,587	40,000	31,583	40,000	40,000	Revenue
3-100-14010-10	E-Summons Fees	Fines & Forfeitures	Fines & Forfeitures	2,412	3,388	2,500	2,183	2,500	2,500	Revenue
3-100-14010-2	Parking Fines	Fines & Forfeitures	Fines & Forfeitures	33,250	31,530	35,000	21,568	35,000	35,000	Revenue
3-100-15010-1	Interest Revenue	Use of Money/Property	Use of Money/Property	48,936	517,261	500,000	596,265	775,000	800,000	Revenue
3-100-16120-10	PARKS USER FEES	Charges for Services	Charges for Services	9,435	7,410	9,435	6,068	8,090	9,435	Revenue
3-100-16122-1	Rental Income	Charges for Services	Charges for Services	4,043	3,252	4,000	2,580	3,440	4,000	Revenue
3-100-16122-10	Swim Lane Rentals	Charges for Services	Charges for Services	215,178	206,036	215,178	170,891	227,854	239,594	Revenue
3-100-16122-20	Aquatics Programs	Charges for Services	Charges for Services	263,468	147,666	263,468	72,769	97,026	169,885	Revenue
3-100-16122-30	Annual Pass	Charges for Services	Charges for Services	277,513	324,272	291,048	252,920	337,227	324,933	Revenue
3-100-16122-35	Day Pass	Charges for Services	Charges for Services	207,682	239,158	220,549	176,898	235,865	240,604	Revenue
3-100-16122-40	ANNUAL PASS - COUNTY	Charges for Services	Charges for Services	11,760	-	-	-	-	-	Revenue
3-100-16122-45	DAY PASS - COUNTY	Charges for Services	Charges for Services	6,056	-	-	-	-	-	Revenue
3-100-16122-5	MISCELLANEOUS WARF FEES	Charges for Services	Charges for Services	-	-	-	25	33	-	Revenue
3-100-16122-50	ANNUAL PASS - OTHER	Charges for Services	Charges for Services	1,775	-	-	-	-	-	Revenue
3-100-16122-55	DAY PASS - OTHER	Charges for Services	Charges for Services	6,811	-	-	-	-	-	Revenue
3-100-16122-60	Fitness Classes	Charges for Services	Charges for Services	29,798	33,192	30,097	28,423	37,897	30,097	Revenue
3-100-16122-62	Recreation Programs	Charges for Services	Charges for Services	1,207	1,340	-	4,169	5,559	15,000	Revenue
3-100-16122-65	Birthday Party Fees	Charges for Services	Charges for Services	39,664	45,448	39,664	41,325	55,100	46,470	Revenue
3-100-16122-80	Recreation Programs	Charges for Services	Charges for Services	-	-	15,000	-	-	-	Revenue
3-100-16460-10	VENDING	Charges for Services	Charges for Services	1,274	11,567	2,000	4,813	6,418	5,000	Revenue
3-100-18030-1	RECOVERIES & REBATES	Miscellaneous Revenue	Miscellaneous Revenue	35,279	6,829	39,259	10,637	10,637	7,000	Revenue
3-100-18030-2	Insurance Recoveries	Miscellaneous Revenue	Miscellaneous Revenue	64,324	25,539	33,845	51,754	65,000	33,845	Revenue
3-100-18030-3	Special Event Recoveries	Miscellaneous Revenue	Miscellaneous Revenue	13,458	17,250	25,000	26,906	28,000	25,000	Revenue
3-100-18030-4	FOIA Requests	Miscellaneous Revenue	Miscellaneous Revenue	172	3,643	2,500	603	603	400	Revenue
3-100-18030-5	POLICE DEPT LOAN REPAYMENTS	Miscellaneous Revenue	Miscellaneous Revenue	1,377	25,769	-	12,379	12,379	-	Revenue
3-100-18990-1	MISCELLANEOUS REVENUE	Miscellaneous Revenue	Miscellaneous Revenue	1,633	6,924	2,000	7,686	8,500	2,000	Revenue
3-100-18990-13	SALE OF PLASTIC BAGS	Miscellaneous Revenue	Miscellaneous Revenue	(97)	-	-	-	-	-	Revenue
3-100-18990-14	RECYCLING REVENUE	Miscellaneous Revenue	Miscellaneous Revenue	3,864	5,942	-	1,196	1,196	-	Revenue
3-100-18990-2	ITEMS SOLD AT AUCTION	Miscellaneous Revenue	Miscellaneous Revenue	10,263	47,812	-	-	-	-	Revenue
3-100-18990-200	WARF Sponsorships	Miscellaneous Revenue	Miscellaneous Revenue	-	-	15,000	9,400	12,000	15,000	Revenue
3-100-18990-30	Credit Card Fees	Miscellaneous Revenue	Miscellaneous Revenue	3,320	4,860	8,000	4,670	6,000	6,000	Revenue
3-100-18990-4	SALE OF PRINTED MATERIAL	Miscellaneous Revenue	Miscellaneous Revenue	-	2,223	-	141	141	-	Revenue
3-100-18990-50	Local Grant Revenue	Miscellaneous Revenue	Miscellaneous Revenue	51,325	54,727	53,429	63,106	63,106	55,000	Revenue
3-100-18990-51	DONATIONS - GENERAL	Miscellaneous Revenue	Miscellaneous Revenue	1,000	3,220	-	13,140	13,140	-	Revenue
3-100-18990-52	DONATIONS - POLICE DEPT	Miscellaneous Revenue	Miscellaneous Revenue	515	4,200	-	4,800	4,800	-	Revenue
3-100-18990-54	SALE OF REAL PROPERTY	Miscellaneous Revenue	Miscellaneous Revenue	188,475	-	-	-	-	-	Revenue
3-100-18990-57	County of Fauquier (VC)	Miscellaneous Revenue	Miscellaneous Revenue	42,600	42,600	42,600	42,600	42,600	42,600	Revenue
3-100-18990-75	ITUA FC LAW ENFORCEMENT TRUST FUND	Miscellaneous Revenue	Miscellaneous Revenue	9,683	-	-	-	-	-	Revenue
3-100-22010-10	Communications Sales Tax	NONCATEGORICAL AID	State Revenue	384,948	373,776	384,622	236,712	350,000	400,000	Revenue
3-100-22010-3	Motor Vehicle Rental Tax	NONCATEGORICAL AID	State Revenue	143,280	146,813	129,823	96,924	130,000	130,000	Revenue
3-100-22010-8	Rolling Stock Tax	NONCATEGORICAL AID	State Revenue	53	69	77	157	157	77	Revenue
3-100-24040-1	State Grant - DJCP	CATEGORICAL AID	State Revenue	219,681	241,507	233,186	199,441	254,012	254,012	Revenue

3-100-24040-10	PPTRA Revenue	CATEGORICAL AID	State Revenue	718,492	718,492	718,492	718,492	718,492	718,492	Revenue	[11]
3-100-24040-12	Distribution of Fire Program	CATEGORICAL AID	State Revenue	38,900	40,350	37,994	45,281	45,281	45,281	Revenue	
3-100-24040-14	VCA Grant	CATEGORICAL AID	State Revenue	-	-	4,500	-	4,500	4,500	Revenue	
3-100-24040-2	LOCAL LAW BLOCK GRANT	CATEGORICAL AID	State Revenue	-	1,042	-	-	-	-	Revenue	
3-100-24040-4	STATE GRANT PD (NOT DCJS)	CATEGORICAL AID	State Revenue	1,312	1,557	-	2,404	2,404	-	Revenue	
3-100-24040-6	VDOT Street & Hwy Maint	CATEGORICAL AID	State Revenue	1,480,415	1,708,977	1,450,000	1,395,496	1,395,496	1,859,564	Revenue	
3-100-24040-7	Litter Control	CATEGORICAL AID	State Revenue	8,795	10,248	6,589	12,517	12,517	6,589	Revenue	
3-100-24040-8	State Asset Forfeiture Proceeds	CATEGORICAL AID	State Revenue	3,731	15,952	6,355	4,623	4,623	3,468	Revenue	
3-100-33030-11	VCA CCP ARTS ENDOWMENT GRANT	Federal Revenue	Federal Revenue	4,500	4,500	-	4,500	4,500	-	Revenue	
3-100-33030-8	FEDERAL GRANT - DOJ	Federal Revenue	Federal Revenue	7,039	1,454	-	297	297	-	Revenue	
3-100-33030-800	US DEPT OF INTERIOR NPS	Federal Revenue	Federal Revenue	-	729	-	-	-	-	Revenue	
3-100-41000-1	PROCEEDS FROM INDEBTEDNESS	Bond Proceeds	Bond Proceeds	8,720,000	-	-	-	-	-	Revenue	
3-100-41000-2	PREMIUM ON BONDS ISSUED	Bond Proceeds	Bond Proceeds	1,706,469	-	-	-	-	-	Revenue	
3-301-15010-1	INTEREST REVENUE	General Capital Project Fund	General Capital Project Fund	1,414	5,566	-	3,912	5,215	-	Revenue	
3-301-33030-100	FEDERAL GRANT REVENUE	General Capital Project Fund	General Capital Project Fund	280,712	-	-	-	-	-	Revenue	
3-305-18990-2	SURPLUS PROPERTY AUCTION PROCEEDS	General Asset Replacement Fund	General Asset Replacement Fund	-	36,072	-	28,499	30,000	-	Revenue	
3-305-33030-100	FEDERAL GRANT REVENUE	General Asset Replacement Fund	General Asset Replacement Fund	-	-	60,000	-	60,000	-	Revenue	
3-501-13030-5	TRANSFER FEES	Permits & Fees	Water & Sewer Revenue	10,200	8,625	13,005	6,200	8,267	8,250	Revenue	
3-501-15010-1	INTEREST REVENUE	Use of Money/Property	Water & Sewer Revenue	88,173	229,311	35,000	169,790	226,387	200,000	Revenue	
3-501-15010-2	LEASE REVENUE	Use of Money/Property	Water & Sewer Revenue	158,437	155,664	-	-	-	-	Revenue	
3-501-15020-1	RENTAL INCOME	Use of Money/Property	Water & Sewer Revenue	10,175	(13,170)	100,000	112,306	149,742	193,240	Revenue	
3-501-16160-10	Sale of Water	Charges for Services	Water & Sewer Revenue	2,140,716	2,497,514	3,233,634	2,290,053	3,157,458	3,946,823	Revenue	[13]
3-501-16160-15	Penalties	Miscellaneous Revenue	Water & Sewer Revenue	27,646	39,848	30,000	9,015	12,000	12,000	Revenue	
3-501-16160-20	Reconnection Fees	Charges for Services	Water & Sewer Revenue	2,485	6,745	1,486	3,084	4,112	2,000	Revenue	
3-501-16160-5	Sewer Service Charges	Charges for Services	Water & Sewer Revenue	3,384,176	3,410,119	4,483,646	3,070,919	4,207,500	5,133,150	Revenue	[13]
3-501-18030-5	CONST/INSTALLATION FEES	Miscellaneous Revenue	Water & Sewer Revenue	36,132	8,745	25,000	15,789	18,000	25,000	Revenue	
3-501-18990-1	MISCELLANEOUS REVENUE	Miscellaneous Revenue	Water & Sewer Revenue	1,809	1,288	-	1,167	1,167	-	Revenue	
3-501-18990-30	CREDIT CARD FEES	Miscellaneous Revenue	Water & Sewer Revenue	11,945	12,869	-	12,898	15,000	10,000	Revenue	
3-501-18990-5	SALE OF MAT'L & SUPPLIES	Miscellaneous Revenue	Water & Sewer Revenue	7,488	2,340	-	4,056	4,056	-	Revenue	
3-501-33030-1	FEDERAL GOVERNMENT GRANT	Federal Revenue	Water & Sewer Revenue	23,007	-	-	-	-	-	Revenue	
3-510-15010-1	INTEREST REVENUE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	880	189,873	40,000	170,559	215,000	75,000	Revenue	
3-510-18030-25	DEFERRED REVENUE-WTC WATERLINE MNT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	11,446	11,282	-	-	-	-	Revenue	
3-510-41000-10	WATER CONNECTION FEES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	131,345	74,250	50,000	89,100	118,800	198,000	Revenue	
3-510-41000-100	PROCEEDS FROM INDEBTEDNESS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	4,000,000	-	-	4,600,000	Revenue	
3-510-41000-5	SEWER CONNECTION FEES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	205,200	162,000	100,000	194,400	259,200	432,000	Revenue	
3-510-41050-501	TRANSFER FROM WS OPERATING	Water & Sewer Capital Fund	Water & Sewer Capital Fund	688,131	5,030,158	-	-	-	1,264,357	Revenue	
3-550-13030-1	SWM FEE	Stormwater Management Revenue	Stormwater Management Revenue	768,202	646,595	700,000	396,568	730,000	730,000	Revenue	
3-550-13030-2	SWM PENALTY	Stormwater Management Revenue	Stormwater Management Revenue	4,337	5,327	-	4,440	4,440	2,000	Revenue	
3-550-13030-3	SWM INTEREST	Stormwater Management Revenue	Stormwater Management Revenue	1,090	1,812	-	2,183	2,700	1,000	Revenue	
3-550-18990-30	CREDIT CARD FEES	Stormwater Management Revenue	Stormwater Management Revenue	498	556	-	528	650	300	Revenue	
3-550-33000-1000	NFWF GRANT	Stormwater Management Revenue	Stormwater Management Revenue	11,750	99,318	369,000	66,452	66,452	-	Revenue	
3-601-41050-100	TRANSFER FROM GENERAL FUND	Fleet - Transfers	General Government	486,020	473,959	-	-	-	-	Revenue	
3-601-41050-501	TRANSFER FROM WATER/SEWER OP	Fleet - Transfers	General Government	33,074	97,385	-	-	-	-	Revenue	
3-601-41050-610	TRANSFER FROM INFORMATION TECH	Fleet - Transfers	General Government	54	-	-	-	-	-	Revenue	
3-610-41000-1	OTHER FINANCING SOURCE-LEASE	Information Technology - Transfers	General Government	141,227	-	-	-	-	-	Revenue	
3-610-41050-100	TRANSFER FROM GENERAL FUND	Information Technology - Transfers	General Government	878,090	1,049,499	-	-	-	-	Revenue	
3-610-41050-501	TRANSFER FROM W/S FUND	Information Technology - Transfers	General Government	166,818	199,903	-	-	-	-	Revenue	
3-610-41050-550	TRANSFER FROM SWM FUND	Information Technology - Transfers	General Government	20,855	24,989	-	-	-	-	Revenue	
3-610-41050-601	TRANSFER FROM MOTOR POOL	Information Technology - Transfers	General Government	31,275	37,482	-	-	-	-	Revenue	
4-100-11010-1000	SALARY-MAYOR	Legislative Administration	General Government	800	-	-	-	-	-	Expense	
4-100-11010-1100	FULL-TIME SALARIES	Legislative Administration	General Government	18	51,548	58,378	44,355	62,337	67,467	Expense	
4-100-11010-1102	SALARIES-COUNCIL	Legislative Administration	General Government	2,800	-	-	-	-	-	Expense	
4-100-11010-1300	WAGES & EXTRA HELP	Legislative Administration	General Government	55,326	43,960	43,200	32,000	44,973	43,200	Expense	
4-100-11010-2100	FICA EXPENSE	Legislative Administration	General Government	3,196	5,885	7,771	4,817	6,770	8,466	Expense	[17]
4-100-11010-2210	RETIREMENT	Legislative Administration	General Government	1,794	5,666	6,159	4,756	6,684	7,854	Expense	[4]
4-100-11010-2300	HEALTH INSURANCE	Legislative Administration	General Government	49,466	59,884	61,842	48,272	67,842	68,160	Expense	
4-100-11010-2301	DISABILITY INSURANCE	Legislative Administration	General Government	-	254	344	243	341	399	Expense	[4]
4-100-11010-2400	LIFE INSURANCE	Legislative Administration	General Government	298	730	782	622	875	905	Expense	[4]
4-100-11010-2700	WORKERS' COMPENSATION	Legislative Administration	General Government	21	39	49	53	53	53	Expense	[8]
4-100-11010-2885	TUITION REIMBURSEMENT	Legislative Administration	General Government	-	-	-	750	750	-	Expense	
4-100-11010-2899	MISCELLANEOUS BENEFITS	Legislative Administration	General Government	641	405	300	142	200	300	Expense	
4-100-11010-3100	PROFESSIONAL SERVICES	Legislative Administration	General Government	2,098	47,086	5,000	-	-	5,000	Expense	
4-100-11010-3101	PROFESSIONAL SERVICES - TOWN CRIER	Legislative Administration	General Government	2,332	-	-	-	-	-	Expense	
4-100-11010-3320	MAINTENANCE CONTRACTS	Legislative Administration	General Government	4,950	3,445	5,000	-	-	1,000	Expense	
4-100-11010-3500	PRINTING	Legislative Administration	General Government	6,699	8,758	10,000	6,484	7,000	250	Expense	
4-100-11010-3600	ADVERTISING	Legislative Administration	General Government	22,070	26,262	25,000	9,350	12,466	25,000	Expense	
4-100-11010-3901	INDEX MINUTES	Legislative Administration	General Government	552	186	1,500	-	1,500	500	Expense	
4-100-11010-4100	INFORMATION TECHNOLOGY	Legislative Administration	General Government	41,702	49,976	-	-	-	-	Expense	

4-100-11010-5210	POSTAGE	Legislative Administration	General Government	4,386	6,238	5,500	6,204	8,272	500	Expense	
4-100-11010-5230	COMMUNICATION	Legislative Administration	General Government	-	2,007	-	-	-	-	Expense	
4-100-11010-5240	MOBILE DEVICES	Legislative Administration	General Government	-	7,870	-	-	-	-	Expense	
4-100-11010-5410	LEASE OF EQUIPMENT	Legislative Administration	General Government	601	601	2,500	450	600	1,000	Expense	
4-100-11010-5505	COUNCIL RETREAT	Legislative Administration	General Government	-	5,000	10,000	-	5,000	10,000	Expense	
4-100-11010-5510	TRAVEL	Legislative Administration	General Government	1,274	422	2,000	658	732	2,000	Expense	
4-100-11010-5540	TRAINING	Legislative Administration	General Government	700	4,384	5,000	3,115	3,461	5,000	Expense	
4-100-11010-5810	MEMBERSHIPS & DUES	Legislative Administration	General Government	215	-	400	40	40	250	Expense	
4-100-11010-5890	PUBLIC RELATIONS	Legislative Administration	General Government	960	3,138	1,500	73	98	1,500	Expense	
4-100-11010-6000	PURCHASING	Legislative Administration	General Government	-	8,332	1,750	1,269	1,750	1,750	Expense	
4-100-11010-6002	FOOD	Legislative Administration	General Government	1,300	-	-	-	-	-	Expense	
4-100-12110-1100	FULL-TIME SALARIES	Executive Administration	General Government	150,583	259,882	182,855	119,781	168,340	160,312	Expense	
4-100-12110-1101	SALARY-TOWN MANAGER	Executive Administration	General Government	13,291	-	-	-	-	-	Expense	
4-100-12110-1102	SALARY-EXECUTIVE ASSISTANT	Executive Administration	General Government	1,373	-	-	-	-	-	Expense	
4-100-12110-1103	SALARY-ADMIN ASSISTANT	Executive Administration	General Government	4,603	-	-	-	-	-	Expense	
4-100-12110-1104	SALRY-MARKETING COORDINATOR	Executive Administration	General Government	1,105	-	-	-	-	-	Expense	
4-100-12110-1299	OVERTIME	Executive Administration	General Government	-	-	-	521	732	-	Expense	
4-100-12110-1300	WAGES & EXTRA HELP	Executive Administration	General Government	-	59,450	-	-	-	-	Expense	
4-100-12110-2100	FICA EXPENSE	Executive Administration	General Government	11,922	24,173	13,523	9,044	12,711	12,264	Expense	[17]
4-100-12110-2210	RETIREMENT	Executive Administration	General Government	13,553	11,553	19,291	4,627	6,502	18,661	Expense	[4]
4-100-12110-2300	HEALTH INSURANCE	Executive Administration	General Government	12,386	22,906	22,267	12,388	17,410	14,594	Expense	
4-100-12110-2301	DISABILITY INSURANCE	Executive Administration	General Government	1,053	342	1,079	253	355	946	Expense	[4]
4-100-12110-2400	LIFE INSURANCE	Executive Administration	General Government	1,959	1,445	2,450	379	533	2,149	Expense	[4]
4-100-12110-2700	WORKERS' COMPENSATION	Executive Administration	General Government	158	191	201	219	219	217	Expense	[8]
4-100-12110-2899	MISCELLANEOUS BENEFITS	Executive Administration	General Government	292	177	480	38	53	158	Expense	
4-100-12110-3100	PROFESSIONAL SERVICES	Executive Administration	General Government	585	-	5,000	-	-	5,000	Expense	
4-100-12110-3500	PRINTING	Executive Administration	General Government	-	774	500	-	-	500	Expense	
4-100-12110-3600	ADVERTISING	Executive Administration	General Government	21	-	250	1,939	2,586	250	Expense	
4-100-12110-4100	INFORMATION TECHNOLOGY	Executive Administration	General Government	20,855	24,989	-	-	-	-	Expense	
4-100-12110-4200	VEHICLE EXPENSES	Executive Administration	General Government	1,769	2,238	-	-	-	-	Expense	
4-100-12110-4200-535	AUTOMOTIVE INSURANCE	Executive Administration	General Government	497	486	-	-	-	-	Expense	
4-100-12110-4200-608	FUEL	Executive Administration	General Government	714	983	-	-	-	-	Expense	
4-100-12110-5210	POSTAGE	Executive Administration	General Government	207	105	200	178	238	200	Expense	
4-100-12110-5230	COMMUNICATION	Executive Administration	General Government	-	2,176	-	-	-	-	Expense	
4-100-12110-5240	MOBILE DEVICES	Executive Administration	General Government	-	2,579	-	-	-	-	Expense	
4-100-12110-5410	LEASE OF EQUIPMENT	Executive Administration	General Government	601	913	1,000	450	600	1,000	Expense	
4-100-12110-5510	TRAVEL	Executive Administration	General Government	1,684	2	4,000	230	256	1,500	Expense	
4-100-12110-5540	TRAINING	Executive Administration	General Government	1,140	-	3,000	484	538	1,500	Expense	
4-100-12110-5550	COUNCIL RETREAT/ORNT	Executive Administration	General Government	-	-	1,000	-	1,000	1,000	Expense	
4-100-12110-5810	MEMBERSHIPS & DUES	Executive Administration	General Government	1,347	711	2,500	-	-	1,500	Expense	
4-100-12110-5890	PUBLIC RELATIONS	Executive Administration	General Government	104	175	350	1,511	1,511	-	Expense	
4-100-12110-6000	PURCHASING	Executive Administration	General Government	-	19,388	18,000	10,465	13,953	17,900	Expense	
4-100-12110-6001	OFFICE SUPPLIES	Executive Administration	General Government	14,317	-	-	-	-	-	Expense	
4-100-12110-6002	FOOD	Executive Administration	General Government	1,961	-	-	-	-	-	Expense	
4-100-12110-6012	SUBSCRIPTIONS	Executive Administration	General Government	1,748	-	-	-	-	-	Expense	
4-100-12210-1100	SALARY-TOWN ATTORNEY	Legal Services	General Government	1,400	-	-	-	-	-	Expense	
4-100-12210-1300	PART-TIME WAGES	Legal Services	General Government	200	-	-	-	-	-	Expense	
4-100-12210-2300	HEALTH INSURANCE	Legal Services	General Government	11,283	-	-	-	-	-	Expense	
4-100-12210-2899	MISCELLANEOUS BENEFITS	Legal Services	General Government	106	-	-	-	-	-	Expense	
4-100-12210-3100	PROF SERVICES - LEGAL	Legal Services	General Government	114,393	121,857	187,500	162,092	216,123	250,000	Expense	
4-100-12210-3120	PROF SERVICES - OUTSIDE COUNSEL	Legal Services	General Government	178,100	98,110	80,000	63,902	85,203	100,000	Expense	
4-100-12210-3500	PRINTING	Legal Services	General Government	294	-	-	-	-	-	Expense	
4-100-12210-5540	TRAINING	Legal Services	General Government	557	-	-	-	-	-	Expense	
4-100-12210-5810	MEMBERSHIPS & DUES	Legal Services	General Government	955	55	-	-	-	-	Expense	
4-100-12210-6012	SUBSCRIPTIONS	Legal Services	General Government	3,248	-	-	-	-	-	Expense	
4-100-12220-1100	FULL-TIME SALARIES	Human Capital	General Government	64,109	76,721	158,981	108,637	152,679	162,376	Expense	
4-100-12220-1299	OVERTIME	Human Capital	General Government	-	-	-	1,920	2,698	1,250	Expense	
4-100-12220-2100	FICA EXPENSE	Human Capital	General Government	4,793	5,935	12,162	8,449	11,874	12,422	Expense	[17]
4-100-12220-2210	RETIREMENT	Human Capital	General Government	5,895	7,534	16,772	10,591	14,884	18,901	Expense	[4]
4-100-12220-2300	HEALTH INSURANCE	Human Capital	General Government	-	-	20,195	-	-	-	Expense	
4-100-12220-2301	DISABILITY INSURANCE	Human Capital	General Government	501	539	938	709	997	959	Expense	[4]
4-100-12220-2400	LIFE INSURANCE	Human Capital	General Government	1,271	1,367	2,130	1,800	2,529	2,176	Expense	[4]
4-100-12220-2700	WORKERS' COMPENSATION	Human Capital	General Government	29	56	96	105	105	105	Expense	[8]
4-100-12220-2850	EMPLOYEE LUNCHEONS	Human Capital	General Government	-	1,271	15,000	1,892	1,892	5,000	Expense	
4-100-12220-2870	EMPLOYEE WELLNESS PROGRAM	Human Capital	General Government	-	-	5,000	-	-	5,000	Expense	
4-100-12220-2890	EMPLOYEE OF THE YEAR AWARD	Human Capital	General Government	-	-	29,000	-	-	15,000	Expense	[1]
4-100-12220-2899	MISCELLANEOUS BENEFITS	Human Capital	General Government	52	22	525	-	-	225	Expense	
4-100-12220-3031	WELLNESS CENTER SET UP FEE	Human Capital	General Government	-	-	-	-	-	5,000	Expense	

4-100-12220-3100	PROFESSIONAL SERVICES	Human Capital	General Government	10,122	30,086	15,000	9,988	13,317	15,000	Expense	
4-100-12220-4100	INFORMATION TECHNOLOGY	Human Capital	General Government	10,428	12,494	-	-	-	-	Expense	
4-100-12220-5210	POSTAGE	Human Capital	General Government	-	-	-	135	135	750	Expense	
4-100-12220-5240	MOBILE DEVICES	Human Capital	General Government	-	968	-	-	-	-	Expense	
4-100-12220-5510	TRAVEL	Human Capital	General Government	-	-	500	129	143	1,500	Expense	
4-100-12220-5540	TRAINING	Human Capital	General Government	999	205	3,000	4,680	5,200	8,000	Expense	
4-100-12220-5810	MEMBERSHIPS & DUES	Human Capital	General Government	844	540	1,500	633	633	1,500	Expense	
4-100-12220-6000	PURCHASING	Human Capital	General Government	-	726	200	500	500	1,300	Expense	
4-100-12220-6002	FOOD	Human Capital	General Government	197	-	-	-	-	-	Expense	
4-100-12220-6012	SUBSCRIPTIONS	Human Capital	General Government	3,116	718	-	-	-	-	Expense	
4-100-12230-1100	FULL-TIME SALARIES	Information Technology	General Government	-	-	423,020	257,469	361,848	520,109	Expense	
4-100-12230-1299	OVERTIME	Information Technology	General Government	-	-	6,720	1,744	2,452	2,000	Expense	
4-100-12230-2100	FICA	Information Technology	General Government	-	-	32,361	19,499	27,404	39,789	Expense	[17]
4-100-12230-2210	RETIREMENT	Information Technology	General Government	-	-	44,629	27,971	39,310	60,541	Expense	[4]
4-100-12230-2300	HEALTH INSURANCE	Information Technology	General Government	-	-	70,091	35,183	49,446	81,717	Expense	
4-100-12230-2301	DISABILITY INSURANCE	Information Technology	General Government	-	-	2,037	1,614	2,268	3,069	Expense	[4]
4-100-12230-2400	LIFE INSURANCE	Information Technology	General Government	-	-	5,668	4,302	6,047	6,970	Expense	[4]
4-100-12230-2700	WORKERS COMPENSATION	Information Technology	General Government	-	-	380	417	417	413	Expense	[8]
4-100-12230-2899	MISC BENEFITS	Information Technology	General Government	-	-	1,494	94	132	900	Expense	
4-100-12230-3100	PROFESSIONAL SERVICES	Information Technology	General Government	-	-	264,058	14,266	19,021	104,100	Expense	
4-100-12230-3130	CYBERSECURITY	Information Technology	General Government	-	-	55,000	614	818	7,100	Expense	
4-100-12230-3310	CONTRACTUAL REPAIR	Information Technology	General Government	-	-	14,003	-	-	-	Expense	
4-100-12230-3320	MAINTENANCE CONTRACTS	Information Technology	General Government	-	-	769,800	449,863	599,817	788,435	Expense	
4-100-12230-5230	COMMUNICATION	Information Technology	General Government	-	-	227,848	99,504	132,672	143,000	Expense	
4-100-12230-5240	MOBILE DEVICES/CELL PHONES	Information Technology	General Government	-	-	99,600	59,448	79,264	99,600	Expense	
4-100-12230-5410	LEASE OF EQUIPMENT	Information Technology	General Government	-	-	32,088	26,432	35,243	32,088	Expense	
4-100-12230-5540	TRAINING	Information Technology	General Government	-	-	10,000	-	-	10,000	Expense	
4-100-12230-6000	PURCHASING	Information Technology	General Government	-	-	3,000	1,121	1,495	3,060	Expense	
4-100-12230-8202	FURNITURE & FIXTURES	Information Technology	General Government	-	-	500	130	130	500	Expense	
4-100-12230-8207	COMPUTER EQUIPMENT	Information Technology	General Government	-	-	55,800	22,765	30,353	51,500	Expense	
4-100-12420-1100	FULL-TIME SALARIES	Finance & Procurement	General Government	328,783	402,484	528,577	341,864	480,458	541,892	Expense	
4-100-12420-1101	SALARY-FINANCE/HR DIRECTOR	Finance & Procurement	General Government	11,736	-	-	-	-	-	Expense	
4-100-12420-1102	SALARY-FINANCE OPS MGR	Finance & Procurement	General Government	5,671	-	-	-	-	-	Expense	
4-100-12420-1104	SALARY-ACCOUNT TECHNICIANS	Finance & Procurement	General Government	13,355	-	-	-	-	-	Expense	
4-100-12420-1105	SALARY-HUMAN RESOURCES MGR	Finance & Procurement	General Government	9,851	-	-	-	-	-	Expense	
4-100-12420-1299	OVERTIME	Finance & Procurement	General Government	1,774	493	1,600	53	74	1,600	Expense	
4-100-12420-1300	WAGES & EXTRA HELP	Finance & Procurement	General Government	56,508	20,735	21,813	13,261	18,637	23,143	Expense	
4-100-12420-2100	FICA EXPENSE	Finance & Procurement	General Government	32,026	31,701	42,065	26,170	36,780	43,226	Expense	[17]
4-100-12420-2210	RETIREMENT	Finance & Procurement	General Government	37,362	45,823	55,765	36,708	51,589	57,925	Expense	[4]
4-100-12420-2300	HEALTH INSURANCE	Finance & Procurement	General Government	56,137	67,171	79,613	50,258	70,633	82,221	Expense	
4-100-12420-2301	DISABILITY INSURANCE	Finance & Procurement	General Government	1,599	1,459	1,725	1,633	2,294	1,678	Expense	[4]
4-100-12420-2400	LIFE INSURANCE	Finance & Procurement	General Government	7,201	7,846	7,083	6,528	9,175	7,262	Expense	[4]
4-100-12420-2700	WORKERS' COMPENSATION	Finance & Procurement	General Government	262	416	651	715	715	708	Expense	[8]
4-100-12420-2885	TUITION REIMBURSEMENT	Finance & Procurement	General Government	-	479	3,000	-	3,000	3,000	Expense	
4-100-12420-2899	MISCELLANEOUS BENEFITS	Finance & Procurement	General Government	1,526	711	2,115	302	424	1,050	Expense	
4-100-12420-3100	PROFESSIONAL SERVICES	Finance & Procurement	General Government	20,635	60,460	20,000	6,771	20,000	20,000	Expense	
4-100-12420-3120	INDEPENDENT AUDITOR	Finance & Procurement	General Government	20,400	29,175	30,200	35,025	35,025	31,710	Expense	
4-100-12420-3500	PRINTING	Finance & Procurement	General Government	9,557	8,735	10,630	6,603	8,804	10,000	Expense	
4-100-12420-3600	ADVERTISING	Finance & Procurement	General Government	-	-	1,070	144	192	-	Expense	
4-100-12420-4100	INFORMATION TECHNOLOGY	Finance & Procurement	General Government	83,404	99,952	-	-	-	-	Expense	
4-100-12420-5210	POSTAGE	Finance & Procurement	General Government	12,419	13,437	17,000	12,559	16,745	17,000	Expense	
4-100-12420-5230	COMMUNICATION	Finance & Procurement	General Government	-	8,888	-	-	-	-	Expense	
4-100-12420-5240	MOBILE DEVICES	Finance & Procurement	General Government	-	775	-	175	175	-	Expense	
4-100-12420-5410	LEASE OF EQUIPMENT	Finance & Procurement	General Government	601	601	3,210	450	600	700	Expense	
4-100-12420-5510	TRAVEL	Finance & Procurement	General Government	1,004	1,908	3,000	3,036	3,373	5,000	Expense	
4-100-12420-5540	TRAINING	Finance & Procurement	General Government	2,777	2,259	3,000	5,820	6,467	10,000	Expense	
4-100-12420-5600	INVESTMENT EXPENSE	Finance & Procurement	General Government	4,144	4,028	4,494	2,394	4,494	-	Expense	
4-100-12420-5601	INVESTMENT EXPENSE	Finance & Procurement	General Government	-	-	-	-	-	5,000	Expense	
4-100-12420-5810	MEMBERSHIPS & DUES	Finance & Procurement	General Government	630	587	2,000	809	809	2,000	Expense	
4-100-12420-6000	PURCHASING	Finance & Procurement	General Government	-	2,959	3,000	668	891	3,000	Expense	
4-100-12420-6001	OFFICE SUPPLIES	Finance & Procurement	General Government	436	-	-	-	-	-	Expense	
4-100-12420-6002	FOOD	Finance & Procurement	General Government	193	-	-	-	-	-	Expense	
4-100-12420-6012	SUBSCRIPTIONS	Finance & Procurement	General Government	715	-	-	-	-	300	Expense	
4-100-12420-6020	NVCTB EXPENSES	Finance & Procurement	General Government	30,485	13,335	33,520	11,722	15,630	17,000	Expense	
4-100-12420-6022	SERVICE CHARGES	Finance & Procurement	General Government	25,975	28,198	42,800	18,276	24,368	32,000	Expense	
4-100-12420-6030	CREDIT CARD FEES	Finance & Procurement	General Government	187	176	161	66	88	200	Expense	
4-100-12420-6066	DISPUTED CREDIT CARD CHARGES	Finance & Procurement	General Government	-	-	-	2,499	2,499	-	Expense	
4-100-12600-5811	VIRGINIA MUNICIPAL LEAGUE	Other Organizations	General Government	6,905	7,284	7,000	7,473	7,473	7,847	Expense	

4-100-12600-5813	VA INSTITUTE OF GOVERNMENT	Other Organizations	General Government	-	500	500	500	500	500	Expense	
4-100-12600-5814	FAUQUIER CHAMBER OF COMMERCE	Other Organizations	General Government	1,125	1,125	1,125	-	1,125	1,125	Expense	
4-100-12600-5816	NATIONAL LEAGUE OF CITIES	Other Organizations	General Government	-	1,100	-	-	-	-	Expense	
4-100-12900-5301	AUTOMOBILE INSURANCE	Insurance	General Government	-	-	-	-	-	38,800	Expense	
4-100-12900-5302	PROPERTY, BOILER, & MACHINERY INSURANCE	Insurance	General Government	-	-	-	-	-	33,650	Expense	
4-100-12900-5306	SURETY BOND	Insurance	General Government	-	-	-	-	-	1,100	Expense	
4-100-12900-5308	GENERAL LIABILITY	Insurance	General Government	-	-	-	-	-	48,000	Expense	
4-100-12900-5309	VOLUNTEER ACCIDENT INSURANCE	Insurance	General Government	-	-	-	-	-	259	Expense	
4-100-12900-5310	DEDUCTIBLE PAYMENTS	Insurance	General Government	-	-	-	-	-	6,625	Expense	
4-100-13100-1100	FULL-TIME SALARIES	Electoral Board & Officials	General Government	-	5,516	-	1,083	1,522	-	Expense	
4-100-13100-3600	ADVERTISING	Electoral Board & Officials	General Government	-	-	75	-	-	-	Expense	
4-100-13100-5410	LEASE OF VOTING MACHINE	Electoral Board & Officials	General Government	-	551	3,750	-	-	-	Expense	
4-100-13100-5420	LEASE OF BUILDINGS	Electoral Board & Officials	General Government	-	1,020	150	-	-	-	Expense	
4-100-13100-6000	PURCHASING	Electoral Board & Officials	General Government	-	4,126	1,500	1,233	1,233	15,000	Expense	
4-100-31100-1100	FULL-TIME SALARIES	Police Department	Public Safety	1,406,074	2,100,457	2,180,781	1,558,970	2,190,985	2,193,667	Expense	
4-100-31100-1101	SALARY-CHIEF OF POLICE	Police Department	Public Safety	13,346	-	-	-	-	-	Expense	
4-100-31100-1102	SALARY-DEPUTY CHIEF	Police Department	Public Safety	10,433	-	-	-	-	-	Expense	
4-100-31100-1103	SALARIES-ADMIN ASSTS	Police Department	Public Safety	8,142	-	-	-	-	-	Expense	
4-100-31100-1104	SALARIES-SERGEANTS	Police Department	Public Safety	25,953	-	-	-	-	-	Expense	
4-100-31100-1105	SALARIES-PATROL OFFICERS	Police Department	Public Safety	21,848	-	-	-	-	-	Expense	
4-100-31100-1106	SALARIES-LIEUTENANTS	Police Department	Public Safety	15,490	-	-	-	-	-	Expense	
4-100-31100-1107	SHIFT DIFFERENTIAL	Police Department	Public Safety	6,385	-	40,000	-	-	25,000	Expense	[5]
4-100-31100-1109	SALARY-CORPORALS	Police Department	Public Safety	16,061	-	-	-	-	-	Expense	
4-100-31100-1110	CLOTHING ALLOWANCE	Police Department	Public Safety	-	-	2,500	-	-	-	Expense	[5]
4-100-31100-1111	SALARY-ADMIN/P&E COORDINATOR	Police Department	Public Safety	4,268	-	-	-	-	-	Expense	
4-100-31100-1114	SALARY-ACCREDITATION MANAGER PT	Police Department	Public Safety	4,168	-	-	-	-	-	Expense	
4-100-31100-1116	SALARY-PARKING ENFORCEMENT	Police Department	Public Safety	2,899	-	-	-	-	-	Expense	
4-100-31100-1299	OVERTIME	Police Department	Public Safety	78,874	94,474	125,000	56,016	78,725	125,000	Expense	
4-100-31100-1300	WAGES & EXTRA HELP	Police Department	Public Safety	63,788	41,647	82,194	43,967	61,792	86,795	Expense	
4-100-31100-1301	WAGES & EXTRA HELP	Police Department	Public Safety	3,476	-	-	-	-	-	Expense	
4-100-31100-1302	FIELD TRAINING OFFICER COMP	Police Department	Public Safety	702	-	-	-	-	-	Expense	
4-100-31100-1303	FIELD TRAINING OFFICER COMP	Police Department	Public Safety	-	-	14,818	-	-	14,818	Expense	[5]
4-100-31100-2100	FICA EXPENSE	Police Department	Public Safety	155,208	167,030	173,118	123,733	173,896	174,456	Expense	[17]
4-100-31100-2210	RETIREMENT	Police Department	Public Safety	156,887	199,140	230,072	150,673	211,756	212,472	Expense	[4]
4-100-31100-2300	HEALTH INSURANCE	Police Department	Public Safety	281,622	337,127	353,889	233,155	327,677	384,787	Expense	
4-100-31100-2301	DISABILITY INSURANCE	Police Department	Public Safety	136	224	1,205	189	266	296	Expense	[4]
4-100-31100-2400	LIFE INSURANCE	Police Department	Public Safety	23,184	25,357	29,222	19,635	27,595	29,396	Expense	[4]
4-100-31100-2700	WORKERS' COMPENSATION	Police Department	Public Safety	47,594	69,245	82,419	93,060	93,060	89,386	Expense	[8]
4-100-31100-2710	LODA INSURANCE	Police Department	Public Safety	19,224	18,623	18,623	18,623	18,623	19,600	Expense	
4-100-31100-2885	TUITION REIMBURSEMENT	Police Department	Public Safety	10,917	-	2,000	-	-	5,000	Expense	
4-100-31100-2899	MISCELLANEOUS BENEFITS	Police Department	Public Safety	7,868	2,177	9,900	487	684	4,800	Expense	
4-100-31100-3100	PROFESSIONAL SERVICES	Police Department	Public Safety	11,416	15,558	14,450	7,748	10,331	14,450	Expense	
4-100-31100-3120	ACCREDITATION FEES	Police Department	Public Safety	1,331	1,477	14,065	5,566	7,421	5,000	Expense	
4-100-31100-3310	CONTRACTUAL REPAIR/MAINT	Police Department	Public Safety	17,048	16,884	26,117	5,423	7,231	20,000	Expense	
4-100-31100-3320	MAINTENANCE CONTRACTS	Police Department	Public Safety	59,356	50,686	128,787	12,465	16,620	7,500	Expense	
4-100-31100-3500	PRINTING	Police Department	Public Safety	2,642	597	4,500	717	956	4,500	Expense	
4-100-31100-3600	ADVERTISING	Police Department	Public Safety	-	-	1,500	-	-	-	Expense	
4-100-31100-4100	INFORMATION TECHNOLOGY	Police Department	Public Safety	354,492	424,798	-	-	-	-	Expense	
4-100-31100-4200	VEHICLE EXPENSES	Police Department	Public Safety	140,586	116,295	-	-	-	-	Expense	
4-100-31100-4200-535	AUTOMOTIVE INSURANCE	Police Department	Public Safety	21,860	17,504	-	-	-	-	Expense	
4-100-31100-4200-608	FUEL	Police Department	Public Safety	53,381	64,959	-	-	-	-	Expense	
4-100-31100-5210	POSTAGE	Police Department	Public Safety	1,088	191	-	56	56	200	Expense	
4-100-31100-5230	COMMUNICATION	Police Department	Public Safety	-	12,067	-	-	-	-	Expense	
4-100-31100-5240	MOBILE DEVICES	Police Department	Public Safety	-	32,601	-	-	-	-	Expense	
4-100-31100-5410	LEASE OF EQUIPMENT	Police Department	Public Safety	601	601	5,146	450	600	750	Expense	
4-100-31100-5510	TRAVEL	Police Department	Public Safety	15,534	22,991	14,950	2,240	2,489	16,000	Expense	
4-100-31100-5540	POLICE TRAINING	Police Department	Public Safety	30,615	43,227	30,617	22,459	29,945	31,926	Expense	
4-100-31100-5600	CIT COORDINATOR CONTRIBUTION	Police Department	Public Safety	5,000	5,500	5,000	5,775	5,775	5,775	Expense	
4-100-31100-5810	MEMBERSHIPS & DUES	Police Department	Public Safety	9,521	12,619	12,271	10,930	10,930	12,545	Expense	
4-100-31100-6000	PURCHASING	Police Department	Public Safety	-	56,269	-	-	-	-	Expense	
4-100-31100-6001	OFFICE SUPPLIES	Police Department	Public Safety	5,667	-	13,500	8,553	12,000	10,000	Expense	
4-100-31100-6010	POLICE SUPPLIES	Police Department	Public Safety	32,844	5,174	47,036	8,526	35,000	37,516	Expense	
4-100-31100-6011	WEARING APPAREL	Police Department	Public Safety	34,093	-	40,450	19,219	25,625	40,450	Expense	
4-100-31100-6012	SUBSCRIPTIONS	Police Department	Public Safety	55	-	500	-	-	-	Expense	
4-100-31100-6099	MATERIALS & SUPPLIES	Police Department	Public Safety	12,453	-	10,973	10,743	10,743	23,800	Expense	
4-100-31100-7001	E-911 SYSTEM CONTRIBUTION	Police Department	Public Safety	5,000	-	5,000	-	5,000	5,000	Expense	
4-100-31100-8202	FURNITURE & FIXTURES	Police Department	Public Safety	855	-	940	-	940	-	Expense	
4-100-31100-8219	ICAC FUNDS EXPENDITURES	Police Department	Public Safety	-	-	-	2,903	2,903	-	Expense	

4-100-31100-8220	LOCAL GRANT EXPENDITURES	Police Department	Public Safety	5,903	1,145	-	-	-	-	Expense	
4-100-32100-1100	FULL-TIME SALARIES	Fire Department	Public Safety	60,918	-	-	-	-	-	Expense	
4-100-32100-1101	SALARY-FIREFIGHTERS	Fire Department	Public Safety	67,377	-	-	-	-	-	Expense	
4-100-32100-1299	OVERTIME	Fire Department	Public Safety	4,741	-	-	-	-	-	Expense	
4-100-32100-1300	WAGES & EXTRA HELP	Fire Department	Public Safety	1,891	-	-	-	-	-	Expense	
4-100-32100-2100	FICA EXPENSE	Fire Department	Public Safety	8,940	-	-	-	-	-	Expense	[17]
4-100-32100-2210	RETIREMENT	Fire Department	Public Safety	5,748	-	-	-	-	-	Expense	[4]
4-100-32100-2300	HEALTH INSURANCE	Fire Department	Public Safety	3,175	-	-	-	-	-	Expense	
4-100-32100-2400	LIFE INSURANCE	Fire Department	Public Safety	849	-	-	-	-	-	Expense	[4]
4-100-32100-2700	WORKERS' COMPENSATION	Fire Department	Public Safety	5,093	214	-	-	-	-	Expense	[8]
4-100-32100-2710	LINE OF DUTY ACT INS.	Fire Department	Public Safety	1,326	-	-	-	-	-	Expense	
4-100-32100-2899	MISCELLANEOUS BENEFITS	Fire Department	Public Safety	150	-	-	-	-	-	Expense	
4-100-32100-4200-608	FUEL	Fire Department	Public Safety	2,925	3,185	-	-	-	-	Expense	
4-100-32100-5688	FIRE PROGRAM FUND	Nondepartmental	Nondepartmental	38,900	40,350	-	45,281	45,281	45,281	Expense	
4-100-34100-1100	FULL-TIME SALARIES	Development Services	Community Development	302,369	382,076	527,615	362,005	508,764	529,899	Expense	
4-100-34100-1102	SALARY-ADMIN ASST	Development Services	Community Development	1,648	-	-	-	-	-	Expense	
4-100-34100-1107	SALARY-ZONING OFFICIAL	Development Services	Community Development	8,954	-	-	-	-	-	Expense	
4-100-34100-1108	PERMIT TECHNICIAN	Development Services	Community Development	876	-	-	-	-	-	Expense	
4-100-34100-1299	OVERTIME	Development Services	Community Development	350	23	10,000	803	1,128	5,000	Expense	
4-100-34100-1300	WAGES & EXTRA HELP	Development Services	Community Development	-	1,134	-	-	-	-	Expense	
4-100-34100-2100	FICA EXPENSE	Development Services	Community Development	22,944	28,633	40,363	26,731	37,568	40,538	Expense	[17]
4-100-34100-2210	RETIREMENT	Development Services	Community Development	29,994	33,979	55,663	35,861	50,399	58,466	Expense	[4]
4-100-34100-2300	HEALTH INSURANCE	Development Services	Community Development	45,329	53,703	74,080	55,688	78,264	78,325	Expense	
4-100-34100-2301	DISABILITY INSURANCE	Development Services	Community Development	432	288	2,257	458	643	2,179	Expense	[4]
4-100-34100-2400	LIFE INSURANCE	Development Services	Community Development	4,514	4,244	7,070	4,325	6,079	7,101	Expense	[4]
4-100-34100-2700	WORKERS' COMPENSATION	Development Services	Community Development	1,031	1,008	1,404	2,642	2,642	1,523	Expense	[8]
4-100-34100-2885	TUITION REIMBURSEMENT	Development Services	Community Development	-	5,696	-	4,632	4,632	-	Expense	
4-100-34100-2899	MISCELLANEOUS BENEFITS	Development Services	Community Development	574	225	2,025	114	160	1,013	Expense	
4-100-34100-3100	PROFESSIONAL SERVICES	Development Services	Community Development	-	-	900	525	700	1,000	Expense	
4-100-34100-3200	TEMPORARY HELP SERVICES	Development Services	Community Development	-	-	3,500	-	-	1,000	Expense	
4-100-34100-3320	MAINTENANCE CONTRACTS	Development Services	Community Development	-	-	4,250	-	-	-	Expense	
4-100-34100-3500	PRINTING	Development Services	Community Development	319	-	500	33	44	500	Expense	
4-100-34100-4100	INFORMATION TECHNOLOGY	Development Services	Community Development	62,557	74,965	-	-	-	-	Expense	
4-100-34100-4200	VEHICLE EXPENSES	Development Services	Community Development	7,133	10,600	-	-	-	-	Expense	
4-100-34100-4200-535	AUTOMOTIVE INSURANCE	Development Services	Community Development	2,981	2,917	-	-	-	-	Expense	
4-100-34100-4200-608	FUEL	Development Services	Community Development	3,626	4,234	-	-	-	-	Expense	
4-100-34100-5210	POSTAGE	Development Services	Community Development	14	123	100	142	189	2,000	Expense	
4-100-34100-5230	COMMUNICATION	Development Services	Community Development	-	5,561	-	-	-	-	Expense	
4-100-34100-5240	MOBILE DEVICES	Development Services	Community Development	-	1,742	-	-	-	-	Expense	
4-100-34100-5410	LEASE OF EQUIPMENT	Development Services	Community Development	-	-	1,000	-	-	1,000	Expense	
4-100-34100-5510	TRAVEL	Development Services	Community Development	870	1,046	3,000	-	-	1,000	Expense	
4-100-34100-5540	TRAINING	Development Services	Community Development	477	2,207	3,000	602	668	3,000	Expense	
4-100-34100-5810	MEMBERSHIPS & DUES	Development Services	Community Development	100	145	1,000	386	386	1,500	Expense	
4-100-34100-6000	PURCHASING	Development Services	Community Development	-	1,685	8,500	519	692	5,000	Expense	
4-100-34100-6001	OFFICE SUPPLIES	Development Services	Community Development	262	-	-	-	-	-	Expense	
4-100-34100-6012	SUBSCRIPTIONS	Development Services	Community Development	55	-	-	-	-	1,000	Expense	
4-100-34100-6024	TOOLS	Development Services	Community Development	595	-	-	-	-	-	Expense	
4-100-34100-6099	MATERIALS & SUPPLIES	Development Services	Community Development	109	-	-	-	-	-	Expense	
4-100-36100-1100	FULL-TIME SALARIES	Emergency Services/Risk Management	General Government	29,214	33,569	36,197	25,049	35,203	38,029	Expense	
4-100-36100-2100	FICA EXPENSE	Emergency Services/Risk Management	General Government	2,108	2,550	2,769	1,914	2,690	2,910	Expense	[17]
4-100-36100-2210	RETIREMENT	Emergency Services/Risk Management	General Government	4,473	4,009	3,819	7,062	9,925	4,427	Expense	[4]
4-100-36100-2300	HEALTH INSURANCE	Emergency Services/Risk Management	General Government	9,804	6,472	4,382	3,291	4,625	4,831	Expense	
4-100-36100-2301	DISABILITY INSURANCE	Emergency Services/Risk Management	General Government	307	238	214	222	312	225	Expense	[4]
4-100-36100-2400	LIFE INSURANCE	Emergency Services/Risk Management	General Government	779	611	485	644	904	510	Expense	[4]
4-100-36100-2700	WORKERS' COMPENSATION	Emergency Services/Risk Management	General Government	40	23	6,280	6,368	6,368	6,904	Expense	[8]
4-100-36100-2899	MISCELLANEOUS BENEFITS	Emergency Services/Risk Management	General Government	82	40	150	-	-	75	Expense	
4-100-36100-3100	PROFESSIONAL SERVICES	Emergency Services/Risk Management	General Government	-	550	500	3,100	3,100	3,100	Expense	
4-100-36100-4100	INFORMATION TECHNOLOGY	Emergency Services/Risk Management	General Government	10,428	12,494	-	-	-	-	Expense	
4-100-36100-4200	MOTOR POOL	Emergency Services/Risk Management	General Government	125	-	-	-	-	-	Expense	
4-100-36100-4200-535	AUTOMOTIVE INSURANCE	Emergency Services/Risk Management	General Government	497	486	-	-	-	-	Expense	
4-100-36100-4200-608	FUEL	Emergency Services/Risk Management	General Government	332	1,245	-	-	-	-	Expense	
4-100-36100-5230	COMMUNICATION	Emergency Services/Risk Management	General Government	-	141	-	-	-	-	Expense	
4-100-36100-5240	MOBILE DEVICES	Emergency Services/Risk Management	General Government	-	1,448	-	-	-	-	Expense	
4-100-36100-5301	AUTOMOBILE INSURANCE	Emergency Services/Risk Management	General Government	-	-	36,948	36,948	36,948	-	Expense	
4-100-36100-5302	PROPERTY INSURANCE	Emergency Services/Risk Management	General Government	-	27,139	32,004	32,004	32,004	-	Expense	
4-100-36100-5305	MISCELLANEOUS ITEMS INSURANCE	Emergency Services/Risk Management	General Government	-	-	300	-	-	-	Expense	
4-100-36100-5306	CRIME/BOND INSURANCE	Emergency Services/Risk Management	General Government	1,340	1,340	1,012	1,012	1,012	-	Expense	
4-100-36100-5307	PUBLIC OFFICIALS LIABILITY	Emergency Services/Risk Management	General Government	25,664	18,466	-	-	-	-	Expense	

4-100-36100-5308	LIABILITY INSURANCE	Emergency Services/Risk Management	General Government	15,251	34,992	49,400	45,675	45,675	-	Expense
4-100-36100-5309	VOLUNTEER ACCIDENT INSURANCE	Emergency Services/Risk Management	General Government	-	156	200	163	163	-	Expense
4-100-36100-5310	DEDUCTIBLE PAYMENTS	Emergency Services/Risk Management	General Government	-	1,600	-	-	-	-	Expense
4-100-36100-5510	TRAVEL	Emergency Services/Risk Management	General Government	-	886	500	220	245	500	Expense
4-100-36100-5540	TRAINING	Emergency Services/Risk Management	General Government	347	1,961	1,000	-	-	8,240	Expense
4-100-36100-5810	MEMBERSHIPS & DUES	Emergency Services/Risk Management	General Government	-	-	850	-	-	400	Expense
4-100-36100-6000	PURCHASING	Emergency Services/Risk Management	General Government	-	4,053	5,000	287	382	5,000	Expense
4-100-36100-6001	OFFICE SUPPLIES	Emergency Services/Risk Management	General Government	55	-	-	-	-	-	Expense
4-100-36100-6011	APPAREL/ PPE	Emergency Services/Risk Management	General Government	355	-	-	-	-	-	Expense
4-100-36100-6099	MATERIALS AND SUPPLIES	Emergency Services/Risk Management	General Government	483	-	-	-	-	-	Expense
4-100-36100-8201	EQUIPMENT	Emergency Services/Risk Management	General Government	-	10,000	-	-	-	-	Expense
4-100-41100-1100	FULL-TIME SALARIES	Public Works Administration	Public Works	268,691	302,299	351,751	209,634	294,621	356,623	Expense
4-100-41100-1102	SALARY-PUB WORKS/UTILITIES DIRECTOR	Public Works Administration	Public Works	3,178	-	-	-	-	-	Expense
4-100-41100-1103	SALARY-PUB WORKS SUPERINTENDENT	Public Works Administration	Public Works	10,646	-	-	-	-	-	Expense
4-100-41100-1104	SALARY-ADMIN ASSISTANTS	Public Works Administration	Public Works	8,389	-	-	-	-	-	Expense
4-100-41100-1106	SALARY-CHIEF AUTOMOTIVE MECHANIC	Public Works Administration	Public Works	2,816	-	-	-	-	-	Expense
4-100-41100-1111	ASST DIRECTOR PUB WORKS & UTILITIES	Public Works Administration	Public Works	5,603	-	-	-	-	-	Expense
4-100-41100-1299	OVERTIME	Public Works Administration	Public Works	468	501	2,333	976	1,372	2,000	Expense
4-100-41100-1300	WAGES & EXTRA HELP	Public Works Administration	Public Works	93	-	-	-	-	-	Expense
4-100-41100-2100	FICA EXPENSE	Public Works Administration	Public Works	21,121	22,259	26,909	15,404	21,649	27,282	Expense [17]
4-100-41100-2210	RETIREMENT	Public Works Administration	Public Works	18,063	22,825	37,110	18,164	25,528	36,132	Expense [4]
4-100-41100-2300	HEALTH INSURANCE	Public Works Administration	Public Works	57,583	57,334	58,894	39,529	55,555	55,549	Expense
4-100-41100-2301	DISABILITY INSURANCE	Public Works Administration	Public Works	570	605	748	507	712	518	Expense [4]
4-100-41100-2400	LIFE INSURANCE	Public Works Administration	Public Works	2,384	2,552	4,713	2,151	3,024	4,779	Expense [4]
4-100-41100-2700	WORKERS' COMPENSATION	Public Works Administration	Public Works	200	252	97	105	105	105	Expense [8]
4-100-41100-2899	MISCELLANEOUS BENEFITS	Public Works Administration	Public Works	495	467	1,140	140	197	570	Expense
4-100-41100-3100	PROFESSIONAL SERVICES	Public Works Administration	Public Works	7,621	10,102	15,000	7,158	9,545	15,000	Expense [2]
4-100-41100-3310	CONTRACTUAL REPAIR	Public Works Administration	Public Works	-	-	250	-	-	-	Expense
4-100-41100-3320	MAINTENANCE CONTRACTS	Public Works Administration	Public Works	1,789	671	5,000	-	2,500	1,500	Expense
4-100-41100-3500	PRINTING	Public Works Administration	Public Works	236	27	500	-	-	300	Expense
4-100-41100-3600	ADVERTISING	Public Works Administration	Public Works	1,017	40	2,500	-	-	-	Expense
4-100-41100-3701	UNIFORM RENTAL	Public Works Administration	Public Works	-	-	-	-	-	915	Expense
4-100-41100-4100	INFORMATION TECHNOLOGY	Public Works Administration	Public Works	41,702	49,976	-	-	-	-	Expense
4-100-41100-4200	VEHICLE EXPENSES	Public Works Administration	Public Works	633	-	-	-	-	-	Expense
4-100-41100-4200-535	AUTOMOTIVE INSURANCE	Public Works Administration	Public Works	994	972	-	-	-	-	Expense
4-100-41100-4200-608	FUEL	Public Works Administration	Public Works	3,795	5,878	-	-	-	-	Expense
4-100-41100-5210	POSTAGE	Public Works Administration	Public Works	233	464	400	72	97	300	Expense
4-100-41100-5230	COMMUNICATION	Public Works Administration	Public Works	-	6,860	-	-	-	-	Expense
4-100-41100-5240	MOBILE DEVICES	Public Works Administration	Public Works	-	3,836	-	-	-	-	Expense
4-100-41100-5410	LEASE OF EQUIPMENT	Public Works Administration	Public Works	601	601	5,000	451	600	1,000	Expense
4-100-41100-5510	TRAVEL	Public Works Administration	Public Works	801	-	600	-	-	1,000	Expense
4-100-41100-5540	TRAINING	Public Works Administration	Public Works	1,754	1,295	3,630	3,194	3,549	6,000	Expense
4-100-41100-5810	MEMBERSHIPS & DUES	Public Works Administration	Public Works	1,658	1,751	10,055	1,389	1,389	2,000	Expense
4-100-41100-6000	PURCHASING	Public Works Administration	Public Works	-	3,518	7,170	2,589	3,452	7,280	Expense
4-100-41100-6001	OFFICE SUPPLIES	Public Works Administration	Public Works	2,910	-	-	-	-	-	Expense
4-100-41100-6006	PERSONAL PROTECTIVE EQUIPMENT	Public Works Administration	Public Works	-	-	-	-	-	5,000	Expense
4-100-41100-6012	SUBSCRIPTIONS	Public Works Administration	Public Works	55	-	-	-	-	-	Expense
4-100-41100-8202	FURNITURE & FIXTURES	Public Works Administration	Public Works	1,332	-	1,500	-	-	-	Expense
4-100-41200-1100	FULL-TIME SALARIES	Streets Maintenance	Public Works	336,625	562,829	873,407	456,499	641,566	938,000	Expense [3]
4-100-41200-1299	OVERTIME	Streets Maintenance	Public Works	17,135	25,130	30,000	26,902	37,808	37,500	Expense
4-100-41200-1300	WAGES & EXTRA HELP	Streets Maintenance	Public Works	27,448	76,869	48,920	21,004	29,520	29,299	Expense
4-100-41200-1301	WAGES & EXTRA HELP	Streets Maintenance	Public Works	28,950	-	-	-	-	-	Expense
4-100-41200-1302	WAGES - SNOW REMOVAL	Streets Maintenance	Public Works	4,946	-	16,000	2,063	2,063	16,000	Expense [2]
4-100-41200-2100	FICA EXPENSE	Streets Maintenance	Public Works	29,736	49,414	70,558	37,355	52,499	73,999	Expense [17]
4-100-41200-2210	RETIREMENT	Streets Maintenance	Public Works	71,697	99,581	92,144	99,296	139,551	104,131	Expense [4]
4-100-41200-2300	HEALTH INSURANCE	Streets Maintenance	Public Works	139,152	140,442	245,063	97,934	137,637	203,435	Expense
4-100-41200-2301	DISABILITY INSURANCE	Streets Maintenance	Public Works	2,224	3,361	4,022	3,412	4,796	4,044	Expense [4]
4-100-41200-2400	LIFE INSURANCE	Streets Maintenance	Public Works	11,227	13,555	11,704	12,926	18,166	12,570	Expense [4]
4-100-41200-2700	WORKERS' COMPENSATION	Streets Maintenance	Public Works	24,839	23,085	22,037	26,519	26,519	23,903	Expense [8]
4-100-41200-2899	MISCELLANEOUS BENEFITS	Streets Maintenance	Public Works	1,913	1,013	5,700	234	329	2,700	Expense
4-100-41200-3100	PROFESSIONAL SERVICES	Streets Maintenance	Public Works	597	2,264	-	709	709	3,000	Expense [2]
4-100-41200-3310	CONTRACTUAL REPAIRS	Streets Maintenance	Public Works	1,591	-	-	-	-	-	Expense
4-100-41200-3701	UNIFORMS	Streets Maintenance	Public Works	5,986	5,186	8,000	5,570	8,000	14,900	Expense
4-100-41200-4200	VEHICLE EXPENSES	Streets Maintenance	Public Works	206,251	228,000	-	-	-	-	Expense
4-100-41200-4200-535	AUTOMOTIVE INSURANCE	Streets Maintenance	Public Works	10,249	6,807	-	-	-	-	Expense
4-100-41200-4200-608	FUEL	Streets Maintenance	Public Works	63,899	71,063	-	59	59	-	Expense
4-100-41200-5110	ELECTRIC CURRENT	Streets Maintenance	Public Works	-	-	840	-	-	-	Expense
4-100-41200-5240	MOBILE DEVICES	Streets Maintenance	Public Works	-	1,457	-	-	-	-	Expense

4-100-41200-5410	LEASE OF EQUIPMENT	Streets Maintenance	Public Works	8,818	9,627	13,500	3,610	7,500	13,500	Expense	
4-100-41200-5510	TRAVEL	Streets Maintenance	Public Works	430	107	3,000	1,610	1,789	3,000	Expense	
4-100-41200-5540	TRAINING	Streets Maintenance	Public Works	2,039	1,909	5,500	680	756	5,500	Expense	
4-100-41200-6000	PURCHASING	Streets Maintenance	Public Works	-	23,704	48,000	23,704	37,000	48,540	Expense	
4-100-41200-6002	MEALS	Streets Maintenance	Public Works	696	-	-	-	-	-	Expense	
4-100-41200-6011	WEARING APPAREL	Streets Maintenance	Public Works	5,758	-	-	-	-	-	Expense	
4-100-41200-6024	TOOLS	Streets Maintenance	Public Works	3,304	-	-	728	728	-	Expense	
4-100-41200-6025	CHEMICAL SUPPLIES	Streets Maintenance	Public Works	3,800	3,200	9,000	8,960	8,960	9,000	Expense	[2]
4-100-41200-6099	MATERIALS & SUPPLIES	Streets Maintenance	Public Works	22,063	866	-	-	-	-	Expense	
4-100-41200-8201	EQUIPMENT	Streets Maintenance	Public Works	11,933	26,555	25,000	19,233	25,000	25,000	Expense	
4-100-41200-8254	OLD TOWN SIGNAGE	Streets Maintenance	Public Works	270	-	-	-	-	-	Expense	
4-100-41500-1100	FULL-TIME SALARIES	Arterial Streets	Public Works	55,996	39,135	-	90,186	126,748	-	Expense	[3]
4-100-41500-1299	OVERTIME	Arterial Streets	Public Works	4,469	217	2,700	5,019	7,054	2,700	Expense	
4-100-41500-1300	WAGES & EXTRA HELP	Arterial Streets	Public Works	12,467	1,116	-	-	-	-	Expense	
4-100-41500-1301	WAGES & EXTRA HELP	Arterial Streets	Public Works	15,278	-	-	-	-	-	Expense	
4-100-41500-1302	WAGES - SNOW REMOVAL	Arterial Streets	Public Works	-	-	12,000	1,120	1,120	12,000	Expense	[2]
4-100-41500-2100	FICA EXPENSE	Arterial Streets	Public Works	6,426	2,962	-	7,110	9,992	-	Expense	[17]
4-100-41500-2300	HEALTH INSURANCE	Arterial Streets	Public Works	8,095	11,227	-	20,493	28,801	-	Expense	
4-100-41500-3310	CONTRACTUAL REPAIRS	Arterial Streets	Public Works	14,365	674	50,000	-	25,000	40,000	Expense	
4-100-41500-3990	PAYMENTS ON CONTRACTS	Arterial Streets	Public Works	1,008	45,122	90,000	983	25,000	90,000	Expense	
4-100-41500-5110	ELECTRIC CURRENT	Arterial Streets	Public Works	28,167	33,712	42,000	25,086	33,447	42,000	Expense	
4-100-41500-5410	LEASE OF EQUIPMENT	Arterial Streets	Public Works	2,815	6,055	25,000	7,955	15,000	25,000	Expense	
4-100-41500-6000	PURCHASING	Arterial Streets	Public Works	-	70,788	64,600	17,133	30,000	64,600	Expense	
4-100-41500-6002	MEALS	Arterial Streets	Public Works	370	-	-	-	-	-	Expense	
4-100-41500-6025	CHEMICAL SUPPLIES	Arterial Streets	Public Works	28,584	12,940	45,000	10,458	10,458	45,000	Expense	[2]
4-100-41500-6035	REPAIR PARTS-SIGNAL EQUIPMEN	Arterial Streets	Public Works	12,785	1,733	-	-	-	-	Expense	
4-100-41500-6099	MATERIALS & SUPPLIES	Arterial Streets	Public Works	26,416	7,429	-	1,347	1,347	-	Expense	
4-100-41500-8254	REPLACE STREET NAME SIGNS	Arterial Streets	Public Works	270	-	-	-	-	-	Expense	
4-100-41500-8255	REPLACE TRAFFIC SIGNS	Arterial Streets	Public Works	11,070	-	-	465	465	-	Expense	
4-100-41500-8256	SIDEWALK, CURB & GUTTER	Arterial Streets	Public Works	6	61,693	95,000	61,302	81,736	95,000	Expense	
4-100-41500-8257	STREET IMPROVEMENTS & PAV	Arterial Streets	Public Works	-	96,540	65,000	232,776	310,368	-	Expense	[6]
4-100-41500-8260	TRAFFIC CALMING	Arterial Streets	Public Works	729	281	16,500	-	8,000	4,000	Expense	[16]
4-100-41500-8261	TREE MAINTENANCE	Arterial Streets	Public Works	2,700	-	10,000	3,542	10,000	10,000	Expense	
4-100-41600-1100	FULL-TIME SALARIES	Collector Streets	Public Works	31,039	10,876	-	34,969	49,146	-	Expense	[3]
4-100-41600-1299	OVERTIME	Collector Streets	Public Works	3,309	552	1,900	1,370	1,926	1,900	Expense	
4-100-41600-1300	WAGES & EXTRA HELP	Collector Streets	Public Works	1,400	-	-	-	-	-	Expense	
4-100-41600-1301	WAGES & EXTRA HELP	Collector Streets	Public Works	11,060	-	-	-	-	-	Expense	
4-100-41600-1302	WAGES - SNOW REMOVAL	Collector Streets	Public Works	4,540	-	9,000	41	41	9,000	Expense	[2]
4-100-41600-2100	FICA EXPENSE	Collector Streets	Public Works	3,725	802	-	2,656	3,733	-	Expense	[17]
4-100-41600-2300	HEALTH INSURANCE	Collector Streets	Public Works	4,150	4,770	-	9,693	13,623	-	Expense	
4-100-41600-3990	PAYMENTS ON CONTRACTS	Collector Streets	Public Works	4,856	215	38,000	21,395	28,527	38,000	Expense	
4-100-41600-5110	ELECTRIC CURRENT	Collector Streets	Public Works	93,229	103,445	103,200	79,246	105,662	103,200	Expense	
4-100-41600-5410	LEASE OF EQUIPMENT	Collector Streets	Public Works	3,977	5,212	5,000	5,506	5,506	5,000	Expense	
4-100-41600-6000	PURCHASING	Collector Streets	Public Works	-	43,007	90,300	5,693	10,000	90,300	Expense	
4-100-41600-6025	CHEMICAL SUPPLIES	Collector Streets	Public Works	15,362	-	37,000	10,970	10,970	37,000	Expense	[2]
4-100-41600-6099	MATERIALS & SUPPLIES	Collector Streets	Public Works	19,847	4,327	-	-	-	-	Expense	
4-100-41600-8254	REPLACE STREET NAME SIGNS	Collector Streets	Public Works	470	-	-	-	-	-	Expense	
4-100-41600-8255	REPLACE TRAFFIC SIGNS	Collector Streets	Public Works	4,308	260	-	-	-	-	Expense	
4-100-41600-8256	SIDEWALK, CURB & GUTTER	Collector Streets	Public Works	49,458	78,885	55,000	10,089	35,000	65,000	Expense	
4-100-41600-8257	STREET IMPROVEMENTS & PAV	Collector Streets	Public Works	-	748,689	330,000	313,776	418,368	-	Expense	[6]
4-100-41600-8260	CULVERT REPLACEMENTS	Collector Streets	Public Works	-	-	2,000	-	2,000	2,500	Expense	
4-100-41600-8261	TREE MAINTENANCE	Collector Streets	Public Works	4,809	12,900	15,000	1,400	10,000	15,000	Expense	
4-100-41600-8262	TRAFFIC CALMING	Collector Streets	Public Works	1,500	-	1,500	-	1,500	-	Expense	[16]
4-100-42300-1100	FULL-TIME SALARIES	Refuse	Public Works	265,255	270,548	262,869	248,366	349,055	279,966	Expense	
4-100-42300-1299	OVERTIME	Refuse	Public Works	1,220	3,064	10,000	5,543	7,790	2,500	Expense	
4-100-42300-1300	WAGES & EXTRA HELP	Refuse	Public Works	34,253	4,019	-	166	233	-	Expense	
4-100-42300-2100	FICA EXPENSE	Refuse	Public Works	21,263	20,051	20,109	18,206	25,587	21,418	Expense	[17]
4-100-42300-2210	RETIREMENT	Refuse	Public Works	11,653	11,724	27,733	6,916	9,720	29,343	Expense	[4]
4-100-42300-2300	HEALTH INSURANCE	Refuse	Public Works	57,261	78,005	61,423	70,623	99,254	84,514	Expense	
4-100-42300-2301	DISABILITY INSURANCE	Refuse	Public Works	390	421	646	202	283	695	Expense	[4]
4-100-42300-2400	LIFE INSURANCE	Refuse	Public Works	1,153	948	3,522	792	1,113	3,752	Expense	[4]
4-100-42300-2700	WORKERS' COMPENSATION	Refuse	Public Works	13,144	17,139	18,453	18,675	18,675	20,016	Expense	[8]
4-100-42300-2899	MISCELLANEOUS BENEFITS	Refuse	Public Works	582	383	1,440	122	171	720	Expense	
4-100-42300-3701	UNIFORM RENTAL	Refuse	Public Works	1,114	1,227	2,000	1,151	2,000	4,700	Expense	
4-100-42300-3815	SHARE LANDFILL OPERATIONS	Refuse	Public Works	29,666	19,396	40,000	3,724	4,965	40,000	Expense	
4-100-42300-4200	VEHICLE EXPENSES	Refuse	Public Works	52,103	66,381	-	-	-	-	Expense	
4-100-42300-4200-535	AUTOMOTIVE INSURANCE	Refuse	Public Works	1,987	1,945	-	-	-	-	Expense	
4-100-42300-4200-608	FUEL	Refuse	Public Works	19,567	33,080	-	-	-	-	Expense	

4-100-42300-6000	PURCHASING	Refuse	Public Works	-	419	4,708	379	2,000	3,680	Expense	
4-100-42300-6011	WEARING APPAREL	Refuse	Public Works	1,157	327	-	-	-	-	Expense	
4-100-42300-6099	MATERIALS & SUPPLIES	Refuse	Public Works	1,083	-	-	-	-	-	Expense	
4-100-42400-1100	FULL-TIME SALARIES	Recycling	Public Works	50,309	36,132	65,717	25,632	36,024	69,992	Expense	
4-100-42400-1299	OVERTIME	Recycling	Public Works	56	740	2,500	72	102	625	Expense	
4-100-42400-1300	WAGES & EXTRA HELP	Recycling	Public Works	12,042	5,826	-	166	233	-	Expense	
4-100-42400-2100	FICA EXPENSE	Recycling	Public Works	4,544	3,129	5,027	1,882	2,645	5,355	Expense	[17]
4-100-42400-2210	RETIREMENT	Recycling	Public Works	1,828	1,499	6,933	892	1,254	7,336	Expense	[4]
4-100-42400-2300	HEALTH INSURANCE	Recycling	Public Works	9,368	10,141	15,356	6,453	9,069	21,129	Expense	
4-100-42400-2301	DISABILITY INSURANCE	Recycling	Public Works	-	-	162	-	-	174	Expense	[4]
4-100-42400-2400	LIFE INSURANCE	Recycling	Public Works	288	237	881	198	278	938	Expense	[4]
4-100-42400-2700	WORKERS' COMPENSATION	Recycling	Public Works	3,285	4,093	4,614	4,672	4,672	5,008	Expense	[8]
4-100-42400-2899	MISCELLANEOUS BENEFITS	Recycling	Public Works	2	36	360	-	-	180	Expense	
4-100-42400-3500	PRINTING	Recycling	Public Works	199	-	-	-	-	-	Expense	
4-100-42400-3701	UNIFORM RENTAL	Recycling	Public Works	279	307	300	288	300	-	Expense	
4-100-42400-3990	CONTRACTUAL SERVICES	Recycling	Public Works	-	206	5,000	1,507	3,000	2,500	Expense	
4-100-42400-4200	VEHICLE EXPENSES	Recycling	Public Works	53,340	35,532	-	-	-	-	Expense	
4-100-42400-4200-535	AUTOMOTIVE INSURANCE	Recycling	Public Works	994	972	-	-	-	-	Expense	
4-100-42400-4200-608	FUEL	Recycling	Public Works	4,131	5,473	-	-	-	-	Expense	
4-100-42400-5410	LEASE OF EQUIPMENT	Recycling	Public Works	1,124	1,109	1,250	-	-	1,250	Expense	
4-100-42400-6000	PURCHASING	Recycling	Public Works	-	908	1,070	713	950	1,700	Expense	
4-100-42400-6099	MATERIALS & SUPPLIES	Recycling	Public Works	1,633	544	-	2,398	2,398	-	Expense	
4-100-43100-1100	FULL-TIME SALARIES	Fleet	Public Works	-	-	173,151	126,547	177,850	189,234	Expense	
4-100-43100-1299	OVERTIME	Fleet	Public Works	-	-	3,200	9,362	13,157	10,728	Expense	
4-100-43100-1302	WAGES - SNOW REMOVAL	Fleet	Public Works	-	-	1,800	-	-	1,800	Expense	[2]
4-100-43100-2100	FICA	Fleet	Public Works	-	-	13,246	9,637	13,544	14,477	Expense	[17]
4-100-43100-2210	RETIREMENT	Fleet	Public Works	-	-	18,267	13,379	18,803	22,027	Expense	[4]
4-100-43100-2300	HEALTH INSURANCE	Fleet	Public Works	-	-	25,286	28,847	40,542	44,232	Expense	
4-100-43100-2301	DISABILITY INSURANCE	Fleet	Public Works	-	-	1,022	937	1,317	1,117	Expense	[4]
4-100-43100-2400	LIFE INSURANCE	Fleet	Public Works	-	-	2,320	2,311	3,248	2,536	Expense	[4]
4-100-43100-2700	WORKERS COMPENSATION	Fleet	Public Works	-	-	2,682	3,122	3,122	2,912	Expense	[8]
4-100-43100-2899	MISC BENEFITS	Fleet	Public Works	-	-	735	170	238	375	Expense	
4-100-43100-3310	CONTRACTUAL REPAIR	Fleet	Public Works	-	-	101,650	89,360	119,146	101,000	Expense	
4-100-43100-3320	MAINTENANCE CONTRACTS	Fleet	Public Works	-	-	16,050	2,289	3,052	16,000	Expense	
4-100-43100-3701	UNIFORM RENTAL	Fleet	Public Works	-	-	-	372	372	1,500	Expense	
4-100-43100-5210	POSTAGE	Fleet	Public Works	-	-	-	20	20	-	Expense	
4-100-43100-5410	LEASE OF EQUIPMENT	Fleet	Public Works	-	-	-	2,710.57	2,711	-	Expense	
4-100-43100-5510	TRAVEL	Fleet	Public Works	-	-	850	3,712	4,124	850	Expense	
4-100-43100-5540	TRAINING	Fleet	Public Works	-	-	4,500	3,110	3,456	4,500	Expense	
4-100-43100-6000	PURCHASING	Fleet	Public Works	-	-	208,924	122,460	175,000	211,000	Expense	
4-100-43100-6008	GASOLINE, GREASE & OIL	Fleet	Public Works	-	-	170,000	153,057	170,000	200,000	Expense	[15]
4-100-43100-8201	EQUIPMENT	Fleet	Public Works	-	-	7,000	23,000	23,000	7,000	Expense	
4-100-43100-8207	COMPUTER EQUIPMENT	Fleet	Public Works	-	-	1,605	1,190	1,190	-	Expense	
4-100-43200-1100	FULL-TIME SALARIES	Facilities	Public Works	172,511	237,095	309,551	198,030	278,312	163,939	Expense	
4-100-43200-1299	OVERTIME	Facilities	Public Works	12,751	15,718	14,500	9,119	12,815	12,000	Expense	
4-100-43200-1300	WAGES & EXTRA HELP	Facilities	Public Works	8,873	-	8,217	-	-	8,359	Expense	
4-100-43200-2100	FICA EXPENSE	Facilities	Public Works	14,055	18,444	24,309	15,175	21,327	13,181	Expense	[17]
4-100-43200-2210	RETIREMENT	Facilities	Public Works	15,441	31,226	32,658	23,036	32,375	19,083	Expense	[4]
4-100-43200-2300	HEALTH INSURANCE	Facilities	Public Works	49,261	68,904	72,050	46,365	65,161	31,919	Expense	
4-100-43200-2301	DISABILITY INSURANCE	Facilities	Public Works	887	1,270	1,826	1,285	1,806	968	Expense	[4]
4-100-43200-2400	LIFE INSURANCE	Facilities	Public Works	1,148	2,877	4,148	3,042	4,275	2,197	Expense	[4]
4-100-43200-2700	WORKERS' COMPENSATION	Facilities	Public Works	2,119	3,699	4,276	7,351	7,351	4,639	Expense	[8]
4-100-43200-2899	MISCELLANEOUS BENEFITS	Facilities	Public Works	930	314	2,100	28	39	600	Expense	
4-100-43200-3032	PARKING LOT REFURBISHMENT	Facilities	Public Works	-	-	25,000	-	25,000	20,000	Expense	
4-100-43200-3100	PROFESSIONAL SERVICES	Facilities	Public Works	16,531	58,552	-	23,811	23,811	-	Expense	[2]
4-100-43200-3310	CONTRACTUAL REPAIR/MAINT	Facilities	Public Works	23,154	66,262	65,000	40,148	40,148	63,500	Expense	
4-100-43200-3320	MAINTENANCE CONTRACTS	Facilities	Public Works	12,102	41,578	56,244	46,047	56,244	56,244	Expense	
4-100-43200-3330	JANITORIAL SERVICE	Facilities	Public Works	85,890	94,841	98,100	82,918	98,100	113,703	Expense	
4-100-43200-3701	UNIFORM RENTAL	Facilities	Public Works	1,382	1,961	1,363	1,335	1,363	1,500	Expense	
4-100-43200-4100	INFORMATION TECHNOLOGY	Facilities	Public Works	10,428	12,494	-	-	-	-	Expense	
4-100-43200-4200	VEHICLE EXPENSES	Facilities	Public Works	13,225	14,913	-	-	-	-	Expense	
4-100-43200-4200-535	AUTOMOTIVE INSURANCE	Facilities	Public Works	1,490	972	-	-	-	-	Expense	
4-100-43200-4200-608	FUEL	Facilities	Public Works	3,735	8,137	-	-	-	-	Expense	
4-100-43200-5110	ELECTRIC CURRENT	Facilities	Public Works	43,430	48,145	49,800	42,421	56,561	49,800	Expense	
4-100-43200-5120	FUEL	Facilities	Public Works	19,991	22,405	25,000	11,910	11,910	25,000	Expense	
4-100-43200-5230	COMMUNICATION	Facilities	Public Works	-	6,339	-	-	-	-	Expense	
4-100-43200-5240	MOBILE DEVICES	Facilities	Public Works	-	2,426	-	-	-	-	Expense	
4-100-43200-5302	FIRE INSURANCE	Facilities	Public Works	10,874	-	-	-	-	-	Expense	

4-100-43200-5410	LEASE OF EQUIPMENT	Facilities	Public Works	-	13,935	5,014	3,554	5,000	3,500	Expense	
4-100-43200-5540	TRAINING	Facilities	Public Works	2,680	5,093	3,815	2,159	2,399	3,815	Expense	
4-100-43200-6000	PURCHASING	Facilities	Public Works	-	159,119	193,093	104,779	139,706	183,327	Expense	
4-100-43200-6006	PERSONAL PROTECTIVE EQUIPMENT	Facilities	Public Works	-	-	44,440	13,631	35,000	-	Expense	
4-100-43200-6007	REPAIRS BUILDINGS & GROUNDS	Facilities	Public Works	53,667	285	-	-	-	-	Expense	
4-100-43200-6011	WEARING APPAREL	Facilities	Public Works	828	-	-	-	-	-	Expense	
4-100-43200-6025	CHEMICAL SUPPLIES	Facilities	Public Works	2,133	2,099	5,995	-	-	5,000	Expense	[2]
4-100-43200-6026	EMERGENCY FACILITY REPAIRS	Facilities	Public Works	-	40,564	-	-	-	-	Expense	
4-100-43200-6032	REPAIRS PARKING LOTS	Facilities	Public Works	-	-	5,000	-	5,000	5,000	Expense	
4-100-43200-6033	REPAIRS - WELCOME SIGNS	Facilities	Public Works	4,057	-	-	-	-	-	Expense	
4-100-43200-6035	REPAIR PARTS - SIGNAL EQUIPMENT	Facilities	Public Works	-	-	15,000	-	8,000	15,000	Expense	
4-100-43200-6099	MATERIALS & SUPPLIES	Facilities	Public Works	35,746	-	-	-	-	-	Expense	
4-100-43200-6100	EMERGENCY SUPPLIES	Facilities	Public Works	19,409	-	-	-	-	-	Expense	
4-100-43200-6125	EMERGENCY STORM CLEANUP	Facilities	Public Works	127,281	72,974	-	-	-	-	Expense	
4-100-43200-8054	HVAC & ASBESTOS REMEDIATION	Facilities	Public Works	-	-	-	130,701	130,701	-	Expense	
4-100-43200-8100	BUILDING IMPROVEMENTS	Facilities	Public Works	-	-	-	8,737	8,737	-	Expense	
4-100-43200-8202	FURNITURE & FIXTURES	Facilities	Public Works	1,000	-	-	-	-	-	Expense	
4-100-43200-8254	ARTERIAL STREET NAME SIGNS	Facilities	Public Works	-	-	2,500	-	2,500	2,500	Expense	
4-100-43200-8255	ARTERIAL TRAFFIC SIGNS	Facilities	Public Works	-	-	15,000	3,027	7,500	15,000	Expense	
4-100-43200-8258	LANDSCAPING-PARKLOTS/VISITOR	Facilities	Public Works	-	-	4,000	1,330	4,000	4,000	Expense	
4-100-43200-8261	CEMETERY TREE MAINTENANCE	Facilities	Public Works	-	6,500	19,000	713	14,000	9,000	Expense	
4-100-43200-8262	TRAFFIC CALMING	Facilities	Public Works	-	-	-	-	-	14,000	Expense	[16]
4-100-43200-8265	COLLECTOR STREET NAME SIGNS	Facilities	Public Works	-	-	3,500	-	500	3,500	Expense	
4-100-43200-8266	COLLECTOR TRAFFIC SIGNS	Facilities	Public Works	-	-	15,000	7,182	12,000	15,000	Expense	
4-100-43400-1100	FULL-TIME SALARIES	Cemetery	Public Works	3,107	-	-	-	-	89,345	Expense	
4-100-43400-1299	OVERTIME	Cemetery	Public Works	158	-	-	-	-	2,500	Expense	
4-100-43400-1300	WAGES & EXTRA HELP	Cemetery	Public Works	7,552	-	-	-	-	-	Expense	
4-100-43400-2100	FICA EXPENSE	Cemetery	Public Works	794	-	-	-	-	6,835	Expense	[17]
4-100-43400-2210	RETIREMENT	Cemetery	Public Works	2,449	23	-	-	-	10,400	Expense	[4]
4-100-43400-2300	HEALTH INSURANCE	Cemetery	Public Works	6,010	-	-	-	-	24,884	Expense	
4-100-43400-2301	DISABILITY INSURANCE	Cemetery	Public Works	59	-	-	-	-	528	Expense	[4]
4-100-43400-2400	LIFE INSURANCE	Cemetery	Public Works	891	232	-	-	-	1,198	Expense	[4]
4-100-43400-2899	MISCELLANEOUS BENEFITS	Cemetery	Public Works	72	-	-	-	-	300	Expense	
4-100-43400-3100	PROFESSIONAL SERVICES	Cemetery	Public Works	55	-	-	-	-	-	Expense	[2]
4-100-43400-3310	CONTRACTUAL REPAIR	Cemetery	Public Works	-	-	-	-	-	1,500	Expense	
4-100-43400-3701	UNIFORM RENTAL	Cemetery	Public Works	540	-	-	-	-	1,670	Expense	
4-100-43400-4200	VEHICLE EXPENSES	Cemetery	Public Works	4,869	-	-	-	-	-	Expense	
4-100-43400-4200-608	FUEL	Cemetery	Public Works	457	-	-	-	-	-	Expense	
4-100-43400-5110	ELECTRICITY	Cemetery	Public Works	308	-	-	-	-	-	Expense	
4-100-43400-5410	LEASE OF EQUIPMENT	Cemetery	Public Works	521	-	-	-	-	1,500	Expense	
4-100-43400-6000	PURCHASING	Cemetery	Public Works	-	-	-	-	-	8,166	Expense	
4-100-43400-6011	APPAREL	Cemetery	Public Works	120	-	-	-	-	-	Expense	
4-100-43400-6099	MATERIALS & SUPPLIES	Cemetery	Public Works	1,121	-	-	-	-	-	Expense	
4-100-43400-8261	TREE MAINTENANCE	Cemetery	Public Works	1,650	-	-	-	-	10,000	Expense	
4-100-53500-5691	AGING TOGETHER	Contributions to Outside Agencies	Contributions to Outside Agencies	4,250	4,250	4,250	4,250	4,250	4,250	Expense	
4-100-53500-5692	COMFORT AND CARE SUPPORT	Contributions to Outside Agencies	Contributions to Outside Agencies	4,250	4,250	4,250	4,250	4,250	4,250	Expense	
4-100-53500-5693	FAUQ COMM FOOD BANK/THRIFT S	Contributions to Outside Agencies	Contributions to Outside Agencies	2,869	2,869	2,869	2,869	2,869	2,869	Expense	
4-100-53500-5694	FAUQUIER FAMILY SHELTER	Contributions to Outside Agencies	Contributions to Outside Agencies	5,126	5,126	5,126	5,126	5,126	5,126	Expense	
4-100-53500-5695	FAUQUIER COMMUNITY CHILD CAR	Contributions to Outside Agencies	Contributions to Outside Agencies	3,443	3,443	3,443	3,443	3,443	3,443	Expense	
4-100-53500-5697	FAUQUIER FREE CLINIC	Contributions to Outside Agencies	Contributions to Outside Agencies	7,650	7,650	7,650	7,650	7,650	7,650	Expense	
4-100-53500-5698	PIEDMONT DISPUTE RESOLUTION	Contributions to Outside Agencies	Contributions to Outside Agencies	765	765	765	765	765	765	Expense	
4-100-53500-5700	VIRGINIA REGIONAL TRANSIT	Nondepartmental	Nondepartmental	79,167	99,045	165,666	165,666	165,666	174,009	Expense	
4-100-53500-5700-1	VRT CIRCUIT RIDER IN-KIND	Nondepartmental	Nondepartmental	48,628	39,400	-	-	-	-	Expense	
4-100-53500-5703	LITERACY VOLUNTEERS OF FAUQU	Contributions to Outside Agencies	Contributions to Outside Agencies	1,913	1,913	1,913	1,913	1,913	1,913	Expense	
4-100-53500-5708	FAUQUIER COMMUNITY ACTION CO	Contributions to Outside Agencies	Contributions to Outside Agencies	7,650	7,650	7,650	7,650	7,650	7,650	Expense	
4-100-53500-5710	BOYS & GIRLS CLUB OF FAUQUIE	Contributions to Outside Agencies	Contributions to Outside Agencies	7,650	7,650	7,650	7,650	7,650	7,650	Expense	
4-100-53500-5800	WARRENTON VOLUNTEER FIRE DEPARTMENT	Nondepartmental	Nondepartmental	-	150,000	150,000	150,000	150,000	150,000	Expense	
4-100-71300-1100	FULL-TIME SALARIES	Aquatic & Recreational Facility	Parks & Recreation	42,207	79,691	147,650	71,625	100,663	221,217	Expense	
4-100-71300-1299	OVERTIME	Aquatic & Recreational Facility	Parks & Recreation	1,912	3,008	1,800	4,739	6,661	1,800	Expense	
4-100-71300-1300	WAGES & EXTRA HELP	Aquatic & Recreational Facility	Parks & Recreation	568,861	652,427	610,335	573,119	805,465	759,871	Expense	[14]
4-100-71300-1301	CUSTOMER SERVICE SPECIALISTS	Aquatic & Recreational Facility	Parks & Recreation	13,827	-	-	-	-	-	Expense	
4-100-71300-1302	AQUATIC SUPERVISORS	Aquatic & Recreational Facility	Parks & Recreation	3,775	-	-	-	-	-	Expense	
4-100-71300-1304	LIFEGUARDS	Aquatic & Recreational Facility	Parks & Recreation	41,458	-	-	-	-	-	Expense	
4-100-71300-1305	AQUATIC INSTRUCTORS	Aquatic & Recreational Facility	Parks & Recreation	9,782	-	-	-	-	-	Expense	
4-100-71300-1308	AQUATICS COORDINATOR	Aquatic & Recreational Facility	Parks & Recreation	4,998	-	-	-	-	-	Expense	
4-100-71300-1309	MANAGER ON DUTY	Aquatic & Recreational Facility	Parks & Recreation	7,724	-	-	-	-	-	Expense	
4-100-71300-1312	FITNESS INSTRUCTORS	Aquatic & Recreational Facility	Parks & Recreation	6,659	-	-	-	-	-	Expense	
4-100-71300-1313	MARKETING COORDINATOR	Aquatic & Recreational Facility	Parks & Recreation	1,658	-	-	-	-	-	Expense	

4-100-71300-2100	FICA EXPENSE	Aquatic & Recreational Facility	Parks & Recreation	53,562	56,248	57,986	49,737	69,900	75,054	Expense	[17]
4-100-71300-2210	RETIREMENT	Aquatic & Recreational Facility	Parks & Recreation	10,079	11,505	15,577	10,047	14,120	24,814	Expense	[4]
4-100-71300-2300	HEALTH INSURANCE	Aquatic & Recreational Facility	Parks & Recreation	7,621	6,819	28,959	6,841	9,615	37,072	Expense	
4-100-71300-2301	DISABILITY INSURANCE	Aquatic & Recreational Facility	Parks & Recreation	732	993	871	663	932	1,030	Expense	[4]
4-100-71300-2400	LIFE INSURANCE	Aquatic & Recreational Facility	Parks & Recreation	3,263	3,651	1,979	3,147	4,423	2,965	Expense	[4]
4-100-71300-2700	WORKERS' COMPENSATION	Aquatic & Recreational Facility	Parks & Recreation	15,890	12,989	14,058	14,388	14,388	15,252	Expense	[8]
4-100-71300-2899	MISCELLANEOUS BENEFITS	Aquatic & Recreational Facility	Parks & Recreation	5,165	194	35,400	28	39	1,455	Expense	
4-100-71300-3100	PROFESSIONAL SERVICES	Aquatic & Recreational Facility	Parks & Recreation	5,785	2,134	4,650	150	200	-	Expense	
4-100-71300-3310	CONTRACTUAL REPAIRS	Aquatic & Recreational Facility	Parks & Recreation	67,930	80,735	76,220	106,276	141,701	111,220	Expense	
4-100-71300-3320	MAINTENANCE CONTRACTS	Aquatic & Recreational Facility	Parks & Recreation	81,458	89,523	32,000	39,964	53,286	42,000	Expense	
4-100-71300-3330	JANITORIAL SERVICES	Aquatic & Recreational Facility	Parks & Recreation	60,580	61,152	65,000	40,768	65,000	65,000	Expense	
4-100-71300-3340	MARKETING EXPENSES	Aquatic & Recreational Facility	Parks & Recreation	1,762	-	-	-	-	-	Expense	
4-100-71300-3500	PRINTING	Aquatic & Recreational Facility	Parks & Recreation	1,675	1,862	-	-	-	-	Expense	
4-100-71300-4100	INFORMATION TECHNOLOGY	Aquatic & Recreational Facility	Parks & Recreation	104,259	124,941	-	-	-	-	Expense	
4-100-71300-5110	ELECTRICITY	Aquatic & Recreational Facility	Parks & Recreation	230,325	299,730	288,000	255,001	340,001	303,803	Expense	
4-100-71300-5120	GAS	Aquatic & Recreational Facility	Parks & Recreation	84,808	129,387	74,000	67,772	90,362	90,000	Expense	
4-100-71300-5210	POSTAGE	Aquatic & Recreational Facility	Parks & Recreation	40	-	100	17	23	100	Expense	
4-100-71300-5410	EQUIPMENT LEASE	Aquatic & Recreational Facility	Parks & Recreation	3,414	-	3,500	3,707	3,707	3,500	Expense	
4-100-71300-5540	TRAINING	Aquatic & Recreational Facility	Parks & Recreation	-	1,698	4,000	2,292	2,547	4,000	Expense	
4-100-71300-6000	PURCHASING	Aquatic & Recreational Facility	Parks & Recreation	-	74,212	98,480	71,507	98,480	88,480	Expense	
4-100-71300-6001	OFFICE SUPPLIES	Aquatic & Recreational Facility	Parks & Recreation	5,453	-	-	-	-	-	Expense	
4-100-71300-6003	JANITORIAL SUPPLIES	Aquatic & Recreational Facility	Parks & Recreation	4,392	-	-	-	-	-	Expense	
4-100-71300-6005	PROGRAM SUPPLIES	Aquatic & Recreational Facility	Parks & Recreation	30,573	-	-	-	-	10,000	Expense	
4-100-71300-6007	REPAIRS BUILDINGS & GROUNDS	Aquatic & Recreational Facility	Parks & Recreation	11,145	-	-	-	-	-	Expense	
4-100-71300-6009	EQUIPMENT REPAIRS	Aquatic & Recreational Facility	Parks & Recreation	25,861	-	-	-	-	-	Expense	
4-100-71300-6011	APPAREL	Aquatic & Recreational Facility	Parks & Recreation	4,626	-	-	-	-	-	Expense	
4-100-71300-6012	DUES & SUBSCRIPTIONS	Aquatic & Recreational Facility	Parks & Recreation	70	-	-	-	-	-	Expense	
4-100-71300-6025	POOL CHEMICALS	Aquatic & Recreational Facility	Parks & Recreation	30,488	35,230	36,000	27,428	36,000	36,000	Expense	
4-100-71300-6026	EMERGENCY FACILITY REPAIRS	Aquatic & Recreational Facility	Parks & Recreation	-	-	-	23,174	23,174	-	Expense	
4-100-71300-6030	CREDIT CARD FEES	Aquatic & Recreational Facility	Parks & Recreation	-	-	-	-	-	24,000	Expense	
4-100-71300-6098	REFUNDS	Aquatic & Recreational Facility	Parks & Recreation	10,394	7,790	-	-	-	-	Expense	
4-100-71300-6099	MATERIALS & SUPPLIES	Aquatic & Recreational Facility	Parks & Recreation	21,877	-	-	-	-	-	Expense	
4-100-71300-8201	EQUIPMENT	Aquatic & Recreational Facility	Parks & Recreation	-	-	20,000	27,662	27,662	20,000	Expense	
4-100-71300-8205	EQUIPMENT	Aquatic & Recreational Facility	Parks & Recreation	16,815	34,352	-	-	-	-	Expense	
4-100-71600-1100	FULL-TIME SALARIES	Parks	Parks & Recreation	6,870	102	-	6,144	8,634	-	Expense	
4-100-71600-1299	OVERTIME	Parks	Parks & Recreation	236	698	100	698	981	-	Expense	
4-100-71600-1300	WAGES & EXTRA HELP	Parks	Parks & Recreation	4,374	-	-	-	-	38,090	Expense	
4-100-71600-2100	FICA EXPENSE	Parks	Parks & Recreation	864	58	-	505	710	2,914	Expense	[17]
4-100-71600-2210	RETIREMENT	Parks	Parks & Recreation	1,505	-	-	-	-	-	Expense	[4]
4-100-71600-2300	HEALTH INSURANCE	Parks	Parks & Recreation	4,945	-	-	1,528	2,148	-	Expense	
4-100-71600-2400	LIFE INSURANCE	Parks	Parks & Recreation	972	636	-	-	-	-	Expense	[4]
4-100-71600-3100	PROFESSIONAL SERVICES	Parks	Parks & Recreation	1,142	-	-	-	-	-	Expense	
4-100-71600-3320	MAINTENANCE CONTRACTS	Parks	Parks & Recreation	47,167	86,717	90,000	53,883	71,844	82,000	Expense	
4-100-71600-3357	PARK MAINTENANCE	Parks	Parks & Recreation	22,181	34,104	56,394	9,628	12,837	56,000	Expense	
4-100-71600-3400	TRAIL MAINTENANCE	Parks	Parks & Recreation	13	55	2,000	-	-	-	Expense	
4-100-71600-3410	FIELDS MAINTENANCE	Parks	Parks & Recreation	9,118	-	32,000	295	295	10,000	Expense	
4-100-71600-3420	ASPHALT	Parks	Parks & Recreation	-	4,329	10,000	-	10,000	1,500	Expense	
4-100-71600-3701	UNIFORM RENTAL	Parks	Parks & Recreation	532	-	-	-	-	-	Expense	
4-100-71600-4200	VEHICLE EXPENSES	Parks	Parks & Recreation	5,986	-	-	-	-	-	Expense	
4-100-71600-4200-535	AUTOMOTIVE INSURANCE	Parks	Parks & Recreation	994	972	-	-	-	-	Expense	
4-100-71600-4200-608	FUEL	Parks	Parks & Recreation	1,106	2,044	-	-	-	-	Expense	
4-100-71600-5110	ELECTRICITY	Parks	Parks & Recreation	6,436	6,147	2,460	7,003	9,337	2,460	Expense	
4-100-71600-5309	VOLUNTEER ACCIDENT INSURANCE	Parks	Parks & Recreation	250	-	-	-	-	-	Expense	
4-100-71600-5410	EQUIPMENT LEASE	Parks	Parks & Recreation	9,192	2,861	5,200	1,288	1,717	3,000	Expense	
4-100-71600-6000	PURCHASING	Parks	Parks & Recreation	-	19,255	15,400	5,512	15,400	10,400	Expense	
4-100-71600-6003	AGRICULTURAL SUPPLIES	Parks	Parks & Recreation	381	-	-	-	-	-	Expense	
4-100-71600-6005	PROGRAM SUPPLIES	Parks	Parks & Recreation	44	-	-	-	-	5,000	Expense	
4-100-71600-6007	REPAIRS BUILDINGS & GROUNDS	Parks	Parks & Recreation	11,453	-	-	-	-	-	Expense	
4-100-71600-6011	APPAREL	Parks	Parks & Recreation	170	-	-	-	-	-	Expense	
4-100-71600-6099	MATERIALS & SUPPLIES	Parks	Parks & Recreation	18,073	-	-	-	-	-	Expense	
4-100-71600-6100	SPECIAL EVENTS	Parks	Parks & Recreation	10,652	21,442	40,000	15,260	30,000	45,000	Expense	
4-100-71600-8264	PLAYGROUND EQUIPMENT	Parks	Parks & Recreation	-	-	7,500	-	3,500	7,500	Expense	
4-100-71700-1100	FULL-TIME SALARIES	Parks & Recreation Admin	Parks & Recreation	241,261	259,184	394,704	254,657	357,897	351,149	Expense	
4-100-71700-1299	OVERTIME	Parks & Recreation Admin	Parks & Recreation	82	1,633	1,400	1,317	1,851	1,400	Expense	
4-100-71700-1300	WAGES & EXTRA HELP	Parks & Recreation Admin	Parks & Recreation	9,061	-	-	278	391	-	Expense	
4-100-71700-2100	FICA EXPENSE	Parks & Recreation Admin	Parks & Recreation	18,233	19,656	30,195	19,135	26,892	26,863	Expense	[17]
4-100-71700-2210	RETIREMENT	Parks & Recreation Admin	Parks & Recreation	18,520	27,483	41,641	24,645	34,637	36,767	Expense	[4]
4-100-71700-2300	HEALTH INSURANCE	Parks & Recreation Admin	Parks & Recreation	37,103	37,512	67,098	34,867	49,003	47,776	Expense	

4-100-71700-2301	DISABILITY INSURANCE	Parks & Recreation Admin	Parks & Recreation	-	-	559	236	331	861	Expense	[4]
4-100-71700-2400	LIFE INSURANCE	Parks & Recreation Admin	Parks & Recreation	899	1,259	5,289	1,340	1,883	4,706	Expense	[4]
4-100-71700-2700	WORKERS' COMPENSATION	Parks & Recreation Admin	Parks & Recreation	442	312	360	380	380	391	Expense	[8]
4-100-71700-2899	MISCELLANEOUS BENEFITS	Parks & Recreation Admin	Parks & Recreation	295	228	1,500	38	53	645	Expense	
4-100-71700-3100	PROFESSIONAL SERVICES	Parks & Recreation Admin	Parks & Recreation	285	-	15,500	-	-	-	Expense	
4-100-71700-3500	PRINTING	Parks & Recreation Admin	Parks & Recreation	-	68	4,250	240	320	-	Expense	
4-100-71700-3600	ADVERTISING	Parks & Recreation Admin	Parks & Recreation	-	-	2,000	-	-	-	Expense	
4-100-71700-4100	INFORMATION TECHNOLOGY	Parks & Recreation Admin	Parks & Recreation	31,275	39,576	-	-	-	-	Expense	
4-100-71700-5210	POSTAGE	Parks & Recreation Admin	Parks & Recreation	96	67	1,000	0	1	100	Expense	
4-100-71700-5230	COMMUNICATION	Parks & Recreation Admin	Parks & Recreation	-	7,861	-	-	-	-	Expense	
4-100-71700-5240	MOBILE DEVICES	Parks & Recreation Admin	Parks & Recreation	-	3,083	-	-	-	-	Expense	
4-100-71700-5410	EQUIPMENT LEASE	Parks & Recreation Admin	Parks & Recreation	601	601	-	451	451	-	Expense	
4-100-71700-5510	TRAVEL	Parks & Recreation Admin	Parks & Recreation	1,614	1,502	4,900	1,293	1,437	3,000	Expense	
4-100-71700-5540	TRAINING	Parks & Recreation Admin	Parks & Recreation	3,149	2,874	8,750	3,178	3,531	5,000	Expense	
4-100-71700-6000	PURCHASING	Parks & Recreation Admin	Parks & Recreation	-	4,594	6,600	491	655	5,000	Expense	
4-100-71700-6001	OFFICE SUPPLIES	Parks & Recreation Admin	Parks & Recreation	2,211	-	-	-	-	-	Expense	
4-100-71700-6012	DUES & SUBSCRIPTIONS	Parks & Recreation Admin	Parks & Recreation	1,433	-	-	-	-	-	Expense	
4-100-72600-5685	MAIN STREET PROGRAM (EOTW)	Nondepartmental	Nondepartmental	65,000	65,000	65,000	65,000	65,000	65,000	Expense	
4-100-72600-5686	VCA CCP GRANT	Nondepartmental	Nondepartmental	9,000	9,000	9,000	9,000	9,000	9,000	Expense	
4-100-72600-5689	FAUQUIER COUNTY YOUTH ORCHESTRA	Contributions to Outside Agencies	Contributions to Outside Agencies	1,750	1,750	-	-	-	-	Expense	
4-100-72600-5694	FAUQUIER HISTORICAL	Contributions to Outside Agencies	Contributions to Outside Agencies	-	15,300	-	-	-	-	Expense	
4-100-72600-5696	FAUQUIER HISTORICAL SOCIETY	Contributions to Outside Agencies	Contributions to Outside Agencies	-	-	7,650	7,650	7,650	7,650	Expense	
4-100-72600-5700	WARRENTON CABOOSE	Nondepartmental	Nondepartmental	850	850	-	-	-	-	Expense	
4-100-72600-5710	LFCC SCHOLARSHIP	Contributions to Outside Agencies	Contributions to Outside Agencies	5,738	5,738	-	-	-	-	Expense	
4-100-72600-5713	LFCC SCHOLARSHIP	Contributions to Outside Agencies	Contributions to Outside Agencies	-	-	5,738	5,738	5,738	5,738	Expense	
4-100-81100-1100	FULL-TIME SALARIES	Planning	Community Development	206,277	240,286	252,139	183,773	258,276	267,048	Expense	
4-100-81100-1102	SALARY-DIRECTOR	Planning	Community Development	12,181	-	-	-	-	-	Expense	
4-100-81100-1107	SALARY-PLANNERS	Planning	Community Development	17,095	-	-	-	-	-	Expense	
4-100-81100-1108	SALARY-PERMIT TECHNICIANS	Planning	Community Development	876	-	-	-	-	-	Expense	
4-100-81100-1299	OVERTIME	Planning	Community Development	417	466	700	946	1,330	1,000	Expense	
4-100-81100-1300	WAGES & EXTRA HELP	Planning	Community Development	937	-	-	-	-	-	Expense	
4-100-81100-2100	FICA EXPENSE	Planning	Community Development	16,939	17,957	19,289	13,591	19,100	20,430	Expense	[17]
4-100-81100-2210	RETIREMENT	Planning	Community Development	19,581	23,115	26,601	19,069	26,799	27,033	Expense	[4]
4-100-81100-2300	HEALTH INSURANCE	Planning	Community Development	39,035	38,958	49,362	31,376	44,097	43,047	Expense	
4-100-81100-2301	DISABILITY INSURANCE	Planning	Community Development	1,312	1,393	354	1,291	1,814	381	Expense	[4]
4-100-81100-2400	LIFE INSURANCE	Planning	Community Development	4,700	5,035	3,379	4,458	6,265	3,579	Expense	[4]
4-100-81100-2700	WORKERS' COMPENSATION	Planning	Community Development	295	238	141	154	154	152	Expense	[8]
4-100-81100-2885	TUITION REIMBURSEMENT	Planning	Community Development	-	1,139	-	-	-	1,500	Expense	
4-100-81100-2899	MISCELLANEOUS BENEFITS	Planning	Community Development	593	474	750	141	198	375	Expense	
4-100-81100-3100	PROFESSIONAL SERVICES	Planning	Community Development	44,008	33,161	90,000	58,769	78,359	90,000	Expense	
4-100-81100-3105	PROF SERVICES - DATA PROCESS	Planning	Community Development	-	-	5,000	-	-	-	Expense	
4-100-81100-3310	CONTRACTUAL REPAIR/MAIN	Planning	Community Development	-	-	1,500	-	-	-	Expense	
4-100-81100-3320	MAINTENANCE CONTRACTS	Planning	Community Development	27,153	-	8,208	-	-	-	Expense	
4-100-81100-3500	PRINTING	Planning	Community Development	239	217	1,000	-	-	1,000	Expense	
4-100-81100-3600	ADVERTISING	Planning	Community Development	-	50	8,000	-	-	-	Expense	
4-100-81100-4100	INFORMATION TECHNOLOGY	Planning	Community Development	85,704	99,952	-	-	-	-	Expense	
4-100-81100-4200-535	AUTOMOTIVE INSURANCE	Planning	Community Development	-	486	-	-	-	-	Expense	
4-100-81100-5210	POSTAGE	Planning	Community Development	1,721	2,084	4,500	1,588	2,118	1,000	Expense	
4-100-81100-5230	COMMUNICATION	Planning	Community Development	-	4,154	-	-	-	-	Expense	
4-100-81100-5240	MOBILE DEVICES	Planning	Community Development	-	806	-	-	-	-	Expense	
4-100-81100-5410	LEASE OF EQUIPMENT	Planning	Community Development	601	601	9,144	451	600	1,500	Expense	
4-100-81100-5510	TRAVEL	Planning	Community Development	-	2,152	4,500	781	868	4,500	Expense	
4-100-81100-5540	TRAINING	Planning	Community Development	1,890	1,440	5,500	315	350	5,500	Expense	
4-100-81100-5690	CONTRIBUTION PLANNING DISTRI	Planning	Community Development	10,185	10,284	10,284	10,284	10,284	10,401	Expense	
4-100-81100-5810	MEMBERSHIPS & DUES	Planning	Community Development	1,244	1,929	3,000	732	732	3,000	Expense	
4-100-81100-6000	PURCHASING	Planning	Community Development	-	1,783	3,223	1,829	2,439	3,500	Expense	
4-100-81100-6001	OFFICE SUPPLIES	Planning	Community Development	509	-	-	-	-	-	Expense	
4-100-81100-6012	SUBSCRIPTIONS	Planning	Community Development	150	-	-	-	-	-	Expense	
4-100-81100-6099	MATERIALS & SUPPLIES	Planning	Community Development	356	-	-	-	-	-	Expense	
4-100-81100-6800	FARMER'S MARKET	Planning	Community Development	634	-	-	-	-	-	Expense	
4-100-81100-8202	FURNITURE & FIXTURES	Planning	Community Development	-	-	1,000	-	-	-	Expense	
4-100-81200-1300	WAGES & EXTRA HELP	Visitor's Center	Community Development	20,516	16,763	62,139	14,968	21,036	64,023	Expense	
4-100-81200-2100	FICA EXPENSE	Visitor's Center	Community Development	1,569	1,282	4,754	1,149	1,615	4,898	Expense	[17]
4-100-81200-2700	WORKERS' COMPENSATION	Visitor's Center	Community Development	56	31	45	48	48	48	Expense	[8]
4-100-81200-2899	MISCELLANEOUS BENEFITS	Visitor's Center	Community Development	169	60	600	-	-	300	Expense	
4-100-81200-3500	PRINTING	Visitor's Center	Community Development	-	-	100	-	-	100	Expense	
4-100-81200-3600	ADVERTISING	Visitor's Center	Community Development	-	-	100	-	-	100	Expense	
4-100-81200-4100	INFORMATION TECHNOLOGY	Visitor's Center	Community Development	10,428	12,494	-	-	-	-	Expense	

4-100-81200-5110	ELECTRIC CURRENT	Visitor's Center	Community Development	-	-	2,000	-	-	-	Expense	
4-100-81200-5120	FUEL	Visitor's Center	Community Development	-	-	1,500	-	-	-	Expense	
4-100-81200-5210	POSTAGE	Visitor's Center	Community Development	52	83	300	95	127	300	Expense	
4-100-81200-5230	COMMUNICATION	Visitor's Center	Community Development	-	651	-	-	-	-	Expense	
4-100-81200-5410	LEASE OF EQUIPMENT	Visitor's Center	Community Development	-	-	2,250	-	-	2,250	Expense	
4-100-81200-5540	TRAINING	Visitor's Center	Community Development	-	-	500	-	-	500	Expense	
4-100-81200-5810	MEMBERSHIP DUES	Visitor's Center	Community Development	-	-	300	-	-	300	Expense	
4-100-81200-6000	PURCHASING	Visitor's Center	Community Development	-	-	500	-	-	500	Expense	
4-100-81200-6001	OFFICE SUPPLIES	Visitor's Center	Community Development	28	-	-	-	-	-	Expense	
4-100-81300-1000	SALARY-PLANNING COMMISSION	Planning Commission	Community Development	806	-	-	-	-	-	Expense	
4-100-81300-1300	WAGES & EXTRA HELP	Planning Commission	Community Development	11,725	11,400	10,800	8,100	11,384	10,800	Expense	
4-100-81300-2100	FICA EXPENSE	Planning Commission	Community Development	964	872	826	620	871	827	Expense	[17]
4-100-81300-2899	MISCELLANEOUS BENEFITS	Planning Commission	Community Development	-	-	-	-	-	-	Expense	
4-100-81300-3100	PROFESSIONAL SERVICES	Planning Commission	Community Development	-	-	2,500	-	-	2,500	Expense	
4-100-81300-3500	PRINTING	Planning Commission	Community Development	-	-	500	-	-	500	Expense	
4-100-81300-3600	ADVERTISING	Planning Commission	Community Development	4,046	7,162	1,000	5,481	7,308	2,000	Expense	
4-100-81300-5210	POSTAGE	Planning Commission	Community Development	-	-	-	9	9	-	Expense	
4-100-81300-5240	MOBILE DEVICES	Planning Commission	Community Development	-	3,355	-	-	-	-	Expense	
4-100-81300-5540	TRAINING	Planning Commission	Community Development	325	2,500	3,000	-	-	3,000	Expense	
4-100-81300-6000	PURCHASING	Planning Commission	Community Development	-	486	1,500	-	-	500	Expense	
4-100-81300-6099	MATERIALS AND SUPPLIES	Planning Commission	Community Development	39	-	-	-	-	-	Expense	
4-100-81400-1300	WAGES & EXTRA HELP	Board of Zoning Appeals	Community Development	1,875	4,500	-	-	-	-	Expense	
4-100-81400-2100	FICA EXPENSE	Board of Zoning Appeals	Community Development	144	344	-	-	-	-	Expense	[17]
4-100-81400-3100	PROFESSIONAL SERVICES	Board of Zoning Appeals	Community Development	200	-	1,500	-	-	-	Expense	
4-100-81400-3500	PRINTING	Board of Zoning Appeals	Community Development	-	-	500	-	-	250	Expense	
4-100-81400-3600	ADVERTISING	Board of Zoning Appeals	Community Development	762	2,285	1,000	1,569	2,092	2,500	Expense	
4-100-81600-1300	WAGES & EXTRA HELP	Architectural Review Board	Community Development	2,625	-	4,500	3,075	4,322	4,500	Expense	
4-100-81600-2100	FICA EXPENSE	Architectural Review Board	Community Development	201	-	344	235	331	345	Expense	[17]
4-100-81600-2899	MISCELLANEOUS BENEFITS	Architectural Review Board	Community Development	-	-	-	-	-	-	Expense	
4-100-81600-3100	PROFESSIONAL SERVICES	Architectural Review Board	Community Development	-	-	1,500	-	-	1,500	Expense	
4-100-81600-3500	PRINTING	Architectural Review Board	Community Development	-	-	250	-	-	-	Expense	
4-100-81600-3600	ADVERTISING	Architectural Review Board	Community Development	288	-	-	949	1,265	-	Expense	
4-100-81600-5210	POSTAGE	Architectural Review Board	Community Development	188	-	-	-	-	-	Expense	
4-100-81600-5240	MOBILE DEVICES	Architectural Review Board	Community Development	-	2,396	-	-	-	-	Expense	
4-100-81600-5510	TRAVEL	Architectural Review Board	Community Development	-	-	250	-	-	-	Expense	
4-100-81600-5540	TRAINING	Architectural Review Board	Community Development	23	-	750	-	-	-	Expense	
4-100-81600-5810	MEMBERSHIPS & DUES	Architectural Review Board	Community Development	-	-	250	-	-	-	Expense	
4-100-81600-6000	PURCHASING	Architectural Review Board	Community Development	-	-	250	-	-	250	Expense	
4-100-81700-2210	RETIREMENT	Economic Development	Community Development	-	209	-	-	-	-	Expense	[4]
4-100-81700-2301	DISABILITY INSURANCE	Economic Development	Community Development	0	0	-	-	-	-	Expense	[4]
4-100-81700-2400	LIFE INSURANCE	Economic Development	Community Development	-	40	-	-	-	-	Expense	[4]
4-100-81700-2700	WORKERS' COMPENSATION	Economic Development	Community Development	78	-	-	-	-	-	Expense	[8]
4-100-81700-3100	PROFESSIONAL SERVICES	Economic Development	Community Development	101,727	51,125	-	-	-	-	Expense	
4-100-81700-5810	MEMBERSHIP DUES	Economic Development	Community Development	600	-	-	-	-	-	Expense	
4-100-81720-1100	FULL-TIME SALARIES	Communications	General Government	39,173	-	120,614	40,040	56,272	116,688	Expense	
4-100-81720-1299	OVERTIME	Communications	General Government	61	-	-	1,771	2,489	-	Expense	
4-100-81720-2100	FICA EXPENSE	Communications	General Government	2,855	-	9,227	3,132	4,402	8,927	Expense	[17]
4-100-81720-2210	RETIREMENT	Communications	General Government	746	-	12,725	4,217	5,926	13,583	Expense	[4]
4-100-81720-2300	HEALTH INSURANCE	Communications	General Government	7,358	35	28,959	5,662	7,958	16,905	Expense	
4-100-81720-2301	DISABILITY INSURANCE	Communications	General Government	-	-	712	146	205	689	Expense	[4]
4-100-81720-2400	LIFE INSURANCE	Communications	General Government	-	-	1,616	593	833	1,564	Expense	[4]
4-100-81720-2700	WORKERS COMPENSATION	Communications	General Government	40	-	-	-	-	-	Expense	[8]
4-100-81720-2899	MISCELLANEOUS BENEFITS	Communications	General Government	-	-	600	-	-	263	Expense	
4-100-81720-3500	PRINTING	Communications	General Government	-	-	-	-	-	16,000	Expense	
4-100-81720-3600	ADVERTISING	Communications	General Government	-	-	-	-	-	2,000	Expense	
4-100-81720-4100	INFORMATION TECHNOLOGY	Communications	General Government	10,428	10,400	-	-	-	-	Expense	
4-100-81720-5210	POSTAGE	Communications	General Government	-	-	-	-	-	10,000	Expense	
4-100-81720-5540	TRAINING	Communications	General Government	-	-	-	-	-	2,000	Expense	
4-100-81720-5810	MEMBERSHIPS & DUES	Communications	General Government	-	-	-	-	-	600	Expense	
4-100-81720-5890	PUBLIC RELATIONS	Communications	General Government	-	-	-	-	-	200	Expense	
4-100-81720-6000	PURCHASING	Communications	General Government	-	-	-	-	-	100	Expense	
4-100-93100-9119	VACANCY SAVINGS	Vacancy Savings	Vacancy Savings	-	-	(493,182)	-	-	-	Expense	
4-100-95100-9125	PRINCIPAL PAYMENT	Debt Service	Debt Service	10,720,050	509,545	500,000	500,000	500,000	525,000	Expense	
4-100-95100-9126	INTEREST EXPENSE	Debt Service	Debt Service	449,432	349,573	324,238	324,238	324,238	297,972	Expense	
4-100-95100-9130	FISCAL CHARGES	Debt Service	Debt Service	156,688	-	-	-	-	-	Expense	
4-301-93500-8100	VIDEO SYSTEM COUNCIL CHAMBERS	General Capital Project Fund	General Capital Project Fund	97	-	-	-	-	-	Expense	
4-301-93500-8201	COMM DEV IMPROVEMENTS	General Capital Project Fund	General Capital Project Fund	(1,275)	-	-	-	-	-	Expense	
4-301-93500-8205	POLICE DEPARTMENT VEHICLES	General Capital Project Fund	General Capital Project Fund	5,813	-	-	-	-	-	Expense	

4-301-93500-8610	INFORMATION TECH PROJECTS	General Capital Project Fund	General Capital Project Fund	12,744	64,356	-	-	-	-	Expense	
4-301-94500-1100	FULL-TIME SALARIES	General Capital Project Fund	General Capital Project Fund	8,511	-	-	-	-	-	Expense	
4-301-94500-2100	FICA	General Capital Project Fund	General Capital Project Fund	583	-	-	-	-	-	Expense	[17]
4-301-94500-2300	HEALTH INSURANCE	General Capital Project Fund	General Capital Project Fund	576	-	-	-	-	-	Expense	
4-301-94500-2700	WORKERS COMPENSATION	General Capital Project Fund	General Capital Project Fund	342	-	-	-	-	-	Expense	[8]
4-301-94500-8005	EVA WALKER PARK IMPROVEMENTS	General Capital Project Fund	General Capital Project Fund	-	-	100,000	-	-	-	Expense	
4-301-94500-8006	PARKS & RECREATION MASTER PLAN	General Capital Project Fund	General Capital Project Fund	-	-	50,000	-	-	-	Expense	
4-301-94500-8010	PUBLIC WORKS FACILITY RELOCATION	General Capital Project Fund	General Capital Project Fund	-	-	335,000	-	-	-	Expense	
4-301-94500-8011	WATERLOO IMPROVEMENTS	General Capital Project Fund	General Capital Project Fund	-	-	250,000	84,839	84,839	-	Expense	
4-301-94500-8013	MAIN STREET REPAVING	General Capital Project Fund	General Capital Project Fund	-	-	375,000	-	-	-	Expense	
4-301-94500-8014	SIDEWALK HANDICAP RAMPS	General Capital Project Fund	General Capital Project Fund	-	-	250,000	25,840	50,000	100,000	Expense	
4-301-94500-8020	PARK PAVILIONS	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	42,000	Expense	
4-301-94500-8038	CAPITAL PROJECTS CONTINGENCY	General Capital Project Fund	General Capital Project Fund	-	-	251,851	-	-	144,000	Expense	
4-301-94500-8045	IMPROVEMENTS TO MAIN STREET	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	73,002	Expense	
4-301-94500-8047	WASHINGTON ST. SIDEWALK	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	200,000	Expense	
4-301-94500-8049	COURTHOUSE SQ. TRAFFIC STUDY	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	10,000	Expense	
4-301-94500-8050	ANNUAL PAVING SCHEDULE	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	800,000	Expense	[6]
4-301-94500-8068	WARF LIGHTING	General Capital Project Fund	General Capital Project Fund	-	-	-	-	-	215,000	Expense	
4-301-94500-8100	NEW TOWN HALL	General Capital Project Fund	General Capital Project Fund	569,600	-	-	-	-	-	Expense	
4-301-94500-8105	BROADVIEW AVENUE (VDOT)	General Capital Project Fund	General Capital Project Fund	-	-	1,000,000	-	-	-	Expense	
4-301-94500-8164	SIDEWALK CONSTRUCTION	General Capital Project Fund	General Capital Project Fund	-	-	158,508	52,584	170,250	-	Expense	[7]
4-301-94500-8220	EVA WALKER PARK	General Capital Project Fund	General Capital Project Fund	12,417	46,404	-	-	-	-	Expense	
4-301-94500-8400	SWM PW IMPROVEMENTS	General Capital Project Fund	General Capital Project Fund	4,260	-	-	-	-	-	Expense	
4-301-94500-8410	SWM BMP RETROFIT	General Capital Project Fund	General Capital Project Fund	3,525	(21,150)	-	-	-	-	Expense	
4-301-94500-8500	MAIN STREET DESIGN PLAN	General Capital Project Fund	General Capital Project Fund	2,563	-	-	-	-	-	Expense	
4-301-94500-8520	PUBLIC FACILITIES MANUAL UPDATE	General Capital Project Fund	General Capital Project Fund	326	-	-	-	-	-	Expense	
4-301-94500-8800	TIMBER FENCE TRAIL PROJECT	General Capital Project Fund	General Capital Project Fund	347,677	16,017	-	-	-	-	Expense	
4-305-93500-8025	HVAC REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	50,000	3,191	25,000	150,000	Expense	
4-305-93500-8027	TRAFFIC LIGHT UPDATES	General Asset Replacement Fund	General Asset Replacement Fund	-	-	52,650	58,170	58,170	300,000	Expense	
4-305-93500-8028	IT ASSET REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	80,292	66,200	34,240	45,654	65,000	Expense	
4-305-93500-8029	SEASONAL BEAUTIFICATIONS	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	36,295	36,295	-	Expense	
4-305-93500-8031	STRATEGIC FACILITIES MASTER PLAN	General Asset Replacement Fund	General Asset Replacement Fund	-	-	40,000	-	-	-	Expense	
4-305-93500-8032	SIGN REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	45,000	37,962	45,000	15,000	Expense	
4-305-93500-8033	ERP SYSTEM	General Asset Replacement Fund	General Asset Replacement Fund	-	-	300,000	-	-	300,000	Expense	
4-305-93500-8034	BASKETBALL COURT RESURFACING	General Asset Replacement Fund	General Asset Replacement Fund	-	-	50,000	-	50,000	-	Expense	
4-305-93500-8035	RESURFACE TRAILS	General Asset Replacement Fund	General Asset Replacement Fund	-	-	7,500	-	-	-	Expense	
4-305-93500-8036	WARF PARKING LOT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	55,000	-	55,000	-	Expense	
4-305-93500-8037	ELEVATOR REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	100,000	-	15,000	-	Expense	
4-305-93500-8052	TOWN HALL FOUNDATION REPAIRS	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	-	-	140,000	Expense	
4-305-93500-8053	P25 RADIO REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	-	-	70,000	Expense	
4-305-93500-8056	ROOF REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	4,382	10,000.00	180,000	Expense	[7]
4-305-93500-8057	ENERGY MANAGEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	24,898	33,197	25,000	Expense	
4-305-93500-8058	ASPHALT RESURFACING	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	-	-	55,000	Expense	
4-305-93500-8061	WARF STRUCTURAL REPAIRS	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	-	-	25,000	Expense	
4-305-93500-8151	GUARD RAIL REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	50,000	88,709	100,000	75,000	Expense	[7]
4-305-93500-8152	WARF CHILLER REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	-	-	-	340,000	Expense	
4-305-93500-8180	FACILITIES IMPROVEMENTS	General Asset Replacement Fund	General Asset Replacement Fund	-	-	115,000	-	-	-	Expense	
4-305-93500-8200	FLEET ASSET REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	372,501	143,807	-	-	-	-	Expense	
4-305-93500-8205	POLICE DEPARTMENT VEHICLES	General Asset Replacement Fund	General Asset Replacement Fund	-	-	360,000	210,523	210,523	-	Expense	
4-305-93500-8300	PUBLIC SAFETY ASSET REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	97,883	-	-	-	-	-	Expense	
4-305-93500-8399	WVFC CONTRIBUTION TO CAPITAL	General Asset Replacement Fund	General Asset Replacement Fund	150,000	-	-	-	-	-	Expense	
4-305-93500-8400	PUBLIC WORKS ASSET REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	269,756	13,683	-	4,145	4,145	-	Expense	
4-305-93500-8600	INFORMATION TECHNOLOGY	General Asset Replacement Fund	General Asset Replacement Fund	48,268	-	-	-	-	-	Expense	
4-305-93500-8601	FLEET REPLACEMENT PROGRAM	General Asset Replacement Fund	General Asset Replacement Fund	-	-	175,000	173,200	173,200	-	Expense	
4-305-93500-8700	P&R ASSET REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	76,702	202,611	-	-	-	-	Expense	
4-305-93500-8701	FITNESS EQUIPMENT REPLACEMENT	General Asset Replacement Fund	General Asset Replacement Fund	-	-	25,000	23,270	23,270	25,000	Expense	
4-501-41340-1100	FULL-TIME SALARIES	Meter Reading	Water & Sewer Operating	53,264	57,310	60,343	43,660	61,360	64,021	Expense	
4-501-41340-1299	OVERTIME	Meter Reading	Water & Sewer Operating	3,798	6,004	6,000	4,377	6,152	6,000	Expense	
4-501-41340-1300	WAGES & EXTRA HELP	Meter Reading	Water & Sewer Operating	6,695	-	-	-	-	-	Expense	
4-501-41340-2100	FICA EXPENSE	Meter Reading	Water & Sewer Operating	4,667	4,728	4,616	3,545	4,982	4,898	Expense	[17]
4-501-41340-2210	RETIREMENT	Meter Reading	Water & Sewer Operating	(1,581)	-	6,366	-	-	6,172	Expense	[4]
4-501-41340-2300	HEALTH INSURANCE	Meter Reading	Water & Sewer Operating	8,127	11,655	13,813	10,605	14,905	15,225	Expense	
4-501-41340-2400	LIFE INSURANCE	Meter Reading	Water & Sewer Operating	74	257	809	605	850	858	Expense	[4]
4-501-41340-2700	WORKERS' COMPENSATION	Meter Reading	Water & Sewer Operating	959	985	1,034	1,180	1,180	1,124	Expense	[8]
4-501-41340-2860	ACCRUED LEAVE EXPENSE	Meter Reading	Water & Sewer Operating	(10,601)	14,171	-	-	-	-	Expense	
4-501-41340-2899	MISCELLANEOUS BENEFITS	Meter Reading	Water & Sewer Operating	152	58	300	-	-	150	Expense	
4-501-41340-3310	CONTRACTUAL REPAIR	Meter Reading	Water & Sewer Operating	-	-	1,100	-	-	1,100	Expense	
4-501-41340-3320	MAINTENANCE CONTRACTS	Meter Reading	Water & Sewer Operating	11,698	16,175	12,898	-	3,000	35,500	Expense	

4-501-41340-3500	PRINTING	Meter Reading	Water & Sewer Operating	460	-	275	143	190	700	Expense	
4-501-41340-3600	ADVERTISING	Meter Reading	Water & Sewer Operating	-	-	180	-	-	-	Expense	
4-501-41340-3701	UNIFORM RENTAL	Meter Reading	Water & Sewer Operating	208	-	400	96	210	735	Expense	
4-501-41340-4100	INFORMATION TECHNOLOGY	Meter Reading	Water & Sewer Operating	10,428	12,494	-	-	-	-	Expense	
4-501-41340-4200	VEHICLE EXPENSES	Meter Reading	Water & Sewer Operating	1,408	2,712	-	-	-	-	Expense	
4-501-41340-4200-535	AUTOMOTIVE INSURANCE	Meter Reading	Water & Sewer Operating	497	972	-	-	-	-	Expense	
4-501-41340-4200-608	FUEL	Meter Reading	Water & Sewer Operating	1,433	3,423	-	-	-	-	Expense	
4-501-41340-5110	ELECTRIC CURRENT	Meter Reading	Water & Sewer Operating	88	53	1,200	-	-	-	Expense	
4-501-41340-5210	POSTAGE	Meter Reading	Water & Sewer Operating	-	137	550	139	200	550	Expense	
4-501-41340-5230	COMMUNICATION	Meter Reading	Water & Sewer Operating	-	1,724	-	-	-	-	Expense	
4-501-41340-5240	MOBILE DEVICES	Meter Reading	Water & Sewer Operating	-	983	-	-	-	-	Expense	
4-501-41340-5410	LEASE OF EQUIPMENT	Meter Reading	Water & Sewer Operating	-	-	330	-	-	330	Expense	
4-501-41340-5510	TRAVEL	Meter Reading	Water & Sewer Operating	510	-	660	-	-	600	Expense	
4-501-41340-5540	TRAINING	Meter Reading	Water & Sewer Operating	-	-	385	-	-	385	Expense	
4-501-41340-5810	MEMBERSHIPS & DUES	Meter Reading	Water & Sewer Operating	-	-	220	-	50	220	Expense	
4-501-41340-6000	PURCHASING	Meter Reading	Water & Sewer Operating	-	953	-	-	-	-	Expense	
4-501-41340-6001	OFFICE SUPPLIES	Meter Reading	Water & Sewer Operating	229	-	200	16	170	200	Expense	
4-501-41340-6011	WEARING APPAREL	Meter Reading	Water & Sewer Operating	100	-	650	-	408	480	Expense	
4-501-41340-6024	TOOLS	Meter Reading	Water & Sewer Operating	43	-	650	111	553	650	Expense	
4-501-41340-6097	METERS & SUPPLIES	Meter Reading	Water & Sewer Operating	69,805	116,649	150,000	63,621	127,500	150,000	Expense	
4-501-41340-6099	MATERIALS & SUPPLIES	Meter Reading	Water & Sewer Operating	307	-	667	255	595	700	Expense	
4-501-41340-8202	FURNITURE & FIXTURES	Meter Reading	Water & Sewer Operating	-	-	20	-	-	-	Expense	
4-501-45100-1100	FULL-TIME SALARIES	Water Treatment	Water & Sewer Operating	314,607	308,523	411,307	302,952	425,771	475,120	Expense	
4-501-45100-1101	SALARY-SUPERINTENDENT	Water Treatment	Water & Sewer Operating	6,653	-	-	-	-	-	Expense	
4-501-45100-1102	SALARY-PLANT OPERATORS	Water Treatment	Water & Sewer Operating	28,407	-	-	-	-	-	Expense	
4-501-45100-1107	SHIFT DIFFERENTIAL	Water Treatment	Water & Sewer Operating	-	-	-	-	-	300	Expense	
4-501-45100-1299	OVERTIME	Water Treatment	Water & Sewer Operating	30,039	31,050	30,000	26,764	37,614	31,500	Expense	
4-501-45100-1300	WAGES & EXTRA HELP	Water Treatment	Water & Sewer Operating	9,249	20,425	35,606	15,716	22,087	39,144	Expense	
4-501-45100-2100	FICA EXPENSE	Water Treatment	Water & Sewer Operating	29,196	27,253	34,189	25,986	36,521	39,342	Expense	[17]
4-501-45100-2210	RETIREMENT	Water Treatment	Water & Sewer Operating	(10,014)	4,766	43,393	35,332	49,656	53,059	Expense	[4]
4-501-45100-2300	HEALTH INSURANCE	Water Treatment	Water & Sewer Operating	37,468	56,206	78,599	50,940	71,591	74,733	Expense	
4-501-45100-2301	DISABILITY INSURANCE	Water Treatment	Water & Sewer Operating	1,420	1,458	1,802	1,405	1,974	2,141	Expense	[4]
4-501-45100-2400	LIFE INSURANCE	Water Treatment	Water & Sewer Operating	412	1,874	5,512	4,190	5,889	6,367	Expense	[4]
4-501-45100-2700	WORKERS' COMPENSATION	Water Treatment	Water & Sewer Operating	12,469	13,743	13,448	15,321	15,321	14,588	Expense	[8]
4-501-45100-2860	ACCRUED LEAVE EXPENSE	Water Treatment	Water & Sewer Operating	(31,027)	(1,056)	-	-	-	-	Expense	
4-501-45100-2899	MISCELLANEOUS BENEFITS	Water Treatment	Water & Sewer Operating	1,023	278	2,400	28	39	1,200	Expense	
4-501-45100-3160	LABORATORY SERVICES	Water Treatment	Water & Sewer Operating	11,059	14,337	35,000	5,739	29,750	35,000	Expense	
4-501-45100-3310	CONTRACTUAL REPAIR/MAINT	Water Treatment	Water & Sewer Operating	80,126	20,474	70,000	17,124	34,000	40,000	Expense	
4-501-45100-3320	MAINTENANCE CONTRACTS	Water Treatment	Water & Sewer Operating	53,270	64,833	65,000	14,535	30,000	151,500	Expense	
4-501-45100-3330	JANITORIAL SUPPLIES	Water Treatment	Water & Sewer Operating	3,167	6,596	6,500	-	6,500	7,107	Expense	
4-501-45100-3600	ADVERTISING	Water Treatment	Water & Sewer Operating	-	-	1,000	-	-	-	Expense	
4-501-45100-3701	UNIFORM RENTAL	Water Treatment	Water & Sewer Operating	202	126	644	727	1,320	5,750	Expense	
4-501-45100-3990	PAYMENTS ON CONTRACTS	Water Treatment	Water & Sewer Operating	253	-	11,500	-	3,000	-	Expense	
4-501-45100-3991	PERMIT FEES	Water Treatment	Water & Sewer Operating	14,328	14,928	17,000	14,635	14,635	17,000	Expense	
4-501-45100-4100	INFORMATION TECHNOLOGY	Water Treatment	Water & Sewer Operating	52,130	62,470	-	-	-	-	Expense	
4-501-45100-4200	VEHICLE EXPENSES	Water Treatment	Water & Sewer Operating	5,244	8,954	-	-	-	-	Expense	
4-501-45100-4200-535	AUTOMOTIVE INSURANCE	Water Treatment	Water & Sewer Operating	994	972	-	-	-	-	Expense	
4-501-45100-4200-608	FUEL	Water Treatment	Water & Sewer Operating	9,184	5,416	-	-	-	-	Expense	
4-501-45100-5110	ELECTRIC CURRENT	Water Treatment	Water & Sewer Operating	147,860	178,181	182,400	146,563	195,418	186,000	Expense	
4-501-45100-5210	POSTAGE	Water Treatment	Water & Sewer Operating	-	115	500	-	-	-	Expense	
4-501-45100-5230	COMMUNICATION	Water Treatment	Water & Sewer Operating	-	3,449	-	-	-	-	Expense	
4-501-45100-5240	MOBILE DEVICES	Water Treatment	Water & Sewer Operating	-	2,559	-	-	-	-	Expense	
4-501-45100-5302	PROPERTY INSURANCE	Water Treatment	Water & Sewer Operating	10,500	5,862	6,200	6,200	6,200	6,550	Expense	
4-501-45100-5410	LEASE OF EQUIPMENT	Water Treatment	Water & Sewer Operating	2,342	1,843	1,500	1,260	1,500	1,500	Expense	
4-501-45100-5510	TRAVEL	Water Treatment	Water & Sewer Operating	343	175	800	-	-	800	Expense	
4-501-45100-5540	TRAINING	Water Treatment	Water & Sewer Operating	1,536	2,611	2,500	1,749	1,943	3,000	Expense	
4-501-45100-5810	MEMBERSHIPS & DUES	Water Treatment	Water & Sewer Operating	238	644	2,000	300	300	2,000	Expense	
4-501-45100-6000	PURCHASING	Water Treatment	Water & Sewer Operating	-	34,119	-	-	-	-	Expense	
4-501-45100-6004	LABORATORY SUPPLIES	Water Treatment	Water & Sewer Operating	12,391	-	20,000	14,519	17,000	20,000	Expense	
4-501-45100-6007	REPAIRS BUILDINGS & GROUNDS	Water Treatment	Water & Sewer Operating	11,565	-	41,600	6,770	21,250	25,000	Expense	
4-501-45100-6008	GASOLINE, GREASE & OIL	Water Treatment	Water & Sewer Operating	956	(1,398)	2,000	-	-	2,000	Expense	
4-501-45100-6009	REPAIRS EQUIPMENT	Water Treatment	Water & Sewer Operating	10,174	-	30,000	14,627	25,500	30,000	Expense	
4-501-45100-6011	WEARING APPAREL	Water Treatment	Water & Sewer Operating	626	-	1,500	202	1,473	1,740	Expense	
4-501-45100-6024	TOOLS	Water Treatment	Water & Sewer Operating	617	-	3,000	404	2,550	3,000	Expense	
4-501-45100-6025	CHEMICAL SUPPLIES	Water Treatment	Water & Sewer Operating	169,476	190,086	225,000	109,334	225,000	300,000	Expense	
4-501-45100-6099	MATERIALS & SUPPLIES	Water Treatment	Water & Sewer Operating	3,905	-	19,164	3,699	8,500	10,000	Expense	
4-501-45100-6125	EMERGENCY STORM CLEANUP	Water Treatment	Water & Sewer Operating	2,085	65,018	-	-	-	-	Expense	
4-501-45100-8201	EQUIPMENT - WTP	Water Treatment	Water & Sewer Operating	-	4,038	10,350	-	10,350	10,000	Expense	

4-501-45100-8900	WARRENTON DAM REPAIR	Water Treatment	Water & Sewer Operating	40,135	-	-	12,010	12,010	-	Expense	
4-501-45200-1100	FULL-TIME SALARIES	Transmission & Distribution	Water & Sewer Operating	336,537	430,882	445,375	383,330	538,734	539,453	Expense	
4-501-45200-1299	OVERTIME	Transmission & Distribution	Water & Sewer Operating	18,699	18,654	17,100	13,857	19,475	20,000	Expense	
4-501-45200-1300	WAGES & EXTRA HELP	Transmission & Distribution	Water & Sewer Operating	39,661	108	-	-	-	-	Expense	
4-501-45200-2100	FICA EXPENSE	Transmission & Distribution	Water & Sewer Operating	28,295	34,159	34,071	30,105	42,310	41,269	Expense	[17]
4-501-45200-2210	RETIREMENT	Transmission & Distribution	Water & Sewer Operating	(8,431)	5,215	46,987	35,585	50,011	56,241	Expense	[4]
4-501-45200-2300	HEALTH INSURANCE	Transmission & Distribution	Water & Sewer Operating	53,391	70,913	61,912	59,160	83,143	77,898	Expense	
4-501-45200-2301	DISABILITY INSURANCE	Transmission & Distribution	Water & Sewer Operating	187	492	813	501	704	1,251	Expense	[4]
4-501-45200-2400	LIFE INSURANCE	Transmission & Distribution	Water & Sewer Operating	393	2,180	5,968	3,842	5,400	7,229	Expense	[4]
4-501-45200-2700	WORKERS' COMPENSATION	Transmission & Distribution	Water & Sewer Operating	7,001	7,419	7,790	8,953	8,953	8,453	Expense	[8]
4-501-45200-2860	ACCRUED LEAVE EXPENSE	Transmission & Distribution	Water & Sewer Operating	3,866	(1,571)	-	-	-	-	Expense	
4-501-45200-2899	MISCELLANEOUS BENEFITS	Transmission & Distribution	Water & Sewer Operating	769	514	2,100	122	171	1,200	Expense	
4-501-45200-3310	CONTRACTUAL REPAIR/MAINT	Transmission & Distribution	Water & Sewer Operating	22,320	193	40,000	5,071	1,700	20,000	Expense	
4-501-45200-3320	MAINTENANCE CONTRACTS	Transmission & Distribution	Water & Sewer Operating	-	-	1,500	885	1,117	1,314	Expense	
4-501-45200-3500	PRINTING	Transmission & Distribution	Water & Sewer Operating	157	-	-	-	-	-	Expense	
4-501-45200-3600	ADVERTISING	Transmission & Distribution	Water & Sewer Operating	232	224	300	-	-	-	Expense	
4-501-45200-3701	UNIFORM RENTAL	Transmission & Distribution	Water & Sewer Operating	1,974	2,268	2,000	2,046	3,000	6,450	Expense	
4-501-45200-3990	PAYMENTS ON CONTRACTS	Transmission & Distribution	Water & Sewer Operating	11,124	4,950	13,800	13,770	13,590	15,000	Expense	
4-501-45200-4100	INFORMATION TECHNOLOGY	Transmission & Distribution	Water & Sewer Operating	10,428	12,494	-	-	-	-	Expense	
4-501-45200-4200	VEHICLE EXPENSES	Transmission & Distribution	Water & Sewer Operating	22,106	74,015	-	-	-	-	Expense	
4-501-45200-4200-535	AUTOMOTIVE INSURANCE	Transmission & Distribution	Water & Sewer Operating	2,484	4,376	-	-	-	-	Expense	
4-501-45200-4200-608	FUEL	Transmission & Distribution	Water & Sewer Operating	9,568	10,510	-	-	-	-	Expense	
4-501-45200-5210	POSTAGE	Transmission & Distribution	Water & Sewer Operating	467	-	300	-	-	-	Expense	
4-501-45200-5230	COMMUNICATION	Transmission & Distribution	Water & Sewer Operating	-	1,724	-	-	-	-	Expense	
4-501-45200-5240	MOBILE DEVICES	Transmission & Distribution	Water & Sewer Operating	-	2,416	-	-	-	-	Expense	
4-501-45200-5410	LEASE OF EQUIPMENT	Transmission & Distribution	Water & Sewer Operating	1,768	2,066	18,300	911	2,550	3,000	Expense	
4-501-45200-5510	TRAVEL	Transmission & Distribution	Water & Sewer Operating	1,191	1,206	1,450	1,091	1,212	3,450	Expense	
4-501-45200-5540	TRAINING	Transmission & Distribution	Water & Sewer Operating	355	295	1,400	1,722	1,913	4,500	Expense	
4-501-45200-5810	MEMBERSHIPS & DUES	Transmission & Distribution	Water & Sewer Operating	550	-	900	600	600	900	Expense	
4-501-45200-6000	PURCHASING	Transmission & Distribution	Water & Sewer Operating	-	67,511	-	-	-	-	Expense	
4-501-45200-6001	OFFICE SUPPLIES	Transmission & Distribution	Water & Sewer Operating	63	-	200	-	-	200	Expense	
4-501-45200-6002	FOOD	Transmission & Distribution	Water & Sewer Operating	245	-	350	207	300	350	Expense	
4-501-45200-6011	WEARING APPAREL	Transmission & Distribution	Water & Sewer Operating	2,002	-	3,100	352	2,839	3,340	Expense	
4-501-45200-6024	TOOLS	Transmission & Distribution	Water & Sewer Operating	2,920	-	4,000	241	3,400	4,000	Expense	
4-501-45200-6099	MATERIALS & SUPPLIES	Transmission & Distribution	Water & Sewer Operating	91,474	25,163	81,500	44,027	69,275	81,500	Expense	
4-501-45200-8201	EQUIPMENT	Transmission & Distribution	Water & Sewer Operating	-	3,652	24,500	-	24,500	24,500	Expense	
4-501-45300-1100	FULL-TIME SALARIES	Wastewater Treatment	Water & Sewer Operating	520,456	586,198	685,568	409,957	576,156	699,874	Expense	
4-501-45300-1101	SALARY-SUPERINTENDENT	Wastewater Treatment	Water & Sewer Operating	9,953	-	-	-	-	-	Expense	
4-501-45300-1102	SALARY-PLANT OPERATORS	Wastewater Treatment	Water & Sewer Operating	30,930	-	-	-	-	-	Expense	
4-501-45300-1104	SALARY-PLANT MAINT MECH	Wastewater Treatment	Water & Sewer Operating	14,768	-	-	-	-	-	Expense	
4-501-45300-1107	SHIFT DIFFERENTIAL	Wastewater Treatment	Water & Sewer Operating	-	-	-	-	-	6,850	Expense	
4-501-45300-1299	OVERTIME	Wastewater Treatment	Water & Sewer Operating	38,113	69,921	60,000	54,875	77,121	65,000	Expense	
4-501-45300-1300	WAGES & EXTRA HELP	Wastewater Treatment	Water & Sewer Operating	34,445	32,004	49,394	30,900	43,427	51,969	Expense	
4-501-45300-2100	FICA EXPENSE	Wastewater Treatment	Water & Sewer Operating	48,059	52,077	56,225	36,849	51,788	57,516	Expense	[17]
4-501-45300-2210	RETIREMENT	Wastewater Treatment	Water & Sewer Operating	(15,764)	7,522	72,327	42,300	59,449	80,095	Expense	[4]
4-501-45300-2300	HEALTH INSURANCE	Wastewater Treatment	Water & Sewer Operating	90,835	110,541	125,858	89,494	125,775	167,779	Expense	
4-501-45300-2301	DISABILITY INSURANCE	Wastewater Treatment	Water & Sewer Operating	727	930	2,337	1,356	1,905	3,725	Expense	[4]
4-501-45300-2400	LIFE INSURANCE	Wastewater Treatment	Water & Sewer Operating	799	3,925	9,187	5,914	8,312	9,379	Expense	[4]
4-501-45300-2700	WORKERS' COMPENSATION	Wastewater Treatment	Water & Sewer Operating	2,687	3,816	3,694	4,387	4,387	4,010	Expense	[8]
4-501-45300-2860	ACCRUED LEAVE EXPENSE	Wastewater Treatment	Water & Sewer Operating	(1,558)	(13,916)	-	-	-	-	Expense	
4-501-45300-2899	MISCELLANEOUS BENEFITS	Wastewater Treatment	Water & Sewer Operating	1,399	864	3,900	320	450	1,950	Expense	
4-501-45300-3100	PROFESSIONAL SERVICES	Wastewater Treatment	Water & Sewer Operating	1,576	1,190	-	-	-	2,000	Expense	
4-501-45300-3160	LABORATORY TESTING SERVICES	Wastewater Treatment	Water & Sewer Operating	39,797	42,487	51,867	37,094	47,487	55,867	Expense	
4-501-45300-3170	PRETREATMENT TESTING	Wastewater Treatment	Water & Sewer Operating	-	-	4,000	-	-	-	Expense	
4-501-45300-3310	CONTRACTUAL REPAIR/MAINT	Wastewater Treatment	Water & Sewer Operating	103,073	93,782	168,000	70,427	127,500	150,000	Expense	
4-501-45300-3320	MAINTENANCE CONTRACTS	Wastewater Treatment	Water & Sewer Operating	322	932	1,500	-	-	34,937	Expense	
4-501-45300-3330	JANITORIAL SERVICES	Wastewater Treatment	Water & Sewer Operating	4,013	8,219	7,500	-	7,500	9,189	Expense	
4-501-45300-3600	ADVERTISING	Wastewater Treatment	Water & Sewer Operating	-	164	800	-	-	-	Expense	
4-501-45300-3701	UNIFORM RENTAL	Wastewater Treatment	Water & Sewer Operating	972	1,299	1,500	1,198	3,200	9,200	Expense	
4-501-45300-3990	PAYMENTS ON CONTRACTS	Wastewater Treatment	Water & Sewer Operating	58,252	61,678	91,800	97,152	96,608	118,300	Expense	
4-501-45300-3991	PERMIT FEES	Wastewater Treatment	Water & Sewer Operating	10,129	9,657	10,000	10,225	10,225	12,000	Expense	
4-501-45300-4100	INFORMATION TECHNOLOGY	Wastewater Treatment	Water & Sewer Operating	52,130	62,470	-	-	-	-	Expense	
4-501-45300-4200	VEHICLE EXPENSES	Wastewater Treatment	Water & Sewer Operating	3,891	11,704	-	-	-	-	Expense	
4-501-45300-4200-535	AUTOMOTIVE INSURANCE	Wastewater Treatment	Water & Sewer Operating	1,987	2,917	-	-	-	-	Expense	
4-501-45300-4200-608	FUEL	Wastewater Treatment	Water & Sewer Operating	3,312	9,379	-	-	-	-	Expense	
4-501-45300-5110	ELECTRIC CURRENT	Wastewater Treatment	Water & Sewer Operating	337,699	398,853	330,000	323,511	431,348	375,000	Expense	
4-501-45300-5120	FUEL	Wastewater Treatment	Water & Sewer Operating	25,013	32,657	20,400	15,088	21,250	25,000	Expense	
4-501-45300-5210	POSTAGE	Wastewater Treatment	Water & Sewer Operating	-	7	200	-	-	-	Expense	

4-501-45300-5230	COMMUNICATIONS	Wastewater Treatment	Water & Sewer Operating	-	6,470	-	-	-	-	Expense	
4-501-45300-5240	MOBILE DEVICES	Wastewater Treatment	Water & Sewer Operating	-	2,064	-	-	-	-	Expense	
4-501-45300-5302	PROPERTY INSURANCE	Wastewater Treatment	Water & Sewer Operating	21,000	14,688	15,500	15,500	15,500	16,300	Expense	
4-501-45300-5410	LEASE OF EQUIPMENT	Wastewater Treatment	Water & Sewer Operating	32,590	1,154	3,000	917	1,275	1,500	Expense	
4-501-45300-5510	TRAVEL	Wastewater Treatment	Water & Sewer Operating	1,480	-	1,200	340	377	1,200	Expense	
4-501-45300-5540	TRAINING	Wastewater Treatment	Water & Sewer Operating	666	2,964	2,200	1,497	1,663	2,200	Expense	
4-501-45300-5810	MEMBERSHIPS & DUES	Wastewater Treatment	Water & Sewer Operating	660	260	1,000	400	400	1,000	Expense	
4-501-45300-6000	PURCHASING	Wastewater Treatment	Water & Sewer Operating	-	111,639	-	6,908	6,908	125,390	Expense	
4-501-45300-6001	OFFICE SUPPLIES	Wastewater Treatment	Water & Sewer Operating	643	-	1,000	864	-	-	Expense	
4-501-45300-6004	LABORATORY SUPPLIES	Wastewater Treatment	Water & Sewer Operating	14,662	-	6,000	5,821	-	-	Expense	
4-501-45300-6007	REPAIRS BUILDINGS & GROUNDS	Wastewater Treatment	Water & Sewer Operating	35,305	1,698	34,000	10,624	-	-	Expense	
4-501-45300-6008	GASOLINE, GREASE & OIL	Wastewater Treatment	Water & Sewer Operating	12,674	(3,403)	54,000	6,327	10,000	15,000	Expense	
4-501-45300-6009	REPAIRS EQUIPMENT	Wastewater Treatment	Water & Sewer Operating	129,960	546	66,000	13,866	-	-	Expense	
4-501-45300-6011	WEARING APPAREL	Wastewater Treatment	Water & Sewer Operating	2,188	-	3,000	920	3,000	-	Expense	
4-501-45300-6024	TOOLS	Wastewater Treatment	Water & Sewer Operating	1,398	-	2,000	-	-	-	Expense	
4-501-45300-6025	CHEMICAL SUPPLIES	Wastewater Treatment	Water & Sewer Operating	328,123	368,837	472,000	305,751	403,750	475,000	Expense	
4-501-45300-6099	MATERIALS & SUPPLIES	Wastewater Treatment	Water & Sewer Operating	16,736	-	12,500	9,463	-	-	Expense	
4-501-45300-8201	EQUIPMENT	Wastewater Treatment	Water & Sewer Operating	20,436	-	8,000	56,603	55,667	8,000	Expense	
4-501-45400-1100	FULL-TIME SALARIES	Water & Sewer Admin	Water & Sewer Operating	460,681	515,308	910,003	522,353	734,117	795,871	Expense	
4-501-45400-1101	SALARY-UTILITIES DIRECTOR	Water & Sewer Admin	Water & Sewer Operating	9,533	-	-	-	-	-	Expense	
4-501-45400-1102	SALARY-EXECUTIVE ASSISTANT	Water & Sewer Admin	Water & Sewer Operating	16,021	-	-	-	-	-	Expense	
4-501-45400-1103	SALARY-ACCOUNT TECHNICIANS	Water & Sewer Admin	Water & Sewer Operating	14,594	-	-	-	-	-	Expense	
4-501-45400-1106	SALARY-FINANCE/HR DIRECTOR	Water & Sewer Admin	Water & Sewer Operating	3,760	-	-	-	-	-	Expense	
4-501-45400-1107	SALARY-FINANCE OPS MGR	Water & Sewer Admin	Water & Sewer Operating	2,441	-	-	-	-	-	Expense	
4-501-45400-1108	SALARY-CHIEF MECHANIC	Water & Sewer Admin	Water & Sewer Operating	1,594	-	-	-	-	-	Expense	
4-501-45400-1111	SALARY-ASSISTANT DIRECTOR PW/PU	Water & Sewer Admin	Water & Sewer Operating	2,801	-	-	-	-	-	Expense	
4-501-45400-1112	SALARY-ADMIN ASST	Water & Sewer Admin	Water & Sewer Operating	967	-	-	-	-	-	Expense	
4-501-45400-1113	SALARY-EMERGENCY SVCS/RISK MGR	Water & Sewer Admin	Water & Sewer Operating	3,019	-	-	-	-	-	Expense	
4-501-45400-1299	OVERTIME	Water & Sewer Admin	Water & Sewer Operating	539	396	700	708	995	700	Expense	
4-501-45400-1300	WAGES & EXTRA HELP	Water & Sewer Admin	Water & Sewer Operating	11,212	3,610	9,349	5,683	7,987	9,919	Expense	
4-501-45400-2100	FICA EXPENSE	Water & Sewer Admin	Water & Sewer Operating	37,140	39,074	70,197	39,902	56,078	61,643	Expense	[17]
4-501-45400-2210	RETIREMENT	Water & Sewer Admin	Water & Sewer Operating	(12,616)	(5,601)	96,005	59,008	82,930	89,355	Expense	[4]
4-501-45400-2300	HEALTH INSURANCE	Water & Sewer Admin	Water & Sewer Operating	55,598	56,093	96,390	48,109	67,613	72,400	Expense	
4-501-45400-2301	DISABILITY INSURANCE	Water & Sewer Admin	Water & Sewer Operating	917	1,344	4,410	1,367	1,921	3,727	Expense	[4]
4-501-45400-2400	LIFE INSURANCE	Water & Sewer Admin	Water & Sewer Operating	203	868	12,194	2,625	3,689	10,665	Expense	[4]
4-501-45400-2700	WORKERS' COMPENSATION	Water & Sewer Admin	Water & Sewer Operating	400	322	338	365	365	369	Expense	[8]
4-501-45400-2860	ACCRUED LEAVE EXPENSE	Water & Sewer Admin	Water & Sewer Operating	8,257	8,479	-	-	-	-	Expense	
4-501-45400-2899	MISCELLANEOUS BENEFITS	Water & Sewer Admin	Water & Sewer Operating	1,034	340	3,240	76	107	1,388	Expense	
4-501-45400-3100	PROFESSIONAL SERVICES	Water & Sewer Admin	Water & Sewer Operating	41,863	93,723	65,000	6,855	55,250	65,000	Expense	
4-501-45400-3110	PROFESSIONAL SERVICES - LEGA	Water & Sewer Admin	Water & Sewer Operating	38,131	30,000	62,500	39,044	62,500	75,000	Expense	
4-501-45400-3120	INDEPENDENT AUDITOR	Water & Sewer Admin	Water & Sewer Operating	13,633	17,325	14,600	5,475	20,000	14,600	Expense	
4-501-45400-3310	CONTRACTUAL REPAIR/MAINT	Water & Sewer Admin	Water & Sewer Operating	-	-	1,000	-	-	-	Expense	
4-501-45400-3320	MAINTENANCE CONTRACTS	Water & Sewer Admin	Water & Sewer Operating	3,464	-	7,250	-	5,412	6,367	Expense	
4-501-45400-3330	Janitorial Services	Water & Sewer Admin	Water & Sewer Operating	-	-	-	12,688.00	12,688	-	Expense	
4-501-45400-3500	PRINTING	Water & Sewer Admin	Water & Sewer Operating	14,019	19,597	16,330	10,941	14,588	16,330	Expense	
4-501-45400-3600	ADVERTISING	Water & Sewer Admin	Water & Sewer Operating	-	1,315	1,500	-	-	1,500	Expense	
4-501-45400-3701	UNIFORM RENTAL	Water & Sewer Admin	Water & Sewer Operating	-	-	135	-	228	1,045	Expense	
4-501-45400-4100	INFORMATION TECHNOLOGY	Water & Sewer Admin	Water & Sewer Operating	41,702	49,976	-	-	-	-	Expense	
4-501-45400-4200	VEHICLE EXPENSES	Water & Sewer Admin	Water & Sewer Operating	425	-	-	-	-	-	Expense	
4-501-45400-4200-535	AUTOMOTIVE INSURANCE	Water & Sewer Admin	Water & Sewer Operating	497	972	-	-	-	-	Expense	
4-501-45400-4200-608	FUEL	Water & Sewer Admin	Water & Sewer Operating	1,077	2,159	-	-	-	-	Expense	
4-501-45400-5210	POSTAGE	Water & Sewer Admin	Water & Sewer Operating	26,980	32,284	30,000	31,002	34,000	40,000	Expense	
4-501-45400-5230	COMMUNICATION	Water & Sewer Admin	Water & Sewer Operating	3,282	16,367	-	-	-	-	Expense	
4-501-45400-5240	MOBILE DEVICES	Water & Sewer Admin	Water & Sewer Operating	-	1,747	-	-	-	-	Expense	
4-501-45400-5301	AUTOMOBILE INSURANCE	Water & Sewer Admin	Water & Sewer Operating	-	-	10,251	10,251	10,251	10,800	Expense	
4-501-45400-5308	LIABILITY INSURANCE	Water & Sewer Admin	Water & Sewer Operating	-	-	7,500	6,934	6,934	7,300	Expense	
4-501-45400-5410	LEASE OF EQUIPMENT	Water & Sewer Admin	Water & Sewer Operating	601	601	5,100	451	601	1,000	Expense	
4-501-45400-5510	TRAVEL	Water & Sewer Admin	Water & Sewer Operating	231	302	1,000	8	9	2,000	Expense	
4-501-45400-5540	TRAINING	Water & Sewer Admin	Water & Sewer Operating	-	150	1,100	53	58	2,500	Expense	
4-501-45400-5810	MEMBERSHIPS & DUES	Water & Sewer Admin	Water & Sewer Operating	325	261	1,400	91	91	1,400	Expense	
4-501-45400-5899	BAD DEBT EXPENSE	Water & Sewer Admin	Water & Sewer Operating	1,443	12,255	-	-	-	-	Expense	
4-501-45400-6000	PURCHASING	Water & Sewer Admin	Water & Sewer Operating	-	2,023	-	-	-	-	Expense	
4-501-45400-6001	OFFICE SUPPLIES	Water & Sewer Admin	Water & Sewer Operating	813	-	3,000	1,103	2,550	3,000	Expense	
4-501-45400-6008	GASOLINE, GREASE & OIL	Water & Sewer Admin	Water & Sewer Operating	-	-	27,662	-	27,662	-	Expense	[15]
4-501-45400-6011	WEARING APPAREL	Water & Sewer Admin	Water & Sewer Operating	-	-	200	-	323	380	Expense	
4-501-45400-6012	SUBSCRIPTIONS	Water & Sewer Admin	Water & Sewer Operating	435	-	800	-	-	-	Expense	
4-501-45400-6022	SERVICE CHARGES	Water & Sewer Admin	Water & Sewer Operating	9,762	10,190	15,000	4,479	10,000	15,000	Expense	
4-501-45400-6030	CREDIT CARD FEES	Water & Sewer Admin	Water & Sewer Operating	414	471	500	242	350	500	Expense	

4-501-45400-6099	MATERIALS & SUPPLIES	Water & Sewer Admin	Water & Sewer Operating	263	-	2,000	-	850	1,000	Expense	
4-501-45400-6110	COVID-19 UTILITY RELIEF	Water & Sewer Admin	Water & Sewer Operating	23,007	-	-	-	-	-	Expense	
4-501-45400-8202	FURNITURE & FIXTURES	Water & Sewer Admin	Water & Sewer Operating	-	-	3,000	-	3,000	-	Expense	
4-501-95100-0010	BOND ISSUANCE COSTS	Debt Service	Water & Sewer Operating	138,796	119,842	-	-	-	-	Expense	
4-501-95100-9125	PRINCIPAL PAYMENT	Debt Service	Water & Sewer Operating	-	-	740,000	-	740,000	767,000	Expense	
4-501-95100-9200	INTEREST EXPENSE	Debt Service	Water & Sewer Operating	299,294	365,928	453,627	-	453,627	428,999	Expense	
4-501-99100-9510	TRANSFER TO WS CAPITAL FUND	Transfers Out	Water & Sewer Operating	688,131	5,030,158	-	-	-	1,264,357	Expense	
4-510-44000-8017	WTP RELIABILITY MEASURES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	60,000	Expense	
4-510-44000-8018	FACILITY RENOVATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	295,000	Expense	
4-510-44000-8025	HVAC REPLACEMENT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	25,000	Expense	
4-510-44000-8031	STRATEGIC FACILITIES MASTER PLAN	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	40,000	-	-	-	Expense	
4-510-44000-8055	FACILITIES PHYSICAL SECURITY	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	9,420	9,420	100,000	Expense	
4-510-44000-8057	ENERGY MANAGEMENT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	25,000	Expense	
4-510-44000-8062	GAC REPLACEMENT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	80,000	Expense	
4-510-44000-8065	DAM MAINTENANCE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	65,000	Expense	
4-510-44000-8067	GATEWAY READING DEVICES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	141,000	Expense	
4-510-44000-8120	WARRENTON DAM IMPROVEMENTS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	16,152	-	-	-	-	-	Expense	
4-510-44000-8180	FACILITIES IMPROVEMENTS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	11,619	95,000	20,175	20,175	-	Expense	
4-510-44000-8300	GST UPGRADES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	552,915	552,915	-	Expense	
4-510-44000-8600	FLEET REPLACEMENT PROGRAM	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	29,633	-	23,337	23,337	-	Expense	
4-510-44000-8601	FLEET REPLACEMENT PROGRAM	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	120,000	121,800	121,800	45,000	Expense	
4-510-44000-8866	SEWER LINE REHABILITATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	155,924	-	109,052	109,052	-	Expense	
4-510-45500-1100	FULL-TIME SALARIES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	3,222	54	-	54	75	-	Expense	
4-510-45500-1299	OVERTIME	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	129	-	129	181	-	Expense	
4-510-45500-2100	FICA EXPENSE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	221	13	-	13	19	-	Expense	[17]
4-510-45500-2300	HEALTH INSURANCE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	218	-	-	67	94	-	Expense	
4-510-45500-2700	WORKERS' COMPENSATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	127	-	-	-	-	-	Expense	[8]
4-510-45500-8015	MT. TANK LINE POWER	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	100,000	Expense	
4-510-45500-8018	FACILITY RENOVATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	22,511	22,511	-	Expense	
4-510-45500-8019	SECONDARY CLARIFIER & SLUDGE PUMP	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	150,000	15,766	145,000	420,000	Expense	
4-510-45500-8021	WWTP PUMP STATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	75,000	-	-	157,500	Expense	
4-510-45500-8022	DEWATERED SLUDGE STORAGE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	60,000	2,350	29,000	-	Expense	
4-510-45500-8023	SECONDARY SLUDGE PUMP	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	25,000	-	-	-	Expense	
4-510-45500-8038	CAPITAL PROJECTS CONTINGENCY	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	459,700	-	-	1,063,050	Expense	
4-510-45500-8039	WATERLINE REPLACEMENTS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	1	717,000	586,560	712,000	-	Expense	
4-510-45500-8040	WARRENTON DAM REPAIRS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	8,937	300,000	9,679	65,000	300,000	Expense	
4-510-45500-8060	LANCASTER DR. WATERLINE REPLACEMENT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	-	-	1,500,000	Expense	
4-510-45500-8110	WATER FILL STATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	378	378	-	Expense	
4-510-45500-8115	CONNECTION IMPROVEMENTS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	60,000	-	7,098	63,000	Expense	
4-510-45500-8130	RADY PARK PUMP STATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	2,113	-	-	-	-	-	Expense	
4-510-45500-8150	I&I REDUCTION PROGRAM	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	650,000	4,260	230,000	420,000	Expense	[7]
4-510-45500-8160	FILTER CONTROL VALVES	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	250,000	158,727	1,220,000	-	Expense	[7]
4-510-45500-8230	BROADVIEW AVE HYDRANTS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	-	7,259	7,259	-	Expense	
4-510-45500-8250	BROADVIEW WATERLINE BETTERMENT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	810,000	-	-	600,000	Expense	
4-510-45500-8710	PRIMARY CLARIFIER & SLUDGE PUMP STN	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	650,000	236,798	675,000	6,300,000	Expense	[7]
4-510-45500-8830	WTP CLEARWELL PROJECT	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	500,000	55,209	59,000	770,000	Expense	
4-510-45500-8850	SECONDARY DIGESTER / HOLDING TANKS	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	-	350,000	67,961	110,000	-	Expense	
4-510-45500-8866	SEWER LINE REHABILITATION	Water & Sewer Capital Fund	Water & Sewer Capital Fund	-	454	-	-	-	-	Expense	
4-510-45500-8998	DEPRECIATION EXPENSE	Water & Sewer Capital Fund	Water & Sewer Capital Fund	1,133,289	1,315,913	-	-	-	-	Expense	
4-550-43500-1100	FULL-TIME SALARIES	Stormwater Management	Stormwater Management	239,590	270,276	318,085	207,806	292,051	328,129	Expense	
4-550-43500-1299	OVERTIME	Stormwater Management	Stormwater Management	607	181	500	427	600	500	Expense	
4-550-43500-2100	FICA EXPENSE	Stormwater Management	Stormwater Management	17,869	20,422	24,334	15,429	21,684	25,102	Expense	[17]
4-550-43500-2210	RETIREMENT	Stormwater Management	Stormwater Management	84,266	7,962	33,558	20,397	28,666	35,707	Expense	[4]
4-550-43500-2300	HEALTH INSURANCE	Stormwater Management	Stormwater Management	25,973	40,856	42,048	36,721	51,608	44,483	Expense	
4-550-43500-2301	DISABILITY INSURANCE	Stormwater Management	Stormwater Management	654	755	1,754	391	550	1,203	Expense	[4]
4-550-43500-2400	LIFE INSURANCE	Stormwater Management	Stormwater Management	11,702	2,680	4,262	2,137	3,004	4,397	Expense	[4]
4-550-43500-2700	WORKERS' COMPENSATION	Stormwater Management	Stormwater Management	167	836	878	2,118	2,118	955	Expense	[8]
4-550-43500-2860	ACCRUED LEAVE EXPENSE	Stormwater Management	Stormwater Management	16,399	4,100	-	-	-	-	Expense	
4-550-43500-2899	MISCELLANEOUS BENEFITS	Stormwater Management	Stormwater Management	180	143	1,326	-	-	645	Expense	
4-550-43500-3100	PROFESSIONAL SERVICES	Stormwater Management	Stormwater Management	25,732	7,101	60,000	26,020	34,693	70,000	Expense	
4-550-43500-3320	MAINTENANCE CONTRACTS	Stormwater Management	Stormwater Management	3,389	-	3,240	-	-	-	Expense	
4-550-43500-3500	PRINTING	Stormwater Management	Stormwater Management	402	-	3,580	-	-	1,000	Expense	
4-550-43500-3600	ADVERTISING	Stormwater Management	Stormwater Management	-	-	495	-	-	-	Expense	
4-550-43500-3701	UNIFORM RENTAL	Stormwater Management	Stormwater Management	-	-	-	-	-	940	Expense	
4-550-43500-3991	PERMIT FEES	Stormwater Management	Stormwater Management	756	3,000	3,000	3,000	3,000	3,500	Expense	
4-550-43500-4100	INFORMATION TECHNOLOGY	Stormwater Management	Stormwater Management	20,855	24,989	-	-	-	-	Expense	
4-550-43500-4200-535	AUTOMOTIVE INSURANCE	Stormwater Management	Stormwater Management	994	486	-	-	-	-	Expense	
4-550-43500-4200-608	FUEL	Stormwater Management	Stormwater Management	643	582	-	-	-	-	Expense	

4-550-43500-5200	POSTAGE	Stormwater Management	Stormwater Management	-	-	100	36	49	-	Expense	
4-550-43500-5210	POSTAGE	Stormwater Management	Stormwater Management	-	-	-	-	-	500	Expense	
4-550-43500-5230	COMMUNICATION	Stormwater Management	Stormwater Management	-	1,214	-	-	-	-	Expense	
4-550-43500-5240	MOBILE	Stormwater Management	Stormwater Management	-	1,457	-	-	-	-	Expense	
4-550-43500-5301	AUTOMOBILE INSURANCE	Stormwater Management	Stormwater Management	-	-	1,464	1,464	1,464	1,550	Expense	
4-550-43500-5510	TRAVEL	Stormwater Management	Stormwater Management	13	-	500	-	-	500	Expense	
4-550-43500-5540	TRAINING	Stormwater Management	Stormwater Management	1,108	910	1,549	880	978	2,000	Expense	
4-550-43500-5810	MEMBERSHIPS & DUES	Stormwater Management	Stormwater Management	96	234	1,100	-	300	500	Expense	
4-550-43500-6000	PURCHASING	Stormwater Management	Stormwater Management	-	462	-	4	4	-	Expense	
4-550-43500-6001	OFFICE SUPPLIES	Stormwater Management	Stormwater Management	280	-	3,640	23	850	640	Expense	
4-550-43500-6008	GASOLINE, GREASE & OIL	Stormwater Management	Stormwater Management	-	-	2,000	-	2,000	-	Expense	[15]
4-550-43500-6011	WEARING APPAREL	Stormwater Management	Stormwater Management	442	-	500	-	250	800	Expense	
4-550-43500-8038	CAPITAL PROJECTS CONTINGENCY	Stormwater Management	Stormwater Management	-	-	84,401	-	-	65,500	Expense	
4-550-44000-8030	GARRET ST POND RETROFIT	Stormwater Management	Stormwater Management	-	-	-	10,212	10,212	-	Expense	
4-550-45500-8000	BIO SWALE 5TH ST PARKING LOT	Stormwater Management	Stormwater Management	-	-	-	15,250	15,250	-	Expense	
4-550-45500-8002	STREAM RETROFIT RADY PARK	Stormwater Management	Stormwater Management	-	-	6,000	7,418	40,000	5,000	Expense	
4-550-45500-8003	MASTER DRAINAGE PLAN	Stormwater Management	Stormwater Management	-	-	100,000	-	-	500,000	Expense	
4-550-45500-8007	BMP FACILITIES	Stormwater Management	Stormwater Management	-	-	-	-	-	150,000	Expense	
4-550-45500-8100	STREAM RESTORATION	Stormwater Management	Stormwater Management	-	-	738,006	-	100,000	-	Expense	
4-550-45500-8400	PW SHOP AND YARD IMPROVEMENTS	Stormwater Management	Stormwater Management	9,917	-	-	-	-	-	Expense	
4-601-12520-1100	SALARIES-MECHANICS	Fleet	Public Works	136,302	153,853	-	-	-	-	Expense	
4-601-12520-1299	OVERTIME	Fleet	Public Works	6,154	10,646	-	-	-	-	Expense	
4-601-12520-1301	WAGES & EXTRA HELP	Fleet	Public Works	36	-	-	-	-	-	Expense	
4-601-12520-1302	WAGES - SNOW REMOVAL	Fleet	Public Works	607	-	-	-	-	-	Expense	[2]
4-601-12520-2100	FICA EXPENSE	Fleet	Public Works	9,931	12,015	-	-	-	-	Expense	[17]
4-601-12520-2210	RETIREMENT	Fleet	Public Works	13,475	16,998	-	-	-	-	Expense	[4]
4-601-12520-2300	HEALTH INSURANCE	Fleet	Public Works	33,994	26,604	-	-	-	-	Expense	
4-601-12520-2301	DISABILITY INSURANCE	Fleet	Public Works	1,025	1,351	-	-	-	-	Expense	[4]
4-601-12520-2400	LIFE INSURANCE	Fleet	Public Works	2,603	2,895	-	-	-	-	Expense	[4]
4-601-12520-2700	WORKERS' COMPENSATION	Fleet	Public Works	2,921	2,705	-	-	-	-	Expense	[8]
4-601-12520-2899	MISCELLANEOUS BENEFITS	Fleet	Public Works	369	342	-	-	-	-	Expense	
4-601-12520-3310	CONTRACTUAL REPAIR/MAINT	Fleet	Public Works	71,258	101,773	-	-	-	-	Expense	
4-601-12520-3320	MAINTENANCE CONTRACTS	Fleet	Public Works	24,632	7,002	-	-	-	-	Expense	
4-601-12520-3701	UNIFORM RENTAL	Fleet	Public Works	859	873	-	-	-	-	Expense	
4-601-12520-4100	INFORMATION TECHNOLOGY	Fleet	Public Works	31,275	37,482	-	-	-	-	Expense	
4-601-12520-4200-535	AUTOMOTIVE INSURANCE	Fleet	Public Works	-	486	-	-	-	-	Expense	
4-601-12520-5230	COMMUNICATION	Fleet	Public Works	-	1,724	-	-	-	-	Expense	
4-601-12520-5410	LEASE OF EQUIPMENT	Fleet	Public Works	-	2,835	-	-	-	-	Expense	
4-601-12520-5510	TRAVEL	Fleet	Public Works	837	946	-	-	-	-	Expense	
4-601-12520-5540	TRAINING	Fleet	Public Works	1,450	2,070	-	-	-	-	Expense	
4-601-12520-6000	PURCHASING	Fleet	Public Works	-	147,505	-	-	-	-	Expense	
4-601-12520-6001	OFFICE SUPPLIES	Fleet	Public Works	108	-	-	-	-	-	Expense	
4-601-12520-6008	GASOLINE, GREASE & OIL	Fleet	Public Works	12,111	2,753	-	-	-	-	Expense	
4-601-12520-6009	REPAIR PARTS-EQUIPMENT	Fleet	Public Works	118,681	74	-	-	-	-	Expense	
4-601-12520-6011	WEARING APPAREL	Fleet	Public Works	1,022	-	-	-	-	-	Expense	
4-601-12520-6012	SUBSCRIPTIONS	Fleet	Public Works	155	-	-	-	-	-	Expense	
4-601-12520-6014	AUTOMOTIVE TIRES & TUBES	Fleet	Public Works	27,899	38,410	-	-	-	-	Expense	
4-601-12520-6024	TOOLS	Fleet	Public Works	3,471	-	-	-	-	-	Expense	
4-601-12520-6099	MATERIALS & SUPPLIES	Fleet	Public Works	12,812	-	-	-	-	-	Expense	
4-601-12520-8201	MACHINERY & EQUIPMENT	Fleet	Public Works	4,840	-	-	-	-	-	Expense	
4-601-12520-8207	COMPUTER HW AND SW	Fleet	Public Works	320	-	-	-	-	-	Expense	
4-610-12520-1100	SALARIES	Information Technology	General Government	286,782	367,792	-	-	-	-	Expense	
4-610-12520-1299	OVERTIME	Information Technology	General Government	282	4,037	-	-	-	-	Expense	
4-610-12520-1300	WAGES AND EXTRA HELP	Information Technology	General Government	10,616	-	-	-	-	-	Expense	
4-610-12520-2100	FICA	Information Technology	General Government	21,571	27,995	-	-	-	-	Expense	[17]
4-610-12520-2210	VRS RETIREMENT	Information Technology	General Government	25,397	37,096	-	-	-	-	Expense	[4]
4-610-12520-2300	HEALTH INSURANCE	Information Technology	General Government	53,822	65,826	-	-	-	-	Expense	
4-610-12520-2301	DISABILITY INSURANCE	Information Technology	General Government	1,077	1,417	-	-	-	-	Expense	[4]
4-610-12520-2400	LIFE INSURANCE	Information Technology	General Government	3,756	4,699	-	-	-	-	Expense	[4]
4-610-12520-2700	WORKERS' COMPENSATION	Information Technology	General Government	147	285	-	-	-	-	Expense	[8]
4-610-12520-2899	MISC BENEFITS	Information Technology	General Government	365	335	-	-	-	-	Expense	
4-610-12520-3100	PROFESSIONAL SERVICES	Information Technology	General Government	61,462	212,631	-	-	-	-	Expense	
4-610-12520-3130	CYBERSECURITY	Information Technology	General Government	897	8,899	-	-	-	-	Expense	
4-610-12520-3310	CONTRACTUAL SERVICES	Information Technology	General Government	5,169	13,009	-	-	-	-	Expense	
4-610-12520-3320	MAINTENANCE CONTRACTS	Information Technology	General Government	284,400	457,168	-	-	-	-	Expense	
4-610-12520-4200	VEHICLE EXPENSES	Information Technology	General Government	54	-	-	-	-	-	Expense	
4-610-12520-4200-535	AUTOMOTIVE INSURANCE	Information Technology	General Government	994	486	-	-	-	-	Expense	
4-610-12520-4200-608	FUEL	Information Technology	General Government	23	-	-	-	-	-	Expense	

4-610-12520-5230	COMMUNICATIONS	Information Technology	General Government	136,913	47,305	-	-	-	-	Expense
4-610-12520-5240	MOBILE DEVICES AND CELL PHONES	Information Technology	General Government	82,863	7,034	-	-	-	-	Expense
4-610-12520-5410	LEASE OF EQUIPMENT	Information Technology	General Government	29,447	24,908	-	-	-	-	Expense
4-610-12520-5540	TRAINING	Information Technology	General Government	82	751	-	-	-	-	Expense
4-610-12520-6000	PURCHASING	Information Technology	General Government	-	524	-	-	-	-	Expense
4-610-12520-6001	OFFICE SUPPLIES	Information Technology	General Government	218	-	-	-	-	-	Expense
4-610-12520-6012	DUES & SUBSCRIPTIONS	Information Technology	General Government	145	-	-	-	-	-	Expense
4-610-12520-8202	FURNITURE AND FIXTURES	Information Technology	General Government	210	-	-	-	-	-	Expense
4-610-12520-8207	COMPUTER EQUIPMENT	Information Technology	General Government	90,349	29,675	-	-	-	-	Expense
4-610-12520-8500	LEASE ASSET	Information Technology	General Government	141,227	-	-	-	-	-	Expense

Notes

[1]	Please note expenses for employee awards are paid through payroll and therefore do not show up in these line items. In FY2024, 2 Employee of the Year awards were given out, 1 team of the year award was given out, and 23 employees were eligible for years of service awards. Total cost of these awards was approximately $14,500.
[2]	Please note that while expenses related to snow (overtime, salt, and plowing contract) in FY24 did not reach budget figures, the budget has been kept flat for FY25. To arrive at this figure we analyzed actual overtime related to snow emergencies was for the past 5 years and selected the upper quartile, which put us in line with the FY24 budget figures.
[3]	Please note, all salaries for streets are budgeted in the streets maintenance department. During the year, public works employees charge their time to general streets maintenance, arterial streets, or collector streets based on the work they performed, in accordance with VDOT guidelines.
[4]	VRS costs consist of retirement contributions, life insurance expenses, and disability insurance expenses. The Town's contributions to these benefits are driven by employee salaries. Changes in salaries is the main driver of changes for the VRS costs.
[5]	Please note that these expenses are paid through payroll and therefore do not show up in these line items.
[6]	Please note that beginning in FY2025, paving expenses will be captured in fund 301.
[7]	Spending projections for the current fiscal year are based on encumbered amounts resulting from contracts signed with vendors.
[8]	Worker's Compensation Rates are set by VRSA.
[9]	The budget for Meals Tax collections in FY 2025 has been kept flat with the FY2024 adopted budget based on projections for collections in the current year.
[10]	In projecting personal property tax revenues, the Town relies on estimates provided by the Commissioner of the Revenue.
[11]	Since tax year 2007, the Town has received a fixed lump sum payment from the Commonwealth of $718,492 in accordance with the Personal Property Tax Relief
[12]	The proposed figure is based on FY 2024 licensing to date.
[13]	The proposed figure is based on FY 2024 collections to date adjusted for rate increased per the Water & Sewer rate study performed by NewGen.
[14]	Projected part-time salaries at the WARF are based on estimated FTEs to run the facility and current weighted average rate paid to part-time staff.

[15] Charges for gasoline from the Town's fuel pump are initially recorded in the general fund. At the end of the year the expense will be allocated to the W&S fund and

[16] Please note that for FY 2025, the majority of the budget for traffic calming has moved from arterial and collector streets to facilities department within public works.

[17] Taxes under the Federal Insurance Contributions Act (FICA) for which the Town is responsible are composed of Social Security (6.2%) and Medicare (1.5%) taxes.

Policy Title: Budget and Expenditure Control
Effective Date: September 14, 2021

I. PURPOSE

Governmental budgets serve as annual fiscal plans to allocate scarce resources in support of the government's programs and services and in accordance with the governing body's identified priorities. This policy establishes guidelines for 1) the creation of a balanced annual budget; 2) how adjustments are made to the budget during the fiscal year; and 3) what controls will be used throughout the fiscal year to ensure that expenditures do not exceed appropriations.

II. SCOPE

This policy applies to all Town departments.

III. POLICY

A. Budget Creation

i. Basis of Budgeting – The annual budget spanning the fiscal year (July 1 – June 30) is prepared on a basis consistent with generally accepted accounting principles. For proprietary funds, depreciation expense is not budgeted, but is recorded and reported for financial purposes.

ii. Balanced Budget – The Town Manager will consider conservative revenue projections, departmental expenditure requests, capital projects and staffing requests in the formulation of a balanced budget. The goal is to balance expenditures with current revenue. Fund balance may be used to balance the budget but should be used as outlined in the Town's Fund Balance Policy.

iii. Principals for Budgeting – The Town Manager will prioritize funding liabilities owed by the Town as well as expenses associated with maintaining existing services. The Town Manager will examine prior spending patterns in the development of the budget.

iv. Revenue Projections – Revenue will be conservatively estimated and consider several factors, including historical trends, economic

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conditions and outlook, impending changes in legislation, and any notifications of changes in funding received from State and Federal sources.

v. Departmental Expenditure Requests – Each department must submit their requested budget for the next fiscal year to the Finance Department by December 31st. The request should provide line-item estimates and a detailed narrative supporting the amount requested. Justification must be provided for any additional staff requests and capital outlay.

vi. Capital Improvement Plan (CIP) – The CIP is the Town's six-year capital planning document. The CIP is reviewed by the Planning Commission as needed to ensure compliance with the Town's Comprehensive Plan. The Planning Commission then provides its recommendations to the Town Council.

vii. Strategic Planning – The budget process will be coordinated to identify major policy issues for the Town Council. The budget process will be a part of an overall strategic planning process for the Town.

viii. Time for preparation and approval of budget - As required by Code of Virginia §15.2-2503, the Town Manager shall submit the proposed budget on or before the first day of April each year. The Town Council shall approve the budget no later than the date on which the fiscal year begins. Tax rates for the calendar year must be adopted no later than May 14th, as provided for in Town Code.

B. Personnel

i. The creation of any new position requires Town Council approval since it represents an on-going commitment of funds.

ii. The Finance Department shall maintain one master list of all approved positions, without regard to whether there is an incumbent or not.

iii. Filled positions are budgeted at the incumbent's actual salary, vacant positions are budgeted at the midpoint for the position based on the adopted pay scale.

iv. If a cost-of-living adjustment (COLA) is adopted in a particular budget year, the adopted pay scale shall also be adjusted by this amount to capture the impact of inflation on the pay scale.

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C. Budget Adjustment

During the fiscal year, conditions may arise that necessitate changes to the adopted budget. This may take the form of a transfer or a supplemental appropriation. The authorizations required for each are listed below:

i. Supplemental Appropriation – A supplemental appropriation increases or decreases the overall budget appropriation. Funding sources may include grants, unanticipated revenues, inter-fund transfers or the use of Fund Balance.

a. The Town Manager is delegated authority to approve supplemental appropriations for the following:
   - Insurance recoveries less than $50,000;
   - Other cost recoveries less than $50,000; and
   - Grants requiring no local match less than $50,000.

b. All supplemental appropriations other than those outlined in paragraph a. must be approved by the Town Council.

c. Code of Virginia §15.2-2507 requires that the Town Council hold a public hearing when a supplemental appropriation exceeds 1% of the total budget.

ii. Transfers – A transfer involves the movement of a budgetary appropriation within a department or between departments, provided that the transfer does not increase or decrease the budgeted appropriation at the fund level.

a. All transfers are to be reviewed by the Finance Department and approved by the Town Manager.

b. Transferring appropriations between personnel and non-personnel categories is discouraged and will be allowed on an exception basis only.

c. Transfers between funds increase or decrease the total appropriation at the fund level, and as such, require Town Council approval. For purposes of this policy, each fund that is separately identified in the budget and the appropriations resolution, is a distinct fund.

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D. Expenditure Control

i. In accordance with the Town's Purchasing Policy, encumbrances are employed as a measure to avoid overspending a department's budget. The Finance Department will verify that funds are available in each line item prior to the issuance of purchase orders. Finance will notify the department head if a budget transfer is necessary.

ii. The Finance Department will provide monthly revenue and expenditure reports to department heads. It is the responsibility of the department head to monitor their department's spending to ensure that adequate funding remains for planned expenditures.

iii. All invoices for goods and/or services should be reviewed for accuracy, approved by the receiving department, and forwarded to the Finance Department to ensure payment in a timely manner, as prescribed by Code of Virginia §2.2-4350. This also serves to provide accurate and timely financial information which is recorded in the system for the monthly reports.

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Policy Title: Water and Sewer Operating Fund Cash Balance Policy
Effective Date: August 9, 2016

I. PURPOSE

The purpose of this policy is to establish minimum cash balance levels for the Town's Water and Sewer Operating Fund.

II. SCOPE

This policy applies to the Water and Sewer Operating Fund.

III. POLICY

It is the policy of the Town of Warrenton that the Town's Water and Sewer Operating Fund shall be operated in a manner consistent with sound financial management principles. Adequate cash reserves are an essential element in both short-term and long-term financial planning. It serves to mitigate current and future risks, sustain operations during economic downturns, provide cash flow liquidity for enterprise operations, and enhance creditworthiness. While maintenance of an adequate level is necessary, it is important that the amount established be appropriate considering the enterprise's operations.

A. Minimum Level of Cash Reserves

The Town of Warrenton will maintain minimum unrestricted cash balances in the Water and Sewer Operating Fund equal to 200 days of the fund's current annual budget. Unrestricted cash represents cash that's readily available to be spent for any purpose and has not been pledged as collateral for a debt obligation or other purpose. For this calculation, this amount shall be based on the annual adopted budget figures. Unrestricted cash may be maintained at a level higher than this minimum to save for transfer to the Water and Sewer Capital Fund for large, planned expenses (i.e., capital projects), emergencies, cash flow issues related to timing of revenue receipts, and to address economic volatility. The purpose of establishing minimum unrestricted cash balance level is to maintain a prudent level of financial resources to protect against the need to raise fees (outside of normal rate increases) due to temporary revenue shortfalls or unpredicted one-time expenses.

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B. Funding the Cash Reserves
The unrestricted cash reserve is funded by any annual budget surplus in the fund and other unencumbered operating income.

C. Conditions for Use of Reserves
The unrestricted cash reserve shall be drawn upon only as necessary and any use thereof shall be upon the approval of Town Council and limited to:

1. One-time capital expenditures;
2. Offsetting economic volatility;
3. Non-recurring expenditures; and
4. Providing liquidity in emergency situations.

D. Replenishment of Minimum Unrestricted Cash Balance
Should the minimum unrestricted cash balance fall below the 200 days of operating expenses requirement for the Water and Sewer Operating Fund, the Town Council shall approve and adopt a plan to restore this balance to the target level within the next three fiscal years' budgets.

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Policy Title: Capital Assets
Effective Date: September 14, 2021

I. PURPOSE

The purpose of this policy is to provide general guidance for the proper recording and financial reporting of capital assets. The Town's capital assets primarily take the form of infrastructure, buildings and improvements, vehicles, and equipment. Investment in these assets assists the government in providing for the quality of life of its citizenry, promotes economic development, and bolsters the credit worthiness of the Town.

II. SCOPE

This policy applies to all Town of Warrenton departments.

III. DEFINITIONS

Amortization – The systematic allocation of the cost of an intangible asset over its useful life

Capital Asset – Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and have initial useful lives extending beyond a single reporting period.

Capital Outlay – The acquisition of tangible personal property items including, but not limited to, furniture, equipment, and vehicles that meet the definition of a capital asset.

Capital Project – The acquisition or construction of major capital equipment or facilities that are typically accounted for in a separate capital project fund.

Capitalization Threshold – The dollar value at which the government elects to capitalize tangible or intangible assets.

Capitalized Costs – The cost of an asset and any other expenditures necessary to place the asset into service.

Depreciation – The systematic allocation of the initial acquisition cost of a tangible asset over its useful life.

Impairment – A significant, unexpected decline in the service utility of a capital asset.

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Intangible asset – A nonfinancial asset that lacks physical substance, has an initial useful life that extends beyond a single reporting period, and provides present service capacity. Examples include:

Easements – Interest in land owned by another entity that entitles its holder to the right to use the land for a specific purpose.

Software licenses – The right to use one or more copies of software or an application without violating copyrights.

Internally Generated Intangible Capital Assets – Intangible assets that are either 1) created or produced by the government itself or by an entity contracted by the government; or 2) acquired from a third party but require more than minimal incremental effort on the part of the government to begin to achieve the expected level of service capacity.

Operating Costs – Expenditures for goods or services that do not meet the threshold established for capitalization. These costs include expenditures for maintenance and repairs that do not appreciably add to the value of the asset or materially extend the useful life of the asset.

Present Service Capacity – An asset's existing capability to enable the government to provide services, which in turn enables the government to fulfill its mission.

Proffered Assets – Tangible assets (or cash) offered for donation by property owners at the time of a rezoning to help defray the cost of capital facilities associated with the development of the property.

Service Utility – The ability of an asset to provide its intended service to the organization

Useful Life – The estimated period during which a capital asset provides service.

IV. POLICY

A. Internal Controls

All Town departments shall establish and maintain internal controls over capital assets to provide reasonable assurance of accountability, timely and accurate financial reporting, and compliance with any applicable laws and regulations. Internal controls should ensure the following:

1. Capital assets are adequately safeguarded from loss or theft.

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2. Proper approvals are followed for acquisitions and dispositions.
3. Physical inventory is taken annually and reported to Finance.
4. A proper segregation of duties is in place with regard to the assets.

B. Accounting and Reporting for Capital Assets and Projects

1. Funding sources: Capital assets and projects may be funded by local, state and/or Federal revenue, acquired through donation, trade transaction, or purchased with proceeds from a debt transaction or capital lease.

   Assets acquired with state and Federal funding will be tracked regardless of capitalization thresholds to ensure compliance with Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, specifically:

   a. Title for real property and equipment acquired or improved with Federal awards will vest with the Town. Title for federally owned and exempt property remains vested with the Federal government.
   b. Insurance coverage for real property and equipment acquired with Federal funds must be at a minimum equivalent to that of other property owned by the Town.
   c. Real property will be used for the originally authorized purpose as long as needed.
   d. Instructions for disposition of real property must be obtained from the Federal awarding or pass-through agency.

2. Capital assets will be budgeted and accounted for in the appropriated operating fund using a capital outlay object code (8000 series). Capital projects, except those related to proprietary activities, shall be budgeted and accounted for in the Capital Improvement Program (CIP) Fund.

C. Valuation of Capital Assets

1. Acquired by purchase – Capital assets purchased by the Town shall be reported at historical cost. The cost of a capital asset should include ancillary charges necessary to place the asset into its intended location and condition for use. Items to be included in the cost of a capital asset are:

   a. Original contract or invoice price
   b. Freight and transportation charges
   c. Import duties
   d. Handling and storage charges
   e. In-transit insurance charges

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f. Installation charges
g. Charges for testing and preparation for use
h. Charges for refurbishing used items when purchased
i. Parts and labor associated with the construction of equipment
j. Site preparation costs
k. Professional fees

Extended warranties, training, and maintenance agreements, which can be separately identified from the cost of the related asset, shall not be capitalized.

2. Acquired by donation or trade transaction – Assets acquired by donation or trade transaction shall be recorded at the fair market value on the date of the transaction. If the fair market value of an item already in service is unavailable at the time of capitalization, then the current estimated replacement cost shall be used. Both fair market value and current estimated replacement cost are subject to the capitalization thresholds detailed in this section.

D. Valuation of Capital Projects

1. Only costs directly identified with the project may be capitalized. Costs incurred for capital projects are classified into four stages:

   a. Preliminary – this phase involves the exploration of opportunities for acquisition or construction
   b. Pre-Acquisition/Construction – the acquisition or construction of the asset is probable
   c. Acquisition/Construction – the item has been acquired and/or construction has commenced
   d. In Service – the asset is substantially completed and/or has been placed in service

   The following table illustrates typical activities associated with each phase and indicates the accounting treatment to be applied to related costs:

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Stage	Typical Activities	Treatment
Preliminary	• Feasibility studies. • Scope development • Preliminary estimates • Utilities analysis • Consideration of alternatives	Expense
Pre-acquisition / Construction	• Architectural and engineering work • Legal expenses • Closing costs and titling • Appraisal fees • Surveying • Site preparation / demolition • Soil testing • Vendor selection • Planning and design • Scope definitions	Capitalize
Acquisition / Construction	• Project management • Construction • Utility expansion • Insurance premiums during construction • Initial furnishing and fixtures	Capitalize
In Service	• Maintenance and repairs • Upgrades • Improvements	Expense – maintenance and repairs are typically expensed if they do not increase the useful life of the asset Capitalize – additional components, upgrades and renovations that increase the useful life and/or service capacity of the asset

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E. Thresholds for Capitalization

The following table provides guidelines for capitalization of various categories of assets (note that all assets must have at least a useful life greater than one reporting period):

Asset Category	Useful Life	Threshold
Tangible assets	Greater than a single reporting period	$5,000 and greater per individual asset
Groups of tangible assets	Greater than a single reporting period	$25,000 en masse
Intangible assets – software licenses and applications	Greater than a single reporting period	$10,000 and greater per program / application or for licenses purchased en masse
Intangible assets – easements	Greater than a single reporting period	$10,000 and greater per easement
Capital projects	Greater than 5 years	$10,000 and greater

Asset costs below the established thresholds will be recognized as operating expenses of the reporting period.

F. Estimated Useful Life and Methods of Depreciation and Amortization

The estimated useful life of an asset is the period during which that asset provides service. The following factors may assist in determining the useful life of an asset:

1. Quality – similar assets may differ substantially in quality because of differences in materials, design and workmanship.
2. Application – The useful life of a given type of capital asset may vary significantly depending upon its intended use

3. Environment – environmental conditions may have an impact on the useful life of an asset.

Estimates of useful life are required for all asset classes except land, intangible assets that have indefinite useful lives, works of art, historical treasures, and similar assets that are exempt from capitalization. Land

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use rights acquired in a transaction that did not involve the underlying property should be reported as intangible assets.

Industry guidelines are used to estimate the useful lives of capital assets. Any extended life resulting from a major change in the asset must be specified at the time of the change. Upgrades and renovations must add to the useful life of the original asset, if they are to be capitalized as part of a larger asset.

The following ranges are provided for each asset class:

Asset Class	Years
Buildings and improvements	50
Utility plant in service	50
Infrastructure	30 - 50
Furniture, equipment, and vehicles	5 – 10
Intangible assets	3 - 5

Depreciation and amortization are calculated and recorded annually to allocate the expense associated with the acquisition of an asset over its estimated useful life, except for assets that have an indefinite useful life. Depreciation is calculated using the straight-line method.

G. Asset Impairment

A capital asset is considered impaired when its useful life and/or service utility has declined significantly and unexpectedly. Impairment is often due to one of the following events or changes in circumstances:

1. Physical damage where action would be needed to restore lost service utility
2. Changes in laws, regulations, or other environmental factors that negatively affect service utility

3. Technological developments that negatively affect service utility or evidence of obsolescence

4. A change in the manner or duration of use of a capital asset that negatively affects its service utility

5. Stoppage of construction

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Note that a temporary decline in service utility does not constitute impairment. The definition of impairment requires that the change in service utility be both significant and unexpected. Upon determination that an asset is impaired, the responsible department should provide an estimate of the percentage of lost service utility to the Department of Finance so that a corresponding reduction in the asset's book value may be recorded.

H. Disposition of Capital Assets

1. **Process.** Each department shall report its surplus and obsolete capital assets to the Town Manager prior to any disposition using the Capital Asset Maintenance Form. Such report shall describe the asset in sufficient detail, providing any serial number, model number, date of acquisition, current condition, estimated value, location, and any other identifying information. Included in this report shall be a recommendation as to the method of disposition, supported by relevant facts. The asset will not be disposed of until the Town Manager's approval is obtained on the Capital Asset Maintenance Form. A copy of this form must be provided to the Finance Director.

2. **Methods of Disposal**. Surplus or obsolete property may be disposed of by one of the following methods, as provided for in the Town of Warrenton Purchasing Policy & Procedure:
   a. By transferring to other Town departments
   a. By trading in on new property
   b. By public auction
   c. By public sale, upon advertising for sealed bids
   d. By selling as scrap
   e. By junking.

   Proceeds from the sale of surplus and obsolete property are to be credited to the fund that owned such property.

3. **Authorization.** No person shall have the authority to dispose of property without following these guidelines and the Town of Warrenton Purchasing Policy and Procedure. **For vehicle dispositions, the Town Manager will sign the title to transfer ownership to the buyer.** The Town Manager, Director of Finance and the employees of the Finance Department shall not be liable and shall be held harmless for any unauthorized disposition of surplus property. Any unauthorized disposition of property may be grounds for discipline or termination, as provided for in the Town of Warrenton Personnel Policies.

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Policy Title: Tap Privilege Fee Assessment Policy
Effective Date: July 1, 2024

I. PURPOSE

This policy serves to define the administration of tap privilege fees for the Town of Warrenton's Water and Sewer Utility.

II. SCOPE

This policy applies to tap privilege fees for the entire Town of Warrenton Water and Sewer service area. This policy is administered by the Town of Warrenton Water and Sewer Administration department.

III. DEFINITIONS

a. Tap Privilege Fee: upon paying in full for a tap privilege, a customer is guaranteed service at the corresponding capacity associated with that tap privilege, subject to the time restrictions and other conditions outlined in this policy.

b. Administrative Fee: to cover the costs associated with the administration of this policy, a 15% administrative fee based on the tap privilege fee paid will be retained for any reimbursement of a tap privilege fee as outlined in this policy.

c. Use of a Tap Privilege: a tap privilege shall be deemed to have been used once a water meter has been installed for water or a lateral has been connected for sewer. Once used, the customer will be charged based on consumption, but in no instance less than the minimum monthly bill.

IV. POLICY

a. New Construction

i. The tap privilege fee will be based upon the water meter size requested or on the projected monthly consumption as compared to the maximum allowable gallons for each meter size, whichever is determined by the Town to be closest to the actual usage subject to the minimum fee being based on meter size.

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ii. Tap fees are to be paid in full simultaneous with the issuance of all permits necessary to commence construction. If during construction more meters are required than tap fees were paid, the additional fees must be paid before meters will be installed.

iii. The Town shall have the right to monitor monthly consumption for potential adjustment of the tap privilege fee. Monthly consumption will be reviewed after 12 months of operation and then periodically on a rolling 12-month basis. Should the average monthly consumption over any 12-month period exceed the maximum allowable gallons for the meter size, a supplemental tap fee will be assessed equal to the difference between the fee for the initial meter size and the fee for the larger meter size which corresponds to the customer's actual use. All calculations will be based on the tap privilege fees in effect on the date of the bill. Should a property change ownership, the new owner will be responsible for the final tap fee adjustment, which will be due and payable to the Town within 60 days of written notification to the owner.

iv. All users will be assessed the corresponding tap privilege fees for each meter set.

b. Residential Multi-Family Metering

i. With mass metering such as an apartment building, a 5/8" tap privilege fee will be assessed for each residential unit within the building.

c. Change of Use / Additions / Alterations

i. For Changes of Use / Additions / Alterations of an existing building, additional tap fees will be required if the meter size increases or if the projected consumption exceeds the maximum allowable gallons for the existing tap fee credits. Tap fees will be assessed on the difference between the existing service and the new service requested, or if additional meters are requested.

ii. If additional tap fees are required, they will be due simultaneous with the issuance of a zoning permit.

iii. Ongoing monitoring will be performed as noted in section IV.a.iii above, even if an additional tap fee is not initially required.

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d. Tap Fee Credits

    i. Tap fee credits on existing or demolished buildings will be based on the meter size or on prior tap fees paid and on record with the Town of Warrenton.

    ii. There will be no tap fee credit for buildings demolished before 1986.

    iii. The burden of proof for prior tap fee credits will be on the applicant.

e. Accessory Dwelling Units (ADUs)

    i. Property owners who wish to construct an accessory dwelling unit (ADU) on their property in accordance with the Town Code may be required to pay the corresponding sewer tap privilege fee to connect the ADU to the Town's sewer system.

    ii. If the parcel is subdivided later such that the ADU is on a separate parcel, then the property owner must pay the water tap privilege fee in effect at the time of subdivision. If a sewer tap privilege fee was not previously paid, then the sewer tap privilege fee in effect at the time of subdivision must also be paid.

f. Other Charges

    i. Time and material charges for installation of water and sewer service will be paid by the property owner.

    ii. A second meter for uses such as irrigation, sheds, or other outdoor structures not intended for habitation may be installed next to the existing water meter in a separate box for water use only. An additional water tap fee will not be charged; however, a charge for all time and materials, including the meter and meter box, will be paid by the property owner.

g. Limitation of Time to Use a Tap Privilege

    i. Tap Privilege Purchased Prior to July 1, 2024

        1. Property owners in possession of a tap privilege purchased prior to July 1, 2024, will not have a time limit to use the tap privilege.

        2. A reimbursement of the tap privilege fee paid may be requested by the property owner if the tap privilege has not

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been used. A 15% administrative fee based on the tap privilege fee paid will be retained from the reimbursement.

ii. Tap Privilege Purchased After July 1, 2024

1. Property owners who purchase a tap privilege after July 1, 2024, shall have 12 months from the date of purchase to use the tap privilege.
2. During the 12-month period, a reimbursement may be requested by the customer if the tap privilege has not been used. A 15% administrative fee based on the tap privilege fee paid will be retained from the reimbursement.
3. After the 12-month period, the Town shall have the right to withdraw the tap privilege after giving the customer one (1) month notice. A 15% administrative fee based on the tap privilege fee paid will be retained from the reimbursement.
4. During the one (1) month notification period, the property owner will be allowed to use the tap privilege if they desire.

V. TAP PRIVILEGE FEE RATE SCHEDULE EFFECTIVE JULY 1, 2017

In-Town Tap Privilege Fees:

Meter Size	Water	Sewer	Total
5/8	4,950	10,800	15,750
1	12,375	27,000	39,375
1.5	24,750	54,000	78,750
2	39,600	86,400	126,000
3	86,625	189,000	275,625
4	155,925	340,200	496,125

Out-of-Town Tap Privilege Fees (under Tri-party Agreement):

Meter Size	Water	Sewer	Total
5/8	9,900	21,600	31,500
1	24,750	54,000	78,750
1.5	49,500	108,000	157,500
2	79,200	172,800	252,000
3	173,250	378,000	551,250
4	311,850	680,400	992,250

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Out-of-Town (not part of Tri-party Agreement – subject to Town Council Approval):

Meter Size	Water	Sewer	Total
5/8	14,850	32,400	47,250
1	37,125	81,000	118,125
1.5	74,250	162,000	236,250
2	118,800	259,200	378,000
3	259,875	567,000	826,875
4	467,775	1,020,600	1,488,375

Property Owner Attestation

I understand that water consumption for my property will be monitored on a rolling 12-month basis and that payment of additional tap fees may be necessary per the above policy.

_____ _____

Signature of Property Owner or Authorized Agent Date

Contact Information:

Printed Name _____

Mailing address _____

City/State/ZIP _____

Phone _____

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Policy Title: Capital Improvement Plan Policy
Effective Date: July 1, 2024

I. PURPOSE

Good infrastructure is vital for our community to thrive. This policy supports our infrastructure by:

- Promoting wise investment in new infrastructure; and
- Protecting the historical investments the Town of Warrenton has made in its infrastructure.

II. SCOPE

Each year, the Town of Warrenton staff will create a long-range capital improvement plan (CIP). The CIP will define and prioritize the capital projects that the Town plans to take on in the next six (6) years.

A. Definition of a Capital Project
A capital improvement project should have a cost greater than $100,000 and a useful life of at least 10 years. Projects that do not meet the $100,000 and 10-year useful life criteria are maintenance capital projects. Capital projects generally require significant engineering design and construction, whereas maintenance capital require routine upkeep every few years. These projects are not considered to be part of the Six-Year Capital Improvement Plan.

B. Link to Needs Assessments
The capital improvement plan is the result of a detailed planning process. The purpose is to address the Town's immediate and long-term capital needs in a conscious effort to best provide services and facilities to the citizens of Warrenton. To that end, projects are considered in alignment with Plan Warrenton 2040, the Town's Comprehensive Plan, and strategic priorities identified by the Town Council. All projects in the CIP, with minor and few exceptions, should be based on needs assessments performed to determine the benefit of the asset compared to its cost.

III. POLICY

A. CIP Project Identification
Each year, Town of Warrenton staff will suggest potential projects for the CIP. At a minimum, this process will provide for the following:

- Long-term operating and maintenance costs. A plan will identify the cost to operate and maintain the asset over the next six (6) years.
- Funding source. A plan will describe where the funding is expected to come from to acquire, operate, and maintain the asset.

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- Project timing. A plan will identify the proposed schedule for engineering, construction, and other milestones in acquiring the asset.

B. CIP Project Selection

Town of Warrenton will create a process to assess capital projects. The selection process will include considerations such as long-term financial forecasts, project impact, operating and maintenance costs, legal mandates, impacts on public health and safety, and the extent to which the project aligns with the Town's strategic goals.

C. Balanced CIP

The CIP is a balanced, long-term plan. For the entire period of the CIP, revenues will be equal to the projected costs. It is possible that the plan will have more costs than revenues in any single year of the plan (apart from the first year, which is intended to become an appropriation plan. However, over the life of the six-year plan, all expenses will be covered with revenues. Staff may record, on a separate document, projects that are deemed important but cannot fit into a balanced CIP. Town Council may choose to look at unfunded projects and defund an existing project in favor of another.

D. CIP Funding Strategy

Town of Warrenton may elect to use debt financing to acquire an asset or pay-as-you-go financing (i.e., cash financing). Below are guidelines used to help determine the best choice between debt and pay-as-you-go financing.

Factors that favor pay-as-you-go financing include situations where:

- The project can be funded from current revenues and fund balances (reserves);
- The project can be finished within an acceptable time frame given the available revenues;
- If issuance of debt may impact the Town credit rating or repayment sources; or,
- Market conditions are unstable or suggest difficulties in marketing a debt.

Factors that favor long-term debt financing include situations where:

- Revenues that will be used to pay back debt are believed to be sufficient and reliable. This makes it more likely that long-term financing can be marketed with a suitable credit rating;

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- Market conditions present favorable interest rates and demand for government debt financing;
- A project is immediately required to meet or relieve capacity needs and existing cash reserves are insufficient to pay project costs; or,
- The useful life of the asset is five (5) years or longer.

E. Capital Budget

Each year, the Town of Warrenton will develop a capital budget that will be the spending plan for capital. The first year of the capital improvement plan determines the capital budget for the fiscal year.

F. Asset Inventory

The Town of Warrenton will develop a full asset inventory that projects equipment replacement and maintenance needs for a multiyear period and will update this projection each year. The asset inventory will describe the current condition of the Town's assets. It will compare this condition to a standard for asset condition. It will account for the full cost to maintain assets up to standard condition over their life cycle and account for risks associated with assets that are below standard condition. Departments will inventory and assess the assets for which they are responsible and ensure that their records are consistent with the Department of Finance's capital asset records.

G. Priority of Asset Maintenance and Replacement
It is the policy of the Town of Warrenton to maintain its assets at a level that protects capital investment and reduces future maintenance and replacement costs. Each year, Town staff will develop and recommend to Town Council a prioritized asset maintenance spending plan.

H. Funding of Asset Maintenance
It is the Town of Warrenton's policy to assign enough resources to preserve the Town's existing assets to the best of its ability before assigning resources to build or acquire new assets that also have operating and maintenance needs. This policy protects our historical investment in capital assets. It also helps us maintain sufficient community resources that meet current and anticipated demands.

I. Capital Improvement Plan Carry-Forward
Capital project appropriations, unlike operating budget appropriations, are typically one-time in nature and the projects may take multiple fiscal years to complete and use the appropriations. To avoid negatively affecting the progress of capital projects, the available balances of Town Council-approved capital project funds are administratively rolled over from one fiscal year to

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the next fiscal year. Taking into consideration the timing of the prior fiscal year close-out transactions and the new fiscal year, the Finance Department may carry forward up to 100% of the available balance from the prior fiscal year to the new fiscal year. Exceptions may apply to projects expected to be completed or closed by the prior fiscal year-end and projects that have no known pending payments to be made in the prior fiscal year.

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Policy Title: Grant Application and Acceptance Policy
Effective Date: July 1, 2024

I. PURPOSE

The purpose of the grant procedures outlined in this document is:

- To ensure proper oversight of all funds appropriated to the Town.
- To minimize the Town's risk of non-compliance with grant requirements.
- To ensure proper administration and accounting of all grants.

II. SCOPE

This policy is applicable to all Town departments preparing and submitting grant applications to agencies outside the Town government for funds, materials, or equipment to be received and administered by the Town. No grant will be accepted that will incur management reporting costs greater than the grant amount. Such costs include, but are not limited to, indirect costs, overhead and any other items needed to administer the grant.

III. POLICY

A. Grant Application Procedures

i. The department desiring to submit a grant application soliciting funds will prepare the request as outlined by the grantor's requirements. The department seeking the grant should review all financial aspects of the grant application to ensure any required funds are available. The department director or their designee should sign the grant application as approval that:

- Any required funds are available;
- Projects over $100,000 are included in the capital improvement plan;
- They are supportive of the fiscal impacts to their department; and
- The goals and objectives of the grant are in line with that of the department as well as with the overall strategic direction of the Town as a whole.

ii. The department applying for the grant should make every effort to project all initial and ongoing costs associated with the grant program including but not limited to: staff support, needed assistance for computer systems, office space, utilities, systems furniture, vehicles, office equipment, office supplies, computer software and hardware, and/or telephone charges.

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iii. Upon the department completing its financial assessment, they shall prepare and submit a Grant Processing Request Form to the Finance Department with the original grant application, along with any required assurances and conditions prior to submitting the application to the grantor agency for approval. The purpose of this application notification to Finance is to allow Finance to maintain a comprehensive list of pending grant applications as well as active grants, to provide assistance as appropriate to departments in the preparation and administration of grants, and to ensure availability of matching funds, where applicable. The Finance department will obtain the Town Manager's approval and notify the department that the application has been approved.

iv. If the grant is incorporated into the Adopted Budget during the annual budget process, then no additional Town Council approval is required for the application and acceptance of the grant.

v. All grant award acceptances must have the proper approvals as follows:

Type of Grant	Finance Approval	Town Manager Approval	Town Council Approval
Grants less than $50,000 requiring no local match	Required	Required	Not Required
All other grants	Required	Required	Required

vi. In the event that a grant application is denied by the grantor, a copy of the letter of denial shall be forwarded to the Finance Department for their records.

B. Grant Acceptance Procedures

Whenever possible, all requests for acceptance of grants of a recurring nature should be submitted to the Finance Department through the normal budget process that must be approved by the Town Council.

i. All grant award letters, acceptance agreements, memorandums, of understanding and other binding documents related to the execution of the grant should be signed and executed by the Town Manager.

ii. The grant award letter/acceptance agreement (notification received detailing the amount of the grant awarded, grant assurances and special conditions, and the guidelines that must be followed to comply with the grant requirements) will be forwarded to the Finance Department for review.

iii. In order for expenditures to be processed against a grant, a budget appropriation must be established in accordance with the above table.

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The department requesting a grant will prepare Town Council agenda item requesting appropriation of grant funds, unless the grant has already been approved by the Council as part of the adopted annual budget process or Town Manager is delegated the authority to approve.

iv. Upon Town Council or Town Manager approving a grant, the Finance Department will assign an account code to the grant and the applicable department will be notified of the account code. For reimbursable grants, all reimbursement requests should be copied and forwarded to Finance, noting the applicable account code for the receipting of the funds.

v. Departments are responsible for ensuring that all funds are expended or encumbered prior to the end of the grant period in order for funds to be used adequately and not lost in future award periods.

C. Grant Monitoring and Reporting

i. Monitoring of Grants

- Departments are responsible for continuous monitoring of the financial status of grants. The Finance Department will provide departments with financial reports for such monitoring as needed.
- Line-item budget amendments must be approved prior to grant expenditures being made in order to avoid lost grant funds when/if amendments are denied.
- Departments must also monitor grants for compliance with all applicable federal, state, and local regulations and ensure that grant expenditures are in compliance with grant procurement policies and procedures.

ii. Grant Reporting

- The requesting department is responsible for providing financial reports to grantors.
- Departments handling grant reporting are responsible for complying by the due dates with all reporting requirements of the grant including financial reporting and reimbursement requests. All reimbursement requests should be copied and forwarded to Finance for review and monitoring of timeliness of revenue reimbursements.
- Timely requests for reimbursements are crucial to maximize the financial benefits of the grants to the Town. Grant

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reimbursements should be completed timely and in accordance with the requirements of the specific grant.

D. Indirect Costs

Grant applicants may request indirect costs if the application guidelines do not require a federally approved indirect cost rate and indirect cost are allowed in the grant. Departments should contact the Finance Department for assistance with identifying and calculating indirect costs for inclusion in grant applications. These funds may be used by the Finance Department to offset costs in overseeing the grant including staff time, external auditor expenditures, etc.

E. Personnel

i. Any new personnel positions to be created as a result of grant funding must be approved by the Town Council and properly classified by Human Capital.
ii. Departments are to promptly notify Payroll of coding changes needed for persons being charged to grants. (Coding changes are noted on personnel action request forms).

F. Grant-Related Procurement and Policy Issues

i. Procurement must be notified that federal funds are involved for all purchases with federally funded grants, regardless of dollar amount.
ii. The Finance Department also needs to be notified so that assets acquired using Federal funds can be properly identified. Equipment items purchased with Federal funds that cost $5,000 or more are to be tagged when purchased so that proper disposal procedures can be followed when items are sold or sent to surplus.
iii. Grantees should follow the Town's and/or grantor's policies and procedures for all practices including procurement for the selection of contractors and vendors. If grant applications have special conditions, a copy of such must be given to Procurement and Finance for assistance in compliance monitoring. If grant guidelines require grantees to abide by different procurement procedures other than those adopted by the Town, the grantee should resolve the situation with Procurement prior to submitting the application. As a rule, the federal and state regulations prevail unless less restrictive than Town policies-where Town policy prevails.

G. Classification of Grant Revenue

All federal, state and local grant revenue should be receipted as revenue as opposed to as expenditure refunds in order to be in compliance with approved grant policies.

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Grant Processing Request Form
Department of Finance

Date:
Department:
Grant Program:
Granting Agency:

Funds Associated with Grant:

Federal	State	Local Match	Other	Total

If local match is required, are funds available in the department budget?

G/L code for local match:

Indirect costs? (Y/N) Amount:

Reimbursement grant? (Y/N)

If capital project, please provide project name/number from CIP plan.

Project Contact:

Department Approval:
Signature Date

Finance Review:
Signature Date

Town Manager Approval:
Signature Date

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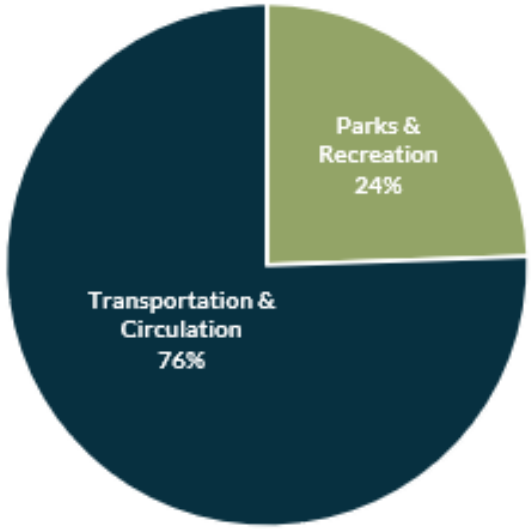
FY 2025 Capital Improvement Plan Overview

Town Council Regular Meeting
May 14, 2024

Overview

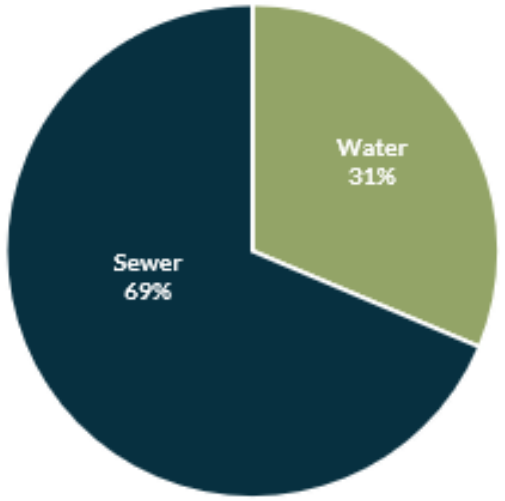
General CIP by Category

Category	FY 2025 Amount
Parks & Recreation	$ 407,000
Transportation & Circulation	1,256,003
	$ 1,663,003



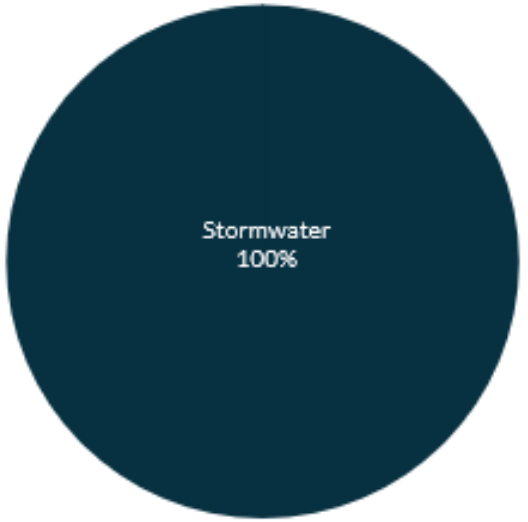
Water & Sewer CIP by Category

Category	FY 2025 Amount
Water	$ 3,333,000
Sewer	7,297,500
	$ 10,630,500



Stormwater CIP by Category

Category	FY 2025 Amount
Stormwater	$ 655,000
	$ 655,000



Project Overview

PR-001

ADA Playground Replacements



$150,000 in ARPA funds

PR-004

Park Pavilions



$42,000

Project Overview

PR-007
Replace Natatorium Lighting



$215,000

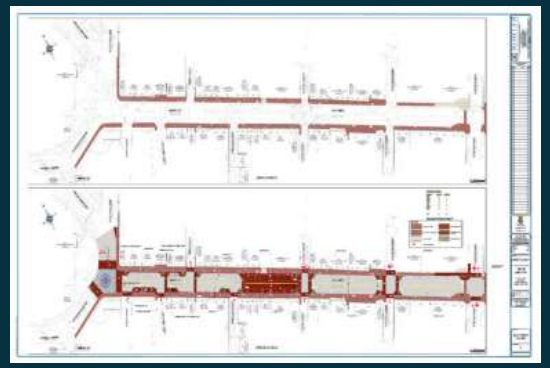
TC-004
Sidewalk Handicap Ramps



$100,000

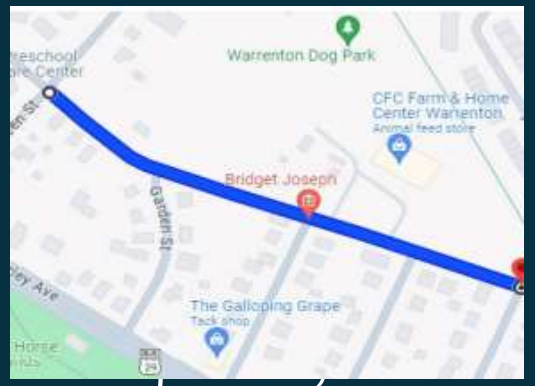
Project Overview

TC-008
Improvements to Main Street



$146,003 (50/50 with VDOT)

TC-013
Washington Street Sidewalk



$200,000

Project Overview

TC-018

Courthouse Square Traffic Improvement



$10,000

TC-019

Annual Paving Schedule



$800,000

Project Overview

W-005
Warrenton Reservoir Dam



$300,000

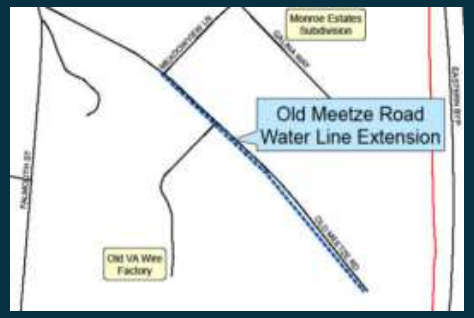
W-006
Broadview Waterline Betterment



$600,000

Project Overview

W-007
Utility Connection Program



$63,000

W-008
Mt. Tank Line Power



$100,000

Project Overview

W-013
Raw Water Pumps



$770,000

W-018
Lancaster Drive Waterline Replacement



$1,500,000

Project Overview

S-001

Primary Clarifiers & Sludge Pump Station



$6,300,000

S-002

I&I Reduction



$420,000

Project Overview

S-006

Secondary Clarifier and Sludge Pump



$420,000

S-007

Wastewater Treatment Plant Pump Station



$157,500

Project Overview

SM-003
Stream Retrofit Rady Park



$5,000

SM-004
Master Drainage Plan



$500,000

Project Overview

SM-005

BMP & Filterra Facilities



$150,000

Maintenance Projects

General Government

Project Name	FY25 2024-25
IT Infrastructure	$ 65,000
Enterprise Resource Planning System	300,000
TH HVAC Replacement	100,000
WPD HVAC Replacement	50,000
TH Foundation Repairs	140,000
Traffic Light Detection	300,000
Sign Replacement	15,000
	$ 970,000

Public Safety

Project Name	FY25 2024-25
Public Safety Radio Replacements	70,000
	$ 70,000

Maintenance Projects

Parks & Recreation

Project Name	FY25 2024-25
Fitness Equipment Replacement	$ 25,000
Replace Chiller at WARF	340,000
WARF Structural Repairs	25,000
	$ 390,000

Public Works

Project Name	FY25 2024-25
Public Works Roof Replacement	180,000
Facilities Energy Management Program	25,000
Facilities Asphalt Resurfacing	55,000
Guard Rail Replacement	75,000
	$ 335,000

Maintenance Projects

WATER & SEWER FUND MAINTENANCE PROJECTS

Project Name	FY25 2024-25
Facilities Energy Management Program	$ 25,000
Facilities Physical Security	100,000
Fleet Management Vehicle: UD	45,000
WTP Renovation	295,000
WS HVAC Replacement	25,000
Dam Maintenance	65,000
GAC Replacement	80,000
Meter Reading Devices	141,000
Reliability Measures	60,000

Budget Detail – General Fund Revenue

Revenue/Sources	FY 2024 Q3	FY 2024 Projected	FY 2025 Proposed	Variance ($)	Variance (%)
General Property Taxes	$1,261,971	$1,650,551	$1,597,683	($52,868)	-3%
Other Local Taxes	6,648,095	11,167,212	11,402,606	235,394	2%
Permits & Fees	181,563	242,084	185,132	(56,952)	-24%
Fines & Forfeitures	55,334	77,500	77,500	0	0%
Use of Money/Property	596,265	775,000	800,000	25,000	3%
Charges for Services	760,882	1,014,509	1,085,018	70,509	7%
Miscellaneous Revenue	249,017	268,101	186,845	(81,256)	-30%
State Revenue	2,712,047	2,917,482	3,421,983	504,501	17%
GENERAL FUND TOTAL	$12,465,173	$18,112,438	$18,756,767	$644,329	4%

Budget Detail – General Fund Revenue

Revenue/Sources	FY 2024 Q3	FY 2024 Projected	FY 2025 Proposed	Variance ($)	Variance (%)
General Property Taxes	$1,261,971	$1,650,551	$1,597,683	($52,868)	-3%
Other Local Taxes	6,648,095	11,167,212	11,402,606	235,394	2%
Permits & Fees	181,563	242,084	185,132	(56,952)	-24%
Fines & Forfeitures	55,334	77,500	77,500	0	0%
Use of Money/Property	596,265	775,000	800,000	25,000	3%
Charges for Services	760,882	1,014,509	1,085,018	70,509	7%
Miscellaneous Revenue	249,017	268,101	186,845	(81,256)	-30%
State Revenue	**2,712,047**	**2,917,482**	**3,421,983**	**504,501**	**17%**
GENERAL FUND TOTAL	$12,465,173	$18,112,438	$18,756,767	$644,329	4%

Budget Detail – General Fund Expenditures

Expenditures/Uses	FY 2024 Q3	FY 2024 Projected	FY 2025 Proposed	Variance ($)	Variance (%)
General Government	$2,539,076	$3,439,765	$4,386,751	$946,986	28%
Public Safety	2,422,281	3,369,622	3,600,885	231,263	7%
Public Works	3,975,412	5,492,685	5,351,953	(140,732)	-3%
Parks & Recreation	1,844,344	2,555,464	2,686,305	130,841	5%
Community Development	861,309	1,197,146	1,328,781	131,635	11%
Contributions	58,954	58,954	58,954	0	0%
Nondepartmental	434,947	434,947	443,290	8,343	2%
Debt Service	824,238	824,238	822,972	(1,266)	0%
GENERAL FUND TOTAL	$12,960,560	$17,372,821	$18,679,891	$1,307,070	8%

Budget Detail – General Fund Expenditures

Expenditures/Uses	FY 2024 Q3	FY 2024 Projected	FY 2025 Proposed	Variance ($)	Variance (%)
General Government	**$2,539,076**	**$3,439,765**	**$4,386,751**	**$946,986**	**28%**
Public Safety	2,422,281	3,369,622	3,600,885	231,263	7%
Public Works	3,975,412	5,492,685	5,351,953	(140,732)	-3%
Parks & Recreation	1,844,344	2,555,464	2,686,305	130,841	5%
Community Development	861,309	1,197,146	1,328,781	131,635	11%
Contributions	58,954	58,954	58,954	0	0%
Nondepartmental	434,947	434,947	443,290	8,343	2%
Debt Service	824,238	824,238	822,972	(1,266)	0%
GENERAL FUND TOTAL	$12,960,560	$17,372,821	$18,679,891	$1,307,070	8%

Budget Detail – General Government Expenditures

	FY 2024 Q3	FY 2024 Projected	FY 2025 Proposed	Variance ($)	Variance (%)
Legislative Administration	$163,655	$231,744	$250,554	$18,810	8%
Executive Administration	162,507	227,536	239,651	12,115	5%
Legal Services	225,994	301,326	350,000	48,674	16%
Human Capital	150,167	207,587	256,464	48,877	24%
Information Technology	1,022,437	1,388,139	1,954,891	566,752	41%
Finance and Procurement	584,509	813,939	917,615	103,676	13%
Other Organizations	7,973	9,098	9,472	374	4%
Electoral Board & Officials	2,316	2,755	15,000	12,245	445%
Emergency Services	48,156	63,755	75,151	11,396	18%
Insurance	115,802	115,802	128,434	12,632	11%
Communications	55,560	78,085	189,519	111,434	143%
GENERAL GOVERNMENT TOTAL	$2,539,076	$3,439,765	$4,386,751	$946,986	28%

Combined Budget Summary

Revenue/Sources	FY 2024 Adopted	FY 2025 Proposed	Variance ($)	Variance (%)
General Property Taxes	$1,303,616	$1,597,683	$294,067	23%
Other Local Taxes	11,349,221	11,402,606	53,385	0%
Permits & Fees	288,064	185,132	(102,932)	(36%)
Fines & Forfeitures	77,500	77,500	-	-
Use of Money/Property	500,000	800,000	300,000	60%
Charges for Services	1,090,439	1,085,018	(5,421)	(0%)
Miscellaneous Revenue	221,633	186,845	(34,788)	(16%)
State Revenue	2,971,638	3,421,983	450,345	15%
GENERAL FUND TOTAL	$17,802,111	$18,756,767	$954,656	5%

Combined Budget Summary

Expenditures/Uses	FY 2024 Adopted	FY 2025 Proposed	Variance ($)	Variance (%)
General Government	$4,501,562	$4,386,751	($114,811)	(3%)
Public Safety	3,710,131	3,600,885	(109,246)	(3%)
Public Works	5,721,974	5,351,953	(370,021)	(6%)
Parks & Recreation	2,462,078	2,686,305	224,227	9%
Community Development	1,359,697	1,328,781	(30,916)	(2%)
Contributions	58,954	58,954	-	-
Nondepartmental	389,666	443,290	53,624	14%
Debt Service	824,238	822,972	(1,266)	(0%)
GENERAL FUND TOTAL	$19,028,300	$18,679,891	($348,409)	(2%)

FY 2025 Proposed Budget Schedule

Council work sessions

April

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

Public Hearing

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

Proposed Adoption

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

FY 2025 Capital Improvement Plan Overview

Town Council Regular Meeting
May 14, 2024

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14th, 2024
Agenda Title:	Broadview Avenue Update
Requested Action:	Daytime Work Request
Department / Agency Lead:	Public Works
Staff Lead:	Michael Wharton, Project Coordinator

EXECUTIVE SUMMARY

VDOT held a pre-construction meeting on March 18, 2024, for the Broadview Avenue Safety Improvement Project. In the meeting, the contractor, General Excavation, Inc., requested if the Town of Warrenton was willing to allow daytime work for the project. Town staff informed to contractor this would need to go before council for their acceptance.

In the attached proposal GEI layouts out advantages/justifications for the request as a trail period. Below is a list of the topics GEI will touch on during their presentation:

- Project Update
- Advantages to daytime work hour
- Proposed traffic solutions to avoid impact to traffic flow.
- Increase productivity

GEI will provide additional maintenance of traffic plans and schedules if the Council considers a long-term lane closure.

BACKGROUND

For over 20 years, the Town of Warrenton and Virginia Department of Transportation have planned safety improvements along the Broadview Avenue Corridor. The objective was to improve all modes of transportation, reduce congestion and safer accessibility to commercial businesses. In 2018 the Broadview Avenue Safety Improvements from Hospital Drive to Roebling Street was awarded SmartScale funding from VDOT.

The design and public hearing process started in 2019. The right-of-way phase was complete in May of 2023. VDOT readvertised the project in January 2024 and was awarded by the Commonwealth Transportation Board on March 19, 2024. The Town of Warrenton, VDOT and GEI had a Pardon Our Dust Meeting on May 1, 2024. The contractor plans to start construction on May 6, 2024. The project is scheduled to be completed by May 5, 2026.

STAFF RECOMMENDATION

The contractor has worked on challenging projects like this project in the past. Staff recommendations to allow the contractor to work during hours requested for a temporary trial period.

Service Level/Policy Impact

None

Fiscal Impact

Daytime work may complete the project approximately 5 to 7 months ahead of schedule. This would lessen the impact on the businesses and residence.

Legal Impact

None

ATTACHMENTS

1. GEI's Daytime Work Request Proposal
2. Presentation

GENERAL EXCAVATION, INC.

9757 RIDER ROAD
WARRENTON, VA 20187
T 540.439.2202 | F 540.439.3795

April 26, 2024

TOWN OF WARRENTON
21 Main Street
Warrenton, VA 20186

Attention: Warrenton Town Council

Re: Broadview Avenue Safety Improvements Project

Subject: Daytime Work Request

Members of the Town Council:

Thank you for taking the time to review this proposal. We would like to begin with a brief introduction to General Excavation, Inc. (GEI) and our history with Fauquier County. General Excavation is a full-service general / prime contractor specializing in heavy highway and utility construction, with completed projects ranging from $100,000 to over $29 Million. Located in Opal, GEI has been a part of the Fauquier County Community for more than 30 years. In this time, we have been involved in the development of many projects within Fauquier County and The Town of Warrenton, most recently as the prime contractor for the construction of the Timber Fence Trail Phase 1 project completed in 2021.

The Broadview Avenue Project immediately captured GEI's attention after being announced through VDOT and we were excited to be named the low-bidder and awarded a contract. This is a project that not only fits well within General Excavation's preferred contract value and range of capabilities, but also allows us the opportunity to showcase our work within our community.

We recognized that maintaining traffic and protecting pedestrians were essential aspects of our plan when we submitted our bid for this project, which is why we have chosen Kyle Finch as the Project Superintendent. Mr. Finch is an experienced Project Superintendent who has handled many complex traffic control situations, such as working on interstates and heavily trafficked intersections. With his skilled leadership, we are confident that our capable team will deliver effective and professional traffic control solutions, with minimal interference to the flow of traffic throughout the project.

General Excavation acknowledges the Town of Warrenton's concerns about allowing work during the day on Broadview Avenue, given the high traffic and business activity. However, we believe that the team we have assigned to the project can manage traffic effectively with minimal impacts on businesses and pedestrians. Our purpose for this proposal is not to ask for unrestricted permission to work on the project during the day in its entirety, but rather a request for the Town Council to consider giving us a trial period for daytime work. The benefits of daytime operations, especially in terms of the safety of both construction crews and the public, as well as potential improvement in efficiency, far outweigh the advantages of nighttime work.

There are sections of the project that will still require nighttime operations. For instance, much of the work at the intersection of Broadview Avenue and Frost/Waterloo Avenue, as well as the concrete islands at the entrance to Hospital Drive will have to be done at night to prevent traffic congestion. In situations where nighttime work activities are inevitable, GEI and our subcontractors will adhere to all industry best practices of to ensure the highest safety standards possible for all project staff, including GEI & our subcontractors, The Town of Warrenton, VDOT and the travelling public.

As a member of the community, General Excavation has a vested interest in maintaining a positive relationship with The Town of Warrenton, local business owners and the public. Safety will always be our number one concern, but returning the project to an unobstructed travel way in the interests of all affected by the project will be a primary focus during construction. We firmly believe that working during the day will accelerate the project timeline. A proposal providing the reasoning behind our request to perform daytime work has been provided in addition to this letter. Please review and feel free to ask any questions you may have. This project will require collaboration from everyone involved and we are eager to hear your thoughts and receive your feedback.

Sincerely,



Mark Rowles
Project Manager
General Excavation, Inc.

BROADVIEW AVENUE SAFETY IMPROVEMENTS PROJECT

April 26, 2024



Daytime Work Request Proposal

General Excavation, Inc.
9757 Rider Road
Warrenton, VA 20187

Summary

In this proposal, General Excavation will summarize both the general and project specific advantages of daytime work on the Broadview Avenue Safety Improvements Project. Next, the intended work items that we would like to be performed using daytime traffic control operations will be listed. We will also address several of the crucial questions that we anticipate from businesses, pedestrians, and the travelling public. Finally, additional traffic control solutions are proposed that we believe would not only alleviate traffic congestion, but also shorten the construction schedule.

General Advantages to Daytime Construction

1. **Safety of Workers and the Travelling Public:**
    - Daylight provides better visibility for construction workers to navigate the worksite, operate heavy machinery, and perform tasks safely. This visibility reduces the likelihood of accidents and injuries caused by obscured hazards.
    - With clear visibility, workers can more easily spot potential dangers such as uneven surfaces, debris, or approaching vehicles, allowing them to take preventive measures promptly.
    - Adequate lighting during the day enhances the effectiveness of safety protocols and signage, further mitigating risks to construction personnel and the travelling public.
2. **Increased Efficiency:**
    - Natural daylight enables workers to perform tasks more efficiently and accurately, resulting in faster project completion times.
    - Tasks requiring detailed work can be completed with greater precision during the day.
    - Access to Resources - Daytime construction provides improved access to necessary resources such as materials suppliers, equipment rental companies, and support services, which may have restricted availability or limited operating hours at night.
3. **Reduced Disruption to Residents:**
    - Noise levels associated with construction activities during the day may be more tolerable to nearby residents who expect daytime urban noise, compared to disruptive nighttime noise such as back-up alarms, dump truck tail tailgates, excavator rock-breaker attachments, etc.
    - Daytime working hours decrease the likelihood of reoccurring complaints from residents regarding equipment noise and artificial lighting.
4. **Minimization of Environmental Impact:**
    - Daytime roadwork facilitates better monitoring and management of environmental risks. Workers can promptly respond to spills, leaks, or other environmental hazards, preventing potential contamination of soil and waterways.
    - Better visibility during the day enhances the implementation of environmental best practices, such as dust control measures and proper waste management.
5. **Improved Quality Control:**
    - Daylight allows for thorough inspection and assessment of construction work, materials, and safety measures by supervisors and quality control personnel.
    - Inspectors can identify and address issues such as defects and deviations from specifications, minimizing the likelihood of costly rework or delays.
    - Enhanced quality control during daylight hours ensures that construction projects meet regulatory requirements and industry standards, enhancing the durability, safety, and longevity of infrastructure.
    - Winter temperatures at night increase the occurrence of unfavorable conditions for pouring concrete and placing asphalt and may result in lost productivity if work must be postponed due to temperatures below allowable specifications.

The points listed above represent the major advantages of daytime construction. In the next section we will expand upon these benefits as they apply to the Broadview Avenue Safety Improvements Project.

Project Specific Advantages to Daytime Construction

1. Safety of Pedestrians, Motorists and Project Team

Pedestrian safety is a primary concern when approaching the safety of construction sites for all projects. GEI's specific plan for sidewalk detours is highlighted later in this proposal, but the general approach will be to divert pedestrians around active construction by utilizing temporary crosswalks. It is safe to assume that most sidewalk traffic will occur during the daytime, and that construction will affect the daily routines of pedestrians who frequent the Broadview Avenue corridor. Daytime work will allow members of the project team to be available to assist the public in diverting active construction, guiding pedestrians to the nearest crosswalk and answering any questions about current or future detours.

It was mentioned in the previous section that the likelihood of accidents is reduced relative to the visibility of construction signage. Given the number of businesses on Broadview Avenue, we anticipate many vehicles turning off the roadway during work shifts. Turning from the road not only reduces visibility for the driver when operating in the vicinity of a work zone, but also increases the likelihood of another vehicle colliding with the turning vehicle. We believe working at night will result in reduced visibility on Broadview Avenue and an increased risk of accidents involving construction crews, motorists, and pedestrians.

2. Productivity

As stated previously, GEI understands the importance of returning Broadview Avenue to an unimpeded travel way as quickly and efficiently as possible. Below we will discuss the primary constraints of nightwork activities on productivity and the time savings we expect should daytime work be approved.

Much of the work on this project will be focused on concrete flatwork (sidewalk, curb, entrances, etc.). One of the central considerations when completing concrete flatwork items is the availability of concrete from local suppliers. Concrete manufacturers must make special considerations for night work. GEI's subcontractor has indicated concrete will not be available until approximately 4:00 AM most nights due to restrictions on working hours for commercial drivers. Typically, flatwork crews can pour two truckloads of concrete during a daytime work shift. If trucks are not available until late into each shift, this will be reduced to one truck per shift. The corresponding reduction in productivity will effectively cut the progress of this portion of the work in half. In addition, reduced visibility during night shifts, paired with the expediency in which work must be completed to re-open travel lanes could potentially increase the amount of work that does not meet specifications and must be replaced.

Material availability issues are not constrained to concrete flatwork items. In most cases aggregate materials, asphalt, miscellaneous concrete, erosion control materials and other necessary work items are not available after normal business hours. In some instances, these items can be mitigated through proper planning. However, given the uncertain nature of construction materials must sometimes be ordered on an as-needed basis. Nighttime work leaves little room for flexibility in unexpected situations and enhances the possibility of construction delays. For example, should one of our crews strike a waterline that is not marked by locators – materials would not be readily available to fix the waterline quickly and efficiently to restore service to affected businesses and residents.

Material availability, working hours, visibility, and traffic control set up/removal are all primary factors to consider in the productivity of construction crews for a project of this scale. Combining these variables, it is the opinion of GEI that daytime work would result in a 10 to 20% increase in productivity over the 22-month construction schedule, significantly reducing unavoidable disruptions to businesses and residents on Broadview Avenue.

3. **Reduced Disruptions to Residents**
   Although Broadview Avenue primarily consists of commercial properties, the adjacent residential properties within sight of the project limits will be affected by construction. Some nighttime construction is unavoidable, however disruptions to these residents could be drastically reduced with the allowance of work during the day.

   Complaints from residents in nightwork scenarios are understandable and sometimes unavoidable. However, the number of complaints would be significantly reduced with the implementation of daytime working hours where applicable. Our goal is and always will be to complete projects on time with as little disruption to the public as possible. Daytime work would benefit General Excavation and the Town by assisting us to achieve both goals simultaneously.

Work Items to be Performed Using Daytime Lane Closures

It is the opinion of General Excavation that the following work activities could be performed using daytime operations without significantly affecting normal use on Broadview Avenue:

1. **Concrete Flatwork**
   Existing concrete islands at the intersection of Broadview Ave & Waterloo/Frost Ave. (where feasible), curb, sidewalk, medians, and entrances throughout the project can be safely removed & replaced using daytime lane closures.
2. **Erosion Controls**
   In general, erosion controls laid out in the approved plan set are outside of the travel way and can be installed without affecting traffic flow or pedestrians.
3. **Storm Structures & Pipe Installation**
   Many of the storm drainage improvements for this project involve rehabilitation to the existing system, and very few pipe crossings are in trafficked areas. Most of this work can be completed under daytime shoulder or lane closures.
4. **Sign Installation**
   Sign installation can generally be completed using minimal traffic control, given the smaller equipment used for this work item.
5. **Traffic Signal Improvements**
   A portion of the signal improvements can be performed during the day under minimal traffic control, including bored conduit and signal pole foundation work.
6. **Waterline Installation**
   Much of the waterline follows the existing curb along Broadview Avenue and could be completed using single daytime lane closures. Portions of the waterline that extend further into the roadway, along with crossings on Broadview Avenue will need to be completed at night during times of lower traffic volume.

Anticipated Questions from Businesses and the Public

Below is the proposed plan of action General Excavation is intending to follow to alleviate the concerns of businesses and the public regarding access during construction. These scenarios will not be achievable in all areas – some instances will require coordination with business owners regardless of whether the work is performed during the day or at night.

Access to Businesses – Fortunately, many of the businesses along Broadview Avenue are accessible by two or more entrances. In locations with two or more entrances our intent is to give as much advance notice as is feasible to business owners about the timing/extent of work and to limit our work to one entrance at a time. In cases where there is only one entrance, or if two entrances are needed to avoid disruptions to a business's typical operating procedures, we will close only half of the entrance at a time, allowing enough space for vehicular traffic and deliveries. This will be the approach whether work is performed at night or during the day.

It is the opinion of General Excavation that completing entrances during the day would provide the added advantage of allowing for business owners to voice any concerns directly to our Superintendent as opposed to having no personnel on site during peak business hours.

Pedestrian Traffic – General Excavation intends to follow the pedestrian detour plan set forth in the project plan sheets. As stated with business access, we again feel that potential issues could be avoided if personnel are available during the day to assist pedestrians with directions to crossing locations, or concerns from citizens about business access.

The pedestrian detour plan divides the project into four segments:

(1) Waterloo Street to Church Street
(2) Church Street to Stuyvesant Street
(3) Stuyvesant Street to Chappell Street
(4) Chappell Street to End of Project (North of Roebling Street)

Access to pedestrian crosswalks will be maintained by utilizing the Virginia Work Area Protection Manual's Typical Traffic Control Operation for temporary pedestrian crosswalks.

Precedence for Daytime Lane Closures

General Excavation would also like to mention that there is precedence for successful daytime lane closures. At the time of this proposal, there are utility relocation projects being completed on Shirley Avenue in the vicinity of the Broadview Avenue and Waterloo Avenue intersection. We have observed no impact to traffic flow during this operation.

Our project team has also observed concrete median work on Broadview Avenue being completed at midday by Warrenton Public Works crews on several occasions. These well executed lane & shoulder closures have had no major impact on traffic and given the opportunity, General Excavation would like to use the same traffic control operations to safely achieve our goal of finishing the project ahead of schedule.

Proposed Traffic Solutions

Our intent in this proposal is to allow us to implement daily lane closures on a trial basis. Should this request be approved, we would like to periodically revisit the subject and potentially institute longer term lane closures.

Long-term lane closures would be limited to areas with two existing through lanes and lefthand turn lanes in both directions (from the Broadview/Frost Ave. intersection to 500' south of Roebling Street). This would allow General Excavation to avoid daily traffic control setup/removal and save a considerable amount of time, accelerating the project schedule. The options we have considered are below:

1. Maintain Two Lanes North & South- Close One Lefthand Turn Lane
2. Maintain One Lane North/South-Keep Lefthand Turn Lane Open
3. Close Center Turn Lanes for Median Reconstruction – Maintain Safe Areas for Left Turning Traffic
4. Temporary Segmental Lane Closures

Should the Council consider long-term lane closures following a trial period of daily closures, General Excavation will provide a more thorough work plan, including maintenance of traffic drawings and a schedule of anticipated closures.

Conclusion

General Excavation thanks the members of Warrenton's Town Council for taking the time to read and consider this proposal. We would like to state again that we believe daytime work hours are in the best interest of all parties involved in the project and are happy to discuss further details should the Council find it necessary. Please do not hesitate to contact us should you have any questions, comments, or concerns.

Broadview Avenue Roadway Safety Improvements, Town of Warrenton

Daytime Work Hours Proposal

May 14, 2024



Today's Objective

- Discuss advantages of daytime work
- Brief the Council on work items GEI proposes completing during daytime operations
- Explore options for possible daytime closures

VDOT Virginia Department of Transportation

General Excavation Inc. 540-439-2202

Scope of Work

- Reconstruction of the intersection of U.S. 211 (Frost Avenue) and Broadview Avenue
- Traffic signal modifications
- Installation of medians to improve safety and manage access
- Crosswalk and sidewalk upgrades



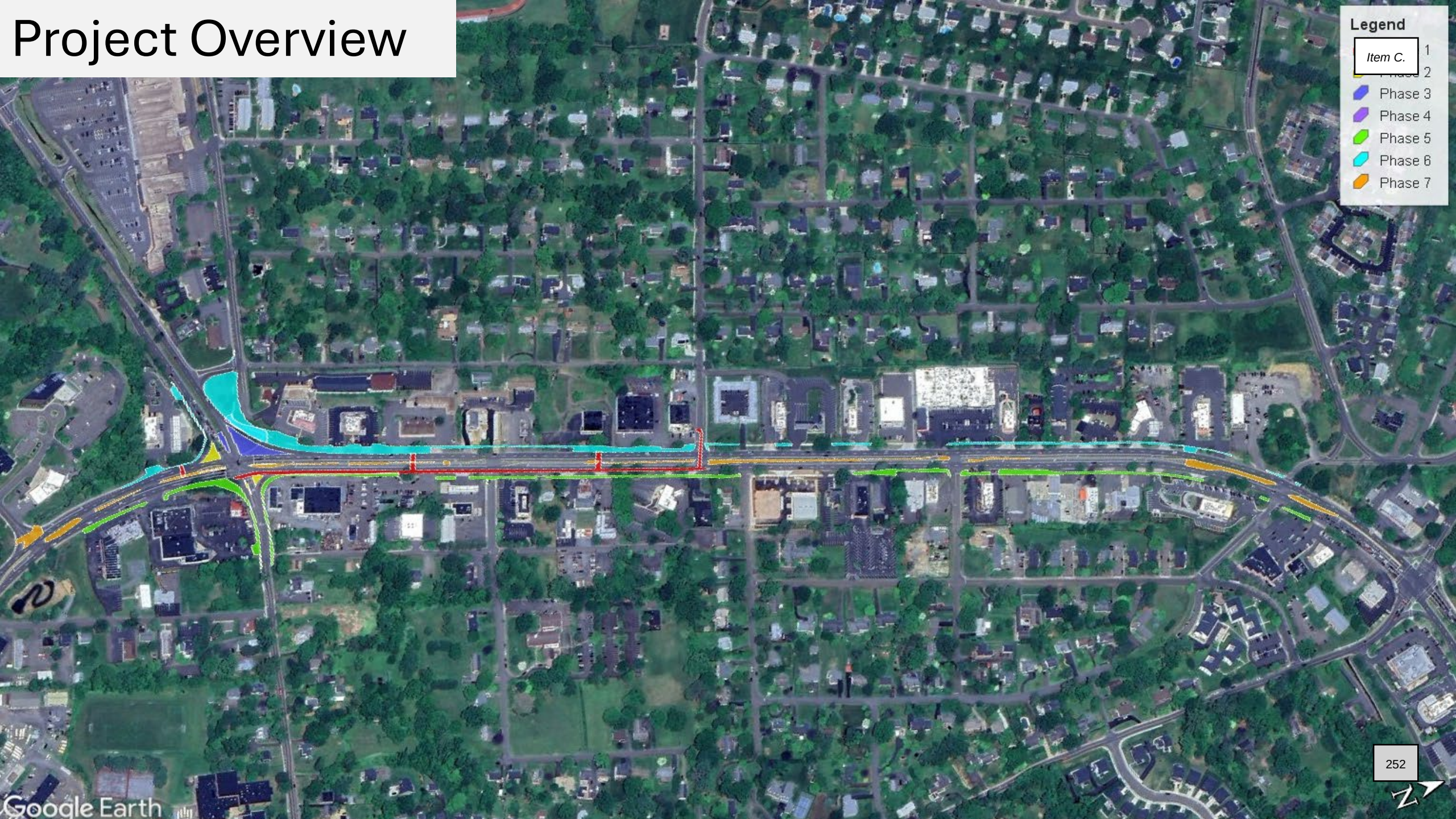
General Advantages of Daytime Work

- Safety
- Increased Efficiency
- Reduced Disruption to Residents
- Minimization of Environmental Impact
- Improved Quality Control

Project Specific Advantages of Daytime Work

- Safety of Pedestrians and the Travelling Public
- Increased Productivity
- Reduced Disruption to Residents
- Communications with Business Owners

Project Overview



K32 Phase 1

Waterline installation on East side of Broadview Ave. from Waterloo St. to Goldcup Dr.



Phase 1

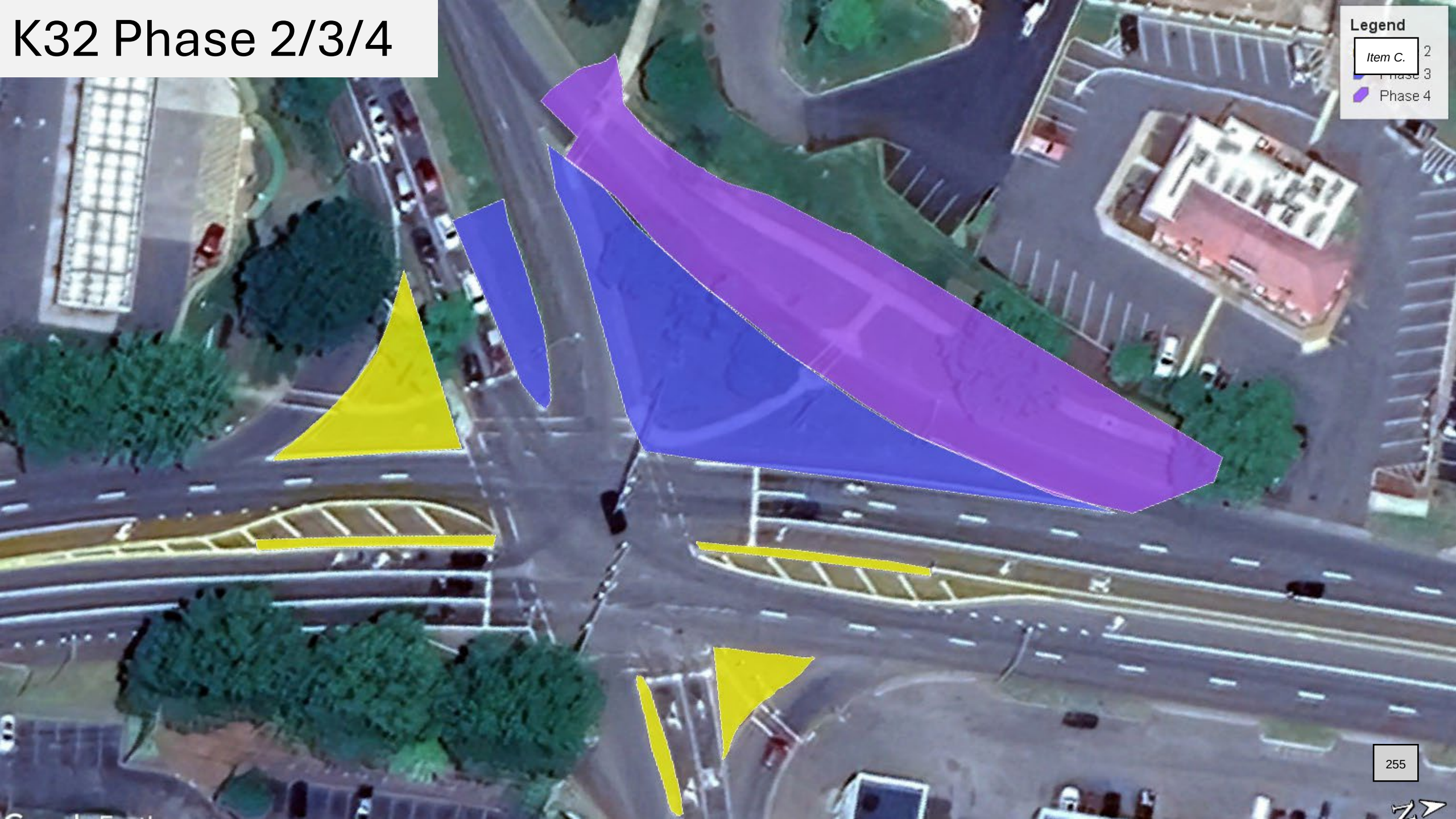
Work to Be Completed This Phase

- Proposed water line to be installed on east side of roadway from intersection of Waterloo St. and Broadview Ave. to the intersection of Gold Cup Dr. and Broadview Ave.

Proposed Daytime Work This Phase

- Utility Test Holes
- Waterline (where feasible)

K32 Phase 2/3/4



Phase 2/3/4

Work to Be Completed This Phase

- Intersection Improvements within the intersection of Broadview Avenue, Waterloo Street, Frost Avenue
- Installation of curb, sidewalk, medians, islands
- Traffic signal upgrades

Proposed Daytime Work This Phase

- Sidewalks
- Curb and island reconstruction that can be completed using partial lane closures
- Signal work outside of active traffic areas, to include signal pole foundations and conduit boring where feasible

K32 Phase 5

Remove and replace sidewalk, lighting, and new signal on Northbound side of Broadview Ave.



Phase 5

Work to Be Completed This Phase

- Sidewalk upgrades, driveway aprons, curb and street lighting will be installed along the east side of Broadview
- Median and curb reconstruction on east side of Waterloo Street and Broadview Intersection.

Proposed Daytime Work This Phase

- Concrete flatwork (curb, sidewalk, entrances)
- Street lighting
- Paving
- Portions of curb reconstruction on Waterloo Street

K32 Phase 6

Remove and replace sidewalk, lighting, and new signal on Southbound side of Broadview Ave.



Phase 6

Work to Be Completed This Phase

- Sidewalk upgrades, driveway aprons, curb and street lighting will be installed along the west side of Broadview
- Median and curb reconstruction on Frost Avenue

Proposed Daytime Work This Phase

- Concrete flatwork (curb, sidewalk, entrances)
- Street lighting
- Paving
- Portions of curb and median work on Frost Avenue

K32 Phase 7

All Broadview Ave. traffic to be shifted to outside lanes. Inside lanes will be closed and median will be constructed at this time. Mill and overlay of asphalt and pavement markings will also be completed in this phase.



Phase 7

Work to Be Completed This Phase

- Concrete medians to be constructed on Broadview Avenue
- Final paving and pavement markings

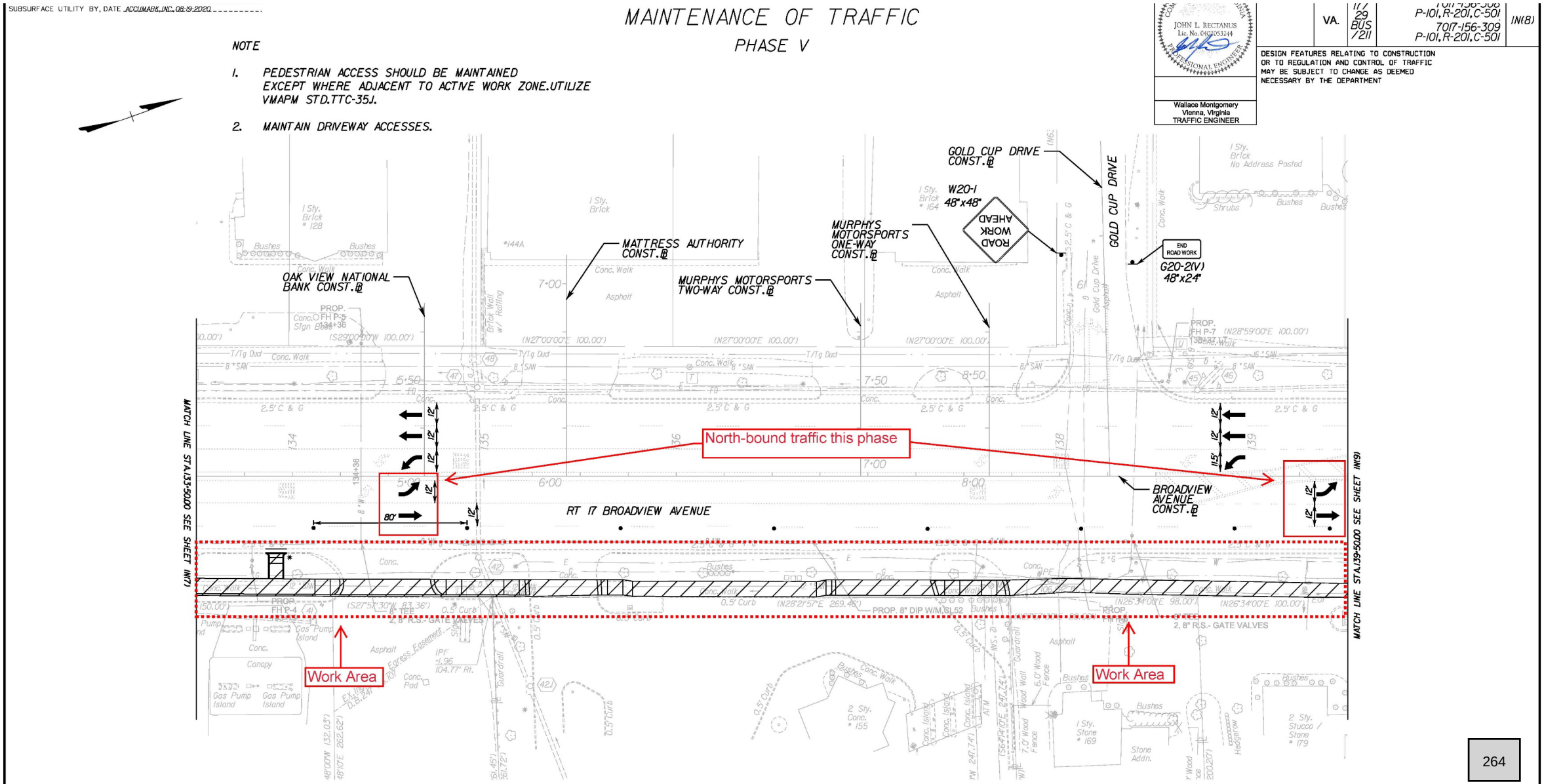
Proposed Daytime Work This Phase

- Concrete Flatwork (Curb, Sidewalk, Entrances)
- Paving (Where Feasible)
- Street Lighting

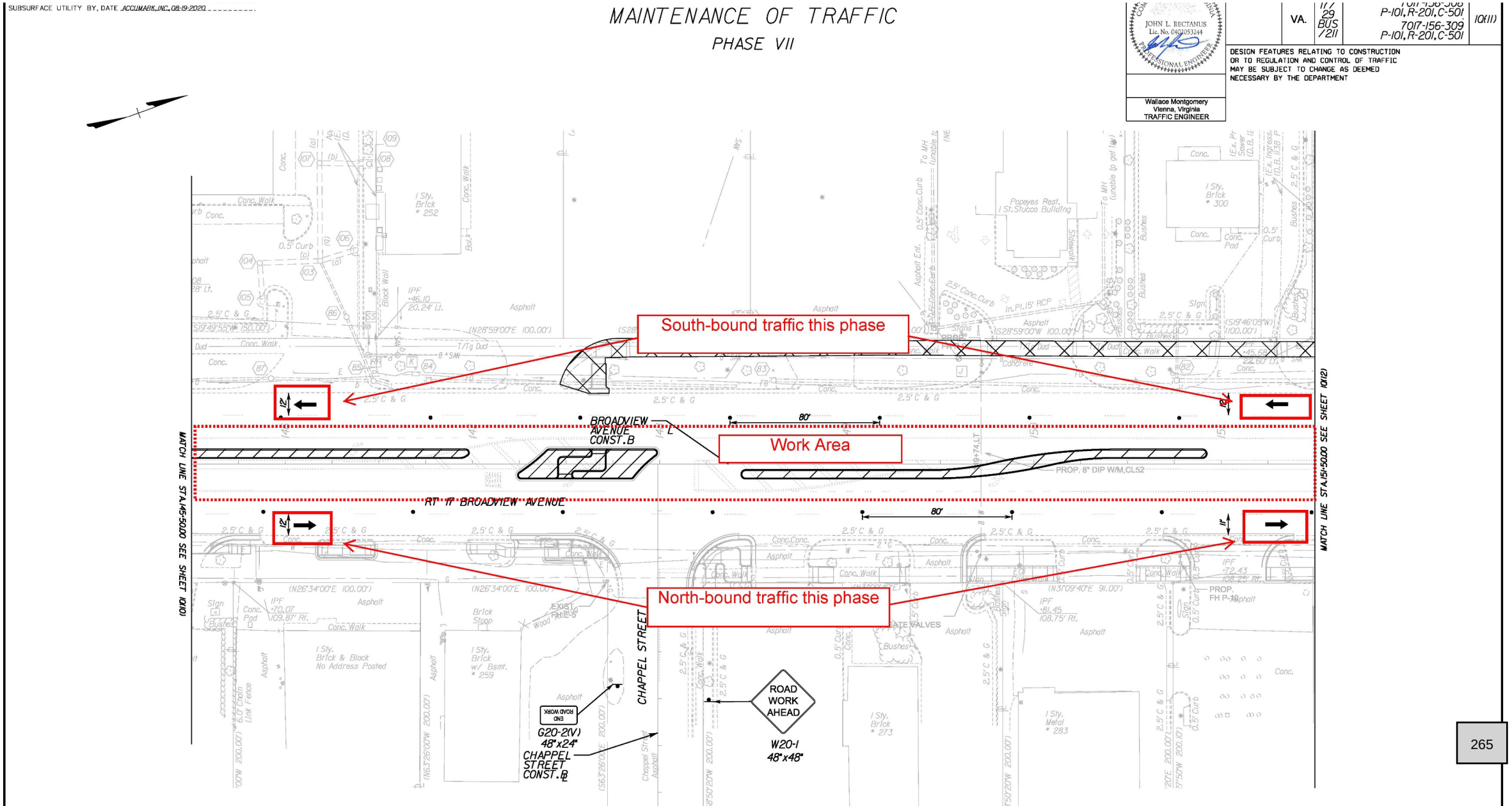
Summary of Requested Daytime Work Items (In Order of Precedence to Time-Savings)

- Concrete Flatwork (All Phases)
- Storm Drainage (All Phases)
- Sign Installations (Phase 7)
- Traffic Signal Improvements (Phases 2/3/4)
- Portions of Waterline Installation (Phase 1)

Example of Traffic Control Plan (Phase 5)



Example of Traffic Control Plan (Phase 7)



Q&A Session



Community Development Department

STAFF REPORT

Town Council Meeting Date:	May 14, 2024
Agenda Title:	Planning Commission Update
Requested Action:	Informational Purposes
Staff Lead:	Denise Harris, Planning Manager
PC Decision Deadline:	June 27, 2024 Unless Applicant Defers

EXECUTIVE SUMMARY

On March 19, 2024, the Planning Commission held a Work Session on Special Use Permit (SUP) 2022-04 Warrenton Village Center Mixed Use. The Applicant, Castle Development Partners, is requesting a SUP on approximately 29.05 acres located at Warrenton Village Center (GPINs 6984-20-7247-000/6984-29-6753-000) that is zoned Commercial and located within the New Town Character District of Plan Warrenton 2040. The Applicant proposal calls for a mixed-use development with a maximum of 386 residential units consisting of up to 320 apartments, 36 two over twos, and 30 townhomes. The proposal includes a 10% density bonus and several waiver/modification requests.

The Planning Commission continued Work Sessions in April of 2024. On April 16, 2024, the Applicant presented to the Planning Commission information related to design of the development. Topics will include affordable dwelling units, waivers and modifications, elevations and building heights, architecture, and economic impacts. On April 23, 2024, the Planning Commission discussed transportation, schools, and water and sewer impacts.

The Applicant is revising the application based on Work Session comments. Once the revised application is submitted, the Planning Commission will be moving forward to a Public Hearing.

BACKGROUND

During the March 19, 2024, Planning Commission Work Session, the Applicant for SUP 2022-05 provided a high-level overview of the proposal. The Planning Commissioners asked a series of questions related to affordable dwelling units, waivers and modifications, architecture, transportation, economic impacts, water and sewer, density bonuses, walkability, schools, open space, and design. While the Applicant spoke to many of the topics at this meeting, it was agreed upon to hold two more Work Sessions in the month of April on the 16th and 23rd to enable the Applicant to provide a deeper analysis on each topic. The application will be scheduled for a Public Hearing once the Work Sessions conclude and the application is revised. Staff reports will be developed and provided based on the Public Hearing materials submitted by

the Applicant at a future date. All Planning Commission Work Session materials are available on the Town website and meetings are recorded.

STAFF RECOMMENDATION

For Informational Purposes.

Office of the Town Manager
Frank Cassidy

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

STAFF REPORT

Council Meeting Date:	May 14, 2024
Agenda Title:	ZOTA-23-1 Zoning Ordinance Text Amendment to Reduce the Setback Requirement for Telecommunication Towers
Requested Action:	Hold a Work Session
Department / Agency Lead:	Community Development
Staff Lead:	Heather Jenkins, Zoning Administrator

EXECUTIVE SUMMARY

Article 9, Section 9-18 *Telecommunications Facilities*, regulates the height, location, and appearance of telecommunication towers within Town boundaries. Section 9-18.10 *Setbacks*, requires that all towers be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located.

Mr. James Downey, on behalf of his client Arcola Towers, LLC (the Applicant), is requesting that Ordinance Section 9-18.10 *Setbacks* be revised so that the setback requirement may be reduced for telecommunication towers in all Zoning Districts. In order to qualify for the setback reduction, the applicant proposes that a tower must be designed and constructed so as to meet a lesser setback, as certified by a Virginia licensed Professional engineer, where the potential fall zone of the tower is calculated as less than the full height of the tower.

Previously, this text amendment was proposed to apply only within the Public-Semi-Public (PSP) District/ However, due to the recommendations provided by the Town's telecommunication consultant CityScape regarding potential claims of discrimination, the text amendment was revised by the applicant to apply to all Zoning Districts within the Town. The Planning Commission held a public hearing for this text amendment on April 16, 2024, and issued a recommendation of approval with a three to two vote in favor.

BACKGROUND

The Applicant is proposing to construct a 150-foot-tall telecommunication tower on a parcel of land leased from the Virginia Department of Transportation (VDOT), within the Eastern Bypass U.S. Route 17 Spur. The proposed location for the tower, adjacent to an existing stormwater management facility that is maintained by VDOT, will not meet the required 100-percent setback requirement that is equal to the height of the 150-foot tower. A copy of the original application documents that depict the proposed tower location have been included with this staff report as Attachment A.

Telecommunication towers are allowed in all Zoning Districts as a Permissible Use that requires the approval of a Special Use Permit by Town Council following a public hearing before both the Planning Commission and Town Council. Zoning Ordinance Section 9-18 *Telecommunications Facilities* regulates

towers that are constructed within the Town boundaries, and includes both minimum standards that all towers must meet, as well as factors that must be considered as a part of all Special Use Permits for towers. A copy of Section 9-18 of the Ordinance has been included with this staff report as Attachment B.

Zoning Ordinance Section 9-18.10 *Setbacks* requires that a tower be located no closer to any property line than the full height of the tower. This fall zone ensures that a tower collapse will be completely contained within the property boundaries. The fall zone setback required by Section 9-18.10 cannot currently be waived or modified by Town Council as a part of the Special Use Permit process. Zoning Ordinance Section 9-18.10 *Setback*s states:

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located.

Local jurisdictions in the area differ in setback requirements for telecommunications facilities, as shown in the table below. Generally speaking, about half of local jurisdictions require a setback equal to the full height of the tower without the ability to reduce the setback; about half of jurisdictions surveyed allow for a setback that is less than the full height of the tower, most often with engineering certification provided to demonstrate the actual fall zone radius.

Telecommunications Facilities – Setback Requirements
Setback reduction allowed to less than the full height of the tower.

Jurisdiction	Setback Reduction Allowed	Setback Requirements
Fairfax City	Yes	Minimum setback equal to 110% of the tower height, except for monopoles certified by an engineer where the setback is reduced to the minimum setback for the district.
Fauquier County	Yes	Towers must be set back a distance equal to the height of the tower, except where the setback is reduced to no less than the fall zone as determined by an engineering design as a part of the legislative approval process.
Culpeper County	No	Towers must be designed to collapse within the lot lines.
Town of Culpeper	No	Towers must be set back at least the minimum setback for the district, and must be designed to fall within the boundaries of the property, except where a permanent easement is obtained from an adjoining property owner. No habitable structure shall be located within the fall zone.
Prince William County	No	Setback of twice the tower height for all property lines that abut residential or agricultural properties; minimum setback of 200 feet from all public streets, with an additional setback equal to the tower height for all towers over 200 feet in height. The tower must be designed to collapse within the property boundaries.
Rappahannock County	No	For any tower over 50 feet in height, a minimum setback equal to 110% of the tower height is required, and must be contained

		entirely within the subject property. Within the setback, the property owner may erect structures at their own risk.
Spotsylvania County	Yes	Towers must be set back from property lines at least the minimum setback for the district. A certified engineering statement must be provided to specify the tower design, including breakpoints.
Loudoun County	Yes	Public towers must be set back equal to the height of the tower. Commercial monopoles and towers must be set back 1 foot for every 5 feet of tower height.

Originally, the text amendment application was proposed by the applicant to apply only within the PSP Public-Semi-Public District. However, During the public hearing on February 20, 2024, the Planning Commission discussed the recommendations provided by the Town's telecommunications consultant CityScape. As a part of the letter provided by CityScape, the consultant advised that allowing a setback reduction in one Zoning District, but not equally in all Districts, could pose a claim of discrimination under 47 USC §332. The CityScape memo is included with this staff report as Attachment C. Following this discussion, the applicant's representative requested a deferral so that the proposed text amendment could be revised so that it would apply throughout the Town, and this deferral was granted unanimously by the Planning Commission.

Revised text amendment language and a statement of justification were submitted by the applicant's representative; these materials are included with this staff report as Attachment D. The Applicant has proposed language for Section 9-18.10, where the tower setback from property lines may be reduced to a distance equal to the *certified* fall zone, to state:

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located. The required setback distance may be reduced to a distance of at least one hundred (100) percent of the certified fall zone, as certified by a Virginia Professional Engineer in a letter which includes the Professional Engineer's signature and seal.

A *fall zone* is the maximum distance that a tower will fall as measured from the center point at the base of the tower, or, the largest expected radius in which a telecommunication tower could potentially collapse in the event of a failure. A *certified fall zone* is determined by a Professional Engineer, where the Engineer determines that due to the physical properties of the tower, that in the case of a failure the tower will collapse within a radius that is smaller than the full height of the tower.

The applicant has provided a copy of a fall zone certification letter prepared by an engineer as an example of the engineering certification that could be provided as a part of an application to justify a fall zone that is less than 100% of the tower height, included with this staff report as Attachment E.

STAFF RECOMMENDATION

The specific location where the Applicant desires to construct a telecommunications tower is located on property associated with the U.S. Route 17 Spur, owned by VDOT. VDOT has reviewed the proposed tower, and approved a location adjacent to an existing stormwater management facility. The tower location as

approved by VDOT will not allow the proposed 150-foot-tall telecommunications tower to meet the setback as required by Ordinance Section 9-18.10 – *Setbacks*. The proposed tower is located 75 feet away from the north-eastern property boundary, which equals a setback from the property line of 50% of the tower height. A map showing the tower location approved by VDOT overlain on aerial imagery data is included as Attachment F.

The drawings depicting the specific location where the Applicant desires to construct a telecommunications facility were provided for review to both the Town of Warrenton Public Works Department and to the VDOT Warrenton Residency Office. Responses as provided from both agencies have been included with this staff report as Attachment G.

Responses provided by the local VDOT office and the Town Public Works Department are advisory in nature, and will apply to future approvals should this text amendment be adopted by Town Council. Should the text amendment be adopted, the telecommunications facility will be required to obtain the approval of a Special Use Permit from Town Council per Ordinance Section 3-4.9.3 *Permissible Uses* and the standards found in Section 9-18 *Telecommunications Facilities,* followed by approval of a Site Development Plan per Ordinance Article 10 *Site Development Plans*, and Building, Zoning and Land Disturbing Permits to authorize construction.

The applicant has provided a letter prepared by Alexander J. Leadore, P.E. of Morris and Ritchie Associates, Inc., dated December 11, 2023, that certifies that the proposed 150-foot-tall tower has been designed so as to fail at the midpoint of the tower, creating a certified fall zone of 75 feet from the center point of the tower. This letter, which includes a description of how the tower has been designed to break and fall in on itself, has been included with this staff report as Attachment H.

Service Level/Collaborative Impact

Should the text amendment be adopted by Town Council so that a setback reduction may be approved as a part of a Special Use Permit approval for a telecommunications tower, certification of the reduced fall zone must be provided by a Professional Engineer at the time of Building and Zoning Permit submission. The setback reduction will require that Zoning staff coordinate review of any construction permit with Building plan review staff to ensure that relevant Special Use Permit conditions of approval are adequately addressed as a part of the detailed construction plans for the telecommunications tower. The structural plans for the telecommunications tower may necessitate review by an independent telecommunications consultant to verify the reduced fall zone prior to the approval of the Building and Zoning Permit.

Policy Direction/Warrenton Plan 2040

The Comprehensive Plan, Warrenton Plan 2040, speaks to the desire of citizens to have better cellphone coverage and more competition against current providers in the area, and the 2016 Broadband Demand Analysis commissioned by Fauquier County recommended two new towers to provide improved wireless broadband in the Center Magisterial District of Fauquier County where Warrenton is located.

The Warrenton Plan 2040 includes Goal CF-6: *Identify telecommunications facility locations to ensure a broad range of communications services that also respect the character and viewsheds of the Town*. The policies and strategies included as a part of achieving this goal focus on placing facilities in locations that are compatible

with adjacent and nearby uses, protecting historic resources, scenic byways, recreational amenities, visual landscape, and natural resources, as well as prohibiting new telecommunication structures in the Historic District.

The Plan includes a five-step hierarchy of preferred new telecommunication facilities, from most desirable to least desirable, which is:

1) Co-location antenna on existing tower.
2) Co-location antenna on existing buildings or structures not a tower.
3) Non-concealed antenna on existing building or structures not a tower.
4) Concealed support structure.
5) Un-concealed support structure (prohibit guyed and lattice towers).

As a part of this text amendment, no new tower location is proposed or approved. Under the current Zoning Ordinance provisions, all new telecommunications towers require the approval of a Special Use Permit from Town Council, which is a separate application and approval process from this text amendment application. That being said, the applicant, Arcola Towers, has proposed this text amendment - so that should the text amendment be approved - that they may then be able to submit an application for a telecommunications tower on land within the Town, where the tower cannot meet a setback equal to 100% of the tower height, but rather can meet a reduced setback equal to the certified fall zone. Should this text amendment not be approved by Town Council, the applicant will need to revise the location of their proposed tower so that the current setback requirement - equal to 100% of the tower height - can be met, and then a Special Use Permit application submitted for review by Town Council.

Fiscal Impact

A fiscal impact analysis has not been conducted.

Legal Impact

Any amendment to the setback requirement found in Section 9-18.10 will apply to all properties within the Town.

A reduction in the required setback to property boundaries to less than 100-percent of the tower height may impact neighboring properties and roadways that are located within the 100-percent setback area.

Telecommunication towers are listed as a Permissible Use in all zoning districts, where towers require the approval of a Special Use Permit from Town Council, according to the standards found in Ordinance Section 9-18 *Telecommunications Facilities* and Section 11-3.10 *Special Use Permits and Waivers*, to include the 32 *Evaluation Criteria* listed in Section 11-3.10.3. Should the proposed text amendment be adopted by Town Council, all applications for telecommunications towers will require the approval of a Special Use Permit, where the details of the specific tower and location must be evaluated for suitability by Town Council.

ATTACHMENTS

1. Attachment A: Original Application Documents (PSP District Only)

2. Attachment B: Zoning Ordinance Section 9-18 Telecommunications Facilities
3. Attachment C: CityScape Memo Regarding Breakpoint Regulations, December 13, 2023
4. Attachment D: **REVISED** Application Documents (All Zoning Districts)
5. Attachment E: Example Fall Zone Certification Letter
6. Attachment F: Plan Showing Tower Location Overlain on GIS Aerial Imagery
7. Attachment G: Agency Review Comments – VDOT & Public Works
8. Attachment H: Certified Fall Zone Letter, Proposed Tower Site, December 11, 2023

JD
James P. Downey, P.C.
Attorney and Counselor At Law

May 24, 2023

Rob Walton
Director of Community Development
Town of Warrenton
21 Main Street
Warrenton, Virginia 20186

Re: Arcola Towers, LLC; cell tower approval

Dear Mr. Walton:

I hereby apply for a text amendment to the Town ordinance to change the setback limits for telecommunications towers ("cell towers") in the PSP District.

A letter of justification and proposed text are attached, together with exhibits. While the proposal would affect a specific parcel, which is identified in these materials, the proposal would apply to all PSP-zoned parcels in the Town.

Very truly yours,

James P. Downey

Enclosures
cc: Jonathan L. Yates, Esq.
Hon. Heather D. Sutphin
JPD/cmh

JD
James P. Downey, P.C.
Attorney and Counselor At Law

May 24, 2023

Rob Walton
Director of Community Development
Town of Warrenton
21 Main Street
Warrenton, Virginia 20186

Re: Letter of Justification

Dear Mr. Walton:

This letter of justification is submitted in support of the proposed ordinance amendment submitted herewith on behalf of Arcola Towers, LLC, for reduction of the setback requirement for telecommunications towers in the PSP zoning district.

This proposed amendment arises from a proposal for construction of a 150-foot telecommunications tower on a parcel of land leased from the Virginia Department of Transportation boundary shown on the enclosed plat and diagram. This site is within the cloverleaf of highways known as the Bypass on the Northeast side of Town, in an area that will allow for expanded cellular coverage.

The existing setback rules would require setbacks of 150' from the property boundary. A setback requirement of 100% of the height of the tower is unduly restrictive and would prevent construction of the tower on the subject parcel. The site is not large enough to accommodate such a depth of setback. Construction and design technology that will be applied to the construction of this tower will ensure that in the rare instance of the tower falling, the certified fall zone would be sufficient protection against any segment of the tower falling outside the property boundary lines.

Engineering and construction standards and experience demonstrate that it is not necessary to have a setback of 150' for a tower of that height. A sample of the kind of letter that can be supplied, to demonstrate a certified fall zone as the satisfactory setback, is attached.

Reduction of the setback to coincide with the actual fall zone radius would be consistent with the public health, safety and welfare and would be reasonably related to the valid objective of protecting the public from the hazards of a fall of the telecommunications tower in this location.

The proposed text amendment would allow construction of the telecommunications tower in the PSP zone to a height to conform with the certified fall zone distance.

Very truly yours,

James P. Downey

Enclosures
JPD/cmh

ARCOLA TOWERS

FirstNet

AT&T

ARCOLA TOWERS
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187

MONOPOLE 150'

entrex
communication services, inc.
6100 Executive Blvd., Suite 430
Rockville, MD 20852
PHONE: (202)408-8860

SUBMITTALS

DATE	DESCRIPTION	REV
08-02-22	CONCEPT PLAN REVIEW	
08-08-22	CONCEPT PLAN REVIEW	
10-20-22	CONCEPT PLAN REVIEW	
10-20-22	ARCOLA TOWERS COMMENTS	

SEAL:

ARCOLA TOWERS

PROJECT NO: 1154.014
DESIGNER: M.A.
ENGINEER: M.M.

SCALE:
SCALE AS NOTED

ARCOLA TOWERS SITE
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187

TITLE:
TITLE SHEET

SHEET NUMBER:
T-1

GENERAL NOTES

1. THE CONTRACTOR SHALL GIVE ALL NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY, MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS, AND LOCAL AND STATE JURISDICTIONAL CODES BEARING ON THE PERFORMANCE OF THE WORK. THE WORK PERFORMED ON THE PROJECT AND THE MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES.
2. THE ARCHITECT/ENGINEER HAS MADE EVERY EFFORT TO SET FORTH IN THE CONSTRUCTION AND CONTRACT DOCUMENTS THE COMPLETE SCOPE OF WORK. THE CONTRACTOR BIDDING THE JOB IS NEVERTHELESS CAUTIONED THAT MINOR OMISSIONS OR ERRORS IN THE DRAWINGS AND OR SPECIFICATIONS SHALL NOT EXCUSE SAID CONTRACTOR FROM COMPLETING THE PROJECT AND IMPROVEMENTS IN ACCORDANCE WITH THE INTENT OF THESE DOCUMENTS.
3. THE CONTRACTOR OR BIDDER SHALL BEAR THE RESPONSIBILITY OF NOTIFYING (IN WRITING) THE CONSTRUCTION MANAGER OF ANY CONFLICTS, ERRORS, OR OMISSIONS PRIOR TO THE SUBMISSION OF CONTRACTOR'S PROPOSAL OR PERFORMANCE OF WORK. IN THE EVENT OF DISCREPANCIES THE CONTRACTOR SHALL PRICE THE MORE COSTLY OR EXTENSIVE WORK, UNLESS DIRECTED IN WRITING OTHERWISE.
4. THE SCOPE OF WORK SHALL INCLUDE FURNISHING ALL MATERIALS, EQUIPMENT, LABOR AND ALL OTHER MATERIALS AND LABOR DEEMED NECESSARY TO COMPLETE THE WORK/PROJECT AS DESCRIBED HEREIN.
5. THE CONTRACTOR SHALL VISIT THE JOB SITE PRIOR TO THE SUBMISSION OF BIDS OR PERFORMING WORK TO FAMILIARIZE HIMSELF WITH THE FIELD CONDITIONS AND TO VERIFY THAT THE PROJECT CAN BE CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
6. THE CONTRACTOR SHALL OBTAIN AUTHORIZATION TO PROCEED WITH CONSTRUCTION PRIOR TO STARTING WORK ON ANY ITEM NOT CLEARLY DEFINED BY THE CONSTRUCTION DRAWING/CONTRACT DOCUMENTS.
7. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS ACCORDING TO THE MANUFACTURER'S/VENDOR'S SPECIFICATION UNLESS NOTED OTHERWISE ON THESE LOCAL CODES OR ORDINANCES TAKE PRECEDENCE.
8. THE CONTRACTOR SHALL PROVIDE A FULL SET OF CONSTRUCTION DOCUMENTS AT THE SITE UPDATED WITH THE LATEST REVISIONS AND ADDENDA OR CLARIFICATIONS AVAILABLE FOR THE USE BY ALL PERSONNEL INVOLVED WITH THE PROJECT.
9. THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE PROJECT DESCRIBED HEREIN. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS WHICH MAY BE REQUIRED FOR THE BY THE ARCHITECT/ENGINEER, THE STATE, COUNTY OR LOCAL GOVERNMENT AUTHORITY.
11. THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS TO PROTECT EXISTING IMPROVEMENTS, EASEMENTS, PAVING, CURBING, ETC. DURING CONSTRUCTION. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL REPAIR ANY DAMAGE THAT MAY HAVE OCCURRED DUE TO CONSTRUCTION ON OR ABOUT THE PROPERTY.
12. THE CONTRACTOR SHALL KEEP THE GENERAL WORK AREA CLEAN AND HAZARD FREE DURING CONSTRUCTION AND DISPOSE OF ALL DIRT, DEBRIS, RUBBISH AND REMOVE EQUIPMENT NOT SPECIFIED AS REMAINING ON THE PROPERTY. PREMISES SHALL BE LEFT IN CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST, OR SMUDGES OF ANY NATURE.
13. THE CONTRACTOR SHALL COMPLY WITH ALL OSHA REQUIREMENTS AS THEY APPLY TO THIS PROJECT.
14. THE CONTRACTOR SHALL NOTIFY THE CONSTRUCTION MANAGER WHERE A CONFLICT OCCURS ON ANY OF THE CONTRACT DOCUMENTS. THE CONTRACTOR IS NOT TO ORDER MATERIAL OR CONSTRUCT ANY PORTION OF THE WORK THAT IS IN CONFLICT UNTIL THE CONFLICT IS RESOLVED BY THE CONSTRUCTION MANAGER.
15. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS, PROPERTY LINES, ETC. ON THE PROJECT.

BUILDING CODE

2018 INTERNATIONAL BUILDING CODE

REFERENCING:
2017 NATIONAL ELECTRIC CODE WITH LOCAL AMENDMENTS
2018 INTERNATIONAL MECHANICAL CODE
TIA- 222-G (2018) STRUCTURAL STANDARDS FOR ANTENNA SUPPORTING STRUCTURES AND ANTENNAS

VICINITY MAP



SYMBOLS AND ABBREVIATIONS

ADJ	ADJUSTABLE	MECH	MECHANICAL		SPOT ELEVATION
APPROX	APPROXIMATE	MFR	MANUFACTURER		CONTRACTOR
CAB	CABINET	MGB	MAIN GROUND BAR		PLATE
CLG	CEILING	MIN	MINIMUM		DETAIL NUMBER / SHEET NUMBER
CONC	CONCRETE	MTL	METAL		GROUND WIRE
CONT	CONTINUOUS	NIC	NOT IN CONTRACT		ANTENNA
CJ	CONSTRUCTION JOINT	NTS	NOT TO SCALE		
DIA	DIAMETER	OC	ON CENTER		
DWG	DRAWING	OPP	OPPOSITE		
EGB	EQUIPMENT GROUND BAR	SF	SQUARE FOOT		
EA	EACH	SHT	SHEET		
ELEC	ELECTRICAL	SIM	SIMILAR		
EL	ELEVATION	SS	STAINLESS STEEL		
EQ	EQUAL	STL	STEEL		
EQUIP	EQUIPMENT	TOC	TOP OF CONCRETE		
EXT	EXTERIOR	TOM	TOP OF MASONRY		
FF	FINISHED FLOOR	TOS	TOP OF STEEL		
GA	GAGE	TYP	TYPICAL		
GALV	GALVANIZED	VIF	VERIFY IN FIELD		
GB	GROUND BAR	UON	UNLESS OTHERWISE NOTED		
GC	GENERAL CONTRACTOR	WWF	WELDED WIRE FABRIC		
GRND	GROUND	W/	WITH		
LG	LONG	&	AND		
LLH	LONG LEG HORIZONTAL	@	AT		
MAX	MAXIMUM				

SHEET INDEX

T-1	TITLE SHEET
L-1	SITE PLAN
L-2	PARTIAL SITE PLAN
L-3	COMPOUND PLAN
L-4	MONOPOLE ELEVATION

PROJECT DESCRIPTION

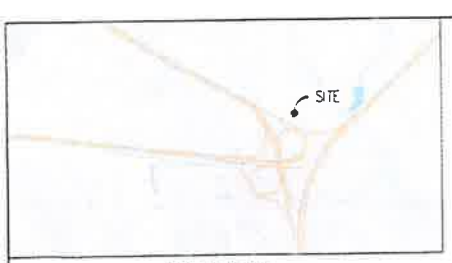
SCOPE OF WORK:
1. INSTALL EROSION AND SEDIMENT CONTROLS.
2. CLEAR AND GRADE SITE TO FINAL SUBGRADE ELEVATION.
3. INSTALL MONOPOLE FOUNDATION AND (50' HIGH MONOPOLE.
4. INSTALL EQUIPMENT FRAME AND EQUIPMENT.
5. INSTALL GROUNDING, NEW CABINET BASE, UTILITY WHERWAY.
6. INSTALL ELECTRICAL AND TELEPHONE CONDUIT AND HAND HOLES.
7. INSTALL FENCE AND SITE IMPROVEMENTS.
8. INSTALL AT&T PLATFORM, CABLES AND EQUIPMENT SHELTER AND GENERATOR.

PROJECT INFORMATION

PROPERTY OWNER: COMMONWEALTH OF VIRGINIA
1221 E BROAD ST
RICHMOND, VA 23218

APPLICANT: ARCOLA TOWERS
116 N WASHINGTON ST. #203
MIDDLEBURG, VA 20117
(571) 985 3880

LATITUDE: 38° 43' 43.81" N
LONGITUDE: 77° 48' 53.71" W
GROUND ELEVATION: 448' AMSL
JURISDICTION: TOWN OF WARRENTON
FIPS: N/A
CURRENT ZONING: PSF
USE: COMMERCIAL
PROPOSED USE: COMMERCIAL/TELECOM



VICINITY MAP
SCALE: 1"=1000'
TRUE NORTH

CONCEPT PLAN NOTES

1) SITE NAME: ARCOLA TOWERS SITE: VDOT WARRENTON RT 17 NORTH RAMP

2) THIS IS NOT A BOUNDARY SURVEY AND IS NOT TO BE USED FOR THE TRANSFER OF PROPERTY.

3) THE SUBJECT PARCEL INFORMATION:

OWNER: COMMONWEALTH OF VIRGINIA
PROPERTY ADDRESS: RT 17 NORTH RAMP
WARRENTON, VA 20187

JURISDICTION: TOWN OF WARRENTON
PIN: N/A
ZONING: PSP

4) THE LOCATION OF THE PROPOSED MONOPOLE IS AS FOLLOWS. THE VALUES LISTED BELOW ARE WITHIN ±50' HORIZONTAL AND ±20' VERTICAL.

LATITUDE: 38° 42' 43.81" (GOOGLE EARTH)
LONGITUDE: 77° 46' 53.71" (GOOGLE EARTH)
ELEVATION: 394' AT BASE (GOOGLE EARTH)

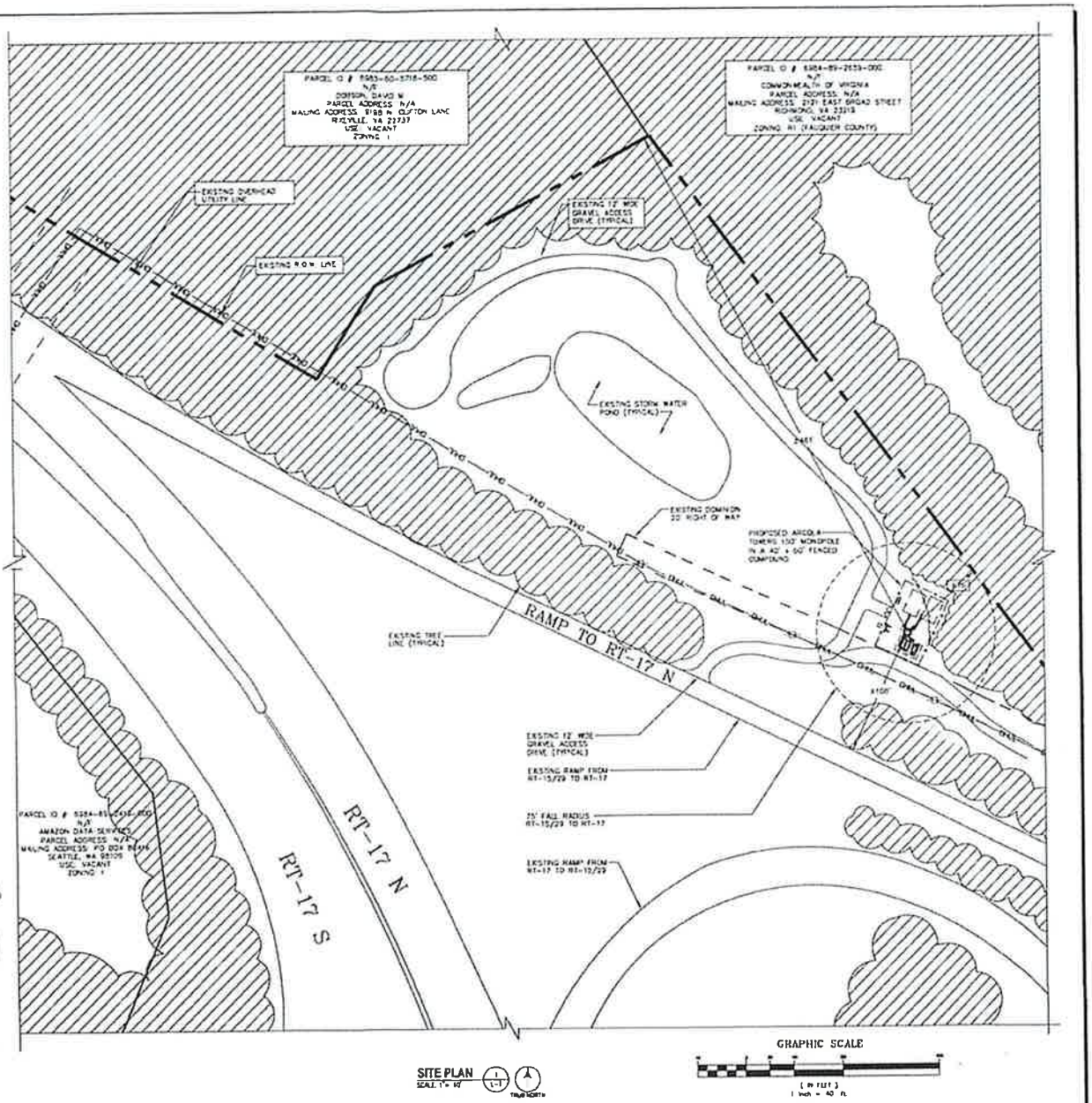
LEGEND

- FOUND PROPERTY CORNER
- BENCH MARKS
- UTILITY POLE
- SIGN
- LIGHT POLE
- TELEPHONE PEDESTAL
- PERENNIAL TREE - DECIDUOUS

LINE TYPES

- PROPERTY LINE
- RIGHT OF WAY BOUNDARY
- EDGE OF ASPHALT
- EDGE OF CONCRETE
- FENCE LINE - CHAIN
- TREE OR VEGETATION LINE

MONOPOLE SETBACKS	REQUIRED	PROPOSED
FRONT YARD (SOUTHWEST)	N/A	N/A
REAR YARD (NORTHEAST)	N/A	N/A
SIDE YARD (SOUTHEAST)	N/A	N/A
SIDE YARD (NORTHWEST)	N/A	1481
CLOSEST HOUSE	N/A	±1,142
CLOSEST ROAD	N/A	±329



SITE PLAN
SCALE: 1" = 40'
TRUE NORTH

GRAPHIC SCALE
(IN FEET)
1 inch = 40 ft.

entrex
communication services, inc.
8100 Executive Blvd., Suite 433
Rockville, MD 20853
PHONE: (202)468-0660

SUBMITTALS		
DATE	DESCRIPTION	REV
09-01-22	CONCEPT PLAN REVIEW	
09-09-22	CONCEPT PLAN REVIEW	
10-20-22	CONCEPT PLAN REVIEW	
10-20-22	ARCOLA TOWERS COMMENTS	

SEAL

ARCOLA TOWERS

PROJECT NO	1164.014
DESIGNER	M.A.
ENGINEER	M.M.

SCALE
SCALE AS NOTED

ARCOLA TOWERS SITE
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187

TITLE
SITE PLAN

SHEET NUMBER
L-1

RAMP TO RT-17 N
PARTIAL SITE PLAN
GRAPHIC SCALE
ARCOLA TOWERS SITE
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187
PARTIAL SITE PLAN
L-2
SUBMITTALS
entrex
communication service, inc

COMPOUND PLAN
SCALE: 3/4" = 1'-0"
L-3
SHEET NUMBER
PARTIAL
SITE PLAN
TITLE:
ARCOLA TOWERS SITE
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187
SCALE: AS NOTED
PROJECT NO 1164.014
DESIGNER C.S.
ENGINEER D.M.
SUBMITTALS
DATE DESCRIPTION REV
10-20-22 ANTENNA SWAP OUT
10-20-22 EXISTING PLAN REVIEW
09-08-22 EXISTING PLAN REVIEW
08-12-22 EXISTING PLAN REVIEW
entrex
communications services, inc.
6100 Executive Blvd., Suite 410
Rockville, MD 20852
PHONE: (301)468-0960

L-4

MONOPOLE ELEVATION

ARCOLA TOWERS SITE
VDOT WARRENTON
RT 17 NORTH RAMP
WARRENTON, VA 20187

SCALE AS NOTED

PROJECT NO.	1164.014
DESIGNER	M.A.
ENGINEER	M.H.

ARCOLA TOWERS

SUBMITTALS

DATE	DESCRIPTION	BY
10-26-22	ADDED TOWER QUANTITY	
10-26-22	CONSTR PLAN REVIEW	
09-28-22	CONSTR PLAN REVIEW	
09-02-22	CONSTR PLAN REVIEW	

entrex
communication environments, inc.
8102 Executive Blvd., Suite 103
Rockville, MD 20852
PHONE: (202)466-0960


iewer

PROPOSED TEXT AMENDMENT TO 9-18 TELECOMMUNICATIONS FACILITY

EXISTING LANGUAGE

9-18.10 Setbacks

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located.

PROPOSED LANGUAGE

9-18.10 Setbacks

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located. On properties located in a PSP District (Public-Semi-Public Institutional District), towers shall only be required to be setback a distance of at least one hundred (100) percent of the certified fall zone, as certified by a Virginia Professional Engineer in a letter which includes the Professional Engineer's signature and seal.

9-18 Telecommunications Facilities

9-18.1. Use Regulations for Telecommunications Towers.

The purpose of these provisions is to establish requirements for the siting of towers and antennas and to: (i) avoid the location of towers in residential areas and minimize the total number of towers and tower sites throughout the Town; (ii) encourage the joint use of new and existing tower sites; (iii) encourage users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on the community is minimal; (iv) encourage users of towers and antennas to configure or camouflage them in a way that minimizes adverse visual impact of the towers and antennas; and (v) determine adequate sites for the provision of telecommunication services with minimal negative impact on the resources of the Town.

9-18.2. Applicability.

9-18.2.1. District location and height limitations. The requirements set forth in this section shall govern the location and height of all telecommunications towers and antennas within the Town. All towers or antennas shall also comply with applicable Federal and State regulations. Amateur radio towers and antennas shall be regulated by the Town under existing State law and applicable Town regulations.

9-18.2.2. Existing structures and towers. The placement of an antenna on an existing structure such as a building, sign, light pole, water tank, or other free-standing nonresidential structure or existing municipal, utility or commercially owned tower or pole may be permitted with the approval of a special use permit so long as the height of the tower or structure is not increased and the addition of the antenna shall not add more than fifteen (15) feet in height to the structure or tower. If the use includes the placement of additional buildings or supporting equipment used in connection with the antennas, the building or equipment shall be placed within the existing structure and shall be screened from view. Existing or proposed structures shall not be altered to circumvent this provision.

9-18.3. General requirements.

9-18.3.1. Principal or accessory use. Antennas and towers may be considered either principal or accessory uses when determining area requirements on a given parcel of land. A different existing use or an existing structure on the same lot shall not preclude the installation of an antenna or tower on such lot. For purposes of determining whether the installation of a tower or antenna complies with district development regulations, and other applicable requirements, the dimensions of the entire lot shall control, even though the

antennas or towers may be located on leased areas within such lots.

9-18.3.2. Inventory of existing sites. Each applicant for an antenna and/or tower shall provide to the Zoning Administrator an inventory of its existing and potential future facilities that are either within the Town or surrounding jurisdictions or within five (5) miles of the border thereof, including specific information about the location, height, and design of each tower and/or antenna. Information submitted to the Town may be shared with other applicants applying for approvals or special exception permits under this provision or other entities seeking to locate towers or antennas within the Town. By sharing such information, the Zoning Administrator is not in any way representing or warranting that such sites are available or suitable for tower or antenna use.

9-18.3.3. A Commission Permit in accord with Section 15.2-2232 of the Code of Virginia is required for any tower or antenna prior to or in conjunction with any Special Use Permit approvals, if any, that may be required by the district regulations of this Ordinance.

9-18.4. Appearance; lighting.

The guidelines set forth in this section shall govern the appearance, location and installation of all towers and antennas governed by this Ordinance.

9-18.4.1. Towers shall either maintain a galvanized steel finish or, subject to any applicable standards of FAA, be painted a neutral color, to reduce visual appearance and obtrusiveness and to blend in with the surrounding environment. Dish antennas and covers will be of a neutral, nonreflective color with no logos or other markings.

9-18.4.2. At a facility site, the design of any buildings and related structures must use materials, colors, textures, screening, and landscaping that will blend the tower facilities to the natural setting and the surrounding environment.

9-18.4.3. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of a neutral color that is the same as the color of the supporting structure so as to make the antenna and related equipment visually unobtrusive and blend with the surrounding environment.

9-18.4.4. Towers shall not be artificially lighted, unless required by the FAA or other applicable governing authority. If lighting is required, the Town Council may review the available lighting alternatives in conjunction with a Special Use Permit application and approve the lighting design that would cause the least disturbance to the surrounding views and properties.

9-18.4.5. No advertising of any type may be placed on a tower or accompanying facility unless it is part of retrofitting a pre-existing, lawful sign structure.

9-18.5. Federal and state requirements.

All towers must meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the federal or state governments with the authority to regulate towers and antennas. If such standards and regulations are changed, then the owners of the towers and antennas governed by this division shall bring such towers and antennas into compliance with such revised standards as required. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal of the tower or antenna at the owner's expense. All towers and antennas constructed on property owned or leased by the federal or state government but used by non-governmental, commercial companies or operators, must comply with all requirements of the Town Zoning Ordinance.

9-18.6. Building Codes.

To ensure the structural and operating integrity of antennas and towers, the owner of an antenna or tower shall ensure that it, and any supporting buildings and structures, are constructed and maintained in compliance with standards contained in applicable federal, state and local buildings codes and regulations.

9-18.7. Information Required.

Each applicant requesting a special use permit under this section shall submit a scaled site plan and a scaled elevation view and other supporting drawings, calculations, and other documentation, signed and sealed by appropriate licensed professionals in the Commonwealth of Virginia, showing the location and dimensions of all improvements, including information concerning topography, existing vegetation, proposed clearing and grading, radio frequency coverage, tower height and antenna location requirements, setbacks, ingress/egress, parking, fencing, landscaping, adjacent uses, and other information deemed by the Town Planning Commission or Town Staff to be necessary to assess compliance with this division. Additionally the applicant shall provide actual photographs of the site from designated relevant views that include a simulated photographic image of the proposed tower and antennas. The photograph with the simulated image shall include the foreground, the mid-ground and the background of the site.

9-18.7.1. An engineering report, certifying that the proposed antenna or tower is compatible for co-location when more than one user is proposed for the same tower, must be submitted by the applicant.

9-18.7.2. The applicant shall pay all costs associated with notifying adjoining property owners and other nearby residents by certified letter concerning the project prior to public hearings before the Planning Commission and/or, on appeal, the Town Council.

9-18.7.3. The applicant shall provide copies of its co-location policy. The applicant shall provide copies of propagation maps using proposed antenna tilt demonstrating that antennas and sites for possible co-locator antennas are no higher in elevation than necessary to serve the intended area.

9-18.7.4 The applicant shall provide a report and drawings identifying its coverage area within the Town and surrounding 10-mile area.

9-18.8. Factors to be Considered in Granting Special Use Permits for New Towers and Antennas

The Town Council shall consider the following factors, in addition to others herein, in determining whether to approve a Special Use Permit:

9-18.8.1. Height of the proposed tower: No tower shall ever exceed 199 feet.

9-18.8.2. Proximity of the tower or pole to residential structures and residential district boundaries, historic structures and districts, or other manmade or unique natural areas within or adjacent to the Town

9-18.8.3. Nature of the adjacent uses and nearby properties.

9-18.8.4. Surrounding topography.

9-18.8.5. Impact on surrounding tree coverage and foliage. Impacts shall be kept to the minimum for the installation of the facility.

9-18.8.6. Design of tower or pole, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness.

9-18.8.7. Proposed ingress and egress.

9-18.8.8. Compliance with the Town's co-location policy.

9-18.8.9. Consistency with the Comprehensive Plan and the purposes of the zoning district of the facility and areas from which the antenna or tower will be visible.

9-18.8.10. Availability of suitable existing towers and other structures as provided for in Section 9-18.9 herein.

The Council may waive or modify one (1) or more of these criteria if the Council concludes that the goals of this Ordinance are better served by the facility as it is proposed by the applicant.

9-18.9. Availability of Suitable Existing Towers or Other Structures.

Co-location is the preferred solution to the need for additional antennas. No new tower shall be permitted unless the applicant demonstrates that no existing tower or structure can accommodate the applicant's proposed antenna. Evidence to be considered in determining whether existing towers or structures cannot accommodate the applicant's proposed antenna include the following:

9-18.9.1. No existing towers or structures are located within the geographic area required to meet applicant's engineering and coverage requirements under the Telecommunications Act (TCA).

9-18.9.2. Existing towers or structures are not of sufficient height to meet applicant's engineering and coverage requirements under the Telecommunications Act (TCA).

9-18.9.3. Existing towers or structures do not have sufficient structural strength to support applicant's proposed antenna and related equipment and cannot be made or reconstructed to support additional antennas.

9-18.9.4. The applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing tower or structures would cause interference with the applicant's proposed antenna.

A written statement of justification with supporting documentation is required from any applicant claiming that no existing facility can accommodate its antenna. The Town Council may use its own staff, it's own consultants or other independent authorities to review and verify information submitted by the applicant.

9-18.10. Setbacks.

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located.

9-18.11. Security fencing.

Towers shall be enclosed by security fencing not less than six (6) feet in height and shall be equipped with an anti-climbing device.

9-18.12. Landscaping.

The following requirements shall govern the landscaping surrounding towers.

9-18.12.1. Tower facilities shall be landscaped with a mix of deciduous and evergreen trees that effectively screens the view of the support buildings from adjacent property. The standard buffer shall consist of a landscaped strip of at least ten (10) feet wide outside the perimeter of the facility compound.

9-18.12.2. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible.

9-18.13. Removal of abandoned antennas and towers.

Any antenna or tower that is not operated for a continuous period of two (2) years shall be considered abandoned, and the owner of such antenna or tower shall remove same within ninety (90) days of receipt of notice from the Zoning Administrator notifying the owner of such removal requirement. Removal includes the removal of the tower, all tower and fence footers, underground cables and support buildings.

If there are two (2) or more users of a single tower, then this provision shall not become effective until all users cease using the tower. If the tower is not removed per this section, the Town may require the landowner to have it removed.

3-4.9 PSP Public-Semi-Public Institutional District

3-4.9.1. Legislative Intent

This district is intended to provide for major public, semi-public, and institutional uses, to facilitate future growth of such uses within the district in accordance with the objectives, policies, and proposals of the Comprehensive Plan, including the encouragement of convenient and safe nearby residential neighborhoods, and to provide evidence on the Zoning map of the nature of land use planned for this district.

3-4.9.2. **Permitted Uses** (by-right)

- Accessory buildings and uses, including dwellings accessory to a permitted use
- Cemeteries
- Child care center, day care center, or nursery school
- Churches
- Community buildings
- Fairgrounds, showgrounds, or exhibition center
- Family care homes, foster homes, or group homes
- Hospitals, nursing homes, and clinics
- Institutional uses
- Offices for business or professional use
- Off-street parking for permitted uses subject to Article 7
- Open space subject to Article 9
- Parks and playgrounds
- Public or governmental buildings
- Rescue squad or volunteer fire company
- Schools
- Senior citizen center
- Signs subject to Article 6
- Utilities related to and necessary for service within the Town, including poles, wires, transformers, telephone booths, and the like for electrical power distribution or communication service, and underground pipelines or conduits for local electrical, gas, sewer, or water service, but not those facilities listed as requiring a special use permit
- Yard sale or other special sale or event conducted on the premises of and for the benefit of a permitted use in the district

3-4.9.3. **Permissible Uses** (by special use permit upon approval of the Town Council)

- Emergency housing
- Gift Shops
- Health and Fitness Facilities
- Museums
- Single Family Dwellings
- Visitor Centers
- Active and passive recreation and recreational facilities.
- Treatment plants, water storage tanks, major transmission lines or pipelines, pumping or regulator stations, communications towers, storage yards and substations, and cable television facilities and accessory buildings

3-4.9.4. Lot and Yard Regulations

Use	Minimum Lot Size (sq. ft.)	Minimum Lot Frontage (at front setback)	Maximum Lot Coverage (impervious surfaces)	Minimum Setbacks		
				Front	Side	Rear
All Permitted and Permissible Uses	6,000	60 ft.	65%	25 ft.	15 ft.	35 ft.

3-4.9.5. Building Regulations

Use	Maximum Height*
All buildings	35 feet
Accessory buildings	Within 20 feet of any lot line shall not exceed 15 feet in height. All accessory buildings shall be less than the main building in height.

*A public or institutional building or church may be erected to a height of sixty (60) feet from grade provided that required front, side, and rear yards shall be increased one (1) foot for each foot in height over thirty-five (35) feet.

entrex
communication services, inc.

6100 Executive Blvd., Suite 430 • Rockville, MD 20852 • Tel: 202.408.0960

July 25, 2022

Ms. Kristen Stelzer
Arcola Towers
PO Box 2150
Middleburg, VA 20118

Re: Proposed 195' Monopole for Mt. Jackson, VA Site

Dear Ms. Stelzer,

The monopole for this site shall be designed in accordance with the Telecommunications Industry Association Standard ANSI/TIA-222-H "Structural Standard for Antenna Supporting Structures and Antennas" by a tower manufacturer to meet a 45 ft fall radius.

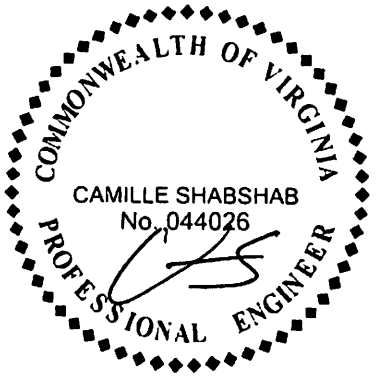
When designed according to this standard, the wind pressures and steel strength capacities include several safety factors, resulting in an overall minimum safety factor of 25%. Therefore, it is highly unlikely that the monopole will fail structurally in a wind event where the design wind speed is exceeded within the range of the built-in safety factors.

Should the wind speed increase beyond the capacity of the built-in safety factors, to the point of failure of one or more structural elements, the most likely location of the failure would be within the monopole shaft, above the base plate. Assuming that the wind pressure profile is similar to that used to design the monopole, the monopole will buckle at the location of the highest combined stress ratio within the monopole shaft, resulting in the portion of the monopole above leaning over and remaining in a permanently deformed condition. The monopole shall be designed such that the shaft section at elevation 150 ft will buckle before any other section on the monopole resulting in a fall zone of 45 ft

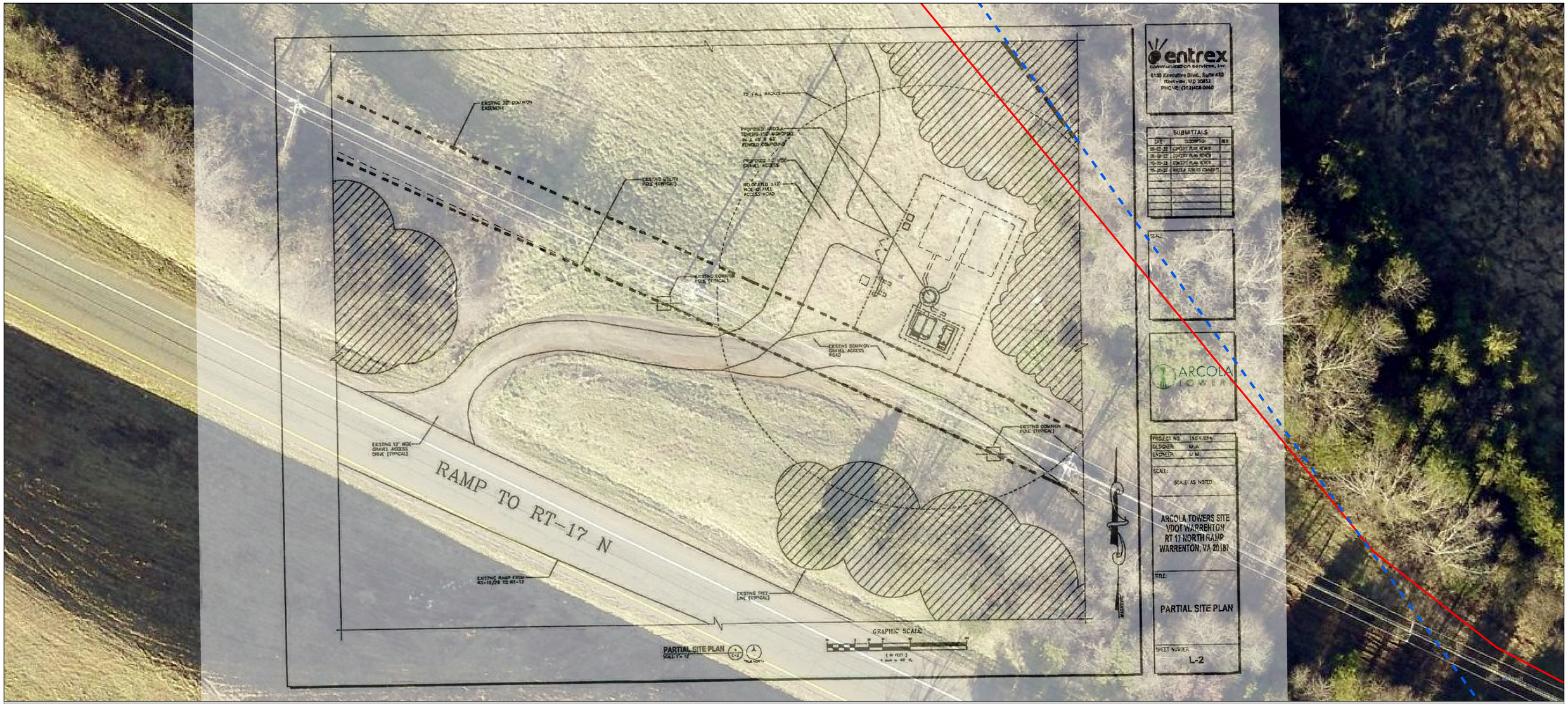
Please note that this letter only applies to the above referenced monopole.

Sincerely,

Camille Shabshab, PE
Vice President



TOWN OF WARRENTON
ARCOLA Cell Towers Plat Page 3



Legend

- - - - Town of Warrenton Boundary

▭ Tax Parcel

July 21, 2023

Source: Town of Warrenton & Fauquier County

0 0.01 0.01 Miles

COMMONWEALTH of VIRGINIA
DEPARTMENT OF TRANSPORTATION
457 East Shirley Avenue
Warrenton, Virginia 20186

Stephen C. Brich, P.E.
Commissioner

Date: September 22, 2022

To: Gregory Primeau – Site-AC, Inc.

cc: Randy Norris, VDOT, Travis Estes, VDOT, Denise Harris, Town of Warrenton

Re: **Initial Feasibility Inquiry-Locality Approval-New Cellular Monopole Tower**

Dear Mr. Primeau:

The above referenced Plan of Development (POD) prepared by Piedmont Land Consulting LLC with a Cover Sheet date of June 22, 2022 and received by VDOT date of August 18, 2022 has been reviewed.

General:

1. Based on the site visit conducted by the Culpeper District Staff, location #1 and #2 per the attached sketch are not recommended based on their location to the existing storm water facility that is located on the proposed site. (VDOT)
2. Future maintenance of the principal spillway pipe (excavation and/or replacement) would be complicated by a tower site at location #1 and #2. (VDOT)
3. Location #3 per the attached sketch is VDOTs preferred location. This location appears to be with in Limited Access Right of Way and would require VDOTs Chief Engineer approval. (VDOT)
4. It will be the responsible of permittee to demonstrate that the proposed Monopole Tower will not adversely impact VDOT ROW and the existing Stormwater facility.
5. A VDOT LUP-SUWSS (Single-Use Permit – Wireless Support Structure) will be required along with all the supporting information and payment/surety. (VDOT)
6. The structure will have to have a third-party inspector in place to inspect the structure and its construction. (VDOT)
7. If the cell tower will be operated by a private entity, the Town will review the project (Commission Permit, Special Use Permit, Site Plan, Building Permit, and Land Disturbing permit if required). The applicant should review Section 9-18 of the Town's Zoning Ordinance regarding the regulations that apply to the tower. Staff doesn't feel the tower meets the setback requirements stated in Section 9-18.10. (Town of Warrenton)
8. If the tower is used for a public purpose (i.e. emergency communications), then the tower is exempt from the Town's review. (Town of Warrenton).

VDOT did not receive any comments from Fauquier County.

Please contact me at 540-229-1164 or craig.simpson@vdot.virginia.gov if there are any questions or concerns.

Sincerely,

Craig Simpson, P.E.
Area Land Use Engineer
Warrenton Residency

DESIGN FEATURES RELATING TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT

REGION	STATE	PROJECT	ROUTE	
3	VA.		17	6017 - 03

Vepco *E056
6-25
Woods
6-17
15"
*E
N 65° 02' 27" W
Const. ℄
Bag Asphalt Curb & Backup Material Sta. 21+70
C F
Prop. Limited Access Line
7-8
80.19'
+34.44
Prop. Utility Eas
Exist. Utility Easme
Vepco *E078
FE-WI Req'd.
E.C. 2 END
S 22° 01' 03" W
388.91
389.00
Challenger Sr'd. C.R.-I
SWM #30011
SWM Pond 71-1
See Sheet 20
7-9
7-10
N 35° 27' W
(35° 27' 00" W)
Prop. R/W
Exist. R/W & Limited Access
FAUQUIER COUNTY
TOWN OF WARRENTON CORP. LIMITS
Prop. R/W
171.08'
+28.53
383.53'
+75.48
VDOT PREFERRED LOCATION FOR ARCOLA TOWERS SITE
COORDINATED W/ TRAVIS ESTES.
8/17/22
6017-030-F08
69

Land Use Permit
LUP-SUWSS

Single-Use Permit - Wireless Support Structure

June 28, 2019

The installation of wireless support structures and associated facilities on highway right-of-way is authorized under Section 24VAC30-151-350 of the Land Use Permit Regulations.

Applicant Agreement for Land Use Permit Issuance

I the undersigned hereby acknowledge that I am fully cognizant of and, in my individual capacity and as a duly authorized representative of the entity applying for this permit, agree to all of the following requirements associated with the issuance of a single use permit authorizing the installation and maintenance of a wireless support structure and associated facilities located within state maintained right-of-way:

Type or Print Clearly

Name of Applicant: _____

Applicant's Tax ID No.: _____

Applicant's Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Primary Telephone No.: (_____) _____ - _____ **24-Hour Telephone No.:** (_____) _____ - _____

Fax No.: (_____) _____ - _____ **E-mail Address:** _____

Name of Agent/contractor: _____

Agent/Contractor Tax ID No.: _____

Agent's Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Primary Telephone No.: (_____) _____ - _____ **24-Hour Telephone No.:** (_____) _____ - _____

Fax No.: (_____) _____ - _____ **E-mail Address:** _____

Work Description: _____

_____

_____

Locality: _____

Route Name & Number: _____

Nearest Intersecting Route (Name and Number): _____

Coordinates: Latitude _____ **Longitude** _____

Name of Applicant's Duly Authorized Representative: _____

Representative's Title: _____

Representative's Signature: _____

Name of Agent's/Contractor's Duly Authorized Representative: _____

Agent's Title: _____

Agent's Signature: _____

VDOT Land Use Permit Required by Law

The General Rules and Regulations of the Commonwealth Transportation Board provide that no work of any nature shall be performed on any real property under the ownership, control, or jurisdiction of VDOT until written permission has been obtained from VDOT. Written permission is granted for the above-referenced activity through the issuance of a land use permit.

By issuing a permit, VDOT is giving permission only for whatever rights it has in the right-of-way; the Permittee is solely responsible for determining all entities that may have a property interest of any kind or nature in the right-of-way and for obtaining permission from all such entities for the Permittee's use of the right-of-way and shall be solely liable for any failure to obtain from any and all entities having a property interest in the right-of-way.

The Permittee will be civilly liable to the Commonwealth for expenses and damages incurred by VDOT as a result of violation of any of the rules and regulations of **24VAC30-151**. Violators shall be guilty of a misdemeanor and, upon conviction, shall be punished as provided for in §**33.2-210** of the Code of Virginia.

Application Requirements

Application for a land use permit authorizing the installation, maintenance, and operation of wireless support structures located within state maintained right-of-way shall be made through the local residency permit office where the activity is to take place.

The permit application shall include plan/sketches showing distances from edge of pavement, existing and proposed right-of-way line, depths below and above existing and proposed grades, depths below ditch line or underground drainage structures, or other relevant features. Any existing utilities within close proximity of the applicant's work shall be shown. Location of poles, guys, pedestals, relief valves, vent pipes, etc. shall be shown. Height of wires or cables above the crown of the roadway shall also be shown.

Additionally, a Radio Frequency Emissions Compliance Report; an Intermodulation Study showing no expected impact with existing Commonwealth of Virginia, toll agency, Departments of Energy and Homeland Security, and locality equipment (if within radius of impact of such equipment); and a Structural Evaluation (including design of the support structure, all connections and splices, foundation design, and any boring logs) consistent with the

building code showing that the wireless facilities can be safely located on the support structure shall also be provided. These documents shall be stamped and sealed by an engineer licensed to practice in Virginia in accordance with regulations issued by the Virginia Department of Professional and Occupational Regulation.

The applicant shall provide a notarized affidavit certifying compliance with the registration and notification requirements outlined in § 2.2-1151.1 of the Code of Virginia, a work area protection plan (if necessary), and approval from the locality (if appropriate).

Contact Information

A list of counties with their corresponding VDOT district offices and contact information may be obtained at http://www.virginiadot.org/about/districts.asp. Contact information for residency offices is available at http://www.virginiadot.org/about_vdot/residencies.asp.

Permit Term and Fees

1. The land use permit term is 10 years, with three 5 year extensions, but may be terminated earlier for cause or by mutual agreement.

2. The land use permit application shall include payment in the amount of $110.00 for processing the request.

3. The amount of the annual wireless support structure public rights-of-way use fee shall be (check height that applies and insert square footage, if applicable):

□ 1. $270 for any wireless support structure at or below 50 feet in height with a small cell installation;
□ 2. $1,000 for any other wireless support structure at or below 50 feet in height;
□ 3. $3,000 for any wireless support structure above 50 feet and at or below 120 feet in height;
□ 4. $5,000 for any wireless support structure above 120 feet in height; and
___sqft 5. $1 per square foot for any other equipment, shelter, or associated facilities constructed on the ground.

(If the fee limiting provision of the FCC Declaratory Action of September 26, 2018, is overturned then the annual fees set out in §56-484.32 shall apply to structures at or below 50 feet with small cell installations.)

No later than June 30 of each year, the wireless services provider or wireless infrastructure provider shall remit directly to the Virginia Department of Transportation the public rights-of-way use fees for wireless support structures for any site which has a current permit.

Wireless Support Structure Use Fees paid by check or money order shall be drawn payable to the Treasurer of Virginia and shall be submitted to:

VDOT Office of Land Use
1401 East Broad Street
Richmond, Virginia 23219

A summary of the recurring structure inspection reports for each support structure permit that is covered by the submitted amount shall be provided by the permittee to the Department concurrently with the annual payment. Additionally, the emergency (24/7) contact phone number for the permittee's poles and towers shall be sent concurrently with the annual payment as verification that the posted numbers have not changed.

The annual fees shall be adjusted every five (5) years based upon the United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor. Upon the quinquennial adjustment, VDOT shall notify the permittee of the new user fee for the upcoming fiscal year.

Surety Requirement

A surety in the amount of ten-thousand dollars ($10,000.00) per structure is required to ensure that the right-of-way is restored in the event that work on the wireless structure is started but not completed or the right-of way is damaged. This surety may be in the form of cash or check, a LUP-SB surety bond, or an LUP-LC irrevocable letter of credit bank agreement.

Upon completion of construction, a continuous surety for the Permittee's structures must be provided or held by VDOT in the amount of ten-thousand dollars ($10,000.00) per county, and is intended to ensure that the right-of-way is restored in the event of limited facility failure. The continuous surety may be in the form of cash, check or **LUP-SB** surety bond.

Cash Surety Refund

Applicants owing the Internal Revenue Service or the Commonwealth of Virginia may not receive a refund of the cash surety provided for the issuance of a VDOT land use permit unless the amount owed is less than the amount of cash surety provided. Applicants providing cash surety for the issuance of a VDOT land use permit must provide an executed copy of the Commonwealth of Virginia's Substitute Form **W9-COV** to receive a refund of the cash surety provided for the issuance of a VDOT land use permit.

Insurance Requirements

The Permittee or their agent shall secure and maintain Commercial General Liability (CGL) insurance, per form ISO CGL 00 01 or equivalent, to protect against liability for personal injury and property damage that may arise from the activities performed under the authority of a land use permit and from the operation of the permitted activity with a policy limit of one million dollars ($ 1,000,000) each occurrence to protect the Board members and the Department's agents or employees. Permittee shall include Board members and the Department's agents or employees as additional insureds with respect to the required CGL insurance, which must be obtained prior to start of the permitted work and shall remain valid through the permit completion date. VDOT staff may require a valid certificate or letter of insurance from the issuing insurance agent or agency prior to issuing the land use permit.

General Requirements

1) Permittee acceptance and use of a Virginia Department of Transportation (VDOT) land use permit is prima facie evidence that the permittee has read, is fully cognizant of, and agrees to all required permit provisions, applicable traffic control plans and associated construction standards to be employed. All applicants to whom permits are issued shall at all times indemnify and save harmless the Commonwealth Transportation Board, members of the Board, the Commonwealth, and all Commonwealth employees, agents, and officers, from responsibility, damage, or liability arising out of claims, suits, demands, or causes of action as a result of the permit process, granted permit, construction, erection of wireless facilities, location, performance, operation, maintenance, repair, installation, replacement, removal, unintended consequences, or restoration of the wireless facility in the public right-of-way, and any other privileges granted in such permit to the extent allowed by law including any sums ordered to be paid or expended by VDOT by any governmental entity as a fine, penalty or damages for any violation of any applicable environmental law, or to remediate any hazardous or other material, including illicit discharge into VDOT maintained storm sewer systems.
2) The Permittee shall obtain all necessary federal, state, and local approvals, licenses, certificates, and permits (including building permits) prior to beginning construction at the requested site.
3) The Permittee or their agent shall adhere to the terms and conditions as stipulated in the permit assembly without exception. Any deviation may result in the temporary revocation of the land use permit for a term not less than 30 days.
4) The issuance of a single use permit is in no way to be inferred as a conveyance of any interest in real estate property or facilities owned in whole or part by the Virginia Department of Transportation.
5) The communications structure and associated facilities shall meet all applicable building code requirements of all appropriate governmental authorities.

6) The Permittee or their agent must contact (800) 552-7001 to have any/all existing underground utilities located prior to commencing with any excavation within state maintained rights-of-way.

7) The Permittee or their agent should immediately contact the nearest local residency permit office with any interpretive questions or if the permittee, their agent, and/or permittee's facility or equipment is involved in a crash at the work site.

8) The Permittee or their agent shall provide notification, including permit number, locality name, route number, latitude/longitude coordinates, and approximate construction dates, to the local residency permit office prior to initiating activities at the site and immediately after concluding activities at the site.

9) The single-use permit issued for the original installation allows the wireless services provider or wireless infrastructure provider to repair, replace, or perform routine maintenance operations to wireless cell facilities/tower located within non-limited access state maintained right-of-way without impeding traffic more than 15 minutes. A separate land use permit is required each time the wireless services or infrastructure provider desires to repair, replace, or perform routine maintenance operations on such facilities within limited access right-of-way, if site access is from the limited access highway. Application for routine maintenance operations on limited access right-of-way shall be through the submission of a **LUP-A** along with appropriate supplemental documents describing the work.

10) A copy of the VDOT land use permit shall be maintained at the work site and made readily available for inspection when requested by authorized VDOT personnel.

11) The Permittee or their agent must contact the VDOT Customer Service Center at 1-800-367-7623 a minimum of 48 hours prior to initiating any planned excavation within 1,000 feet of a signalized intersection and/or near VDOT ITS infrastructure. Excavation activities may proceed only after the VDOT regional utility location agent has notified the Permittee that the utility marking has been completed. Additional information can be found at:

    http://www.virginiadot.org/business/resources/IIM/TE-383_Request_for_Marking_VDOT_Utility_Location.pdf

    Alternately, within all localities in the Northern Virginia Construction District, including the Counties of Arlington, Fairfax, Loudoun & Prince William, the Cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park, and the Towns of Clifton, Dumfries, Hamilton, Haymarket, Herndon, Hillsboro, Leesburg, Lovettsville, Middleburg, Occoquan, Purcellville, Quantico, Round Hill and Vienna, and on Interstate 95 in the counties of Stafford, Spotsylvania and Caroline, the permittee may request VDOT regional utility marking at: **http://www.vdotutilitymarking.virginia.gov**

    Failure to carry out this requirement may result in permit revocation.

12) Within the limits of a VDOT construction project it is the responsibility of the permit applicant to obtain the contractor's consent in writing prior to permit issuance. Information regarding current and/or planned VDOT construction and maintenance activities can be obtained at: **http://www.virginiaroads.org/**.

13) Wireless cell facilities or related equipment installed over a sidewalk shall provide at least 7 feet clearance or, if installed over a road, at least 18 feet clearance (21 feet in limited access right of way), measured vertically from the bottom of the wireless cell facility or equipment to the crown (or a line extended horizontally from the crown) of the paved surface.

14) Wireless cell facilities or related ground equipment shall be installed outside the clear zone.

15) Any and all highway signs, right-of-way markers, etc., disturbed as a result of work performed under the auspices of a land use permit shall be accurately reset by the Permittee immediately following the work in the vicinity of the disturbed facility. The services of a certified land surveyor with experience in route surveying may be required.

16) A permanent tag, label, or sign in accordance with FCC and OSHA guidance shall be attached to, or adjacent to, each installation and shall include:

a. A readily visible identifying alphanumeric code;
b. Maximum operating voltage and maximum radio frequency;
c. RF exposure warning;
d. 24 hours a day/7 days a week emergency contact phone number.

The Permittee shall update the tag, label, or sign within 10 business days of any changes.

17) The Permittee shall make provisions for lowering RF or turning off service while Department officers, agents, employees, volunteers, contractors, or permittees are performing work within the vicinity of the wireless equipment. The Department will give the Permittee three calendar days' notice if wireless radio frequency exposure must be reduced or power turned off due to planned, non-emergency work by VDOT around the structure. In the event of an emergency or unscheduled work, the Department will call the emergency contact phone number on the tag/label/sign to notify the Permittee of any action taken.

18) If any FCC, State, or other governmental license or any other governmental approval to provide communication services is ever revoked to the Permittee or any site permitted or authorized by the Department, the Permittee shall inform the Department of the revocation within 30 days of receiving notice of such revocation and provide a timeline for removal of the wireless facilities or transfer of ownership to a licensed successor who shall assume all obligations and responsibilities of the Permittee.

19) The Permittee shall provide VDOT with a copy of the "as built" plans in an electronic format acceptable to VDOT.

20) The LUP-GWG provides guidance for the permit application process, design submittal, installation requirements, and associated VDOT review of the wireless equipment facilities to be located within the Department's right-of-way.

Traffic Control & Safety

1) The Permittee shall at all time give strict attention to the safety and rights of the traveling public and all other persons on the right-of-way. Any permit may be suspended when in the opinion of the local residency permit office, the safety, use, or maintenance of the highway so requires.

2) In accordance with the Virginia Department of Transportation (VDOT) Road and Bridge Specifications, Special Provision 105.14, all activities performed under the auspices of a VDOT Land Use Permit involving the installation, maintenance and removal of work zone traffic control devices must have an individual on-site who, at a minimum, is accredited by VDOT in Basic Work Zone Traffic Control. The accredited person must have their VDOT Work Zone Traffic Control accreditation card in their possession.

3) The individual accredited in Basic Work Zone Traffic Control is responsible for the placement, maintenance and removal of work zone traffic control devices within the project limits in compliance with the permit requirements and conditions, the approved plans and specifications, the Virginia Work Area Protection Manual, and the Manual of Uniform Traffic Control Devices.

4) A person accredited by VDOT in Intermediate Work Zone Traffic Control must be on-site to provide supervision for adjustment to the approved layout or implementation of any standard Typical Traffic Control (TTC) layouts outlined in the Virginia Work Area Protection Manual.

5) All traffic control plans shall be prepared by a person accredited by VDOT in Advanced Work Zone Traffic Control.

6) Individuals responsible for implementation of work zone traffic control measures shall provide evidence of their accreditation upon request from VDOT personnel.

7) The permittee shall be exempt from the requirements of Virginia Department of Transportation (VDOT) Road and Bridge Specifications, Special Provision 105.14 if the authorized activity does not involve the installation, maintenance and removal of work zone traffic control devices and is not within the roadway (as defined in 24VAC30-151) of a state maintained highway.

8) Non-compliance with the requirements outlined in VDOT Road and Bridge Specifications, Special Provision 105.14 may result in a stop work order and / or permit suspension.

9) All activities that require the disruption (stoppage) of traffic shall utilize VDOT certified flaggers or other VDOT-approved traffic control. Flaggers shall be provided in sufficient number and locations as necessary for control and protection of vehicular and pedestrian traffic in accordance with the Virginia Work Area Protection Manual. All flaggers must have their certification card in their possession when performing flagging operations within state maintained right-of-way. Any flaggers found not in possession of their certification card shall be removed from the work site and the local residency permit office will suspend all permitted activities.

10) Any VDOT certified flagger found to be performing their duties improperly shall have their certification revoked.

11) The Permittee shall immediately correct any situation that may arise as a result of these activities that the local residency permit office deems hazardous to the traveling public, including, but not limited to, removing, relocating, or adjusting the power of permitted facilities if such facilities impact the operation of government traffic equipment or systems.

12) During authorized activities, the permittee shall furnish all necessary signs, flaggers, and other devices to provide for the protection of traffic and workers in accordance with the Virginia Work Area Protection Manual or as directed by the local residency permit office.

13) All signs shall be in accordance with the current edition of the Manual of Uniform Traffic Control Devices (MUTCD) and the Virginia Supplement to the MUTCD.

14) Traffic shall not be blocked or detoured without permission, documented in writing or electronic communication, being granted by the local residency permit office.

15) If directed by the district, requests for the implementation of temporary lane closures must be entered into the VDOT Lane Closure Advisory Management System (LCAMS) and VaTraffic a minimum of one (1) week prior to the planned execution of lane closure activities on state maintained highways. The permittee or their contractor(s) may enter their requests directly or provide written requests to the VDOT Regional Operations Center as follows:

- Lane closure requests in all the counties listed below are within the Northern Region and shall be sent to: **nrolaneclosurerequests@vdot.virginia.gov**

  Counties: Arlington, Fairfax, Loudoun, Prince William, Spotsylvania, Stafford

- Lane closure requests in all the counties listed below are within the Northwest Region and shall be sent to: **StauntonTrafficManagementCenter@vdot.virginia.gov**

  Counties: Albemarle, Alleghany, Augusta, Bath, Clarke, Culpeper, Fauquier, Fluvanna, Frederick, Greene, Highland, Louisa, Madison, Orange Page, Rappahannock, Rockbridge, Rockingham, Shenandoah, Warren

- Lane closure requests in all the counties listed below are within the Southwest Region and shall be sent to: **SalemSmartTrafficCenter@VDOT.Virginia.gov**

  Counties: Amherst, Appomattox, Bedford, Bland, Botetourt, Buchanan, Buckingham, Campbell, Carroll, Charlotte, Craig, Cumberland, Dickenson, Floyd, Franklin, Giles, Grayson, Halifax, Henry, Lee, Montgomery, Nelson, Patrick, Pittsylvania Prince Edward, Pulaski, Roanoke, Russell, Scott, Smyth, Tazewell, Washington, Wise, Wythe

- Lane closure requests in all the counties listed below are within the Eastern Region and shall be sent to: **HamptonRoadsTOCControllers@VDOT.Virginia.gov**

  Counties: Accomack, Greensville, Isle of Wight, James City, Northampton, Southampton, Surry, Sussex, York

- Lane closure requests in all the counties listed below are within the Central Region and shall be sent to: **RichmondDist.SmartTraffic@vdot.virginia.gov**

  Counties: Amelia, Brunswick, Caroline, Charles City, Chesterfield, Dinwiddie, Essex, Gloucester, Goochland, Hanover, Henrico, King and Queen, King George, King William, Lancaster, Lunenburg,

Mathews, Mecklenburg, Middlesex, New Kent, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Westmoreland

Written requests for implementation of temporary lane closures must be submitted to the appropriate VDOT Regional Operations Center by close of business on the preceding Wednesday for the upcoming week's planned lane closures. All requests being directly input into LCAMS and VaTraffic must be entered no later than 2:00 pm on the preceding Thursday for the upcoming week's lane closure activities. Any conflicts with other roadway work must be resolved by close of business on Thursday the week prior to the scheduled lane closure activities with documented resolution sent to the VDOT point of contact provided by the regional traffic operation center LCAMS Administrator. Any requests received after these time limitations will not be approved and the proposed work within VDOT right of way requiring lane closures must be rescheduled.

Lane closure requestors wanting direct access to LCAMS and VaTraffic must complete **ITD-35E** & **ITD-36E** forms and return to Ms. Carlene McWhirt at **Carlene.McWhirt@VDOT.Virginia.gov.** Online training is available for LCAMS and VaTraffic and VDOT can accommodate any additional training needs. Please contact Ms. McWhirt at (571) 350-2078 to schedule training.

Environmental

1) In accordance with the Virginia Department of Transportation (VDOT) Road and Bridge Specification 107.16 (a), all contractors performing regulated land disturbing activities within VDOT right-of-way must have at least one (1) employee that has successfully completed the VDOT Erosion & Sediment Control Contractor Certification training. This person shall be on site during all land disturbance activities and will be responsible for insuring compliance with all applicable local, state and federal erosion and sediment control regulations during land disturbance activities. This person must have their certification card with them while on the project site. The land use permit will be suspended if proof of certification cannot be provided. Regulated land disturbing activities are defined as those activities that disturb greater than 2,500 square feet in locally designated Chesapeake Bay Preservation Areas in counties, cities and towns defined as "Tidewater Virginia" in the Chesapeake Bay Preservation Act (62.1-44.15:68, Code of Virginia) or 10,000 square feet or greater in all other areas of the State. The Department will require evidence of this certification with any Land Use Permit application that involves possible land disturbance. Improper installation, maintenance and removal of erosion and sediment control devices may result in revocation of VDOT Erosion & Sediment Control Contractor Certification.

2) The Permittee is responsible for pursuing and obtaining any and all environmental permits which may be required to pursue the proposed activity prior to any work beginning within state maintained right-of-way.

3) In the event hazardous materials or underground storage tanks are encountered within state maintained right-of-way during authorized activities, the Permittee shall suspend all work immediately then notify the local residency permit office and other responsible parties, i.e., the local fire department, emergency services, Department of Environmental Quality, etc. The Permittee is responsible for coordination and completion of all required remediation necessary to complete the permitted activities within the state maintained right-of-way, and shall provide evidence of such compliance to the local residency permit office prior to recommencement of permitted activities.

4) In the event cultural resources, archaeological, paleontological, and/or rare minerals are encountered within the right of way during authorized activities, the Permittee shall suspend all work immediately then notify the local residency permit office and the proper state authority charged with the responsibility for investigation and evaluation of such finds. The Permittee will meet all necessary requirements for resolving any conflicts prior to continuing with the proposed activities within the state maintained right-of-way, and shall provide evidence of such compliance to the local residency permit office.

5) Roadway drainage shall not be blocked or diverted. The shoulders, ditches, roadside, drainage facilities and pavement shall be kept in an operable condition satisfactory to the Department. Necessary precautions shall be taken by the Permittee to insure against siltation of adjacent properties, streams, etc., in accordance with

VDOT's current standards or as prescribed by the Department's Environmental Manual and the local residency permit office.

Inspection of the Work

All activities authorized under the auspices of a VDOT land use permit may be subject to inspection by authorized VDOT personnel or contractors. When warranted, any/all reasonable costs associated with said inspections shall be borne by the Permittee.

Recurring Inspection

The wireless support structure shall be inspected to determine its structural condition by the permittee at least once every four years, or more frequently if necessary based upon structure type and condition, to ensure public safety. Such inspection shall be by or under the supervision of an engineer licensed to practice in Virginia. A report setting out the results of the inspection shall be stamped and signed by the engineer in accordance with regulations issued by the Virginia Department of Professional and Occupational Regulation, and the report shall be retained by the permittee for the duration of the permit. The report(s) shall be provided to the Department within two weeks of the submission of a request. A summary of the most recent inspection shall be submitted by the permittee concurrently with the annual payment. The summary shall include:

- Structure permit number
- Date of most recent inspection
- Name of engineer who conducted or supervised the inspection
- Short, general description of the structure's condition and any major deficiencies found
- A minimum of two photographs (one showing the overall structure and the other a close-up elevation view), with additional photos of deficiencies if deficiencies are detected.

Emergency Repair

In the event of an emergency situation that requires immediate action to protect persons or property, work may proceed within the right-of-way without authorization from the local residency permit office; however, the wireless service provider or wireless infrastructure provider must contact the VDOT Emergency Operations Center as soon as reasonably possible but no later than 48 hours after the end of the emergency situation.

Permittee Notice

The preceding provisions are intentionally condensed in format and should not be loosely interpreted by the Permittee without consultation with the central office permit manager and affirmation from the **Land Use Permit Regulations**.

Termination or Relocation

This permit may be terminated by VDOT or a relocation required in accordance with **§56-484.30** of the Code of Virginia. VDOT shall provide at least 180 days' notice of termination or relocation required as a consequence of a construction project, upon termination of the permit, the Permittee shall have 30 days to remove the wireless support structure and associated facilities and restore the right-of-way to its pre-permit condition.

Heather Jenkins

From: Paul Bernard
Sent: Thursday, July 6, 2023 4:33 PM
To: Denise Harris; Heather Jenkins; Amber Heflin
Cc: Rob Walton; Grainne Mazon-Shafer; Dina Hermoso
Subject: RE: RE: ZTOA-23-1 - Arcola Towers, LLC; Cell tower - APPLICATION - for a Text Amendment to the TOW Ordinance to change setback limits for ("cell towers") in the PSP District.
Attachments: ZOTA-23-1 - Plat - location.pdf; ZOTA-23-1 - Letter of Justification.pdf

Denise/ Heather,

Although I can't read the details or words on the attached drawings, I have no real issues with this application from Public Works & Utilities perspective.

I understand that they have issues with the setback related to the potential fall zone of the proposed Tower. First, I believe this communications tower can be designed and constructed so the fall zone would be less than the 150-foot tower height. Secondly, the setback from the road access ramp appears to be around 100 feet. And all the property near this is State property.

The only other comment I have at this time is that if they do improvements on more than 10,000 square feet, they will need to incorporate Stormwater Management into their design. Since this property was set aside for SWM and Erosion Control for the interchange, this should not be a major problem.

Sincerely,

Paul A. Bernard, P.E.
Town Engineer
Town of Warrenton
540-347-1101; Ext 244

From: Grainne Mazon-Shafer <gmazonshafer@warrentonva.gov>
Sent: Wednesday, June 7, 2023 4:28 PM
To: Denise Harris <dharris@warrentonva.gov>; Paul Bernard <pbernard@warrentonva.gov>; Heather Jenkins <hjenkins@warrentonva.gov>; Amber Heflin <aheflin@warrentonva.gov>; kevin.swain@warrentonfire.org
Cc: Rob Walton <rwalton@warrentonva.gov>
Subject: RE: ZTOA-23-1 - Arcola Towers, LLC; Cell tower - APPLICATION - for a Text Amendment to the TOW Ordinance to change setback limits for ("cell towers") in the PSP District.
Importance: High

Good afternoon,

Please find attached ZTOA-23-1- Arcola Towers, LLC; Cell tower - APPLICATION - for a Text Amendment to the TOW Ordinance to change setback limits for ("cell towers") in the PSP District.
-
There is only 1 hardcopy so please review the attachments and the link below.

Comments are due to Ms. Heather Jenkins by 6/29/2023.

LINK

Have a nice day!

Very Respectfully,

Gràinne Mazon-Shafer
Permit Technician

21 Main Street
Warrenton, VA 20186
(540) 347-2405 x106
warrentonva.gov

MORRIS & RITCHIE ASSOCIATES, INC.

ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS,
AND LANDSCAPE ARCHITECTS

December 11, 2023

Mr. Ryan Foltz
Arcola Towers
116 West Washington St, Suite 203
Middleburg, Virginia 20117

Re: Site Name: VDOT Warrenton
Rt 17 North Ramp
Warrenton, Virginia 22405 (Fauquier County)
MRA Job No. 21853.012

Dear Ryan:

The purpose of this letter is to certify that the proposed 150'-0" steel monopole structure will be designed by the manufacturer to meet the requirements of the 2018 Virginia Uniform Statewide Building Code (2018 VUSBC), ASCE 7-16, and the ANSI/TIA-222-H-2017 "Structural Standard for Antenna Supporting Structures and Antennas" Standard.

Per the TIA-222-H Standard and 2018 VUSBC requirements, the monopole shall be designed under the following minimum loading conditions:

TIA-222-H: 112 mph Wind (3-second gust) + No Ice
TIA-222-H: 30 mph Wind (3-second gust) + 1" Radial Ice

Note: The monopole shall also be designed to resist seismic loading, if required, per TIA-222-H in conjunction with site specific soil parameters determined from a geotechnical investigation.

In addition to the minimum loading conditions above, we note that the monopole shall also be designed by the manufacturer such that should failure of the monopole occur under extreme weather conditions, the maximum "fall zone" radius will not exceed **75'-0"** from the center of the monopole's base. While failure is extremely rare in any kind of tower, it is especially so for monopoles. In order to minimize damage to the surroundings below, a common industry practice is to design the monopoles such that in the rare event the monopole fails, the upper portion of the pole, which is supporting all of the proposed wind loading, would collapse onto itself and therefore minimize the "fall zone" radius and damage to the surroundings below.

Manufacturers facilitate this failure method by first designing the pole per all required code parameters noted above and ensuring that both the steel pole structure and concrete foundation are adequate to support the code required loading. Once the pole and foundation are designed per code required loadings, the manufacturer establishes the "fall point" which establishes the location that the pole would "break" under extreme loading conditions beyond code requirements. Once the "fall point" is established, the portion of the steel monopole below the "fall point" is then strengthened beyond the design parameters to ensure that the ultimate failure point is located precisely as intended. In the event of loading parameters above and beyond the design code-

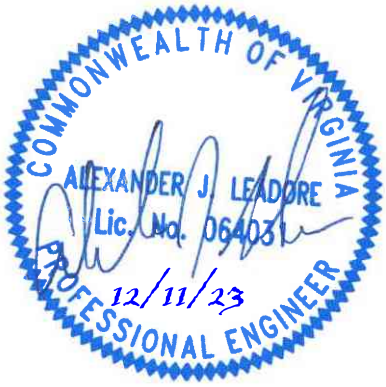
required loading, which represent the equivalent loading of a 700-year wind event, the ultimate failure method of the pole would resemble the pole folding on itself at the “fall point”.

Based on the documentation made available from the manufacturer at this time, the proposed monopole shall be designed by the manufacturer such that if failure were to occur, it would occur in the upper portion of the monopole to meet the maximum “fall zone” radius requirement previously defined.

We also note that in addition to the above, the monopole will be designed to support a maximum of four (4) wireless carriers.

Monopole design documents shall be submitted from the manufacturer as part of the Building Permit submission. If you should have any questions or require any additional information, please do not hesitate to call our office.

Sincerely,
MORRIS & RITCHIE ASSOCIATES, INC.



Alexander J. Leadore, P.E.
Senior Structural Engineer

V:\bg_PROJECTS\21800-21899\21853 - Arcola Towers\21853.012 - VDOT Warrenton\Letters\VDOT Warrenton Monopole Fall Letter_AJL.doc

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14th, 2024
Agenda Title:	Courthouse Square Intersection
Requested Action:	Support to convert Courthouse Square to a 3-way stop
Department / Agency Lead:	Public Works
Staff Lead:	Michael Wharton, Project Coordinator

EXECUTIVE SUMMARY

The Town of Warrenton conducted a traffic study at the Courthouse intersection from March 18, 2024, to March 22, 2024. The current intersection was converted to a 3-way stop intersection. During the study, Town staff monitored various intersections to mitigate any issue.

On March 20th, Town staff removed the group II channelizing device and no left turn sign at Winchester and Alexandria Pike intersection. This was to test if any stacking would impact the flow of traffic in all directions.

BACKGROUND

On July 11, 2023, Town Staff started working on ideas to improve the Courthouse Square intersection for vehicular and pedestrian traffic. The staff came up with four options listed below:

- Close left turning lanes on Alexandria Pike.
- Close left turning lanes on Alexandria Pike and Waterloo Street.
- Convert the intersection into a 3-way stop.
- Create a roundabout scenario using Diagonal Street.

In September of 2023, staff started planning for the implementation of no left turns from Alexandria Pike onto Main Street and from Waterloo Street onto Alexandria Pike. Then the plan was sketched into a two-phase approach. The first week the left turn would be eliminated from Alexandria Pike onto Main Street. Then the following week, the left turning lane from Waterloo Street onto Alexandria Pike would be closed. The Project Coordinator sent the plan to Fauquier County Transportation and Fauquier County Emergency Management for review and comments. During this review, it was determined the left turning lane on Waterloo Street was an emergency route and could not be closed. Staff decided to move forward with the closure of the left turning lane from Alexandria Pike onto Main Street and eliminate the closure of Waterloo Street left turning lane.

Results of Study:

The following observations were recorded during the study:

- There was no increase in traffic flow on Lee Street and Horner Street, and no delays observed along either corridor.
- Between 4 PM and 5 PM, additional turning movement from Waterloo Street onto Ashby Street caused some stacking of 3 to 4 cars deep.
- Around 4:30 PM to 5:30 PM, traffic would stack 3 to 4 cars on Alexandria Pike.
- No delays/backups were observed on Winchester Street.
- This temporary traffic pattern moved traffic more efficiently than the existing layout.
- Speeds on Main Street and Waterloo Street were reduced.

STAFF RECOMMENDATION

Staff recommends making the Courthouse Square intersection a permanent 3-way stop intersection. This plan would involve installing additional pavement markings, 3 stop signs, and delineator markers at locations noted on the attached sketch.

Service Level/Policy Impact

None

Fiscal Impact

Staff estimates to implement this new pattern would cost approximately $8,000.00.

Legal Impact

None

ATTACHMENTS

1. Courthouse Square Traffic Study Report (March 2024)
2. Proposed Traffic Pattern

The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

Courthouse Square Traffic Study Report

March 2024



➢ BACKGROUND:

On July 11, 2023, Town Staff started working on ideas to improve the Courthouse Square intersection for vehicular and pedestrian traffic. The staff came up with four options listed below:

- Close left turning lanes on Alexandria Pike,
- Close left turning lanes on Alexandria Pike and Waterloo Street,
- Convert the intersection into a 3-way stop,
- Create a roundabout scenario using Diagonal Street.

In September of 2023, staff started planning for the implementation of no left turns from Alexandria Pike onto Main Street and from Waterloo Street onto Alexandria Pike. Then the plan was sketched into a two-phase approach. The first week the left turn would be eliminated from Alexandria Pike onto Main Street. Then the following week, the left turning lane from Waterloo Street onto Alexandria Pike would be closed. The Project Coordinator sent the plan to Fauquier County Transportation and Fauquier County Emergency Management for review and comments. During this review, it was determined the left turning lane on Waterloo Street was an emergency route and could not be closed. Staff decided to move forward with the closure of the left turning lane from Alexandria Pike onto Main Street and eliminate the closure of Waterloo Street left turning lane. The plan was scheduled for week of January 9, 2024

➢ TRAFFIC STUDY:

On January 9, 2024 at 9:00 am, Town staff set up the traffic control devices to close the left turning lanes on Alexandria Pike and the right lane on Winchester Street. During the study, staff monitored various intersections to mitigate any issues. On January 12, 2024 at 2:00 pm, the intersection was restored to it's original condition.

○ Results of Study:

- Increased traffic flow on Lee Street and Horner Street, but no delays observed along either corridor.

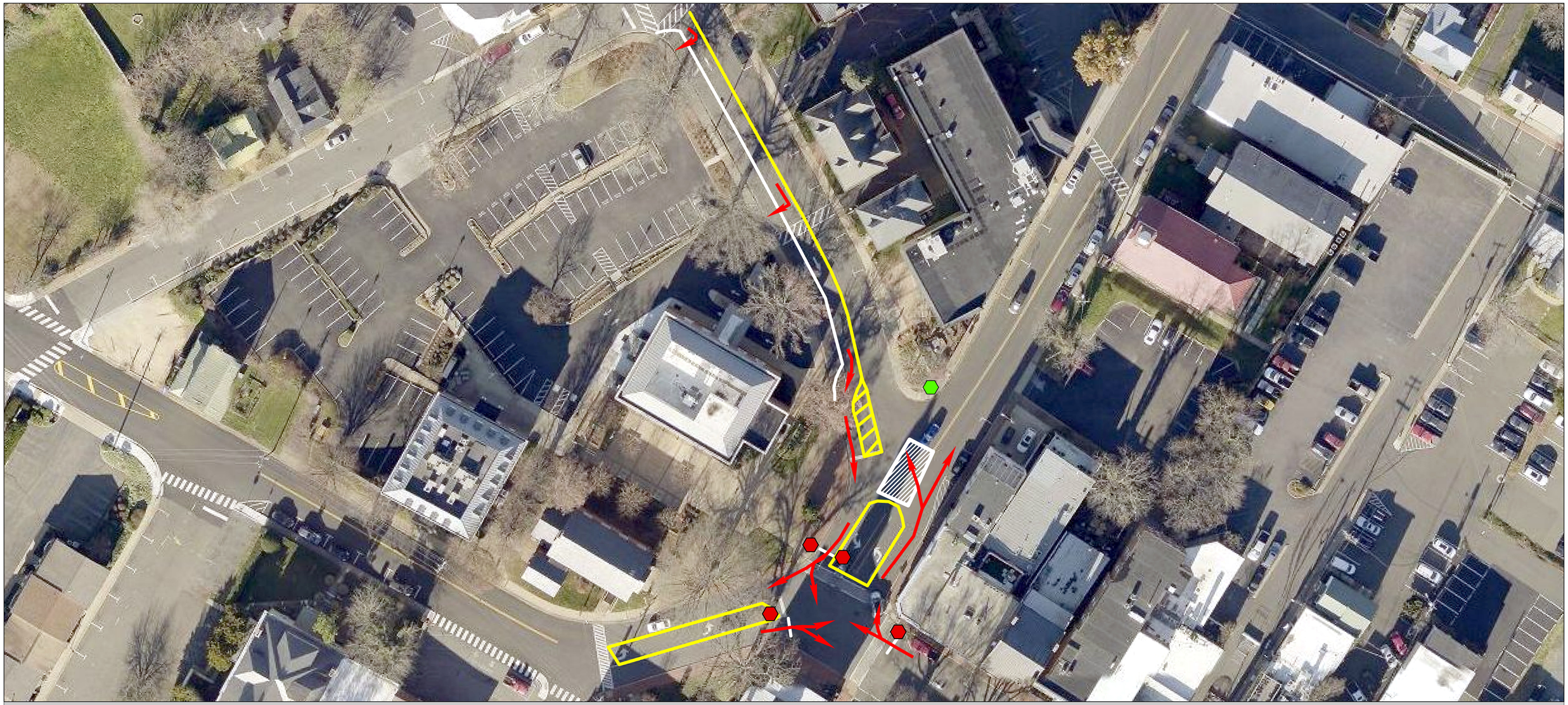
- During 4pm to 5pm, additional turning movement from Waterloo Street onto Ashby Street caused some stacking of 3 to 4 cars deep.
- No delays/backups observed on Winchester Street
- This temporary traffic pattern moved traffic better than the original condition.
- Negative- pattern could deter traffic away from Main Street
- Opinion from Fauquier County Transportation-
    - Likes – we do like "no left" on Main St due to navigating the traffic in that area. However, we did need to get some buses back to Main St which involved a right on Waterloo St; left on Marshall St; right on Lee St; right on Pelham St; right on Waterloo St to be able to head back to Main St and travel toward 5th St.
    - Dislikes – "no left" on Winchester St. This caused us to go to John E. Mann; left on Winchester St; right on Alexandria Pike; right on Waterloo to capture the students between John E. Mann & Diagonal St.

- **Public Opinion:**
    - Support:
        - 82% Disagree
        - 15% Agree
        - 3% No Opinion
    - Suggestions:
        - 16% 3-Way Stop
        - 12% Change yield sign to stop at Alexandria Pike
        - 5% Roundabout
        - 67% No Suggestion

➢ NEXT TRAFFIC STUDY:

Staff plans to convert the Courthouse Square intersection into a 3-way stop on the week of March 18, 2024. The study will last until March 22, 2024.

TOWN OF WARRENTON
Courthouse Square
Proposed Traffic Pattern



Legend

- Traffic Stop Sign
- Do Not Block Sign
- Do Not Block Zone
- Traffic Pattern

Traffic Lines

- White
- Yellow

April 25, 2024
Source: Town of Warrenton & Fauquier County

0 50 100 150 200 Feet

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14, 2024
Agenda Title:	Zoning Ordinance Text Amendment Update
Requested Action:	Hold the Work Session
Department / Agency Lead:	Community Development
Staff Lead:	Rob Walton, Director of Community Development

EXECUTIVE SUMMARY

The Town has hired Clarion Associates (Clarion) as the consultant to help with the update of the Town's Zoning Ordinance. Clarion will be in Town on June 10th and 11th to meet with Town Council and tour the Town with staff. Clarion has recommended forming a steering/stakeholder committee to help with guidance and has suggested a maximum of fifteen individuals. Staff asks Town Council to recommend individuals who you would like to have participate on the committee. Staff will reach out to the recommended individuals to gauge interest. It is recommended that a diverse group of stakeholders is assembled due to the variation in topics that will be covered with the update. Below are suggestions related to the experience that is being sought for the stakeholder group:

Neighborhood Civic Leader
Planning Commission Member(s)
ARB Member
Commercial/Residential Real Estate Development Professional
Realtor
Open Space/Parks/Recreation/Public Space
Health Professional
Civil Engineer
Housing Professional
Architect
Finance (Banking)

Ideally, the stakeholder group will be formed in time for Clarion's visit to Warrenton in June. Clarion will be asking Town Council their items of importance that should be addressed with this project.

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 8th, 2024
Agenda Title:	Town Council Committees Discussion
Requested Action:	Discuss Town Council Committees
Department / Agency Lead:	Paul Mooney,
Staff Lead:	Frank Cassidy, Town Manager

EXECUTIVE SUMMARY

Mr. Mooney has requested to begin the discussion of implementing Town Council Committees.

Currently, the Code of Conduct committee has been created to review the Town's Code of Ethics policy for the Town Council.

A staff report prepared in February of 2023 as background information for the costs associated with Committees.

BACKGROUND

Currently, the Town Council operates under the premise of "Committee of the whole." Rather than separating out the information disseminated from staff and applicants to a committee. Committee of the whole enable the full assembly to five detailed considerations to a matter. (Roberts rules of Order)

Previously, the Town Council has had a few standing committees for various roles.

The Town Council has created several committees over time. These Committees were scheduled to meet on a bi-monthly basis with the support staff for each committee responsible for advertising each committee meeting, creating the agenda, preparing the agenda item documents and materials, and keeping the committee meeting minutes. Committee meetings were held at 18 Court St. in the Town Council room and were open to the public. The Chair of each committee would provide an update to the Town Council at the next regular Town Council legislating meeting.

The purpose of these committees was to review items before they were brought to the Town Council. The committee would give its recommendation on the item when brought forth at a Town Council meeting.

The following committees have not met since early in 2020, to include the Health, Parks and Recreation Committee, the Public Safety and Transportation Committee, the Finance Committee, and the Public Works and Utilities Committee.

The Septic Remediation Committee most recently met to discuss a grant received by the Town.

The Ad Hoc Special Events Committee is disbanded as the special events ordinance was passed in 2022.

The Town and County Liaison Committee is an interjurisdictional committee that includes representation from Fauquier County, and the Towns of Warrenton, Remington, and Marshall and The Plains.

STAFF RECOMMENDATION

Discuss the implementation of goal driven Town Council Committees and direct staff to review the cost of implementation.

Consider creation of committees based on the needs of the Town with specific goals rather than standing committees.

Items of discussion: Staff time, service level impacts, Meeting recording, goals of the Committees,

Service Level/Collaborative Impact

Service level impacts would vary based on the discussion.

Policy Direction/Warrenton Plan 2040

Committees are only mentioned in the following item.

H-1.7: *Engage community partners and residents to create a committee to address affordability, optimum percentages of housing typology mix, and design.*

Fiscal Impact

The discussion does not have any financial impact. The Implementation of Committees will occur additional costs related to staffing, advertisement, meeting locations, IT support, and minutes creation.

Legal Impact

The recommended action does not present any legal impact. The Planning Commission is the only board that is required by Virginia State Code.

The Town Charter and Code do not establish any committees. They allow only for special committees created by the Mayor subject to approval of the Town Council.

ATTACHMENTS

1. Staff report February 2023.
2.
3.

Office of the Town Manager
Christopher E. Martino

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Jay Heroux, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	February 14, 2023
Agenda Title:	Town Council Committees
Requested Action:	Information Report, no action required at this time
Department / Agency Lead:	Town Manager
Staff Lead:	Christopher E. Martino, Interim Town Manager

EXECUTIVE SUMMARY

The Town Council has created several committees over time which are detailed in Attachment 1. The committees have typically consisted of three Councilmembers, while certain committees have also included citizen members. The appropriate town staff were identified to support the various committees.

The Charter and Code focus on the authority of the council, the mayor, and the manager. The Charter and Code do not establish any committees. They allow only for special committees. Section 2-38 of the Town Code provides in its entirety: "The Mayor shall have authority, when he (she) deems it necessary, to appoint special committees of council. Such appointments shall be subject to the approval of the town council."

During the Town Council work session on January 10, 2023, Town Council directed staff to provide an analysis of reinstating Town Council committees. Attachment 1 is a listing of the Town Council committees that have existed in the past.

The staff recommendation to the Town Council is to continue to act as if a *committee of the whole*.

BACKGROUND

The Town Council has created several committees over time. These Committees (see attachment 1) were scheduled to meet on a bi-monthly basis with the support staff for each committee responsible for advertising each committee meeting, creating the agenda, preparing the agenda item documents and materials, and keeping the committee meeting minutes. Committee meetings were held at 18 Court St. in the Town Council room and were open to the public. The Chair of each committee would provide an update to the Town Council at the next regular Town Council legislating meeting.

The purpose of these committees was to review items before they were brought to the Town Council. The committee would give its recommendation on the item when brought forth at a Town Council meeting.

The following committees have not met since early in 2020, to include the Health, Parks and Recreation Committee, the Public Safety and Transportation Committee, the Finance Committee, and the Public Works and Utilities Committee.

The Septic Remediation Committee is currently inactive pending an answer on grant's submitted to the State.

The Ad Hoc Special Events Committee is disbanded as the special events ordinance was passed in 2022.

The Town and County Liaison Committee is an interjurisdictional committee that includes representation from Fauquier County, and the Towns of Warrenton, Remington, and Marshall.

CURRENT SITUATION

The Town Council has acted as if a committee of the whole over the past three years and in particular over the past six months. Per Robert Rules of Order, a committee of the whole is a device that enables the full Council to give detailed consideration to a matter under conditions like those of a committee, thereby allowing a more open exchange of views without the urgency of a final vote.

This description mirrors how the Town Council has been operating within existing resource constraints, as items are brought forward for discussion and debate during Town Council work sessions, and prior to the Town Council taking action at a regular Town Council Legislative meeting.

STAFF RECOMMENDATION

The staff's recommendation to the Town Council is to continue to act as if a *committee of the whole* and to have items brought forward for Town Council consideration during Town Council work sessions prior to the Town Council taking action. The items and issues being brought forward by staff should continue to align with the Plan Warrenton 2040 goals and the Town Council's strategic biennial goals.

Service Level/Policy Impact

The recommended action will continue the current level of support for the Town's Plan Warrenton 2040 Goals and Town Council's Strategic Biennial Goals within existing resource constraints.

Fiscal Impact

The recommended action does not present any additional fiscal implications.

Legal Impact

The recommended action does not present any legal impact. The Planning Commission is the only board that is required by Virginia State Code.

The Town Charter and Code do not establish any committees. They allow only for special committees created by the Mayor subject to approval of the Town Council.

ALTERNATIVE OPTIONS

Option 2: Reinstate the committees that have been inactive since early 2020 and add the additional staff resources necessary to properly support these committees.

Options 3: If the Town Council resolves to reinstate committees, and additional resources are provided to support the committees, then staff would recommend the committees be aligned with the Plan Warrenton 2040 goals and the Town Council's biennial goals. That is,

- Community Facilities Committee, to include the Open Space, Parks & Environment goals
- Transportation & Circulation Committee
- Economic & Fiscal Resilience Committee, to include the Historic Resource goals
- Land Use & Character District Committee, to include the Housing goals.
  (The Planning Commission could possibly serve as this committee)

Service Level/Policy Impact

The creation of committees along with the additional staff resources to property support the committees could improve the level of service to the Council and community.

The staffing needed to reinstate committees would be additional to the Town Clerk's Office, Community Development, Information Technology, Public Works and Utilities, and Economic Development.

If Council were to reinstate committees, staff also recommends the following:

- Hold committee meetings during the regular workday.
- Adopt a charter for each committee consistent with Town Council biennial goals.
- Initiate committee meetings at the start of the new fiscal year, July 2023.

Fiscal Impact

The fiscal impact includes the cost of additional staff, audio/visual services if Council would like these meetings to be recorded and live streamed, advertising, and potentially legal services if legal counsel is required or needed at committee meetings. Depending on the number of committees created and the staff resources required, the fiscal impact could be as high as $564,627. For example, the advertising costs alone for four committees, meeting bi-monthly, is estimated at $17,826. Cost estimates are included in attachment 2.

Legal Impact

All committees of the Town of Warrenton are subject to the provisions of the Virginia Open Meetings Law (VA Code 2.2-3707), and the Virginia Conflict of Interests Act (VA Code 2.2-3100).

ATTACHMENTS

1. List of boards, committees, and commissions
2. Cost estimates for committee support services

Four Committees Meeting Bi-Monthly	
Audio Visual and Administrative Costs	
AV Costs	$9,167/year
Advertising	$17,826/year
Full build out of Willow Room to match capabilities of the dais	$50,000
Additional Staff (mid-range salary + benefits)	
Senior Administrative Assistant to Town Clerk	$61,849
Planning Manager	$122,456
Help Desk Administrator	$82,884
Traffic/Signs Maintenance Mechanic	$71,598
Economic Development Manager	$148,847
TOTAL	**$564,627**

TOWN COUNCIL
H.E. Carter Nevill, Mayor
Paul W. Mooney
David A. McGuire
Heather D. Sutphin
William T. Semple II
Brett A. Hamby
James N. Hartman III, Vice Mayor
John B. Heroux III

Town Council Boards and Commissions

Architectural Review Board

- Meeting: 4th Thursday at 7pm
- Staff Support/Liaison:
  - Community Development
  - AV/IT Staff
  - Facilities Staff

Board of Zoning Appeals

- Meeting: 1st Tuesday at 5pm
- Staff Support/Liaison:
  - Community Development
  - AV/IT Staff
  - Facilities Staff

Planning Commission

- Required by Virginia State Code Section 15.2-2210
- Regular Meeting: 3rd Tuesday at 7pm
- Work Session: 4th Tuesday at 7pm
- Staff Support/Liaison:
  - Community Development
  - AV/IT Staff
  - Facilities Staff

Rappahannock Rapidan Regional Commission (PD9)

- Meeting: bi-monthly
- Council representative: Councilman Semple
  - Appointed at March 2022 Town Council Meeting
- Town Manager (not currently appointed)

Town Council Committees

Health, Parks, and Recreation Committee

- Meetings: 2nd Tuesday at 6pm bi-monthly
- Last meeting: 12-10-19
- 3 Councilmembers
- Staff Support/Liaison:
  - Parks and Recreation
  - Public Works and Utilities
- 2 Citizen Members

Public Safety and Transportation Committee

- Meetings: 2nd Tuesday at 6pm bi-monthly
- Last meeting: 1-9-20
- 3 Councilmembers
- Staff Support/Liaison:
  - Police Chief
  - Public Works & Utilities
  - Community Development
- 2 Citizen Members

Finance Committee

- Meetings: 1st Thursday at 6pm bi-monthly
- Last meeting: 2-6-20
- 3 Councilmembers
- Staff Support/Liaison:
  - Finance Director

Public Work and Utilities Committee

- Meetings: 2nd Tuesday at 6pm bi-monthly
- Last meeting: 2-11-20
- 3 Councilmembers
- Staff Support/Liaison:
  - Director of Public Works
  - Assistant Director of Public Works
  - Community Development

Septic Remediation Committee

- Meetings: when necessary
- Formed at July 2021 Town Council Meeting
- Council representatives: Hamby and Hartman
- Staff Support/Liaison:
    - Community Development
    - Public Works and Utilities

Ad Hoc Special Events Committee

- Last Meeting: 1-26-22
- Council Representatives: Mayor and Councilman Carlos
- 11 Staff (Police Department, Town Manager's Office, Parks and Recreation, Public Works and Utilities, Community Development, Emergency Services & Risk Management, Finance)
- 7 Citizen Members

Town/County Liaison Committee

- Council representatives: Mayor and Vice Mayor
    - Mayor appointed at August 2018 Town Council Meeting
    - Vice-Mayor appointed at February 2022 Town Council Meeting when he was elected as Vice-Mayor

BLA Committee

- Formed at October 2022 Town Council Meeting
- Council representatives: Councilmen Hamby and Heroux
- Staff Support/Liaison:
    - Town Manager
    - Community Development
    - Public Works and Utilities

ORDINANCE ORD-24-05-001

May 14, 2024
Town Council
Public Hearing
ORD-24-05-001

AN ORDINANCE TO ESTABLISH TAX RATES FOR THE TAX YEAR BEGINNING JANUARY 1, 2024

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following tax rates are hereby levied for the tax year beginning January 1, 2024:

Real Property	$0.0401 per $100 assessed value
Mobile Homes	$0.00 per $100 assessed value
Tangible Personal Property-General	$1.00 per $100 assessed value
Tangible Personal Property-Handicapped	$0.00 per $100 assessed value
Motor Homes, Campers and Boats	$0.00 per $100 assessed value
Machinery and Tools	$1.00 per $100 assessed value
Business Personal Property & Computers	$1.00 per $100 assessed value
Bank Stock	$0.80 per $100 of net capital

Tangible Personal Property as defined in Section 58.1-3504of the Code of Virginia of 1950, as amended, shall be exempt from taxation under this ordinance.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Budget Manager

ATTEST: _____
Town Recorder

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14, 2024
Agenda Title:	An Ordinance Exempting Real Property Owned by the Cortona Foundation and the PATH Foundation from Taxation Pursuant to Va. Code § 58.1-3651
Requested Action:	Consider the exemption request and adopt the ordinances
Department / Agency Lead:	Finance
Staff Lead:	Stephanie Miller, Finance Director

EXECUTIVE SUMMARY

The Fauquier County Commissioner of the Revenue serves as the assessor for properties located in town. Charitable organizations may apply for exemption from taxation with the Fauquier County Commissioner of the Revenue. If approved, those parcels are marked as exempt in the Commissioner's database. As such, those properties are not included in the land book provided by the County to the Town. During Fiscal Year 2024, the County has exempted the property of two additional organizations – the Cortona Foundation and the PATH Foundation.

BACKGROUND

Fauquier County has provided local County tax exemption for two organizations that own property located within the Town during the past year. A listing of the parcels and assessed value is shown below.

Owner	Address	PIN	Assessed Value	Tax
The Cortona Foundation	79 East Lee St.	6984-43-3019-000	$624,400	$250.38
PATH Foundation	511 Falmouth St.	6983-69-5456-000	$1,380,800	$553.70
PATH Foundation	unassigned (PCL B)	6983-69-7548-000	$150,000	$60.15

Please note that the two parcels owned by the PATH Foundation have been recently acquired.

Va. Code § 58.1-3651 states that, "pursuant to subsection 6 (a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may by designation or classification exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization, including a single member limited liability company whose sole member is a nonprofit organization, that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, sexual orientation, gender identity, or national origin."

Fauquier County requires that owners wishing to obtain exempt status complete an application to provide proof of eligibility under the Code. Parcels approved for this exemption are required to submit annual renewal applications to ensure that the conditions for eligibility still apply.

STAFF RECOMMENDATION

Consider the properties exempted from County taxation by resolution of the County Board of Supervisors. If the Council wishes to exempt the properties, a motion may be made to adopt the ordinance.

Service Level/Policy Impact

There is no service level impact. From a policy perspective, exempting the properties could be viewed as providing support for the non-profits on the list.

Fiscal Impact

Based on the latest assessment and current real estate tax rate of $0.0401 per $100 of assessed value, the annual fiscal impact is $864.23 based on current assessed value and current tax rate.

Legal Impact

- Va. Code § 58.1-3256 states that "Any town which has failed to conduct a general reassessment within five years shall use only those assessed values assigned by the county." The code is silent as to locally exempt properties.
- Va. Code § 58.1-3903 states that the tax-assessing officer of a town shall list and assess any local tax that has not been assessed for any of the three preceding tax years.
- Va. Code § 58.1-3651 requires a public hearing prior to passing an ordinance to exempt property from local taxation.

ATTACHMENTS

1. An Ordinance Exempting Real Property Owned by the Cortona Foundation from Taxation Pursuant to Virginia Code Sec. 58.1-3651.
2. An Ordinance Exempting Real Property Owned by the PATH Foundation from Taxation Pursuant to Virginia Code Sec. 58.1-3651.

ORDINANCE ORD-24-05-002

May 14, 2024
Town Council
Public Hearing
ORD-24-05-002

AN ORDINANCE TO EXEMPT REAL PROPERTY OWNED BY THE CORTONA FOUNDATION FROM TAXATION PURSUANT TO VIRGINIA CODE SECTION 58.1-3651

WHEREAS, Virginia Code § 58.1-3651 sets forth the process and procedure by which a locality may designate property as exempt from taxation where such property is held by organizations that use the property exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, Virginia Code § 58.1-3651(B) requires that prior to the adoption of any ordinance exempting property from local taxation, the Town Council shall hold a public hearing on the proposed exemption and consider the questions enumerated in Virginia Code § 58.1-3651(B); and

WHEREAS, the Town Council, after due notice and public hearing, considered the questions set forth in Virginia Code § 58.1-3651(B) and, upon consideration of those questions, determined that the Cortona Foundation is a nonprofit organization located in the Town of Warrenton that uses certain real estate it owns for charitable purposes and that they should be exempted from real property taxation; and

NOW THEREFORE BE IT ORDAINED by the Warrenton Town Council this 14th day of May 2024, that real estate owned by the Cortona Foundation, respectively, used for charitable purposes, be, and is hereby, designated exempt from taxation pursuant to Virginia Code § 58.1-3651.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Finance Director

ATTEST: _____
Town Recorder

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14, 2024
Agenda Title:	An Ordinance Exempting Real Property Owned by the Cortona Foundation and the PATH Foundation from Taxation Pursuant to Va. Code § 58.1-3651
Requested Action:	Consider the exemption request and adopt the ordinances
Department / Agency Lead:	Finance
Staff Lead:	Stephanie Miller, Finance Director

EXECUTIVE SUMMARY

The Fauquier County Commissioner of the Revenue serves as the assessor for properties located in town. Charitable organizations may apply for exemption from taxation with the Fauquier County Commissioner of the Revenue. If approved, those parcels are marked as exempt in the Commissioner's database. As such, those properties are not included in the land book provided by the County to the Town. During Fiscal Year 2024, the County has exempted the property of two additional organizations – the Cortona Foundation and the PATH Foundation.

BACKGROUND

Fauquier County has provided local County tax exemption for two organizations that own property located within the Town during the past year. A listing of the parcels and assessed value is shown below.

Owner	Address	PIN	Assessed Value	Tax
The Cortona Foundation	79 East Lee St.	6984-43-3019-000	$624,400	$250.38
PATH Foundation	511 Falmouth St.	6983-69-5456-000	$1,380,800	$553.70
PATH Foundation	unassigned (PCL B)	6983-69-7548-000	$150,000	$60.15

Please note that the two parcels owned by the PATH Foundation have been recently acquired.

Va. Code § 58.1-3651 states that, "pursuant to subsection 6 (a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may by designation or classification exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization, including a single member limited liability company whose sole member is a nonprofit organization, that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, sexual orientation, gender identity, or national origin."

Fauquier County requires that owners wishing to obtain exempt status complete an application to provide proof of eligibility under the Code. Parcels approved for this exemption are required to submit annual renewal applications to ensure that the conditions for eligibility still apply.

STAFF RECOMMENDATION

Consider the properties exempted from County taxation by resolution of the County Board of Supervisors. If the Council wishes to exempt the properties, a motion may be made to adopt the ordinance.

Service Level/Policy Impact

There is no service level impact. From a policy perspective, exempting the properties could be viewed as providing support for the non-profits on the list.

Fiscal Impact

Based on the latest assessment and current real estate tax rate of $0.0401 per $100 of assessed value, the annual fiscal impact is $864.23 based on current assessed value and current tax rate.

Legal Impact

- Va. Code § 58.1-3256 states that "Any town which has failed to conduct a general reassessment within five years shall use only those assessed values assigned by the county." The code is silent as to locally exempt properties.
- Va. Code § 58.1-3903 states that the tax-assessing officer of a town shall list and assess any local tax that has not been assessed for any of the three preceding tax years.
- Va. Code § 58.1-3651 requires a public hearing prior to passing an ordinance to exempt property from local taxation.

ATTACHMENTS

1. An Ordinance Exempting Real Property Owned by the Cortona Foundation from Taxation Pursuant to Virginia Code Sec. 58.1-3651.
2. An Ordinance Exempting Real Property Owned by the PATH Foundation from Taxation Pursuant to Virginia Code Sec. 58.1-3651.

ORDINANCE ORD-24-05-003

May 14, 2024
Town Council
Public Hearing
ORD-24-05-003

AN ORDINANCE TO EXEMPT REAL PROPERTY OWNED BY THE PATH FOUNDATION FROM TAXATION PURSUANT TO VIRGINIA CODE SECTION 58.1-3651

WHEREAS, Virginia Code § 58.1-3651 sets forth the process and procedure by which a locality may designate property as exempt from taxation where such property is held by organizations that use the property exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, Virginia Code § 58.1-3651(B) requires that prior to the adoption of any ordinance exempting property from local taxation, the Town Council shall hold a public hearing on the proposed exemption and consider the questions enumerated in Virginia Code § 58.1-3651(B); and

WHEREAS, the Town Council, after due notice and public hearing, considered the questions set forth in Virginia Code § 58.1-3651(B) and, upon consideration of those questions, determined that the PATH Foundation is a nonprofit organization located in the Town of Warrenton that uses certain real estate it owns for charitable purposes and that they should be exempted from real property taxation; and

NOW THEREFORE BE IT ORDAINED by the Warrenton Town Council this 14th day of May 2024, that real estate owned by the PATH Foundation, respectively, used for charitable purposes, be, and is hereby, designated exempt from taxation pursuant to Virginia Code § 58.1-3651.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Finance Director

ATTEST: _____
Town Recorder

Quarterly Report

Police Department

Town Council Meeting Date: May 14th, 2024

Third Quarter 2024: January, February, March

Please accept this as the quarterly report for the Police Department

Department introduction:

The Warrenton Police Department is a state accredited, full- service law enforcement agency. We provide patrol, investigative, parking and community engagement services, The department is authorized 28 sworn officers, 1 sworn, part-time parking enforcement officer, and three civilian employees. Each of our employees, both sworn and civilian, is well-trained. Our personnel use up-to-date equipment to better serve our citizens.

Commendable Achievements:

During the quarter, Officers Cooper Blake and Cerulean Wolter completed field training and were released to solo patrol. Officer Miguel Sosa-Salle began field training as Recruit Heritage Whitesell was finishing up her last month in the law enforcement academy. Sergeant Thomas Kamerer was promoted to Lieutenant and placed in charge of the Operations Bureau. Currently there are two vacant positions within the department: a patrol Sergeant position left vacant by Lieutenant Kamerer's promotion, and an Officer position that will be used to fill a vacancy at the position of Property & Evidence Officer. The Police Department is working on filling these two vacant positions and has several quality applicants in the process.

At the end of March, Deputy Chief Andrew Arnold entered the FBI National Academy (FBINA), an intensive 10-week law enforcement executive program where law enforcement officers take undergraduate and/or graduate courses at the FBI Academy campus in Quantico, Virginia. Admission is by invitation-only through a nomination process. Classes are offered in a diverse set of areas, and officers participate in a wide range of leadership and specialized training. Officers share ideas, techniques, and experiences with each other and create lifelong partnerships that transcend state and national borders. Officers also undergo rigorous physical training. The final test of the fitness challenge, the Yellow Brick Road, is a grueling 6.1-mile run through a hilly, wooded trail built by the U.S. Marines. Along the way, the participants must climb over walls, run through creeks, jump through simulated windows, scale rock faces with ropes, crawl under barbed wire in muddy water, maneuver across a cargo net, and more. When (and if) the students complete this difficult test, they receive an actual yellow brick to memorialize their achievement. Major Arnold is set to graduate from the FBINA in June.

Members of the Police Department participated in and/or supplied law enforcement services for special and community engagement events during the quarter such as Coffee with A Cop, Black Lives Matter Vigil for Action, St. Patrick's Day Parade, Flashlight Easter Egg Hunt, Cast with a Cop, Brumfield Elementary School Youth Resource Fair, and Fauquier Chamber of Commerce Valor Awards. We assisted the following law enforcement agencies with their promotional processes, helping to

ensure they had effective leadership within their agencies: Culpeper Police Department, Purcellville Police Department, Herndon Police Department, and Culpeper County Sheriff's Office.

On March 7, 2024, Chief Carter and select members of the department's accreditation team appeared before the Virginia Law Enforcement Professional Standards Commission (VLEPSC) at their quarterly meeting in Chincoteague, Virginia. At the meeting, the Commission reviewed a report from a team of law enforcement accreditation assessors that in November 2023 assessed the Warrenton Police Department's adherence to State accreditation standards over the prior four-year term. The Commission found the Warrenton Police Department in compliance and awarded it a fifth consecutive accreditation award. Chief Carter was in charge of the police department and oversaw preparation for the assessment during the last two, four-year accreditation cycles.

During the past quarter, the Warrenton Police Department and the Fleet Department continued working toward a police vehicle project being funded by the American Rescue Plan Act Law Enforcement Equipment and Technology Grant Program (LEE), for which we were approved in the amount of $60,000. This non-matching grant will be used to purchase a hybrid law enforcement vehicle and associated equipment, reducing the overall police department vehicle purchasing costs to the Town for FY24 and continuing the Police Department's commitment to fiscal efficiency and environmentally friendly operation. During the quarter, the Fleet Department was able to locate a hybrid police package vehicle, which had previously been in short supply and very difficult to find. Status and claim reports were submitted to DCJS as required.

Project Progress:

During the quarter, the Police Department and the Facilities Department began a long-term project to determine how to make the Police Department property more secure. Currently, there are no protections for Officers arriving at and leaving work, preparing their vehicles for duty, or entering & leaving the department. Vehicles can drive and pedestrians can walk through the Police Department parking lot where police vehicles are parked/stored. Numerous incidents of a citizen walking up on an Officer while they are occupied performing vehicle related tasks have occurred. This issue requires addressing as assaults on law enforcement officers at their agencies have occurred in Virginia in the past with deadly outcomes. Agencies like the Culpeper Police Department, for example, have chosen to incorporate secure areas for their sworn employees in the building or remodeling of their agencies. The Police and Facilities Departments are looking for cost-efficient yet effective ways to provide a more secure parking lot area while a long-term capital improvement project is developed.

Charts and information:

See the included statistical reports for the months of January through March 2024.

See the included overhead photo of Culpeper Police Department for example of secure area.

Data:

See appended reports.

TOWN OF WARRENTON

POLICE DEPARTMENT

333 Carriage House Lane • Warrenton, Virginia 20186
Telephone (540) 347-1107 • Fax (540) 341-4190

Accredited Virginia Law Enforcement Professional Standards Commission Agency

MONTHLY REPORT - JANUARY 2024

	MONTH	CALENDAR	CALENDAR
	JANUARY	YTD '24	YTD '23
TOTAL CALLS FOR SERVICE TO INCLUDE:	1454	1454	1835
SELF INITIATED	596	596	923
DISPATCHED	858	858	912
ACCIDENTS:	30	30	32
REPORTABLE	14	14	15
NON-REPORTABLE (No injury, under $1500 or private property)	16	16	17
ARRESTS (CRIMINAL):			
FELONY	6	6	7
MISDEMEANOR	12	12	10
TRAFFIC ENFORCEMENT (NON-CRIMINAL):			
SUMMONS	42	42	75
PARKING	99	99	112
WRITTEN WARNINGS	42	42	60
DRUG ARRESTS:			
FELONY	0	0	0
MISDEMEANOR	0	0	0
OVERDOSES:	0	0	0

REPORTED CRIMES JANUARY 2024

CLASSIFICATION

		JANUARY	YTD '24	YTD '23
1a	Murder and Non-Negligent Manslaughter			
1b	Manslaughter by Negligence			
2	Forcible Rape			
3	Robbery	1	1	
4	Assault	4	4	3
5	Burglary			
6	Larceny	19	19	5
7	Motor Vehicle Theft			
9	Arson			
10	Forgery and Counterfeiting			
11	Fraud	7	7	4
12	Embezzlement	1	1	1
13	Stolen Property: Buy/Receive/Possess			
14	Vandalism/Graffiti			2
15	Weapons			
16	Prostitution/Vice			
17	Sex Offenses			1
18	Drug Violations			
19	Gambling			
20	Offenses Against Family	4	4	6
21	Driving Under Influence	1	1	2
22	Liquor Laws			
23	Drunk in Public	2	2	1
24	Disorderly	2	2	3
25	All Other Offenses			
26	Curfew/Loitering			
27	Runaway			
28	Reckless Driving			
29	Drive suspended/revoked			
30	Contempt of Court			
31	Unauthorized use			
32	Hit & Run	5	5	2
33	Contributing to delinquency of minor			
34	False report to police			
35	Abduction/Kidnapping			
36	Shooting into Building			
37	Child Neglect	1	1	

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
W08544	010224	VA0300200	430 EAST SHIRLEY AVENUE	030	T	D	B	N	59	M	Y	W	46.2-1014		N	N	N	N	V
W08834	010124	VA0300200	11 EAST HWY	030	T	D	W	N	37	M	Y	W	46.2-804		N	N	N	N	V
W09003	010124	VA0300200	WALKER DR/BELLE AIR LANE	030	T	D	W	N	67	F	Y	W	46.2-830		N	N	N	N	V
W08835	010324	VA0300200	155 BROADVIEW AVENUE	030	T	D	W	N	20	F	Y	W	46.2-1030		N	N	N	N	V
W08836	010424	VA0300200	510 FROST AVENUE	030	T	D	B	N	34	M	Y	W	46.2-1013		N	N	N	N	V
W07887	010324	VA0300200	11 EAST LEE HWY	030	T	D	W	N	19	F	Y	W	46.2-878		N	N	N	N	V
W07888	010424	VA0300200	600 BLACKWELL ROAD	030	T	D	W	N	45	M	Y	W	46.2-878		N	N	N	N	V
W08105	010424	VA0300200	11 WEST LEE HWY	030	T	D	W	N	48	M	Y	W	46.2-715		N	N	N	N	V
S2023000453	010124	VA0300200	700 JAMES MADISON HWY	030	S	F	W	N	44	F	Y	S	18.2-103		N	N	N	N	V
S2023000454	010424	VA0300200	731 FROST AVENUE	030	T	D	W	N	36	F	Y	S	46.2-1158		N	N	N	N	V
W07889	010824	VA0300200	115 BLK EAST LEE HWY	030	T	D	W	N	21	F	Y	W	46.2-878		N	N	N	N	V
W08545	010624	VA0300200	34 BROADVIEW AVENUE	030	T	D	W	N	17	M	Y	W	46.2-1013		N	N	N	N	V
W08546	010824	VA0300200	236 WEST LEE HWY	030	T	D	W	N	49	F	Y	W	46.2-1011		N	N	N	N	V
S64984	010524	VA0300200	207 WEST SHIRLEY AVE (7-11)	030	T	D	B	N	27	M	Y	S	18.2-57		N	N	N	N	V
S2023000455	011024	VA0300200	32 MAIN STREET	030	T	D	W	N	59	F	Y	S	46.2-1158		N	N	N	N	R
W09004	011024	VA0300200	WALKER DR/BREEZEWOOD DR	030	T	D	W	N	47	F	Y	W	46.2-830		N	N	N	N	V
S2023000458	011024	VA0300200	674 WATERLOO RD/VAN ROIJEN ST	030	T	D	W	N	19	F	Y	S	46.2-1158		N	N	N	N	R
W08398	011124	VA0300200	FISHER LANE/CULPEPER ST	030	T	D	W	N	32	M	Y	W	46.2-874		N	N	N	N	V
W09005	011124	VA0300200	ESTATE AVE/WALKER DR	030	T	D	W	N	16	M	Y	W	46.2-830		N	N	N	N	V
W09007	011124	VA0300200	WALKER DR/HOLIDAY CT	030	T	D	W	N	57	M	Y	W	46.2-830		N	N	N	N	V
W09008	011124	VA0300200	WATERLOO RD/BLUE RIDGE ST	030	T	D	B	N	29	F	Y	W	46.2-878		N	N	N	N	V
W09009	011124	VA0300200	PIEDMONT ST/WATERLOO RD	030	T	D	W	N	37	M	Y	W	46.2-878		N	N	N	N	R
S2024000001	011124	VA0300200	595 BRANCH DR/WEST LEE HWY	030	T	D	W	N	53	M	Y	S	46.2-1158		N	N	N	N	V
S2024000002	011124	VA0300200	402 CULPEPER ST	030	T	D	W	N	42	F	Y	S	46.2-830		N	N	N	N	V
S2024000003	011124	VA0300200	402 CULPEPER ST	030	T	D	W	N	69	F	Y	S	46.2-830		N	N	N	N	V
S2024000004	011124	VA0300200	1 ALEXANDRIA PK/MAIN ST	030	T	D	W	N	49	F	Y	S	46.2-924		N	N	N	N	V
S2024000005	011124	VA0300200	1 EAST SHIRLEY AVE/CULPEPER ST	030	T	D	A	N	36	F	Y	S	46.2-830		N	N	N	N	R
S2024000006	011124	VA0300200	1 EAST SHIRLEY AVE/CULPEPER ST	030	T	D	W	N	37	F	Y	S	46.2-830		N	N	N	N	V
W08106	011224	VA0300200	154 WEST LEE HWY	030	T	D	W	N	20	F	Y	W	46.2-613		N	N	N	N	V
W08955	011224	VA0300200	8330 MAUZY SQUARE	030	T	D	W	N	30	F	Y	W	46.2-821		N	N	N	N	V
W08956	011224	VA0300200	25 BROADVIEW	030	T	D	W	N	37	M	Y	W	46.2-646		N	N	N	N	R
W08957	011424	VA0300200	PIEDMONT MOTORS	030	T	D	W	N	66	M	Y	W	46.2-845		N	N	N	N	V
S64808	011424	VA0300200	38 BROADVIEW AVENUE	030	T	D	W	N	61	M	Y	S	46.2-300		N	N	N	N	R
S65178	011224	VA0300200	25 BROADVIEW AVE	030	T	D	W	N	37	M	Y	S	46.2-300		N	N	N	N	R
S65180	011324	VA0300200	700 JAMES MADISON HWY	030	T	D	W	N	28	F	Y	S	46.2-852		N	N	N	N	V
S2024000007	011224	VA0300200	251 WEST LEE HWY	030	T	D	B	N	42	M	Y	S	46.2-830		N	N	N	N	V
S2024000008	011724	VA0300200	286 WALKER DR/ROSEDALE CT	030	T	D	W	N	48	F	Y	S	46.2-821		N	N	N	N	V
S2024000009	011724	VA0300200	1 WEST LEE HWY/EAST LEE HWY	030	T	D	W	N	24	M	Y	S	46.2-853		N	N	N	N	V
W08900	011724	VA0300200	251 WEST LEE HWY	030	T	D	W	N	77	M	Y	W	46.2-821		N	N	N	N	R
W08901	011724	VA0300200	517 COLONY COURT	030	T	D	W	N	68	M	N	W	46.2-821		N	N	N	N	V
S65087	011724	VA0300200	WALKER DR/BLACKWELL DRIVE	030	T	D	W	N	50	F	N	S	46.2-646		N	N	N	N	R
W05788	011524	VA0300200	ALEXANDRIA PIKE/MOOREHEAD	030	T	D	W	N	75	F	N	W	46.2-833		N	N	N	N	R
W05789	012124	VA0300200	BREEZEWOOD/WINDWART CT	030	T	D	W	N	40	F	N	W	46.2-821		N	N	N	N	V
W08399	011824	VA0300200	WATERLOO ST/WARRENTON BLVD	030	T	D	W	N	73	F	N	W	46.2-821		N	N	N	N	R
W08958	011824	VA0300200	PIEDMONT PEDIATRICS	030	T	D	W	N	39	F	N	W	46.2-716		N	N	N	N	V
W09010	011924	VA0300200	JACKSON ST/WINCHESTER ST	030	T	D	W	N	38	M	N	W	46.2-830		N	N	N	N	V
W09011	012024	VA0300200	WATERLOO RD/PIEDMONT ST	030	T	D	W	N	37	M	N	W	46.2-830		N	N	N	N	V
W09012	012124	VA0300200	393 JACKSON STREET	030	T	D	W	N	50	M	N	W	46.2-830		N	N	N	N	V
S65151	012024	VA0300200	800 BLK WATERLOO ROAD	030	T	D	W	N	54	F	N	S	46.2-874		N	N	N	N	V
S65181	011824	VA0300200	BLACKWELL/LEE HWY	030	T	D	W	N	31	F	N	S	46.2-646		N	N	N	N	V
S2024000010	011824	VA0300200	WALKER DR/ROSEDALE CT	030	T	D	W	N	20	M	N	S	46.2-821		N	N	N	N	V
W06806	012224	VA0300200	400 BLK BROADVIEW AVENUE	030	T	D	W	N	55	F	N	W	46.2-830		N	N	N	N	V
W09013	012424	VA0300200	207 WALKER DRIVE	030	T	D	W	N	24	F	N	W	46.2-830		N	N	N	N	V
W09016	012424	VA0300200	HOSPITAL DR/WEST SHIRLEY AVENUE	030	T	D	B	N	16	F	N	W	46.2-1013		N	N	N	N	V
S65154	012424	VA0300200	800 BLK WATERLOO ROAD	030	T	D	W	N	36	M	N	S	46.2-874		N	N	N	N	V
S2024000011	012424	VA0300200	10 BLK EAST LEE HWY	030	T	D	W	N	42	M	N	S	46.2-878		N	N	N	N	V
S2024000012	012424	VA0300200	10 EAST LEE HWY	030	T	D	B	N	58	F	N	S	46.2-878		N	N	N	N	V
S65182	011424	VA0300200	700 JAMES MADISON HWY	030	T	D	W	N	33	M	N	S	18.2-111		N	N	N	N	R
W05790	012524	VA0300200	WATERLOO ST/JOHN MARSHALL	030	T	D	W	N	32	F	N	W	46.2-1158		N	N	N	N	V
W08902	012524	VA0300200	87 WEST LEE HWY	030	T	D	W	N	40	F	N	W	46.2-646		N	N	N	N	V
W08903	012524	VA0300200	507 FOXCROFT ROAD	030	T	D	W	N	63	M	N	W	46.2-878		N	N	N	N	V
W09018	012524	VA0300200	516 FAUQUIER ROAD	030	T	D	W	N	59	F	N	W	46.2-874		N	N	N	N	V
W09019	012524	VA0300200	WALKER DR/ACADEMY HILL EXT	030	T	D	W	N	45	F	N	W	46.2-830		N	N	N	N	V
W09022	012524	VA0300200	600 BLACKWELL ROAD	030	T	D	B	N	16	F	N	W	46.2-1013		N	N	N	N	R
S65155	012524	VA0300200	GOLD CUP DR/PIEDMONT ST	030	T	D	B	N	37	F	N	S	46.2-862		N	N	N	N	V
S2024000013	012524	VA0300200	US 17 SPUR/HASTINGS LN	030	T	D	W	N	63	M	N	S	46.2-870		N	N	N	N	O

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
S2024000014	012524	VA0300200	23 EAST LEE ST/CULPEPER ST	030	T	D	W	N	38	F	N	S	46.2-1158		N	N	N	N	V
S2024000015	012524	VA0300200	215 KEITH ST/WEST SHIRLEY AVE	030	T	D	W	N	38	M	N	S	46.2-1158		N	N	N	N	V
W08837	012724	VA0300200	FROST/ RPPAHANNOCK	030	T	D	W	N	19	M	N	W	46.2-1030		N	N	N	N	V
S2024000017	012624	VA0300200	99 WEST LEE HWY/FLATCHER DR	030	T	D	W	N	45	F	N	S	46.2-613		N	N	N	N	V
S2024000018	012624	VA0300200	BLUE HILLS DR/SPRINGS RD	030	T	D	B	N	58	M	N	S	46.2-830		N	N	N	N	V
S2024000020	012824	VA0300200	286 BROADVIEW AVE	030	T	D	W	N	59	F	N	S	46.2-646		N	N	N	N	R
S65158	013024	VA0300200	800 BLK WATERLOO ROAD	030	T	D	B	N	43	M	N	S	46.2-874		N	N	N	N	V
W05791	013024	VA0300200	131 WEST SHIRLEY AVENUE	030	T	D	W	N	58	F	N	W	46.2-646		N	N	N	N	V
W09023	013024	VA0300200	PLAIN RD/NORFOLK DR	030	T	D	W	N	78	F	N	W	46.2-874		N	N	N	N	R
W09024	013024	VA0300200	WATERLOO RD/VAN ROIJEN ST	030	T	D	W	N	43	M	N	W	46.2-874		N	N	N	N	V
S65130	013024	VA0300200	NORTH FIFTH ST/MAIN ST	030	T	D	W	N	19	M	N	S	46.2-830		N	N	N	N	R
S2024000021	013024	VA0300200	600 BLACKWELL RD/WEST LEE HWY	030	T	D	W	N	60	M	N	S	46.2-833		N	N	N	N	V
S2024000022	013024	VA0300200	150 WEST LEE HWY	030	T	D	W	N	19	M	N	S	46.2-1158		N	N	N	N	V
S2024000023	013024	VA0300200	133 WEST SHIRLEY AVENUE	030	T	D	W	N	58	F	N	S	46.2-1158		N	N	N	N	R
S2024000024	013124	VA0300200	238 BROADVIEW AVE	030	T	D	W	N	49	M	N	S	46.2-1158		N	N	N	N	V
		VA0300200		030		D									N	N	N	N	

TOWN OF WARRENTON

POLICE DEPARTMENT

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Telephone (540) 347-1107 • Fax (540) 341-4190

Accredited Virginia Law Enforcement Professional Standards Commission Agency

MONTHLY REPORT - FEBRUARY 2024

	MONTH	CALENDAR	CALENDAR
	FEBRUARY	YTD '24	YTD '23
TOTAL CALLS FOR SERVICE TO INCLUDE:	1467	2921	3490
SELF INITIATED	616	1212	1767
DISPATCHED	851	1709	1723
ACCIDENTS:	30	60	57
REPORTABLE	13	27	32
NON-REPORTABLE (No injury, under $1500 or private property)	17	33	25
ARRESTS (CRIMINAL):			
FELONY	1	7	9
MISDEMEANOR	13	25	26
TRAFFIC ENFORCEMENT (NON-CRIMINAL):			
SUMMONS	102	144	149
PARKING	20	119	256
WRITTEN WARNINGS	77	119	102
DRUG ARRESTS:			
FELONY	1	1	0
MISDEMEANOR	0	0	0
OVERDOSES:	0	0	3

REPORTED CRIMES FEBRUARY 2024

CLASSIFICATION

		FEBRUARY	YTD '24	YTD '23
1a	Murder and Non-Negligent Manslaughter			
1b	Manslaughter by Negligence			
2	Forcible Rape			
3	Robbery		1	
4	Assault	7	11	6
5	Burglary			
6	Larceny	4	23	13
7	Motor Vehicle Theft	1	1	
9	Arson			
10	Forgery and Counterfeiting	1	1	1
11	Fraud	4	11	11
12	Embezzlement		1	1
13	Stolen Property: Buy/Receive/Possess			
14	Vandalism/Graffiti	5	5	4
15	Weapons			
16	Prostitution/Vice			
17	Sex Offenses	2	2	2
18	Drug Violations			
19	Gambling			
20	Offenses Against Family	7	11	12
21	Driving Under Influence	3	4	5
22	Liquor Laws			
23	Drunk in Public	1	3	1
24	Disorderly	3	5	4
25	All Other Offenses			
26	Curfew/Loitering			
27	Runaway			
28	Reckless Driving			
29	Drive suspended/revoked			
30	Contempt of Court			
31	Unauthorized use			
32	Hit & Run	5	10	5
33	Contributing to delinquency of minor			
34	False report to police			
35	Abduction/Kidnapping			
36	Shooting into Building			
37	Child Neglect		1	

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
W07890	020224	VA0300200	600 BLACKWELL ROAD	030	T	D	W	N	30	F	Y	W	46.2-878		N	N	N	N	V
W08904	020124	VA0300200	7580 BLK LEE HIGHWAY	030	T	D	B	N	48	M	Y	W	46.2-833		N	N	N	N	V
S65088	020124	VA0300200	US 17 SPUR/HASTINGS LN	030	T	D	W	N	54	F	Y	S	46.2-870		N	N	N	N	O
S2024000025	020124	VA0300200	255 GAY ROAD	030	T	D	W	N	16	M	Y	S	46.2-830		N	N	N	N	V
S2024000026	020124	VA0300200	33 NORTH CALHOUN STREET	030	T	D	B	N	28	F	Y	S	46.2-1158		N	N	N	N	R
S2024000027	020124	VA0300200	155 ACADEMY HILL RD/AMBER CIRCLE	030	T	D	W	N	53	M	Y	S	46.2-874		N	N	N	N	V
W05792	020224	VA0300200	19 BROADVIEW AVENUE	030	T	D	W	N	30	F	Y	W	46.2-833		N	N	N	N	V
W05793	020224	VA0300200	484 BLACKWELL ROAD	030	T	D	W	N	25	M	Y	W	46.2-1158		N	N	N	N	R
W05794	020224	VA0300200	81 BROADVIEW AVENUE	030	T	D	W	N	49	F	Y	W	46.2-804		N	N	N	N	V
W05795	020324	VA0300200	41 WEST LEE HWY	030	T	D	W	N	27	M	Y	W	46.2-1158		N	N	N	N	V
W05796	020324	VA0300200	WALKER DR/HOLIDAY CT	030	T	D	W	N	45	F	Y	W	46.2-821		N	N	N	N	V
W05797	020324	VA0300200	ROEBLING ST/JACKSON ST	030	T	D	W	N	71	M	Y	W	46.2-888		N	N	N	N	R
W08905	020224	VA0300200	155 BROADVIEW AVENUE	030	T	D	W	N	21	M	Y	W	46.2-1030		N	N	N	N	V
W09100	020224	VA0300200	196 DOVER ROAD	030	T	D	W	N	75	M	Y	W	46.2-878		N	N	N	N	V
W09101	020224	VA0300200	11 EAST LEE HWY	030	T	D	W	N	44	F	Y	W	46.2-802		N	N	N	N	V
W09102	020224	VA0300200	81 BROADVIEW AVENUE	030	T	D	B	N	33	M	Y	W	46.2-833		N	N	N	N	O
W09104	020324	VA0300200	675 VAN ROIJEN STREET	030	T	D	W	N	47	F	Y	W	46.2-874		N	N	N	N	V
W09105	020424	VA0300200	530 BROADVIEW AVENUE	030	T	D	W	N	71	F	Y	W	46.2-875		N	N	N	N	V
W09106	020424	VA0300200	WATERLOO RD/VAN ROIJEN ST	030	T	D	W	N	44	F	Y	W	46.2-874		N	N	N	N	V
S64941	020224	VA0300200	631 WATERLOO ROAD	030	T	D	W	N	63	M	Y	S	46.2-878		N	N	N	N	V
S2024000028	020224	VA0300200	19 BROADVIEW AVENUE	030	T	D	W	N	30	F	Y	S	46.2-1158		N	N	N	N	V
S2024000029	020224	VA0300200	631 WATERLOO ROAD	030	T	D	W	N	17	F	Y	S	46.2-830		N	N	N	N	R
S2024000030	020224	VA0300200	470 BROADVIEW AVENUE	030	T	D	W	N	69	M	Y	S	46.2-873		N	N	N	N	O
S2024000031	020224	VA0300200	329 CULPEPER ST/EAST SHIRLEY AVENUE	030	T	D	W	N	24	M	Y	S	46.2-1158		N	N	N	N	V
S2024000032	020324	VA0300200	60 ALEXANDRIA PIKE	030	T	D	W	N	27	M	Y	S	46.2-1158		N	N	N	N	R
S2024000033	020624	VA0300200	ESTATE AVE/WALKER DR	030	T	D	W	N	54	F	Y	S	46.2-821		N	N	N	N	V
S2024000034	020624	VA0300200	WATERLOO RD/PIEDMONT ST	030	T	D	W	N	23	F	Y	S	46.2-878		N	N	N	N	V
S64985	020724	VA0300200	581 FROST AVENUE	030	T	D	B	N	40	M	Y	S	18.2-119		N	N	N	N	R
W08906	020724	VA0300200	500 BLK BROADVIEW AVENUE	030	T	D	W	N	50	F	Y	W	46.2-873		N	N	N	N	R
W09025	020724	VA0300200	FORBES CT/WINCHESTER ST	030	T	D	W	N	41	F	Y	W	46.2-830		N	N	N	N	V
S64528	020824	VA0300200	JAMES MADISON HWY/ALWINGTON BLVD	030	T	D	W	N	58	F	Y	S	46.2-1158		N	N	N	N	V
S2024000035	020724	VA0300200	369 NORFOLK DR/PLAIN RD	030	T	D	W	N	16	M	Y	S	46.2-830		N	N	N	N	V
S2024000036	020724	VA0300200	276 WEST LEE HWY	030	T	D	W	N	40	M	Y	S	46.2-646		N	N	N	N	V
S2024000037	020724	VA0300200	196 OLD ORCHARD LANE	030	T	D	W	N	56	M	Y	S	46.2-1158		N	N	N	N	V
S2024000039	020724	VA0300200	597 BROADVIEW AVENUE	030	T	D	W	N	48	M	Y	S	46.2-646		N	N	N	N	V
S2024000040	020724	VA0300200	US 17 SPUR/RT 29	030	T	D	W	N	40	F	Y	S	46.2-870		N	N	N	N	O
S2024000041	020724	VA0300200	US 29/LORD FAIRFAX DRIVE	030	T	D	W	N	51	F	Y	S	46.2-875		N	N	N	N	V
S2024000042	020724	VA0300200	402 CULPEPER ST	030	T	D	W	N	23	M	Y	S	46.2-830		N	N	N	N	V
S2024000043	020724	VA0300200	130 HORNER ST/NORTH SIXTH ST	030	T	D	W	N	41	F	Y	S	46.2-1158		N	N	N	N	V
W05798	020824	VA0300200	405 WALKER DRIVE	030	T	D	W	N	42	F	Y	W	46.2-821		N	N	N	N	V
W05799	020824	VA0300200	56 EAST LEE STREET	030	T	D	W	N	64	F	Y	W	46.2-821		N	N	N	N	V
S2024000048	020824	VA0300200	155 BROADVIEW AVENUE	030	T	D	W	N	48	F	Y	S	46.2-646		N	N	N	N	V
W09026	020824	VA0300200	FORBES CT/WINCHESTER STREET	030	T	D	W	N	39	M	Y	W	46.2-830		N	N	N	N	V
W09027	020824	VA0300200	FORBES CT/WINCHESTER STREET	030	T	D	W	N	54	F	Y	W	46.2-830		N	N	N	N	V
W09107	020824	VA0300200	5 DIAGONAL STREET	030	T	D	W	N	76	M	Y	W	46.2-874		N	N	N	N	V
S64942	020824	VA0300200	800 BLK WATERLOO ROAD	030	T	D	W	N	75	F	Y	S	46.2-874		N	N	N	N	V
S2024000044	020824	VA0300200	402 CULPEPER ST	030	T	D	W	N	27	M	Y	S	46.2-862		N	N	N	N	V
S2024000045	020824	VA0300200	402 CULPEPER ST	030	T	D	B	N	55	F	Y	S	46.2-830		N	N	N	N	V
S2024000046	020824	VA0300200	700 JAMES MADISON HWY	030	T	D	W	N	27	F	Y	S	46.2-1158		N	N	N	N	V
S2024000051	020824	VA0300200	251 W LEE HWY	030	T	D	W	N	32	F	Y	S	46.2-104		N	N	N	N	V
S2024000052	020824	VA0300200	500 HOSPITAL DRIVE	030	T	D	W	N	89	F	Y	S	46.2-822		N	N	N	N	R
W08907	020924	VA0300200	SULLIVAN ST/WATERLOO ST	030	T	D	W	N	17	M	Y	W	46.2-1158		N	N	N	N	R
W08908	020924	VA0300200	19 BROADVIEW AVENUE	030	T	D	B	N	78	M	Y	W	46.2-1158		N	N	N	N	V
W09028	021324	VA0300200	286 BLACKWELL ROAD	030	T	D	W	N	28	M	Y	W	46.2-804		N	N	N	N	O
W09200	020824	VA0300200	251 WEST LEE HWY	030	T	D	W	N	32	F	Y	W	46.2-646		N	N	N	N	V
W09201	021224	VA0300200	WEST LEE HWY/FROST AVE	030	T	D	B	N	24	F	Y	W	46.2-833		N	N	N	N	O
S64530	021324	VA0300200	457 EAST SHIRLEY AVE	030	T	D	W	N	35	F	Y	S	46.2-874		N	N	N	N	V
S65089	020924	VA0300200	EAST SHIRLEY AVE/INDUSTRIAL ROAD	030	T	D	W	N	67	M	Y	S	46.2-646		N	N	N	N	V
S65183	020924	VA0300200	141 WEST LEE HWY	030	T	D	W	N	40	F	Y	S	18.2-833		N	N	N	N	V
S2024000053	020924	VA0300200	402 CULPEPER ST	030	T	D	W	N	63	M	Y	S	46.2-830		N	N	N	N	V
S2024000054	020924	VA0300200	395 ROSEDALE CT/WALKER DR	030	T	D	W	N	55	M	Y	S	46.2-821		N	N	N	N	V
S2024000055	020924	VA0300200	US 17 SPUR/BLACKWELL RD	030	T	D	W	N	50	F	Y	S	46.2-646		N	N	N	N	V
S2024000056	020924	VA0300200	207 WEST SHIRLEY AVENUE	030	T	D	W	N	41	F	Y	S	46.2-300		N	N	N	N	R
W08909	021324	VA0300200	WEST SHIRLEY AVE/HOSPITAL DRIVE	030	T	D	W	N	64	M	Y	W	46.2-711		N	N	N	N	V
W08910	021324	VA0300200	FLETCHER DR/WEST LEE HWY	030	T	D	W	N	87	M	Y	W	46.2-646		N	N	N	N	V
W09108	021324	VA0300200	BEAR WALLOW RD/TIFFANY CT	030	T	D	W	N	66	F	Y	W	46.2-874		N	N	N	N	V

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
W09109	021324	VA0300200	380 BROADVIEW AVENUE	030	T	D	W	N	32	F	Y	W	46.2-874		N	N	N	N	V
W09202	021324	VA0300200	60 EAST SHIRLEY AVENUE	030	T	D	W	N	87	M	Y	W	46.2-833		N	N	N	N	V
S2024000061	021324	VA0300200	141 MAIN STREET	030	T	D	W	N	36	M	Y	S	46.2-1158		N	N	N	N	V
S2024000062	021324	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	61	M	Y	S	46.2-870		N	N	N	N	V
S2024000063	021324	VA0300200	286 WALKER DR/ROSEDALE CT	030	T	D	W	N	25	M	Y	S	46.2-821		N	N	N	N	O
W08911	021424	VA0300200	210 HOSPIAL DRIVE	030	T	D	W	N	39	M	Y	W	46.2-1158		N	N	N	N	V
W08912	021524	VA0300200	MEETZE/ROUTE 29	030	T	D	W	N	40	M	Y	W	46.2-1158		N	N	N	N	V
W08913	021524	VA0300200	17/US 17 SPUR	030	T	D	W	N	26	F	Y	W	46.2-716		N	N	N	N	V
W08914	021524	VA0300200	BEAR WALLOW/NORFOLK DR	030	T	D	W	N	54	M	Y	W	46.2-878		N	N	N	N	V
W08960	021424	VA0300200	ACADEMY HILL EXTENDED	030	T	D	W	N	44	M	Y	W	46.2-830		N	N	N	N	V
S65090	021524	VA0300200	EAST LEE STREET/OLIVER CITY ROAD	030	T	D	W	N	59	F	Y	S	46.2-1158		N	N	N	N	V
S65093	021524	VA0300200	42 BLUE RIDGE STREET	030	T	D	W	N	43	M	Y	S	46.2-300		N	N	N	N	R
S65184	021524	VA0300200	11 EAST LEE HIGHWAY	030	T	D	W	N	66	M	Y	S	46.2-878		N	N	N	N	R
S2024000064	021424	VA0300200	48 PIEDMONT STREET	030	T	D	W	N	66	F	Y	S	46.2-830		N	N	N	N	V
S2024000065	021424	VA0300200	597 BROADVIEW AVENUE	030	T	D	W	N	56	F	Y	S	46.2-873		N	N	N	N	V
S2024000066	021424	VA0300200	402 CULPEPER ST	030	T	D	W	N	40	M	Y	S	46.2-830		N	N	N	N	V
S2024000068	021524	VA0300200	402 CULPEPER ST	030	T	D	W	N	31	M	Y	S	46.2-874		N	N	N	N	V
S2024000069	021524	VA0300200	402 CULPEPER ST	030	T	D	W	N	21	M	Y	S	46.2-874		N	N	N	N	V
S2024000070	021524	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	78	F	Y	S	46.2-870		N	N	N	N	O
S2024000071	021624	VA0300200	6 BROADVIEW AVENUE	030	T	D	W	N	42	M	Y	S	46.2-1158		N	N	N	N	V
W06038	021924	VA0300200	260 BLK BROADVIEW AVE	030	T	D	W	N	56	M	Y	W	46.2-830		N	N	N	N	V
W06039	021924	VA0300200	260 BLK BROADVIEW AVE	030	T	D	W	N	55	F	Y	W	46.2-830		N	N	N	N	V
W08915	021624	VA0300200	E LEE ST/SO. 4TH	030	T	D	W	N	29	F	Y	W	46.2-1158		N	N	N	N	V
W08961	021924	VA0300200	ACADEMY HILL/WALKER	030	T	D	B	N	22	F	Y	W	46.2-830		N	N	N	N	R
W09110	021624	VA0300200	631 WATERLOO ROAD	030	T	D	W	N	40	F	Y	W	46.2-878		N	N	N	N	V
W09111	021724	VA0300200	WATERLOO RD/VAN ROIJEN ST	030	T	D	A	N	44	M	Y	W	46.2-874		N	N	N	N	V
W09112	021724	VA0300200	631 WATERLOO ROAD	030	T	D	W	N	61	M	Y	W	46.2-874		N	N	N	N	O
S2024000073	021624	VA0300200	597 BROADVIEW AVENUE	030	T	D	W	N	18	M	Y	S	46.2-873		N	N	N	N	V
S2024000074	021624	VA0300200	212 WEST LEE HWY/BRANCH DR	030	T	D	W	N	33	M	Y	S	46.2-646		N	N	N	N	V
S2024000076	021624	VA0300200	187 WEST SHIRLEY AVENUE	030	T	D	W	N	28	M	Y	S	46.2-613		N	N	N	N	R
S2024000077	021624	VA0300200	276 WEST LEE HWY	030	T	D	W	N	21	M	Y	S	46.2-1158		N	N	N	N	R
S2024000078	021624	VA0300200	US 17 SPUR/EAST LEE HWY	030	T	D	B	N	65	M	Y	S	46.2-830		N	N	N	N	O
S2024000079	021624	VA0300200	329 EAST LEE ST/OLIVER CITY ROAD	030	T	D	W	N	20	F	Y	S	46.2-875		N	N	N	N	V
S2024000080	021624	VA0300200	334 EAST LEE ST/WALKER DR	030	T	D	W	N	48	F	Y	S	46.2-1158		N	N	N	N	V
S2024000081	021624	VA0300200	329 EAST LEE ST/OLIVER CITY ROAD	030	T	D	W	N	57	M	Y	S	46.2-830		N	N	N	N	V
S2024000082	021724	VA0300200	ROSEDALE DT/WALKER DR	030	T	D	W	N	32	F	Y	S	46.2-821		N	N	N	N	V
W06040	022024	VA0300200	164 BROADVIEW AVE	030	T	D	W	N	29	M	Y	W	46.2-830		N	N	N	N	V
W06041	022024	VA0300200	276 BROADVIEW AVENUE	030	T	D	W	N	31	F	Y	W	46.2-830		N	N	N	N	V
W06042	022024	VA0300200	360 BROADVIEW AVENUE	030	T	D	W	N	71	M	Y	W	46.2-830		N	N	N	N	V
W06043	022024	VA0300200	242 BROADVIEW AVENUE	030	T	D	B	N	20	M	Y	W	46.2-830		N	Y	N	N	V
W08916	022024	VA0300200	LEGION DRIVE	030	T	D	W	N	62	M	Y	W	46.2-1158		N	N	N	N	V
W08917	022024	VA0300200	61 SOUTH 5TH STREET	030	T	D	W	N	67	M	Y	W	46.2-1158		N	N	N	N	V
W08918	022024	VA0300200	ESTATE AVE/WALKER DR	030	T	D	W	N	57	M	Y	W	46.2-821		N	N	N	N	R
W09050	021824	VA0300200	HOLIDAY CT/WALKER DR	030	T	D	W	N	18	F	Y	W	46.-830		N	N	N	N	V
W09113	022124	VA0300200	164 BROADVIEW AVE	030	T	D	W	N	47	F	Y	W	46.2-878		N	N	N	N	R
W09114	022124	VA0300200	CULPEPER ST/FISHER LANE	030	T	D	W	N	56	M	Y	W	46.2-874		N	N	N	N	V
W09115	022124	VA0300200	KEITH ST/WEST SHIRLEY AVE	030	T	D	W	N	40	F	Y	W	46.2-874		N	N	N	N	R
S64812	022024	VA0300200	500 HOSPITAL DRIVE	030	T	D	B	N	58	F	Y	S	18.2-57		N	N	N	N	V
S2024000083	022024	VA0300200	81 BROADVIEW AVENUE	030	T	D	B	N	29	F	Y	S	46.2-646		N	N	N	N	V
S2024000084	022024	VA0300200	450 BROADVIEW AVE/OAK SPRINGS DR	030	T	D	W	N	57	F	Y	S	46.2-873		N	N	N	N	V
S2024000087	022024	VA0300200	350 EAST SIRLEY AVE	030	T	D	B	N	33	M	Y	S	46.2-1095		N	N	N	N	V
S2024000088	022024	VA0300200	240 BLACKWELL RD/MOORHEAD DR	030	T	D	W	N	56	M	Y	S	46.2-1158		N	N	N	N	R
W08919	022124	VA0300200	50 WEST LEE STREET	030	T	D	W	N	38	M	Y	W	46.2-1158		N	N	N	N	V
W08920	022124	VA0300200	KEITH ST/SHIRLEY AVE	030	T	D	W	N	84	M	Y	W	46.2-1158		N	N	N	N	R
W08921	022124	VA0300200	WALKER/BREEZEWOOD DR	030	T	D	W	N	74	M	Y	W	46.2-821		N	N	N	N	V
W09029	022124	VA0300200	FORBES CT/WINCHESTER ST	030	T	D	W	N	52	F	Y	W	46.2-830		N	N	N	N	V
W09030	022124	VA0300200	FORBES CT/WINCHESTER ST	030	T	D	W	N	65	F	Y	W	46.2-830		N	N	N	N	V
W09031	022124	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	32	F	Y	W	46.2-830		N	N	N	N	R
W09116	022124	VA0300200	FAUQUIER RD/BROADVIEW AVE	030	T	D	W	N	82	F	Y	W	46.2-804		N	N	N	N	V
W09117	022124	VA0300200	WATERLOO RD/VAN ROIJEN ST	030	T	D	W	N	34	F	Y	W	46.2-874		N	N	N	N	V
W09203	022224	VA0300200	309 WEST LEE HWY	030	T	D	W	N	62	M	Y	W	46.2-874		N	N	N	N	V
S64943	022124	VA0300200	NORFOLK DR/BEACON RD	030	T	D	W	N	32	M	Y	S	46.2-878		N	N	N	N	V
S2024000090	022124	VA0300200	BEAR WALLOW RD/NORFOLK DR	030	T	D	W	N	58	F	Y	S	46.2-830		N	N	N	N	V
S2024000091	022124	VA0300200	14 ALEXANDRIA PK/NORTH ST	030	T	D	W	N	38	M	Y	S	46.2-874		N	N	N	N	R
S2024000092	022124	VA0300200	81 BROADVIEW AVENUE	030	T	D	W	N	26	M	Y	S	46.2-1094		N	N	N	N	V
S2024000093	022224	VA0300200	212 OAK SPRINGS DR/FLETCHER DR	030	T	D	W	N	58	M	Y	S	46.2-1158		N	N	N	N	V

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
S2024000094	022224	VA0300200	569 BEAR WALLOW RD/NORFOLK DR	030	T	D	W	N	44	M	Y	S	46.2-1158		N	N	N	N	V
S2024000095	022224	VA0300200	47 BROOKSHIRE DR	030	T	D	W	N	30	F	Y	S	46.2-1158		N	N	N	N	V
S2024000096	022224	VA0300200	569 BEAR WALLOW RD/NORFOLK DR	030	T	D	W	N	19	F	Y	S	46.2-874		N	N	N	N	V
S2024000097	022224	VA0300200	212 WEST LEE HWY/BRANCH DR	030	T	D	B	N	27	M	Y	S	46.2-613		N	N	N	N	V
W08922	022324	VA0300200	BROADVIEW/BEARWALLOW	030	T	D	W	N	43	M	Y	W	46.2-1158		N	N	N	N	V
W08962	022424	VA0300200	WALKER AVE/BELLEAIR	030	T	D	W	N	62	M	Y	W	46.2-833		N	N	N	N	V
S65094	022324	VA0300200	360 BROADVIEW AVENUE	030	T	D	W	N	59	M	Y	S	46.2-1158		N	N	N	N	R
S65095	022324	VA0300200	309 WEST LEE HWY	030	T	D	W	N	22	F	Y	S	46.2-830		N	N	N	N	R
S65096	022324	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	35	M	Y	S	46.2-870		N	N	N	N	V
S65189	021224	VA0300200	28 MAIN STREET	030	T	D	W	N	31	M	Y	S	46.2-1239		N	N	N	N	R
W09118	022624	VA0300200	128 BROADVIEW AVENUE	030	T	D	W	N	38	F	Y	W	46.2-646		N	N	N	N	V
W09204	022624	VA0300200	615 FALMOUTH STREET	030	T	D	W	N	17	M	Y	W	46.2-1158		N	N	N	N	V
S2024000099	022724	VA0300200	74 WINCHESTER STREET	030	T	D	W	N	22	M	Y	S	46.2-1158		N	N	N	N	V
S2024000100	022724	VA0300200	1 DIAGONAL ST/WATERLOO ST	030	T	D	W	N	45	F	Y	S	46.2-1158		N	N	N	N	V
S2024000101	022724	VA0300200	WEST SHIRLEY AVENUE	030	T	D	W	N	67	M	Y	S	46.2-826		N	N	N	N	V
S2024000102	022724	VA0300200	BEAR WALLOW RD/BROADVIEW AVENUE	030	T	D	W	N	44	F	Y	S	46.2-878		N	N	N	N	V
W08923	022824	VA0300200	FAIRFAX/GAINES STREET	030	T	D	W	N	55	M	Y	W	46.2-1158		N	N	N	N	V
W08924	022824	VA0300200	WALKER/BLACKWELL	030	T	D	W	N	35	M	Y	W	46.2-1158		N	N	N	N	V
W08925	022824	VA0300200	613 FROST AVENUE	030	T	D	W	N	64	M	Y	W	46.2-715		N	N	N	N	V
W08926	022824	VA0300200	360 BROADVIEW AVENUE	030	T	D	W	N	59	M	Y	W	46.2-845		N	N	N	N	V
W08927	022824	VA0300200	236 WEST LEE HWY	030	T	D	W	N	60	F	Y	W	46.2-1095		N	N	N	N	V
S2024000103	022824	VA0300200	48 PIEDMONT STREET	030	T	D	W	N	18	M	Y	S	46.2-830		N	N	N	N	V
S2024000104	022824	VA0300200	597 BROADVIEW AVENUE	030	T	D	W	N	71	F	Y	S	46.2-873		N	N	N	N	V
S2024000105	022824	VA0300200	286 WALKER DR/ROSEDALE CT	030	T	D	W	N	25	F	Y	S	46.2-821		N	N	N	N	V
S2024000106	022824	VA0300200	1 OAK SPRINGS DR/BLACKWELL RD	030	T	D	W	N	72	M	Y	S	46.2-1158		N	N	N	N	V
S2024000107	022824	VA0300200	US 17 SPUR/RT 29	030	T	D	W	N	71	M	Y	S	46.2-870		N	N	N	N	O
S2024000108	022824	VA0300200	144 ALEXANDRIA PK/NORTH STREET	030	T	D	W	N	33	M	Y	S	46.2-1158		N	N	N	N	V
W08929	022924	VA0300200	239 ALEXANDRIA PIKE	030	T	D	W	N	32	F	Y	W	46.2-646		N	N	N	N	V
W08930	022924	VA0300200	FALMOUTH ST/FALMOUTH CT	030	T	D	W	N	28	M	Y	W	46.2-646		N	N	N	N	V
S65190	022724	VA0300200	11 EAST LEE HWY	030	T	D	W	N	58	M	Y	S	46.2-878		N	N	N	N	V
S2024000112	022924	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	26	M	Y	S	46.2-870		N	N	N	N	V
W08838	022124	VA0300200	239 WEST SHIRLEY AVENUE	030	T	D	W	N	65	F	Y	W	46.2-833		N	N	N	N	V
W08928	022924	VA0300200	ALEXANDRIA PIKE/MOOREHEAD DR	030	T	D	W	N	38	F	Y	W	46.2-924		N	N	N	N	V
S2024000109	022924	VA0300200	315 WEST SHIRLEY AVE/HOSPITAL DRIVE	030	T	D	B	N	20	M	Y	S	46.2-646		N	N	N	N	V

TOWN OF WARRENTON
POLICE DEPARTMENT
333 Carriage House Lane • Warrenton, Virginia 20186
Telephone (540) 347-1107 • Fax (540) 341-4190

Accredited Virginia Law Enforcement Professional Standards Commission Agency

MONTHLY REPORT - MARCH 2024

MONTH	CALENDAR	CALENDAR
MARCH	YTD '24	YTD '23
1752	4673	5416
779	1991	2646
973	2682	2770
32	92	91
12	39	44
20	53	47
3	10	15
15	40	54
89	233	215
42	161	396
95	214	170
3	4	2
0	0	0
0	0	4

TOTAL CALLS FOR SERVICE TO INCLUDE:
- SELF INITIATED
- DISPATCHED

ACCIDENTS:
- REPORTABLE
- NON-REPORTABLE (No injury, under $1500 or private property)

ARRESTS (CRIMINAL):
- FELONY
- MISDEMEANOR

TRAFFIC ENFORCEMENT (NON-CRIMINAL):
- SUMMONS
- PARKING
- WRITTEN WARNINGS

DRUG ARRESTS:
- FELONY
- MISDEMEANOR

OVERDOSES:

REPORTED CRIMES MARCH 2024

CLASSIFICATION

		MARCH	YTD '24	YTD '23
1a	Murder and Non-Negligent Manslaughter			
1b	Manslaughter by Negligence			
2	Forcible Rape			
3	Robbery		1	1
4	Assault	7	18	8
5	Burglary			
6	Larceny	7	30	31
7	Motor Vehicle Theft		1	1
9	Arson			
10	Forgery and Counterfeiting		1	1
11	Fraud	7	18	15
12	Embezzlement		1	1
13	Stolen Property: Buy/Receive/Possess			
14	Vandalism/Graffiti	4	9	10
15	Weapons	1	1	1
16	Prostitution/Vice			
17	Sex Offenses		2	2
18	Drug Violations	2	2	1
19	Gambling			
20	Offenses Against Family	8	19	17
21	Driving Under Influence	1	5	8
22	Liquor Laws			
23	Drunk in Public	6	9	6
24	Disorderly	4	9	8
25	All Other Offenses			
26	Curfew/Loitering			
27	Runaway			
28	Reckless Driving			1
29	Drive suspended/revoked			
30	Contempt of Court			
31	Unauthorized use			
32	Hit & Run	2	12	6
33	Contributing to delinquency of minor			4
34	False report to police			1
35	Abduction/Kidnapping			
36	Shooting into Building			
37	Child Neglect		1	1

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
W09032	030224	VA0300200	ACADEMY HILL EXT/MILLFIELD DRIVE	030	T	D	W	N	20	M	Y	W	46.2-830		N	N	N	N	V
W09033	030224	VA0300200	452 ESTATE AVENUE	030	T	D	W	N	24	M	Y	W	46.2-830		N	N	N	N	V
W09034	030324	VA0300200	FORBES CT/WINCHESTER ST	030	T	D	W	N	55	F	Y	W	46.2-830		N	N	N	N	V
W09035	030324	VA0300200	FORBES CT/WINCHESTER ST	030	T	D	W	N	16	M	Y	W	46.2-830		N	N	N	N	V
W09036	030324	VA0300200	OLD MEETZE RD/FALMOUTH	030	T	D	B	N	24	M	Y	W	46.2-804		N	N	N	N	V
W09119	030124	VA0300200	HOLIDAY CT/WALKER DR	030	T	D	W	N	43	F	Y	W	46.2-821		N	N	N	N	V
W09120	030324	VA0300200	605 FROST AVENUE	030	T	D	W	N	42	M	Y	W	46.2-874		N	N	N	N	V
W09121	030324	VA0300200	OLD ALEXANDRIA PK/WALKER DR	030	T	D	W	N	42	M	Y	W	46.2-821		N	N	N	N	V
W09250	030224	VA0300200	WINCHESTER ST/PATRICK RYAN WAY	030	T	D	B	N	26	F	Y	W	46.2-1158		N	N	N	N	R
W09251	030324	VA0300200	WALKER DR/HOLIDAY CT	030	T	D	B	N	40	F	Y	W	46.2-821		N	N	N	N	V
W09252	030224	VA0300200	WALKER DR/HOLIDAY CT	030	T	D	W	N	21	M	Y	W	46.2-821		N	N	N	N	R
W09253	030324	VA0300200	511 FALMOUTH DR	030	T	D	B	N	33	M	Y	W	46.2-1158		N	N	N	N	O
S64986	030124	VA0300200	WINCHESTER ST/BROADVIEW	030	T	D	W	N	40	F	Y	S	46.2-1158		N	N	N	N	V
S65160	030224	VA0300200	WALKER DR/ROSEDALE CT	030	T	D	W	N	24	M	Y	S	46.2-646		N	N	N	N	V
S2024000115	030224	VA0300200	WINCHESTER ST/PATRICK RYAN WAY	030	T	D	W	N	41	F	Y	S	46.2-1158		N	N	N	N	R
W08964	030424	VA0300200	BLACKWELL/WEST LEE HWY	030	T	D	W	N	58	F	Y	W	46.2-878		N	N	N	N	R
W08970	030624	VA0300200	595 WATERLOO ROAD	030	T	D	W	N	61	M	Y	W	46.2-863		N	N	N	N	R
S2024000116	030524	VA0300200	324 WATERLOO ST/GARRETT ST	030	T	D	W	N	74	F	Y	S	46.2-1158		N	N	N	N	R
W08931	030624	VA0300200	E. LEE/RT 29	030	T	D	W	N	62	F	Y	W	46.2-646		N	N	N	N	R
W09037	030624	VA0300200	353 WATERLOO ST	030	T	D	B	N	75	M	Y	W	46.2-846		N	N	N	N	O
W09254	030624	VA0300200	309 WEST LEE HWY	030	T	D	W	N	24	M	Y	W	46.2-1158		N	N	N	N	V
S64067	030724	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	27	F	Y	S	46.2-300		N	N	N	N	O
S2024000118	030624	VA0300200	669 FROST AVE/VAN ROIJEN ST	030	T	D	W	N	33	F	Y	S	46.2-1158		N	N	N	N	V
S2024000119	030624	VA0300200	WEST LEE HWY/BROADVIEW AVE	030	T	D	W	N	30	F	Y	S	46.2-646		N	N	N	N	V
S2024000120	030624	VA0300200	57 CULPEPER ST	030	T	D	W	N	39	F	Y	S	46.2-1158		N	N	N	N	R
W09053	030724	VA0300200	BROADVIEW AVE/OAK SPRINGS	030	T	D	W	N	19	F	Y	W	46.2-875		N	N	N	N	V
W08932	030724	VA0300200	309 WEST LEE HWY	030	T	D	W	N	17	F	Y	W	46.2-1158		N	N	N	N	R
S2024000122	030724	VA0300200	175 WEST SHIRLEY AVE/CARRIAGE HOUSE LANE	030	T	D	W	N	32	M	Y	S	46.2-888		N	N	N	N	O
S2024000123	030724	VA0300200	US 17 SPUR/HASTINGS LN	030	T	D	B	N	20	M	Y	S	46.2-830		N	N	N	N	V
S2024000124	030724	VA0300200	239 ALEXANDRIA PIKE	030	T	D	B	N	20	F	Y	S	46.2-646		N	N	N	N	R
W06044	030524	VA0300200	19 BROADVIEW AVENUE	030	T	D	W	N	23	M	Y	W	46.2-715		N	N	N	N	V
W08839	030624	VA0300200	WEST LEE/BLACKWELL	030	T	D	W	N	18	M	Y	W	46.2-875		N	N	N	N	V
S2024000125	030824	VA0300200	1 MOORHEAD DR/BLACKWELL RD	030	T	D	W	N	68	M	Y	S	46.2-1158		N	N	N	N	V
S2024000126	030824	VA0300200	402 CULPEPER ST	030	T	D	W	N	49	F	Y	S	46.2-830		N	N	N	N	V
S2024000127	030824	VA0300200	402 CULPEPER ST	030	T	D	W	N	76	F	Y	S	46.2-874		N	N	N	N	V
S2024000128	030824	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	39	M	Y	S	46.2-870		N	N	N	N	O
S2024000129	030824	VA0300200	US 17 SPUR/EAST LEE HWY	030	T	D	W	N	54	M	Y	S	46.2-870		N	N	N	N	O
S2024000130	030824	VA0300200	569 BEAR WALLOW RD/NORFOLK DR	030	T	D	W	N	53	M	Y	S	46.2-1158		N	N	N	N	V
S2024000131	030824	VA0300200	405 BROADVIEW AVE/ROEBLING ST	030	T	D	W	N	60	M	Y	S	46.2-804		N	N	N	N	V
W09256	031124	VA0300200	BLACKWELL RD/WEST LEE HWY	030	T	D	W	N	19	F	Y	W	46.2-646		N	N	N	N	V
S2024000132	031124	VA0300200	499 FALMOUTH ST/OLD MEETZE RD	030	T	D	W	N	20	M	Y	S	46.2-1158		N	N	N	N	V
S2024000133	031124	VA0300200	WALKER DR/ALEXANDRIA PK	030	T	D	W	N	66	M	Y	S	46.2-104		N	N	N	N	V
S2024000134	031124	VA0300200	35 KEITH ST/WEST LEE ST	030	T	D	W	N	46	M	Y	S	46.2-1158		N	N	N	N	V
S2024000135	031124	VA0300200	1 ALEXANDRIA PK/MAIN STREET	030	T	D	W	N	26	M	Y	S	46.2-1158		N	N	N	N	V
FC08935	031224	VA0300200	141 WEST LEE HWY	030	T	D	W	N	69	F	Y				N	N	N	N	V
W08933	031224	VA0300200	WEST LEE/BRANCH DR	030	T	D	W	N	31	F	Y	W	46.2-1158		N	N	N	N	R
W08934	031224	VA0300200	N. CHESTNUT/WATERLOO ST	030	T	D	W	N	17	M	Y	W	46.2-1158		N	N	N	N	V
W09258	031224	VA0300200	102 BROADVIEW AVENUE	030	T	D	W	N	29	F	Y	W	46.2-1158		N	N	N	N	V
W09259	031224	VA0300200	WALKER DR/ROSEDALE CT	030	T	D	W	N	46	F	Y	W	46.2-821		N	N	N	N	V
S64068	031224	VA0300200	500 BLK BROADVIEW AVENUE	030	T	D	W	N	30	F	Y	S	46.2-862		N	N	N	N	V
S2024000136	031224	VA0300200	470 BROADVIEW AVENUE	030	T	D	W	N	23	M	Y	S	46.2-1158		N	N	N	N	V
S2024000137	031224	VA0300200	669 FROST AVE/VAN ROIJEN ST	030	T	D	W	N	41	M	Y	S	46.2-1070		N	N	N	N	V
S2024000138	031224	VA0300200	369 NORFOLK DR/PLAIN RD	030	T	D	W	N	18	F	Y	S	46.2-830		N	N	N	N	R
S2024000139	031224	VA0300200	240 BLACKWELL RD/MOORHEAD DR	030	T	D	B	N	41	F	Y	S	46.2-830		N	N	N	N	R
W08937	031424	VA0300200	JACKSON ST/ROEBLING ST	030	T	D	W	N	38	F	Y	W	46.2-859		N	N	N	N	V
W08936	031324	VA0300200	RT 29/MEETZE RD	030	T	D	W	N	35	F	Y	W	46.2-875		N	N	N	N	V
W09038	030724	VA0300200	FALMOUTH ST/KINGSBRIDGE CT	030	T	D	W	N	62	F	Y	W	46.2-830		N	N	N	N	V
W09039	031124	VA0300200	225 OAK SPRINGS DR	030	T	D	W	N	40	F	Y	W	46.2-830		N	N	N	N	R
W09040	031124	VA0300200	ACADEMY HILL EXT/MILLFIELD DRIVE	030	T	D	W	N	33	F	Y	W	46.2-830		N	N	N	N	V
S64293	031324	VA0300200	133 EAST SHIRLEY AVE	030	T	D	W	N	69	M	Y	S	46.2-859		N	N	N	N	R
S64294	031324	VA0300200	239 WEST SHIRLEY AVENUE	030	T	D	U	N	30	M	Y	S	46.2-111		N	N	N	N	V
S64295	031424	VA0300200	251 BROADVIEW AVENUE	030	T	D	W	N	48	M	Y	S	46.2-859		N	N	N	N	R
S2024000140	031324	VA0300200	29 NORTH THIRD STREET	030	T	D	W	N	41	F	Y	S	46.2-1158		N	N	N	N	V
S2024000141	031324	VA0300200	286 BROADVIEW AVENUE	030	T	D	B	N	56	M	Y	S	46.2-1158		N	N	N	N	V
S2024000143	031424	VA0300200	144 ALEXANDRIA PK/NORTH ST	030	T	D	W	N	37	M	Y	S	46.2-830		N	N	N	N	V
S2024000145	031424	VA0300200	402 CULPEPER STREET	030	T	D	W	N	64	M	Y	S	46.2-874		N	N	N	N	V

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
S2024000146	031424	VA0300200	405 CULPEPER STREET	030	T	D	W	N	62	M	Y	S	46.2-830		N	N	N	N	O
S2024000147	031424	VA0300200	405 JACKSON ST/WINCHESTER ST	030	T	D	W	N	61	F	Y	S	46.2-859		N	N	N	N	V
S2024000148	031424	VA0300200	99 KEITH ST/MOSBY CIR	030	T	D	W	N	34	M	Y	S	46.2-874		N	N	N	N	R
W08337	031424	VA0300200	367 BROADVIEW AVENUE	030	T	D	W	N	44	M	Y	W	46.2-830		N	N	N	N	V
W08338	031424	VA0300200	316 WEST LEE HWY	030	T	D	W	N	82	M	Y	W	46.2-830		N	N	N	N	V
W08547	031624	VA0300200	530 BLACKWELL ROAD	030	T	D	W	N	22	F	Y	W	46.2-1011		N	N	N	N	V
W08840	031424	VA0300200	300 BROADVIEW AVENUE	030	T	D	W	N	19	F	Y	W	46.2-1011		N	N	N	N	V
W08938	031524	VA0300200	BLACKWELL/MOOREHEAD	030	T	D	W	N	41	F	Y	W	46.2-874		N	N	N	N	V
W09122	031524	VA0300200	WALKER DR/HOLIDAY CT	030	T	D	W	N	19	F	Y	W	46.2-821		N	N	N	N	V
W09123	031524	VA0300200	361 WALKER DRIVE	030	T	D	W	N	26	F	Y	W	46.2-821		N	N	N	N	V
W09124	031624	VA0300200	ACADEMY HILL RD/AMBER CIRCLE	030	T	D	W	N	68	F	Y	W	46.2-821		N	N	N	N	R
W09260	031524	VA0300200	OAK SPRINGS DR/BLACKWELL RD	030	T	D	W	N	62	M	Y	W	46.2-1158		N	N	N	N	V
W09261	031524	VA0300200	WALKER DR/BELLE AIRE	030	T	D	W	N	35	F	Y	W	46.2-821		N	N	N	N	V
W09262	031524	VA0300200	WALKER DR/BREEZEWOOD	030	T	D	W	N	38	M	Y	W	46.2-1158		N	N	N	N	R
W09263	031624	VA0300200	WALKER DRIVE/HOLIDAY COURT	030	T	D	W	N	63	F	Y	W	46.2-821		N	N	N	N	V
W09264	031624	VA0300200	WALKER DR/BREEZEWOOD	030	T	D	W	N	18	M	Y	W	46.2-1158		N	N	N	N	R
S64813	031424	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	28	M	Y	S	46.2-859		N	N	N	N	O
S64987	031524	VA0300200	WALKER DR/ROSEDALE CT	030	T	D	W	N	35	F	Y	S	46.2-324		N	N	N	N	V
S2024000149	031524	VA0300200	189 WEST LEE HWY	030	T	D	W	N	39	M	Y	S	46.2-646		N	N	N	N	O
S2024000150	031524	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	54	M	Y	S	46.2-859		N	N	N	N	V
S2024000151	031524	VA0300200	240 BLACKWELL RD/MOORHEAD DR	030	T	D	W	N	45	M	Y	S	46.2-830		N	N	N	N	V
S2024000152	031524	VA0300200	240 BLACKWELL RD/MOORHEAD DR	030	T	D	W	N	21	M	Y	S	46.2-830		N	N	N	N	R
S2024000153	031624	VA0300200	WALKER DR/ROSEDALE CT	030	T	D	W	N	43	M	Y	S	46.2-821		N	N	N	N	V
W06171	031824	VA0300200	300 BROADVIEW AVENUE	030	T	D	W	N	66	F	Y	W	46.2-830		N	N	N	N	V
W08969	031824	VA0300200	567 BROADVIEW AVE	030	T	D	W	N	39	M	Y	W	46.2-878		N	N	N	N	R
S64296	031824	VA0300200	251 BROADVIEW AVENUE	030	T	D	W	N	24	M	Y	S	46.2-859		N	N	N	N	V
S64815	031824	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	34	M	Y	S	46.2-859		N	N	N	N	V
W08971	031824	VA0300200	600 BLACKWELL RD	030	T	D	W	N	34	M	Y	W	46.2-1030		N	N	N	N	V
S2024000154	031924	VA0300200	286 BROADVIEW AVENUE	030	T	D	W	N	29	M	Y	S	46.2-859		N	N	N	N	V
S2024000156	031924	VA0300200	US 17 SPUR/EAST LEE HWY	030	T	D	W	N	32	M	Y	S	46.2-870		N	N	N	N	O
W08164	032024	VA0300200	WALKER DR/ACADEMY HILL EXT	030	T	D	W	N	39	M	Y	W	46.2-830		N	N	N	N	V
W08165	032024	VA0300200	ACADEMY HILL/WALKER DR	030	T	D	B	N	49	M	Y	W	46.2-830		N	N	N	N	V
W08939	032024	VA0300200	WEST SHIRLEY/MANOR CT	030	T	D	W	N	75	F	Y	W	46.2-874		N	N	N	N	V
W09265	032024	VA0300200	338 BROADVIEW AVENUE	030	T	D	W	N	63	M	Y	W	46.2-1158		N	N	N	N	R
W09267	032024	VA0300200	22 MAIN STREET	030	T	D	W	N	59	F	Y	W	46.2-1158		N	N	N	N	V
S2024000155	031924	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	66	M	Y	S	46.2-870		N	N	N	N	O
S2024000159	032024	VA0300200	US 17 SPUR/BLACKWELL RD	030	T	D	W	N	65	M	Y	S	46.2-870		N	N	N	N	V
S2024000160	032024	VA0300200	369 NORFOLK DR/PLAIN RD	030	T	D	W	N	18	M	Y	S	46.2-830		N	N	N	N	V
S2024000161	032024	VA0300200	267 ALWINGTON BLVD	030	T	D	B	N	77	M	Y	S	46.2-864		N	N	N	N	V
W08339	031924	VA0300200	270 BLK BROADVIEW AVENUE	030	T	D	W	N	29	F	Y	W	46.2-830		N	Y	N	N	V
W08940	032124	VA0300200	500 BROADVIEW AVENUE	030	T	D	W	N	49	M	Y	W	46.2-859		N	N	N	N	V
W09266	032024	VA0300200	WALKER DR/BELLE AIRE	030	T	D	W	N	42	M	Y	W	46.2-821		N	N	N	N	O
S2024000163	032124	VA0300200	286 BROADVIEW AVENUE	030	T	D	B	N	43	F	Y	S	46.2-859		N	N	N	N	V
S2024000164	032124	VA0300200	99 KEITH ST/MOSBY CIRCLE	030	T	D	W	N	32	F	Y	S	46.2-874		N	N	N	N	V
S2024000166	032124	VA0300200	109 WATERLOO ST/SO. CHESTNUT ST	030	T	D	W	N	27	M	Y	S	46.2-1158		N	N	N	N	V
W08107	032224	VA0300200	386 BROADVIEW AVENUE	030	T	D	W	N	59	F	Y	W	46.2-859		N	N	N	N	V
W08841	032224	VA0300200	256 WEST LEE HWY	030	T	D	B	N	20	F	Y	W	46.2-1030		N	N	N	N	V
W08842	032324	VA0300200	309 WEST LEE HWY	030	T	D	W	N	19	F	Y	W	46.2-860		N	N	N	N	R
W08972	032224	VA0300200	567 BROADVIEW AVE	030	T	D	W	N	68	M	Y	W	46.2-878		N	N	N	N	R
W08973	032224	VA0300200	251 WEST LEE HWY	030	T	D	W	N	47	M	Y	W	46.2-878		N	N	N	N	V
W08974	032324	VA0300200	530 BROADVIEW AVENUE	030	T	D	W	N	51	M	Y	W	46.2-878		N	N	N	N	V
W08975	032324	VA0300200	WALKER DR/ACADEMY HILL EXT	030	T	D	B	N	48	M	Y	W	46.2-830		N	N	N	N	V
W08976	032324	VA0300200	11 EAST LWW HWY	030	T	D	W	N	58	F	Y	W	46.2-878		N	N	N	N	R
W08977	032424	VA0300200	587 BROADVIEW AVE	030	T	D	W	N	25	M	Y	W	46.2-878		N	N	N	N	O
W08978	032424	VA0300200	HOLIDAY COURT/WALKER DRIVE	030	T	D	W	N	40	M	Y	W	46.2-830		N	N	N	N	V
S64816	032224	VA0300200	LEE HWY/BLACKWELL RD	030	T	D	B	N	35	M	Y	S	46.2-1157		N	N	N	N	V
S64818	032324	VA0300200	W. LEE HWY/WINCHESTER ST	030	T	D	W	N	29	F	Y	S	46.2-301		N	N	N	N	V
S64823	032424	VA0300200	LEE HWY/BLACKWELL PARK LANE	030	T	D	W	N	41	F	Y	S	46.2-613		N	N	N	N	R
S64824	032424	VA0300200	WEST SHIRLEY AVE/CARRIAGE HOUSE LN	030	T	D	W	N	29	F	Y	S	46.2-613		N	N	N	N	R
S2024000167	032224	VA0300200	286 BROADVIEW AVENUE	030	T	D	B	N	46	M	Y	S	46.2-859		N	N	N	N	V
S2024000168	032224	VA0300200	US 17 SPUR/HASTINGS LN	030	T	D	W	N	34	F	Y	S	46.2-870		N	N	N	N	O
S2024000170	032224	VA0300200	EAST SHIRLEY AVE/INDUSTRIAL RD	030	T	D	W	N	28	M	Y	S	46.2-853		N	N	N	N	V
S2024000172	032224	VA0300200	52 WEST SHIRLEY AVENUE	030	T	D	W	N	29	M	Y	S	46.2-1158		N	N	N	N	R
W08941	032524	VA0300200	244 WATERLOO STREET	030	T	D	W	N	29	M	Y	W	46.2-1158		N	N	N	N	V
W09268	032524	VA0300200	1 BLK EAST LEE HWY	030	T	D	W	N	48	M	Y	W	46.2-1158		N	N	N	N	V
W09269	032524	VA0300200	205 KEITH STREET	030	T	D	W	N	42	M	Y	W	46.2-646		N	N	N	N	V

Record ID	Date	Agency ORI	Location	Jurisdiction Code	Reason for Stop	Person Type	Race	Ethnicity	Age	Gender	English Speaking	Action Taken	Specific Violation	Virginia Crime Code (Optional)	Person Searched	Vehicle Searched	Physical Force by Officer	Physical Force by Subject	Residency
S2024000173	032524	VA0300200	25 SOUTH FOURTH ST	030	T	D	W	N	31	F	Y	S	46.2-104		N	N	N	N	V
W08166	032624	VA0300200	WALKER DR/BELLE AIR LANE	030	T	D	W	N	40	M	Y	W	46.2-830		N	N	N	N	V
W08167	032624	VA0300200	HOLIDAY CT/WALKER DR	030	T	D	W	N	21	F	Y	W	46.2-830		N	N	N	N	V
W09205	032624	VA0300200	305 OAK SPRINGS	030	T	D	W	N	33	F	Y	W	46.2-1158		N	N	N	N	V
W09206	032624	VA0300200	W. SHIRLEY/220 CULPEPER ST	030	T	D	W	N	35	F	Y	W	46.2-1158		N	N	N	N	V
S2024000174	032624	VA0300200	360 BROADVIEW AVE	030	T	D	B	N	20	M	Y	S	46.2-646		N	N	N	N	V
S2024000176	032624	VA0300200	100 MAIN ST	030	T	D	W	N	28	M	Y	S	46.2-1158		N	N	N	N	V
S2024000177	032624	VA0300200	206 CULPEPER ST	030	T	D	B	N	62	M	Y	S	46.2-1070		N	N	N	N	R
S2024000179	032624	VA0300200	329 EAST LEE ST/OLIVER CITY RD	030	T	D	W	N	34	F	Y	S	46.2-830		N	N	N	N	V
S2024000180	032624	VA0300200	US 17 SPUR/HASTINGS LANE	030	T	D	W	N	23	F	Y	S	46.2-870		N	N	N	N	V
W08340	032424	VA0300200	319 BROADVIEW AVENUE	030	T	D	W	N	29	F	Y	W	46.2-830		N	N	N	N	V
W08341	032724	VA0300200	270 BLK BROADVIEW AVENUE	030	T	D	W	N	57	M	Y	W	46.2-830		N	N	N	N	V
W08342	032724	VA0300200	ESTATE AV/WALKER DR	030	T	D	B	N	27	M	Y	W	46.2-821		N	N	N	N	V
W08343	032824	VA0300200	360 BROADVIEW AVE	030	T	D	W	N	39	M	Y	W	46.2-830		N	N	N	N	V
W08344	032824	VA0300200	318 BROADVIEW AVE	030	T	D	B	N	63	M	Y	W	46.2-830		N	N	N	N	V
W08346	032824	VA0300200	100 BLK HOLIDAY COURT	030	T	D	W	N	39	M	Y	W	46.2-821		N	N	N	N	V
W08347	032824	VA0300200	254 ALEXANDRIA PIKE	030	T	D	W	N	30	M	Y	W	46.2-821		N	N	N	N	V
W08843	032924	VA0300200	ROEBLING ST/WEST LEE HWY	030	T	D	W	N	44	F	Y	W	46.2-1030		N	N	N	N	R
W08942	032724	VA0300200	OAK SPRINGS DR/BRANCH DR	030	T	D	W	N	26	F	Y	W	46.2-1158		N	N	N	N	V
S2024000181	032724	VA0300200	604 BEAR WALLOW RD/HUNTER DR	030	T	D	W	N	47	M	Y	S	46.2-830		N	N	N	N	V
W08168	033124	VA0300200	ACADEMY HILL RD/WALKER DR	030	T	D	W	N	18	M	Y	W	46.2-830		N	N	N	N	R
W08169	033124	VA0300200	ACADEMY HILL RD/WALKER DR	030	T	D	W	N	20	M	Y	W	46.2-830		N	N	N	N	V
W08170	033124	VA0300200	WALKER DR/BELLE AIR LANE	030	T	D	W	N	38	M	Y	W	46.2-830		N	N	N	N	V
W09208	033024	VA0300200	EAST LEE ST/INSTITUTE LANE	030	T	D	W	N	37	F	Y	W	46.2-646		N	N	N	N	R
W09209	033124	VA0300200	510 FROST AVENUE	030	T	D	W	N	17	M	Y	W	46.2-833		N	N	N	N	V
W09210	033124	VA0300200	273 BROADVIEW AVE	030	T	D	W	N	22	M	Y	W	46.2-1158		N	N	N	N	V
W09211	033124	VA0300200	KEITH ST/MOSBY CIR	030	T	D	W	N	35	F	Y	W	46.2-1158		N	N	N	N	V
S2024000182	033024	VA0300200	570 BROADVIEW AVE/WINCHESTER ST	030	T	D	W	N	31	M	Y	S	46.2-613		N	N	N	N	O
S2024000183	033024	VA0300200	44 CULPEPER ST/EAST LEE ST	030	T	D	W	N	37	F	Y	S	46.2-1158		N	N	N	N	R


Culpeper Police Department


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Quarterly Report

Department of Finance & Procurement

Town Council Meeting Date: May 14, 2024

Third Quarter 2024: January, February, March

Department introduction:

The mission of the Department of Finance and Procurement is to promote excellence and transparency in the delivery of effective and efficient financial management services to our internal and external customers and stakeholders. This is accomplished by adhering to sound financial management practices, demonstrating integrity in all that we do, and working as a team to support the Town's mission, vision, and values.

The Department is responsible for accounting and financial reporting, budget preparation and monitoring, debt management, accounts receivable, accounts payable, payroll processing, procurement, tax billing, utility billing, collections, and investment management.

Project Progress:

Budget:

- The Town Manager's Proposed Fiscal Year 2025 and Proposed 2024-2030 Capital Improvement Plan was delivered to the Town Council on April 1, 2024.
- The Budget Manager presented an overview of the Proposed Budget at the April 9, 2024, Council Meeting.
- The Town's Financial Advisors, Davenport & Company, LLC, provided a review of General Fund Historical Review.

Tax Administration:

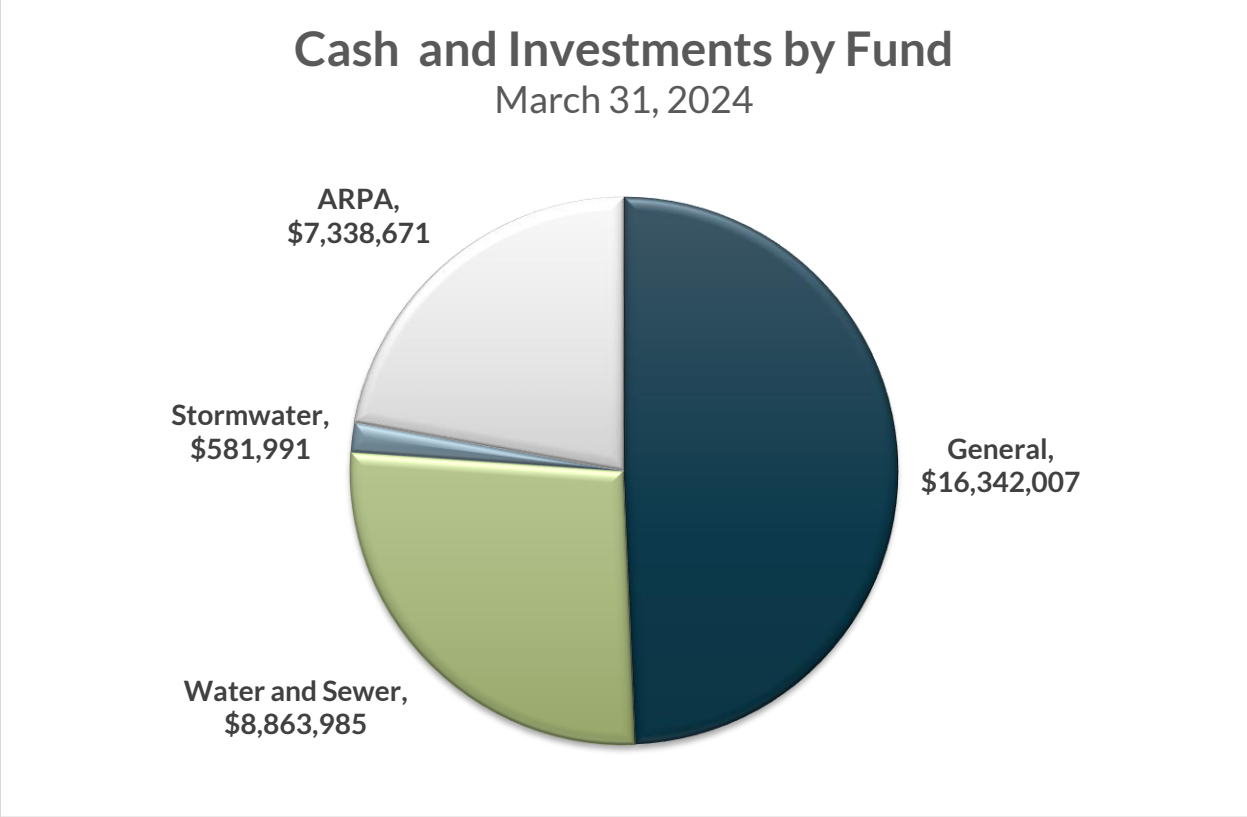
- Business license renewal applications for the 2025 license year that starts on July 1st were due on March 1st. The business license taxes for these renewals will be due on June 30th. The filings seem to generally report receipts that are in line with the prior year, with some increases in certain categories, such as medical practices and car dealerships.
- Payments totaling $465,571 have already been received for payments due by June 30th for the 2025 business license year.

Charts and information:

The following charts are provided based on the information contained in the **attached financial statements for the period ended March 31, 2024.**

Cash and Investments

The following chart shows the cash and investment balances for each of the Town's major funds. Cash has decreased by approximately $2.5 million compared to the same period last year due to the spending of ARPA funds and Water and Sewer capital spending.

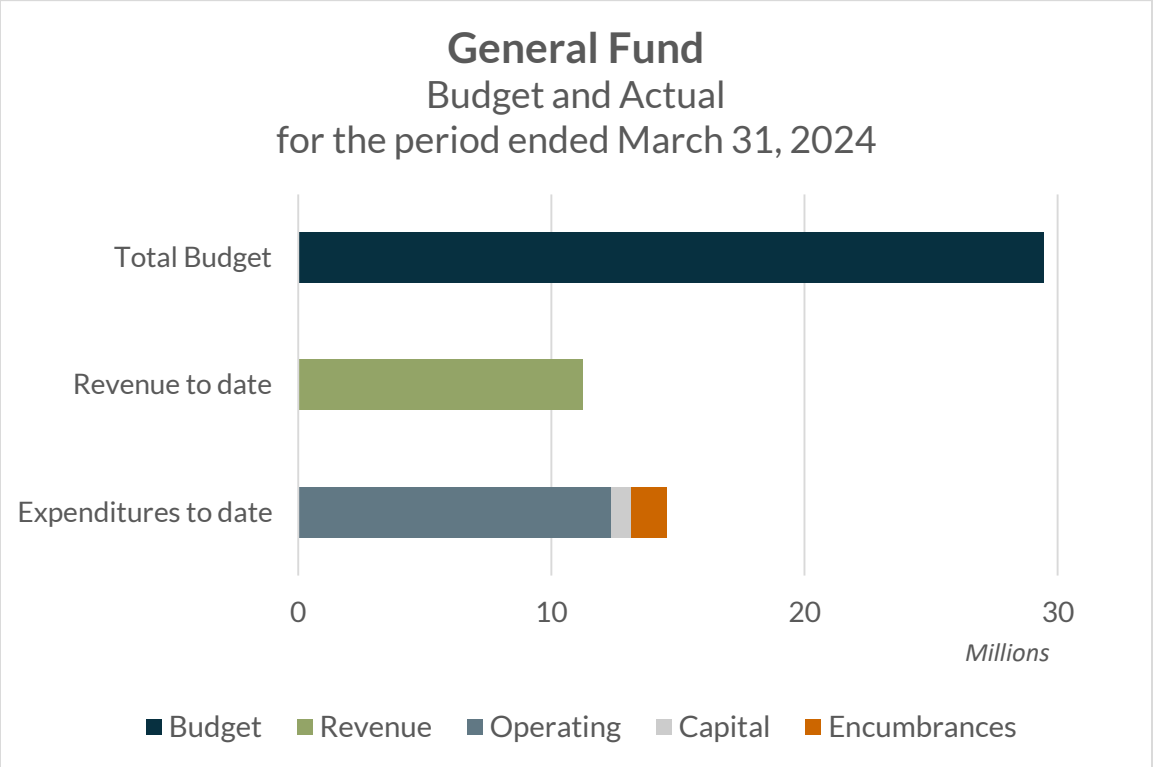


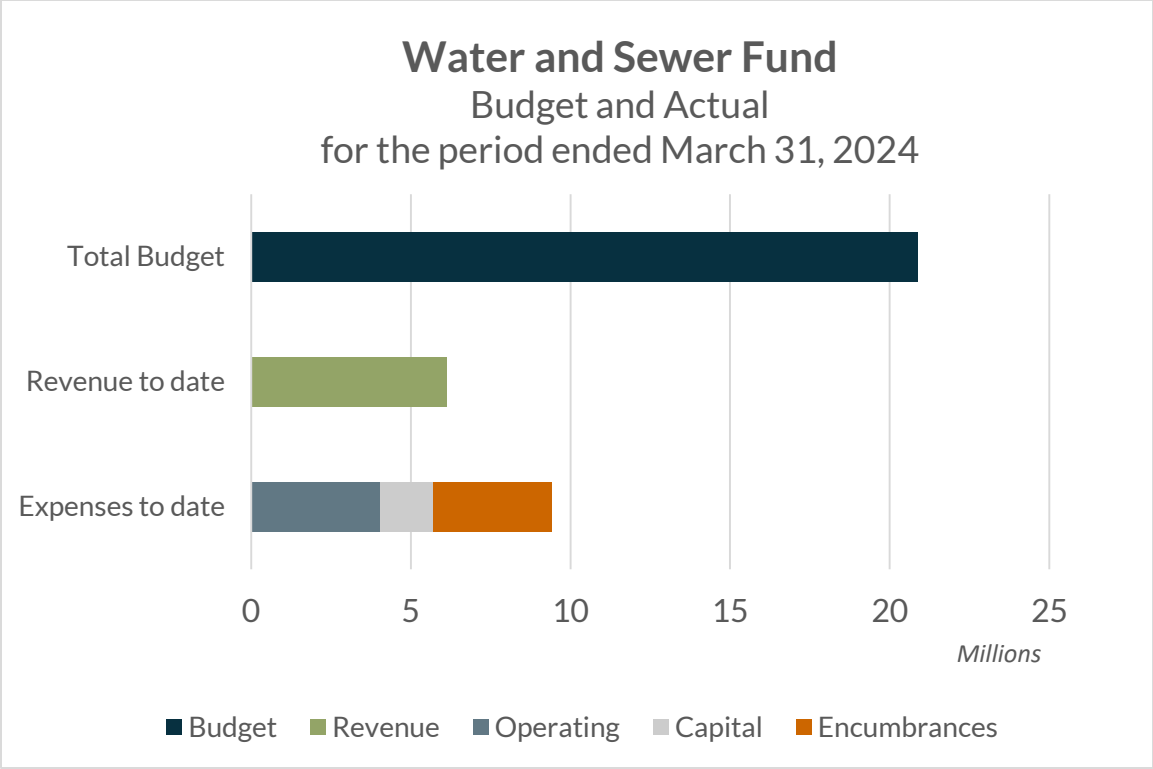
Budget and Actual by Fund

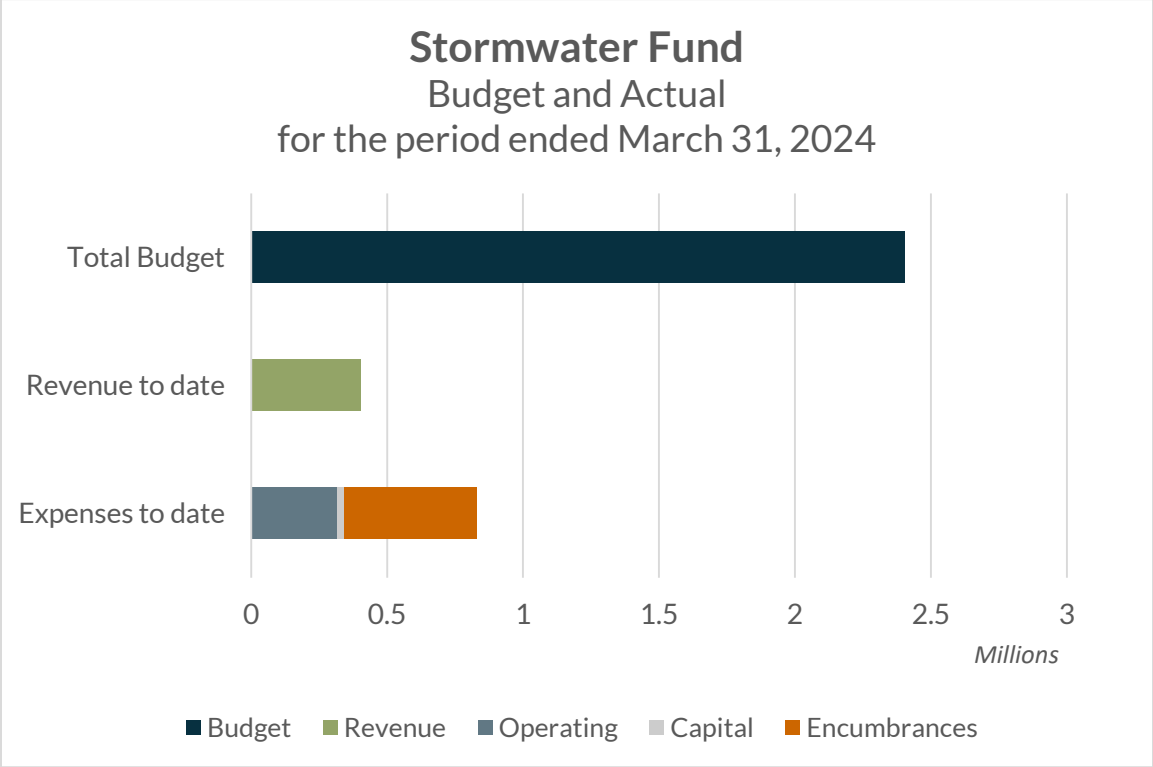
The following pages contain graphs for each fund that compare the budget to the actual revenue or expenditures recorded year-to-date. Capital projects are included for each fund. This can distort the budget-to-actual comparison, since most capital spending crosses over fiscal years.

Each graph shows:

- the total budget for the fund, represented by the dark blue bar at the top of each graph.
- revenue received year-to-date, represented by the green bar.
- expenditures recorded year-to-date.
    - This is further broken down into
        - Operating (blue)
        - Capital (light gray)
        - Encumbrances (orange) – this represents the total value of purchase orders issued to vendors for services, equipment, materials, and supplies. While not part of the actual expenditure as of the end of the period, these amounts will be expended in the coming months.



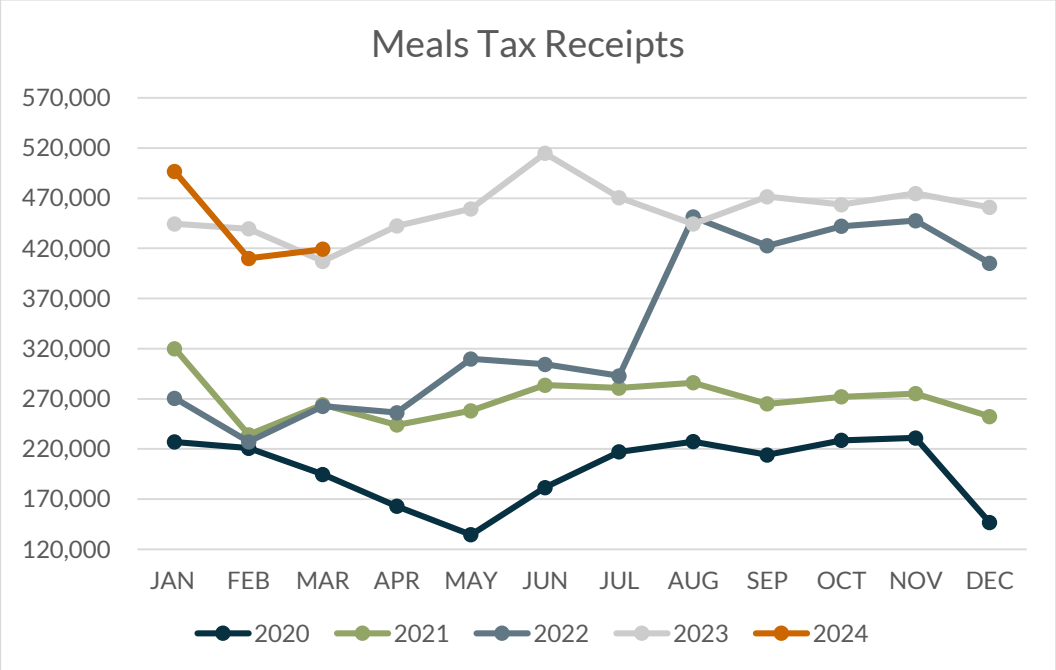

Water and Sewer Fund
Budget and Actual
for the period ended March 31, 2024
Total Budget
Revenue to date
Expenses to date
0
5
10
15
20
25
Millions
Budget
Revenue
Operating
Capital
Encumbrances


Stormwater Fund
Budget and Actual
for the period ended March 31, 2024
Total Budget
Revenue to date
Expenses to date
0
0.5
1
1.5
2
2.5
3
Millions
Budget
Revenue
Operating
Capital
Encumbrances

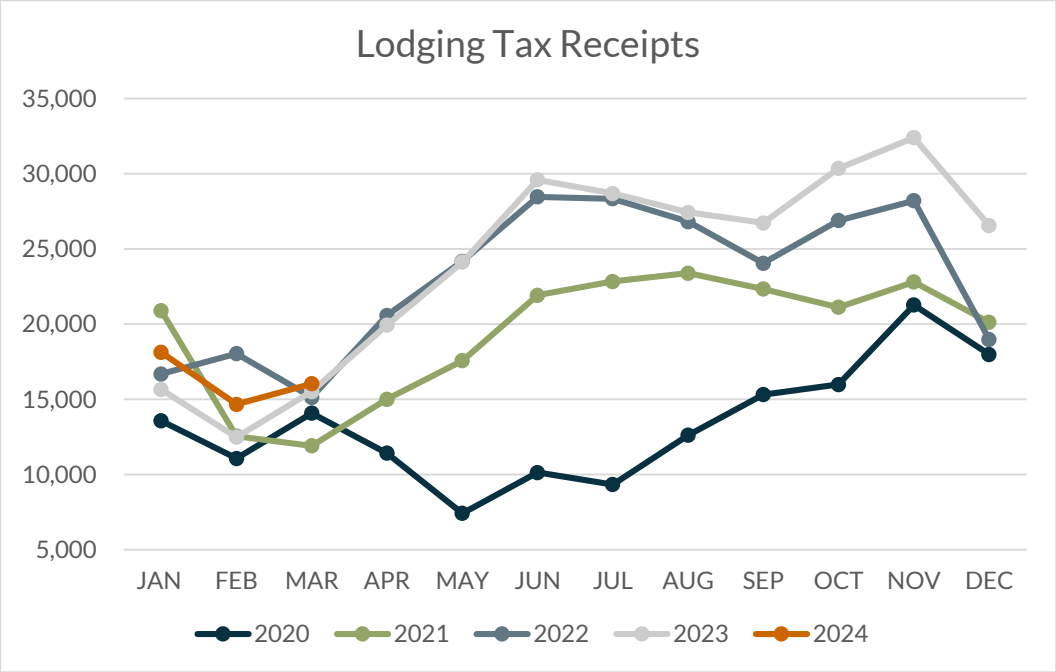
REVENUE TRENDS

A review of monthly revenue categories is provided to assist in understanding how our current receipts compare to prior periods. The data is presented on a cash basis for the current calendar year (2024) and four prior years (2023, 2022, 2021, and 2020). The monthly revenue categories are Meals Tax, Lodging Tax, Local Sales Tax, and Utility Billing Receipts.

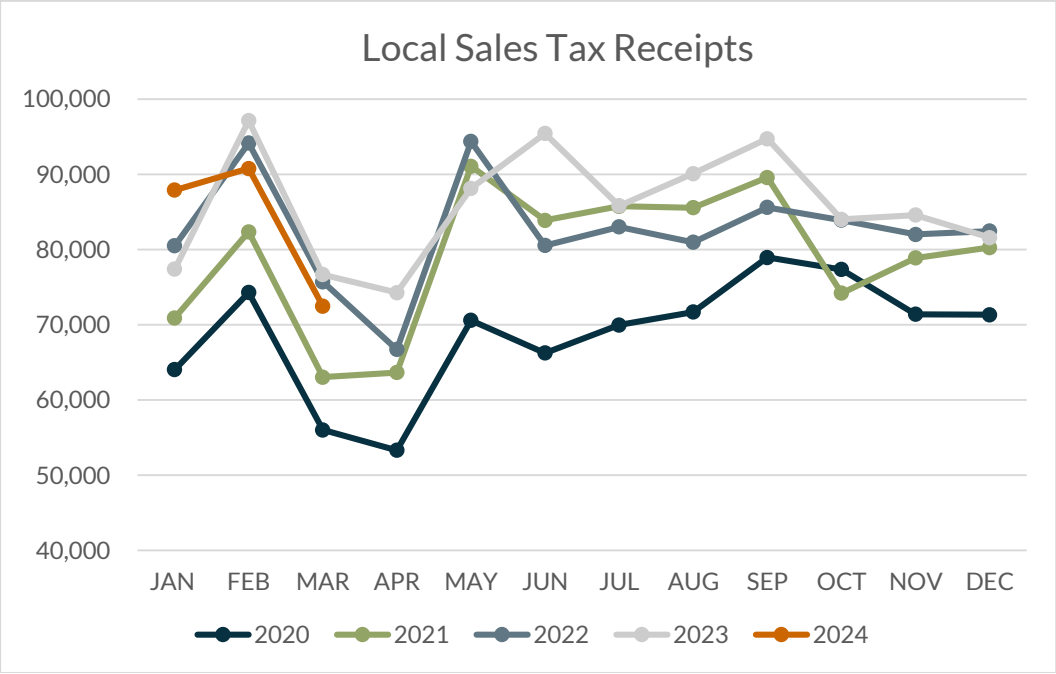
Meals Tax - This is the largest revenue source for the General Fund. The August 2022 collections reflect the beginning of the increase in the rate that was adopted in the FY23 budget. The average increase in meals tax receipts for FY24 compare to FY23 has been 6.3%.



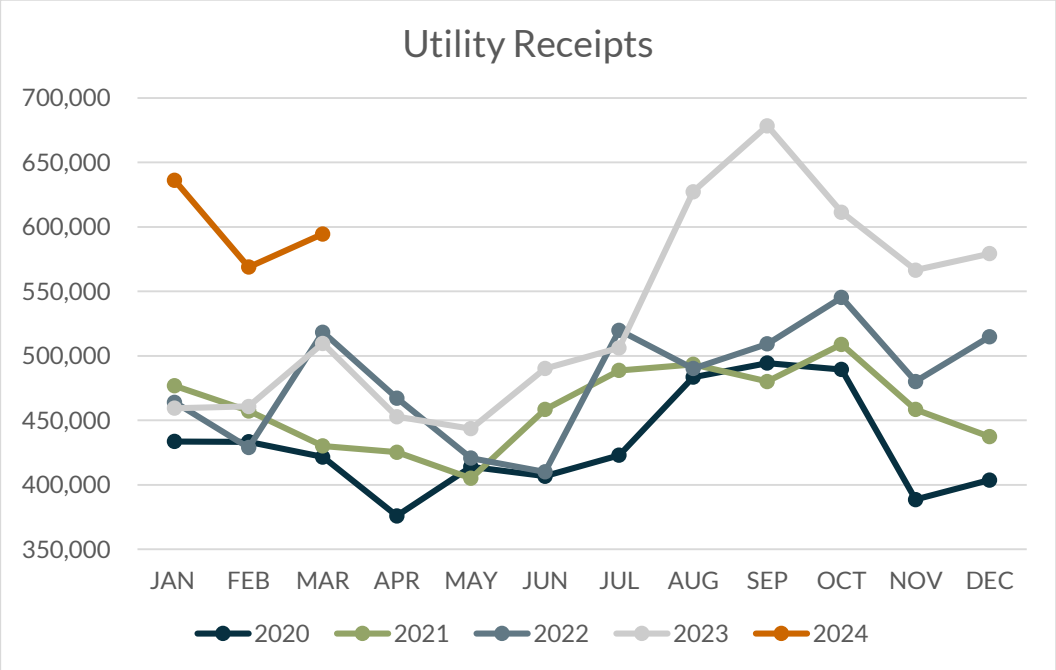
Lodging Tax – The revenue decline in February 2023 and February 2024 is due to a shift in the timing of filings and receipt of payments.



Local Sales Tax – Sales Tax receipts for the third quarter of FY24 are continuing along the same trendlines as the past few years. The remittance lags the month of collection by two months (e.g. – sales tax collected in December is posted in February). This helps to explain some of the seasonal fluctuations in the chart below.



Utility Receipts - The chart below shows the monthly receipts for Water and Sewer bills. Receipts in 2023 and 2024 have generally tracked with those received in 2022. The increase in August 2023 reflects the rates adopted effective July 1, 2023.



Data:

DELINQUENT ACCOUNT BALANCES

Real Estate Tax and Stormwater Management Utility Fee

Real Estate tax and the Stormwater Management Utility fee are due twice a year, on June 15th and December 15th. The percent collected and unpaid balances for the past year are shown below:

Real Estate Tax	Percent Collected	Unpaid Balance
Real Estate Tax – 1st half, CY2023	99.0%	$4,003.36
SWM Utility Fee – 1st half, CY2023	99.1%	$2,909.55
Real Estate Tax – 2nd half, CY2023	98.3%	$6,956.13
SWM Utility Fee – 2nd half, CY2023	98.5%	$5,130.39

Personal Property Tax and Vehicle License Fee

Personal Property taxes and vehicle license fees are due once a year on December 15th. The percent collected and unpaid balance for the December 15, 2023, billing is shown below:

Type	Percent Collected	Unpaid Balance
Personal Property Tax	97.0%	$36,986.96
Business Personal Property Tax	92.1%	$35,020.51
Vehicle License Fee	78.8%	$51,885.78

Business License Tax

Business license renewal applications are due annually on March 1st for the following year beginning July 1. The payment for the license is due on June 30th. The percentage collected and unpaid balances are shown below for the last two license years.

A list of businesses with active licenses is attached to the agenda item.

Type	Percent Collected	Unpaid Balance
Business License 2023	99.7%	$6,334.13
Business License 2024	99.2%	$17,110.16

Meals Tax

Meals Tax collectors must file for us to know the amount of tax owed. If they fail to file, we may issue a statutory assessment based on the best available information and pursue collection of that amount.

Past Due Amounts and Delinquent Filings: The Town has a total of 90 registered Meals Tax collectors. The following businesses have past due Meals Tax balances or are not current on their filings.

Business	Past Due Amount	No. of Months Past Due Filing
Applebee's	$0.00	1
Black Bear Bistro	$8,270.23	2
Ellie's Place	$4,381.15	0
Fat Tuesdays	$3,003.04	1
Great Harvest *	$0.00	1
Little Caesars	$0.00	1
Wild Hare Hard Cider	$1,166.29	1

** error in filing using online payment system to be corrected by Great Harvest*

Lodging Tax

Like Meals Tax, businesses must file for us to create an assessment. All registered collectors are current in their filings and payments.

Sales Tax

Sales tax is remitted to the State each month based on the County, not the Town, that the business is located in. The local 1% is then sent back to the County. The amount to be distributed to the Towns is determined based on the residency of school-aged children. The County retains 50% of that amount and distributes the remaining 50% to the incorporated Towns based on the percentage of school-aged children residing in each town. There is no information provided by the State regarding delinquent accounts.

Utility Billing

The total delinquent balance is $27,158 less than March 2023. The Town did not issue disconnect notices for several months when the "old" side of Town Hall was closed due to the location of the mass mail machine. The mailing of disconnect notices has resumed and the aging has improved over the past quarter.

WATER AND SEWER OPERATING A/R AGING

	March 31, 2023	March 31, 2024	Incr./(Decr.)
Over 30	55,987	42,310	(13,677)
Over 60	18,466	8,991	(9,474)
Over 90	5,870	1,863	(4,007)
Total	$ 80,322	$ 53,165	$ (27,158)

Financial Statements

For the Period Ended March 31, 2024

Table of Contents

1 – Cash, Investments and Receivables
2 – Budget to Actual – Revenues
3 – Budget to Actual – Expenditures

Town of Warrenton, Virginia

Cash, Investment and Receivable Balances

	March 31, 2023	March 31, 2024
CASH		
On Hand	$ 2,580	$ 2,580
Checking Accounts	9,837,065	5,801,065
Money Market Accounts	451,424	414,858
TOTAL CASH IN BANK	$ 10,291,069	$ 6,218,503
INVESTMENTS		
Virginia Local Government Investment Pool	16,505,376	18,265,946
Virginia Investment Pool	3,707,412	3,753,186
Virginia SNAP	5,113,663	4,889,018
TOTAL INVESTMENTS	$ 25,326,451	$ 26,908,151
TOTAL CASH AND INVESTMENTS	$ 35,617,520	$ 33,126,653
Comparison of Yields		
Virginia Local Government Investment Pool	4.83%	5.60%
Virginia Investment Pool	4.84%	4.75%
Virginia SNAP	5.01%	5.51%
CASH AND INVESTMENT BALANCES BY FUND		
General Fund	$ 14,103,148	$ 16,342,007
Water and Sewer Operating	$ 5,858,795	$ 5,334,742
Water and Sewer Capital	$ 5,047,714	$ 3,529,243
Stormwater Fund	$ 498,256	$ 581,991
CSLFRF Fund (ARPA)	$ 10,109,608	$ 7,338,671
CASH PROFFER BALANCES		
Highland	$ 104,353	$ 111,808
Recreation	59,905	59,905
Academy Hill Park	29,260	29,260
	$ 193,518	$ 200,973

WATER AND SEWER OPERATING A/R AGING

	March 31, 2023	March 31, 2024	Incr./(Decr.)
Over 30	55,987	42,310	(13,677)
Over 60	18,466	8,991	(9,474)
Over 90	5,870	1,863	(4,007)
Total	$ 80,322	$ 53,165	$ (27,158)

RESERVE AMOUNTS

	Policy	Calculated Threshold	Reserve Balance
General Fund	50% operating budget	$ 9,267,559	$ 9,267,559
-Budget Stabilization	50% of annual surplus, up to 10% operating budget	$ 1,853,512	$ 1,284,411
-Capital Reserve	50% of annual surplus	n/a	$ 1,284,411
Water and Sewer Operating	200 days	$ 4,495,757	$ 4,495,757

Town of Warrenton, Virginia
Budget to Actual -- Revenues as of March 31, 2024

Fund / Source of Revenue	Budget Full Year	Budget Expected Year-to-Date	Actual Year-to-Date	Actual % of Budget	Budget Remaining
GENERAL FUND					
OPERATING					
General Property Taxes	$ 1,303,616	$ 847,116	$ 1,247,792	95.72%	$ 55,824
Local Sales Tax	999,500	749,625	595,971	59.63%	403,529
Consumer Utility Tax	490,020	367,515	400,650	81.76%	89,370
BPOL	2,272,525	-	583,480	25.68%	1,689,045
Consumption Tax	63,076	47,307	45,194	71.65%	17,882
Motor Vehicle License Fee	236,100	236,100	201,142	85.19%	34,958
Bank Franchise Tax	1,200,000	-	58,022	4.84%	1,141,978
Meals Tax	5,500,000	4,125,000	3,640,424	66.19%	1,859,576
Cigarette Tax	338,000	253,500	229,135	67.79%	108,865
Lodging Tax	250,000	187,500	194,309	77.72%	55,691
Permits, Privilege Fees & Licenses	288,064	216,048	170,209	59.09%	117,855
Fines & Forfeitures	77,500	58,125	51,693	66.70%	25,807
Use of Money & Property	500,000	375,000	596,265	119.25%	(96,265)
Charges for Services	1,090,439	817,829	761,752	69.86%	328,687
Miscellaneous Revenue	248,413	186,310	224,566	90.40%	23,847
Non-Categorical Aid	514,522	385,892	292,488	56.85%	222,034
Categorical Aid	2,470,825	1,853,119	1,912,496	77.40%	558,329
Federal Revenue	35,000	26,250	4,797	0.00%	30,203
Use of Fund Balance	5,764,518	-		0.00%	5,764,518
TOTAL GENERAL FUND	$ 23,642,118	$ 10,732,235	$ 11,210,384	47.42%	$ 12,431,735
CAPITAL PROJECTS FUND					
Transfers	$ 4,173,659	$ -	$ 3,912	0.09%	$ 4,169,748
TOTAL CAPITAL PROJECTS FUND	$ 4,173,659	$ -	$ 3,912	0.09%	$ 4,169,748
ASSET REPLACEMENT FUND					
Miscellaneous Revenue	$ -	$ -	$ 27,999	0.00%	$ (994)
Federal Revenue	60,000	-	-	0.00%	60,000
Transfers	1,567,210	-	-	0.00%	1,567,210
TOTAL GENERAL CARP FUND	$ 1,627,210	$ -	$ 27,999	1.72%	$ 1,626,216
TOTAL GENERAL FUND	$ 29,442,988	$ 10,732,235	$ 11,242,294	38.18%	$ 18,227,698
WATER AND SEWER FUND					
OPERATING FUND					
Transfer Fees	$ 13,005	$ 9,754	$ 5,850	44.98%	$ 7,155
Use of Money & Property	135,000	101,250	276,286	204.66%	(141,286)
Charges for Services	7,748,766	5,811,575	5,372,190	69.33%	2,376,576
Recovered Costs	25,000	18,750	15,789	63.16%	9,211
Miscellaneous Revenue	-	-	17,408	0.00%	(17,408)
Federal Revenue	-	-	-	0.00%	-
Non-Revenue Receipts	723,043	-	-	0.00%	723,043
TOTAL W&S OPERATING FUND	$ 8,644,814	$ 5,941,328	$ 5,687,523	65.79%	$ 2,957,291
CAPITAL FUND					
Use of Money & Property	$ 40,000	$ 30,000	$ 170,559	0.00%	$ (130,559)
Non-Revenue Receipts	12,184,878	-	273,600	2.25%	11,911,278
TOTAL W&S CAPITAL FUND	$ 12,224,878	$ 30,000	$ 444,159	3.63%	$ 11,780,719
TOTAL WATER AND SEWER FUND	$ 20,869,692	$ 5,971,328	$ 6,131,681	69.42%	$ 14,738,011
STORMWATER MANAGEMENT FUND					
Local Revenue	$ 700,000	$ 350,000	$ 403,555	57.65%	$ 296,445
Federal Revenue	369,000	-	-	0.00%	369,000
Non-Revenue Receipts	1,335,487	-	-	0.00%	1,335,487
TOTAL SWM FUND	$ 2,404,487	$ 350,000	$ 403,555	16.78%	$ 2,000,932
CSLFRF FUND (ARPA)					
Federal Revenue	$ 8,609,168	$ -	$ 1,972,642	22.91%	$ 6,636,526
TOTAL CSLFRF FUND	$ 8,609,168	$ -	$ 1,972,642	22.91%	$ 6,636,526
TOTAL ALL FUNDS	$ 61,326,335	$ 17,053,564	$ 19,750,173	32.21%	$ 41,603,167

Town of Warrenton, Virginia

Budget to Actual -- Expenditures as of March 31, 2024

Fund/Category	Budget Full Year	Budget Expected Year-to-Date	Actual Year-to-Date	Actual Encumbered	% of Budget	Budget Remaining
GENERAL FUND						
OPERATING						
Council	$ 259,625	$ 194,719	$ 164,449	$ 10,607	67.43%	$ 84,569
Town Manager	278,474	208,856	161,217	6,593	60.26%	110,664
Legal Services	267,500	200,625	204,916	64,850	100.85%	(2,266)
Human Capital	304,679	228,509	149,563	19,549	55.50%	135,568
Information Technology	2,405,071	1,803,804	942,714	203,294	47.65%	1,259,063
Finance	953,114	714,836	584,930	1,897	61.57%	366,287
Other Organizations	9,098	6,824	7,973	-	87.63%	1,125
Electoral Board	5,475	4,106	2,316	-	42.30%	3,159
Police	3,725,543	2,794,157	2,380,326	34,960	64.83%	1,310,257
Emergency Services	182,010	136,508	133,201	-	73.18%	48,809
Public Works Administration	533,100	399,825	300,655	5,832	57.49%	226,613
Street Maintenance	3,051,488	2,288,616	1,801,603	153,167	64.06%	1,096,717
Sanitation	571,782	428,837	413,575	18,529	75.57%	139,679
Fleet	772,941	579,705	569,013	108,265	87.62%	95,662
Facilities	1,219,246	914,435	794,441	211,350	82.49%	213,455
Parks and Recreation	2,455,681	1,841,761	1,770,415	184,860	79.62%	500,406
Community Development	1,485,933	1,114,450	857,345	41,461	60.49%	587,128
Communications	174,453	130,840	55,679	-	0.00%	118,774
Contributions	58,954	44,216	44,885	-	76.14%	14,069
Non-departmental	389,666	292,250	339,781	-	87.20%	49,886
Transfers	3,714,047	2,785,535	-	-	0.00%	3,714,047
Debt Service	824,238	618,179	668,525	-	81.11%	155,713
TOTAL GENERAL FUND	$ 23,642,118	$ 17,731,589	$ 12,347,523	$ 1,065,212	56.73%	$ 10,229,383
CAPITAL PROJECTS FUND						
Capital Projects	$ 4,173,659	$ 3,130,245	$ 162,728	$ 257,285	10.06%	$ 3,753,646
TOTAL CAP. PROJECTS FUND	$ 4,173,659	$ 3,130,245	$ 162,728	$ 257,285	10.06%	$ 3,753,646
ASSET REPLACEMENT FUND						
Asset Replacements	$ 1,627,210	$ 1,220,407	$ 667,251	$ 65,348	45.02%	$ 894,611
TOTAL GEN. CARP FUND	$ 1,627,210	$ 1,220,407	$ 667,251	$ 65,348	45.02%	$ 894,611
TOTAL GENERAL FUND	$ 29,442,988	$ 22,082,241	$ 13,177,502	$ 1,387,844	49.47%	$ 14,877,641
WATER AND SEWER FUND						
WATER & SEWER OPERATING FUND						
Water Department	$ 2,758,311	$ 2,068,733	$ 1,506,700	$ 514,429	73.27%	$ 737,183
Wastewater Department	2,702,417	2,026,813	1,567,009	367,076	71.57%	768,332
Water / Sewer Administration	1,499,629	1,124,722	802,039	39,707	56.13%	657,884
Debt Service	1,193,627	895,220	167,641	-	14.04%	1,025,986
Transfers	490,830	-	-	-	0.00%	490,830
TOTAL W&S OPERATING FUND	$ 8,644,814	$ 6,483,611	$ 4,043,389	$ 921,211	57.43%	$ 3,680,214
WATER & SEWER CAPITAL FUND						
Asset Replacements	$ 1,538,714	$ 1,154,036	$ 610,062	$ 514,182	73.06%	$ 414,470
Capital Projects	10,686,164	8,014,623	1,036,816	2,275,339	30.99%	7,374,009
TOTAL W&S CAPITAL FUND	$ 12,224,878	$ 9,168,659	$ 1,646,878	$ 2,789,521	36.29%	$ 7,788,479
TOTAL WATER AND SEWER FUND	$ 20,869,692	$ 15,652,269	$ 5,690,266	$ 3,710,733	45.05%	$ 11,468,693
STORMWATER MANAGEMENT FUND						
Operating	$ 621,144	$ 465,858	$ 314,255	$ 20,165	50.59%	$ 306,889
Capital Projects	1,734,260	1,300,695	29,001	465,826	28.53%	1,239,434
Transfers	49,083	36,812	-	-	0.00%	49,083
TOTAL SWM FUND	$ 2,404,487	$ 1,803,365	$ 343,255	$ 485,991	34.49%	$ 2,061,232
CSLFRF FUND						
Expenditures	$ 8,889,707	$ 6,667,280	$ 1,972,642	$ 855	22.20%	$ 6,916,210
TOTAL CSLFRF FUND	$ 8,889,707	$ 6,667,280	$ 1,972,642	$ 855	22.20%	$ 6,916,210
TOTAL ALL FUNDS	$ 61,606,874	$ 46,205,155	$ 21,183,665	$ 5,585,423	43.45%	$ 34,837,786

Quarterly Report

Department

Town Council Meeting Date: May 14, 2024

Third Quarter 2024: January, February, and March

Please accept this as the quarterly report for the department

The Department of Community Development is involved in a number of day-to-day activities including:

- Site plan and plat reviews
- Zoning Determinations/Zoning Verifications
- Processing of legislative applications (Special Use Permits, Rezonings, Certificates of Appropriateness, and Variances)
- Staffing of various boards and commissions (Planning Commission, BZA, ARB, Tree Board, Warrenton Arts Group, etc.)
- Enforcement (zoning, property maintenance, and building codes)
- Fire prevention inspection program
- Permitting (signs, building, zoning, business license review)
- Building inspections associated with building permits
- Fire Safety Inspections

Over the first three (3) months of 2024, the department processed 16 business license applications, 5 sign permits, 17 zoning permits, 13 land development project reviews, 6 pre-application meeting requests, 131 building permit reviews and 454 associated inspections, processing of legislative applications (Special Use Permits, Certificates of Appropriateness, Zoning Ordinance Text Amendments). The department continues to perform zoning and property maintenance enforcement, grants, and administer transportation projects. The building inspector, code enforcement inspector and Director handle off-hour emergencies, special event inspections when food vendors and/or amusement devices are anticipated, property maintenance issues and zoning enforcement.

1) **Project Progress:**
   - Historic District Survey: Continue working with DEQ.
   - Fauquier Transportation Coordination Meetings
   - Zoning Ordinance Rewrite Procurement
   - Budget
   - Septic Remediation Committee: Continue working on grant with DEQ
   - Coordination with FEMA regarding Zoning Ordinance Text Amendment

- Arts in Public Places: Monthly meetings, committee strategic next steps

2) Data:

Legislative Applications/Special Projects

Architectural Review Board

- Certificates of Appropriateness: 8 Administratively Approved Applications and 4 Legislatively Approved Applications

Local Board of Building Code Appeals

- Appeal Hearings for Notices of Violation

Planning Commission

- Planning Commission Organizational Meeting
- ZOTA 2023—03 Floodplain Public Hearing
- ZOTA 2023-01 Setbacks for Telecommunications Public Hearings
- SUP 2023-04 Taylor Middle School Work Session and Public Hearing
- SUP 2022-05 Warrenton Village Center Mixed Use Work Session
- Public Utilities Work Session
- Town Attorney Work Session on State Code
- Review and Adoption of 2024 Planning Commission Annual Goals
- Review and Adoption of 2023 Planning Commission Annual Report

Town Council

- SUP 2023-02 Walmart Public Hearing
- SUP 2023-03 226 E Lee Street ADU Public Hearing
- VDOT Smartscale Round 6 Town Council and Pre-Application Submission
- Septic Remediation DEQ Grant Town Council Budget Amendment and Master Agreement

Special Projects/Trainings

- PD9 Comprehensive Economic Development Strategy Steering Committee
- PD9 Planning Roundtable
- Fauquier Transportation Coordination Meetings
- Zoning Ordinance Update Procurement and Contract
- Budget/CIP Launch
- Warrenton Arts Committee
- VDOT Shirley Avenue Pipeline Study
- Arrington Project Review
- General Assembly Land Use Bill Tracking
- Community Dementia Training

Pre-Application Meetings:

- 5th Street Car Dealership
- 615 Falmouth Street Outdoor Storage
- Habitat Haiti Street houses
- Oak Street Subdivision

Zoning Applications/Permits:

- 16 Business Licenses
- 5 Sign Permits
- 3 New Zoning Enforcement cases
- 17 Zoning Permits
- 10 Zoning Inspections
- 1 Zoning Confirmation Letter
    - 360 Hospital Drive
- 13 Land Development Projects
    - Strickland Brothers Oil Change As-built Reviewed
    - Waterloo Junction Site Plan Reviewed
    - Amazon Data Center Site Plan Reviewed/ Approved
    - Blue Hills Water and Sewer As-Built Reviewed
    - Fauquier MOB As-Built Reviewed
    - Piedmont Urgent Care Site Plan/Easement Plat Reviewed
    - Alexandria Knolls Site Plan Reviewed/Approved
    - Winchester Chase Phase I As-Built Reviewed
    - Winchester Chase Phase I Bond Reduction Request Reviewed
    - Academy Hill Site Plan Reviewed
    - Tiffany Estates BLA Reviewed/ Approved
    - 320 Culpeper Street BLA and Site Plan Reviewed
    - Walmart Grocery Pick-up Site Plan Reviewed

- 6 Pre-Application/Speculative Project Meetings
    - Haiti Street Revitalization- Habitat for Humanity
    - 671 Falmouth Street- Appleton Campbell proposal for outdoor storage/ Contractor's storage yard
    - Oak Street Subdivision- Additional lot proposal
    - Accessory Dwelling Unit- 248 Dover Road
    - 71 S Fifth Street- SUP for car dealership
    - Rusty's Towing Service- 615 Falmouth Street Storage Lot

- 7 Post- Comment Review Meetings
    - Amazon Data Center
    - Waterloo Junction
    - Alexandria Knolls
    - Hero's Bridge
    - Warrenton Village
    - Chick-fil-a

    - Taylor Middle School

- 4 Public Meeting Items
    - Town Council
        - Zoning Ordinance Text Amendment regarding Assembly uses in the Industrial District
        - Zoning Ordinance Text Amendment to Article 3-5 to reflect recently updated FEMA Maps
    - Planning Commission
        - Zoning Ordinance Text Amendment to Article 3-5 to reflect recently updated FEMA Maps
        - Zoning Ordinance Text Amendment to reduce the setback for telecommunications towers in the PSP Zoning District10 Special Projects
- 9 Special Projects
    - Site visits with homeowners and business owners to discuss concerns and/or permitting for their projects
    - Review of Special Use Permits
    - FOIA Requests
    - Zoning Administrator assisted with preparation and planning for the Earth Day & Arbor Day Tree Planting celebrations
    - Zoning Official attended a staff training for the Town Website
    - Zoning Official attended code change training offered by the Virginia Building Code Academy
    - Zoning Official conducted additional staff training on use of Opengov permitting software system
    - Zoning Administrator attended a seminar on Hoarding situations at the Path Foundation
    - Zoning Administrator continues to assist in facilitating the Town's Tree Board meetings

Building Applications/Permits:

- Fire Inspections completed for Business License Applications:
    - 49 Records Created
    - 38 Inspections Completed
    - 33 Permits Issued

- Annual Fire Prevention Inspections
    - 23 Records Created
    - 47 Inspections Completed

- Code Enforcement
    - 42 Records Created
    - 45-50 Inspections Performed

- Building Permits
    - 131 Records Created

    - 454 Inspections Completed
    - 137 Permits Issued

- Amusement Devices
    - 5 Records Created
    - 5 Permits Issued

Administrative:

- Warrenton Arts Commission Meetings
- Special Events Meetings
- FOIA's
- OpenGov Training
- Selection of Consultant for Zoning Ordinance Update
- Budget Meetings
- ERP Meetings
- FASTA Meeting
- Interviews – ARB Applicants

Quarterly Report

Department

Town Council Meeting Date: May 14, 2024

Third Quarter 2023: January, February, March

Please accept this as the quarterly report for the department

1) **Department Introduction:**
The Town of Warrenton Parks and Recreation Department provides programs, facilities and services that enhance the quality of life in our community and further perpetuate the Town of Warrenton as an exceptional place to live, work and play. We strive to provide citizens with attractive, clean, functional, safe, and pleasant places to recreate.

2) **Commendable Achievements:**

We kicked off 2024 with a "Resolution Ride" on our spin bikes with over 10 participants.

The swim meet season continued throughout the winter and included 2 large weekend long swim meets as well as multiple high school swim meets, concluding mid-February.

The winter session of swim lessons ran from January 10-March 10 with 35 classes and 170 participants.

Lauren Kruck, Special Events and Recreation Program Coordinator completed year 1 of the NRPA Special Event Management School at the Oglebay Resort in West Virginia.

Percy Sampson, Aquatic Supervisor, obtained their Aquatic Facility Operator's Certification.

The Winter Farmer's Market ran from January 27-March 23 on Court St and inside 18 Court St with about 25 vendors each week.

At the end of January, we kicked off our marketing campaign for the return of the Warrenton Town Limits Festival, scheduled for June 28, 2024. To date we have received: over 10 sponsorship applications, over 10 food trucks and over 30 vendor applications. We are looking forward to bringing back this full-scale event for the community with fun for the whole family.

We were very excited to host a Pop-Up Sledding and Hot Chocolate event in mid-February, but unfortunately, the weather did not cooperate, and we had to cancel, so we are hoping for more snow next year!

A yoga workshop for blocks and straps was held on February 24 with over 25 participants.

Egg Hunts:

The Swimming Egg Hunt was held in our leisure pool for children ages 1-10 and we had 53 participants.
A morning egg hunt was held during the week outside on WARF lawn for children ages 1-5 and we had 41 participants.
The Flashlight Candy Hunt was held at Rady Park with over 70 participants.

Since the beginning of January, we have trained, certified, and hired 14 new lifeguards.

3) **Project Progress:**

Front walkway-As an update to the last quarterly report, this project is now included in the CARP submission and will cover any costs the insurance does not cover. We have received information back from the insurance company, along with quotes for the repairs needed for the damage inside the WARF due to the water main break. The front walkway will go out to bid in the next couple of months and will be included in the ADA improvement project as well.

Recreation Management Software Program -As an update to the last quarterly report, staff continued to work with the CivicRec implementation team to build the site and we had a soft launch date of January 31 and went live to the public on February 5.

Lighting -As an update to the last quarterly report, we have received quotes from multiple companies and the natatorium lighting replacement project has been included in the FY 25 CIP submission.

Eva Walker Park-Phase 1 of Master Plan-As an update to the last quarterly report, we received a scope of work and had a kickoff meeting with Kimley Horn in March. Next steps include receiving the conceptual amenity plans/designs and monthly check in meetings.

WARF Elevator-Due to multiple issues with our elevator over the past several months, we have reached out to our vendor to request a full evaluation of the elevator and recommendations for potential upgrades and repairs. We are currently awaiting the results of the evaluation and their recommendations.

4) **Charts and information:**

See attachment

5) **Data:**

Compared to this time last fiscal year, we are seeing a 2.97% increase in overall revenue, with a 6.8% increase in membership sales.

We are seeing a 14.8% increase in new annual memberships as compared to last year at this time, as well as a 15.3% increase in daily admissions.
Aquatic class participation has decreased by 7%, while fitness class participation has increased by 20%.
The increase in special events/recreation programs and participants is due to the egg hunts being in Q4 last year as opposed to Q3 this year.
We saw a 5% decrease in swim lane rentals and 30% increase in birthday parties.

Town of Warrenton
Department of Parks and Recreation
FY24 Third Quarter Report

Revenue Summary	FY2023 2nd Qtr.	FY 2023 3rd Qtr.	FY 2023 4th Qtr.	FY 2023 Total	FY 2024 1st Qtr.	FY 2024 2nd Qtr.	FY 2024 3rd Qtr.	FY 2024 YTD
Memberships	$58,026.88	$88,610.12	$89,896.43	$324,933.72	$90,169.41	$78,405.81	$82,469.01	$251,044.23
MVPasses	$11,976.00	$13,055.00	$7,140.50	$40,102.00	$11,728.00	$8,918.75	$11,588.50	$32,235.25
Daily Admissions	$28,006.37	$42,732.44	$73,903.86	$200,501.72	$62,803.24	$30,831.15	$51,794.00	$145,428.39
Programs (Aquatics, Fitness, Recreation)	$22,739.00	$31,997.87	$50,916.65	$127,433.39	$28,028.47	$24,802.00	$30,069.87	$82,900.34
Farmer's Market	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,195.00	$2,195.00
Rentals	$82,894.00	$115,697.75	$24,106.50	$253,304.75	$48,419.00	$48,704.00	$115,367.50	$212,490.50
Individual Instruction	$9,346.50	$14,568.00	$13,750.87	$59,512.74	$12,600.00	$8,124.50	$5,355.00	$26,079.50
Merchandise	$894.67	$818.72	$1,092.91	$3,638.28	$1,062.69	$549.01	$1,146.16	$2,757.86
Sponsorship/Grant/ Ad Sales	$0.00	$0.00	$0.00	$0.00	$2,900.00	$0.00	$6,500.00	$9,400.00
Park Rentals and Events	$165.00	$1,082.50	$3,747.50	$7,595.00	$2,752.50	$635.00	$2,585.00	$5,972.50
Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$595.00	$595.00
Childcare	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Miscellaneous	$186.38	$354.23	$10,702.61	$11,627.69	$1,618.32	$918.17	$2,144.10	$4,680.59
End of period	***$214,234.80***	***$308,916.63***	***$275,257.83***	**$1,028,649.29**	***$262,081.63***	***$201,888.39***	***$311,809.14***	***$775,779.16***

Monthly Memberships/25 Visit Passes/Admissions Sales Summary	FY2023 2nd Qtr.	FY 2023 3rd Qtr.	FY 2023 4th Qtr.	FY 2023 YTD	FY 2024 1st Qtr.	FY 2024 2nd Qtr.	FY 2024 3rd Qtr.	FY 2024 YTD
New Annual Memberships	117	182	247	721	245	228	209	682
Renewal Rate	3%	3%	3%	5%	2%	2%	4%	3%
Monthly Memberships	158	188	235	759	216	179	207	602
25 Visit Passes	86	93	52	360	81	67	83	231
Daily Admissions	4,237	6,412	10,857	29,491	8,946	4,553	7,890	21,389
Total Number of Check-ins	21,700	25,756	27,934	97,017	25,468	23,706	27,721	76,295

Monthly Programming Summary	FY2023 2nd Qtr.	FY 2023 3rd Qtr.	FY 2023 4th Qtr.	FY 2023 Total	FY 2024 1st Qtr.	FY 2024 2nd Qtr.	FY 2024 3rd Qtr.	FY 2024 YTD
Aquatic Classes Offered	5	46	96	220	81	6	39	126
Number of Participants in Aquatic Classes	17	206	427	952	342	34	191	567
Fitness Classes Offered	705	738	640	2867	744	736	682	2162
Number of Participants in Fitness Classes	4147	5754	5031	19588	5651	5419	6943	18013
Specialty Classes Offered	3	5	3	23	3	3	3	9
Number of Participants in Specialty Classes	13	14	15	51	21	17	22	60
Recreation Programs/Events Offered	4	0	6	10	0	3	3	6
Number of Participants in Recreation Programs/Events	181	0	108	289	0	183	145	328

Rentals	FY2023 2nd Qtr.	FY 2023 3rd Qtr.	FY 2023 4th Qtr.	FY 2023 Total	FY 2024 1st Qtr.	FY 2024 2nd Qtr.	FY 2024 3rdQtr.	FY 2024 YTD
Swim Lanes	2894	3279	1253.5	7821.5	853.75	3280	3100.25	7234
Birthday Parties	71	53	59	229	51	56	69	176
Facility Rentals	81	125	36	259	25	35	22	92
Pavilion Rentals	15	2	44	89	33	16	3	52
Field Rentals	0	0	0	1	0	6	2	8

Quarterly Report

Public Works & Utilities

Departments

Town Council Meeting Date:

3rd Quarter FY-2024: January, February, March

Please accept this as the quarterly report for the ***Public Works & Utilities*** departments.

Commendable Achievements:

- Numerous employees have completed the Towns Entry Level Drivers Training to obtain their Commercial Drivers Licenses. They have obtained their Class "A" and Class "B" licenses.
- Several employees attended APWA training in Glen Allen, Va., and also FEMA training.

Project Progress:

- A streetlight was struck by a tractor-trailer on Main St. by Town Hall. Employees cleared the damage and started working on repairing the foundation for the new light to be installed.
- A contest was held to name the Town's snowplows. This was open to all elementary school age children. The winners received a tour of the Public Works Facility and equipment, their pictures with the named plow and a goodie bag.
- The Streets Department took down approximately 12 large trees on Broadview Avenue. From the intersection at Chappel St. to the intersection at WaWa @ 510 Frost Ave. This is part of a larger VDOT project.



- Employees repaired the sidewalk steps on North 3rd. Street. This was hazardous from the concrete breaking off, and a mural is scheduled to be painted there.



- Now that the inclement weather season has passed, the Land Maintenance Crew has started weedeating and mowing. They are also cleaning up the gardens and welcome to Warrenton sites from the winter.
- _6_ Burial permits issued: Jan. _1_ Feb. _2_ Mar. _3_

Walkability Study Repairs included:

- Working with a contractor in the Oak Springs Drive area. We are continuing to repair/replace a large section of sidewalk, curb, and gutter replacement. This includes over 30 handicap ramps.





- Removed and replaced a section of sidewalk where the roof drain pipes go through. The section was crumbling and had become a trip hazard to pedestrians.



Public Utilities:

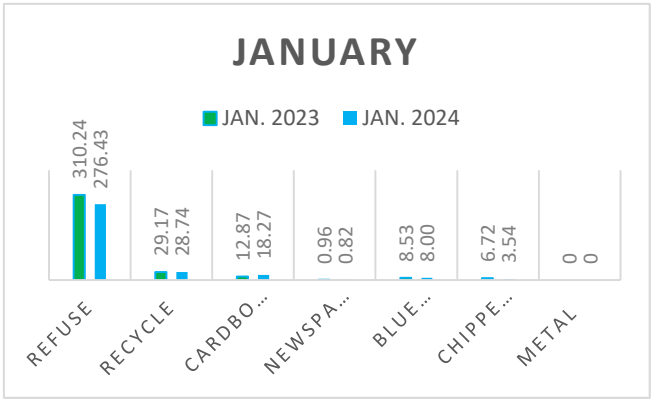
- Staff responded to a water main that had been bored through by a contractor (Team Fishel.) the line had been marked through Miss Utility. The 8" ductile line was repaired.
- We started the annual fire hydrant maintenance schedule. Hydrants are flushed to exercise the internal valves and check operation.
- _8_ Sanitary sewer laterals were repaired.

Meter Dept:

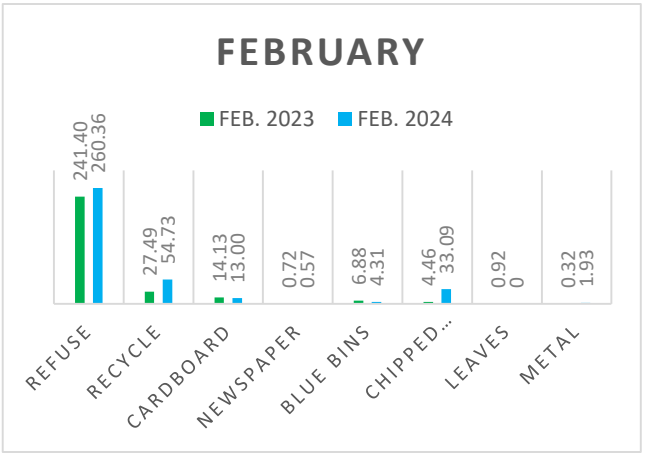
- _0_ Meter installed. _0_ Meters replaced. _72_ Read & Transfer.
- _8_ Water connections issued. _7_ Sewer connections issued.
- _31_ Water cut-ons/offs.
- _0_ Meter registers replaced.
- Staff is working on the replacement software for the Department. The current software is outdated and is no longer supported by the vendor.

1ST. QTR. OF 2024 TONNAGES FOR REFUSE & RECYCLING

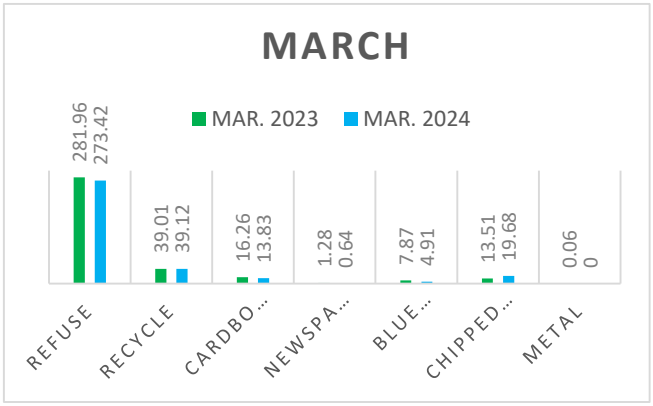
	JAN. 2023	JAN. 2024
Refuse	310.24	276.43
Recycle	29.17	28.74
Cardboard	12.87	18.27
Newspaper	0.96	0.82
Blue Bins	8.53	8.00
Chipped Brush	6.72	3.54
Metal	0	0



	FEB. 2023	FEB. 2024
Refuse	241.40	260.36
Recycle	27.49	54.73
Cardboard	14.13	13.00
Newspaper	0.72	0.57
Blue Bins	6.88	4.31
Chipped Brush	4.46	33.09
Leaves	0.92	0
Metal	0.32	1.93



	MAR. 2023	MAR. 2024
Refuse	281.96	273.42
Recycle	39.01	39.12
Cardboard	16.26	13.83
Newspaper	1.28	0.64
Blue Bins	7.87	4.91
Chipped Brush	13.51	19.68
Metal	0.06	0



Water Treatment Plant:

	Jan.	Feb.	Mar.
Total gallons pumped (All Sources):	31,131,830	28,962,393	30,009,514
Average gallons per day:	1,004,253	934,271	968,049
Total gals. pumped same month last year:	31,787,500	28,216,807	32,907,196
Average gallons per day:	1,025,403	910,220	1,061,522

Wastewater Treatment Plant:

	Jan.	Feb.	Mar.
Total gals. flow through the sewage plant:	63,870,000	52,650,000	59,890,000
Average gallons per day:	2,060,323	1,698,387	1,931,935
Total gals. flow during the same month last year:	50,400,000	49,330,000	51,030,000
Average gallons per day:	1,625,806	1,591,290	1,646,129
Total inches rainfall:	13.75	2.55	5.40

DEQ Report of Operation Reported:

January	2023	2024
Reported Water Connections:	5,031	5,035
People served:	11,823	11,832

February	2023	2024
Reported Water Connections:	5,029	5,027
People served:	11,818	11,813

March	2023	2024
Reported Water Connections:	5,022	5,029
People served:	11,801	11,818

The Town of Warrenton
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April 2024 CIP Report

Capital Improvement Projects



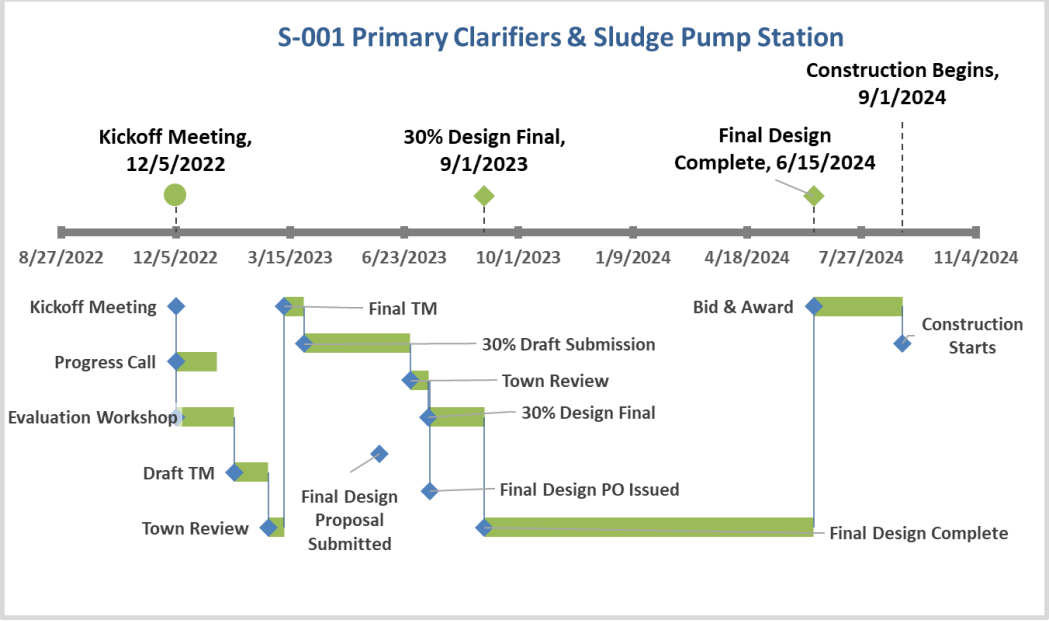
Project Name: S-001 Primary Clarifiers & Sludge Pump Station

Project Objective: Replace the existing primary clarifiers and sludge pumps.

Project Status Update: The designer has submitted the 95% design for review, They plan to be at 100% by first part of June 2024

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
PE Design	December 5, 2022	September 1, 2023	100%
Final Design	September 5, 2023	June 15, 2024	40%
Project Bid	June 15, 2024	August 1, 2024	0%
Construction	September 1, 2024	September 1, 2026	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE		
Design	$	474,682.00	Debt	$	2,274,682.00
Construction	$	6,950,000.00	Federal	$	4,500,000.00
			W&S Fund	$	650,000.00



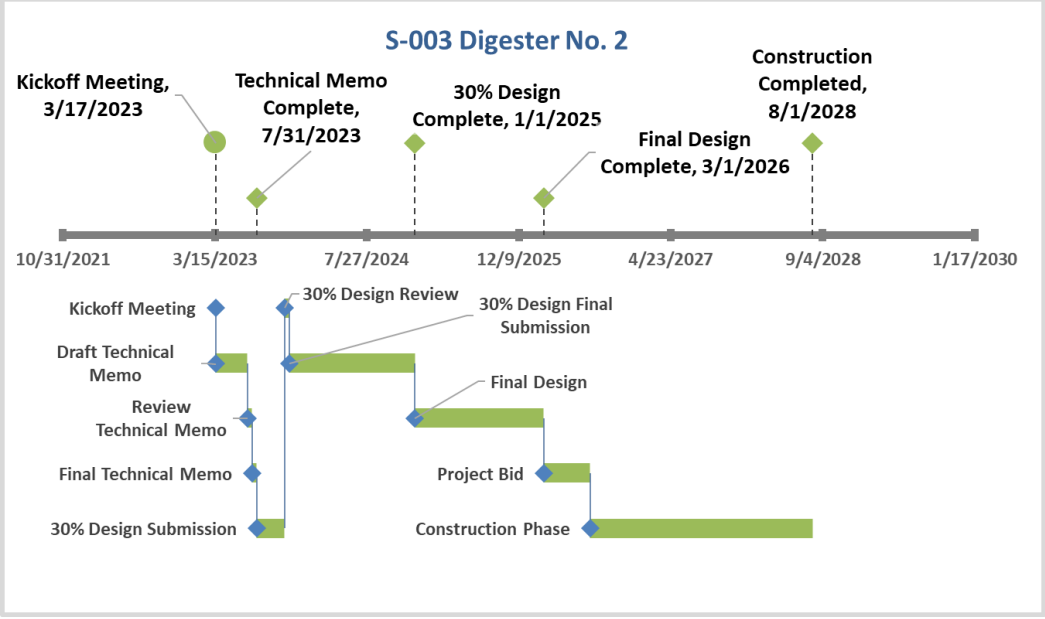
Project Name: S-003 Digester No. 2

Project Objective: A new digester to breakdown wastewater biosolids

Project Status Update: The designer is working on a technical memorandum.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
PE Design	March 17, 2023	January 1, 2025	75%
Final Design	January 1, 2025	March 1, 2026	0%
Project Bid	March 1, 2026	August 1, 2026	0%
Construction	August 1, 2026	August 1, 2028	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE	
Design	$ 642,433.00		Debt	$ 6,063,750.00
Construction	$ 6,063,750.00		W&S Fund	$ 642,433.00



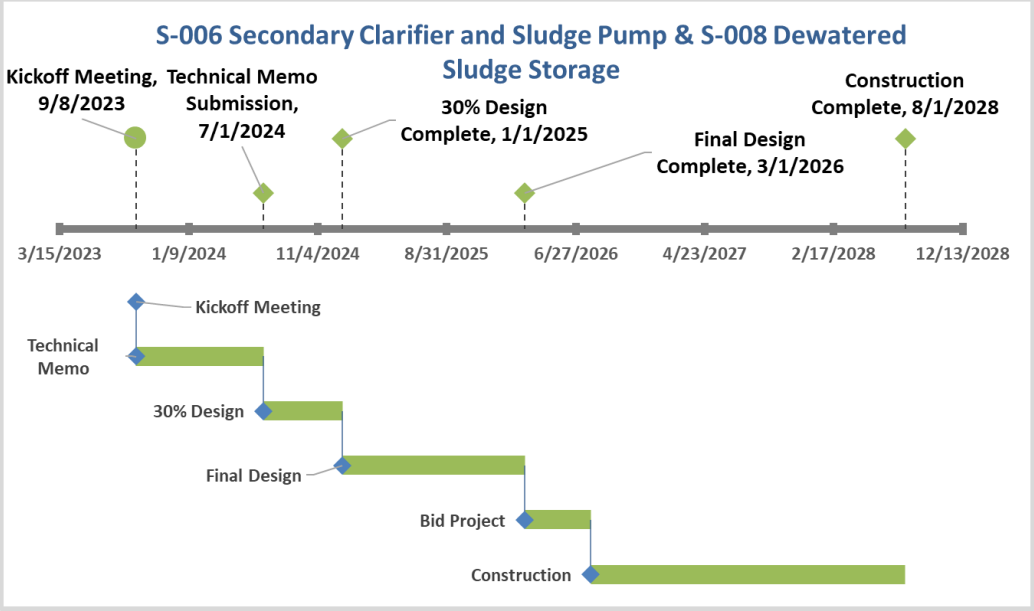
Project Name: S-006 Secondary Clarifier and Sludge Pump & S-008- Dewatered Sludge Storage

Project Objective: Replace the existing secondary clarifiers, sludge pumps and rehab the existing sludge storage structure.

Project Status Update: The designer has started working on the evaluation phase.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
PE Design	March 17, 2023	January 1, 2025	25%
Final Design	January 1, 2025	March 1, 2026	0%
Project Bid	March 1, 2026	August 1, 2026	0%
Construction	August 1, 2026	August 1, 2028	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE	
Design	$ 642,433.00		Debt	$ 6,063,750.00
Construction	$ 6,063,750.00		W&S Fund	$ 642,433.00



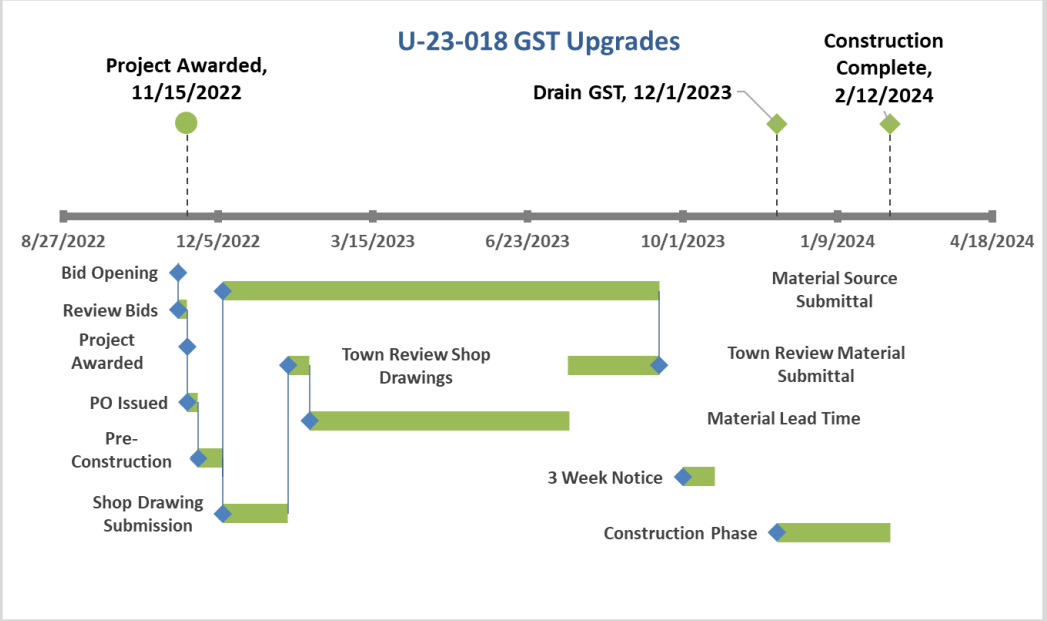
Project Name: U-23-018 GST Upgrades

Project Objective: Upgrade the existing Gravity Sludge Thickener.

Project Status Update: The project was completed two-days early and $47,084 under budget

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Project Award		November 15, 2022	100%
Construction	December 2023	February 12, 2024	80%

PROJECT BUDGET			PROJECT FUNDING SOURCE	
Design			Debt	
Construction	$ 546,844.00		W&S Fund	$ 600,000.00



Project Name: W-001 WTP Clearwell Project

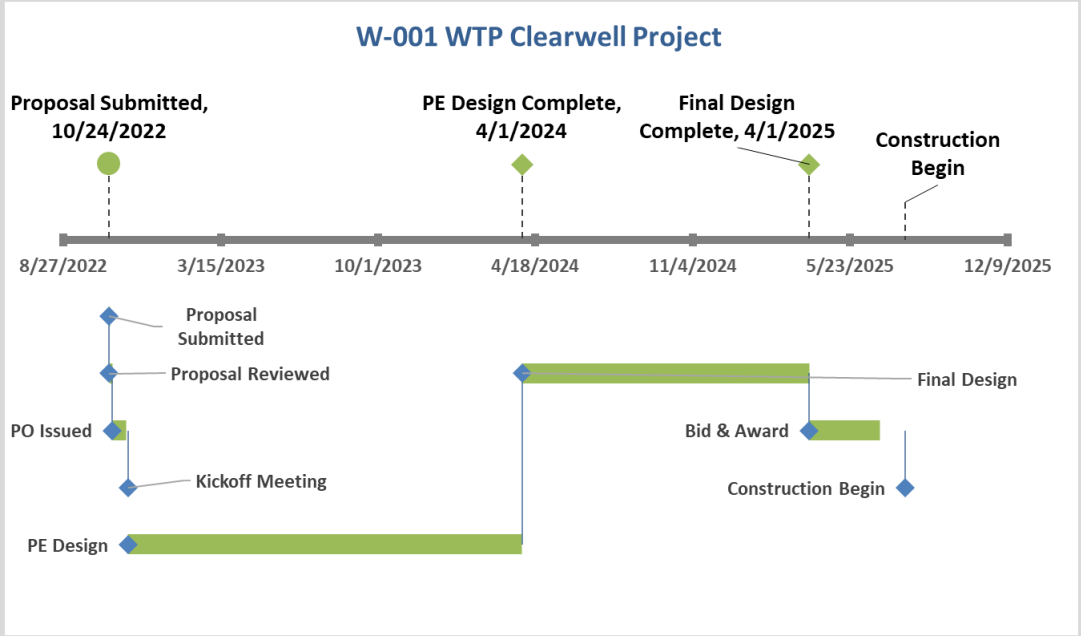
Project Objective: Study, design and construct a clearwell at the Water Treatment Plant. This will allow for additional resiliency.

Project Status Update: The designer submitted the technical memorandum and 30% design. Town staff is reviewing the options submitted by the designer.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
PE Design	October 24, 2022	April 1, 2024	80%
Final Design	April 1, 2024	April 1, 2025	0%
Project Bid	April 1, 2025	June 30, 2025	0%
Construction	August 1, 2025	August 1, 2027	0%

PROJECT BUDGET		
Design	$	595,000.00
Construction	$	6,609,000.00

PROJECT FUNDING SOURCE		
Debt	$	5,775,000.00
W&S Fund	$	1,429,000.00



Project Name: W-002 Filter Control Valves

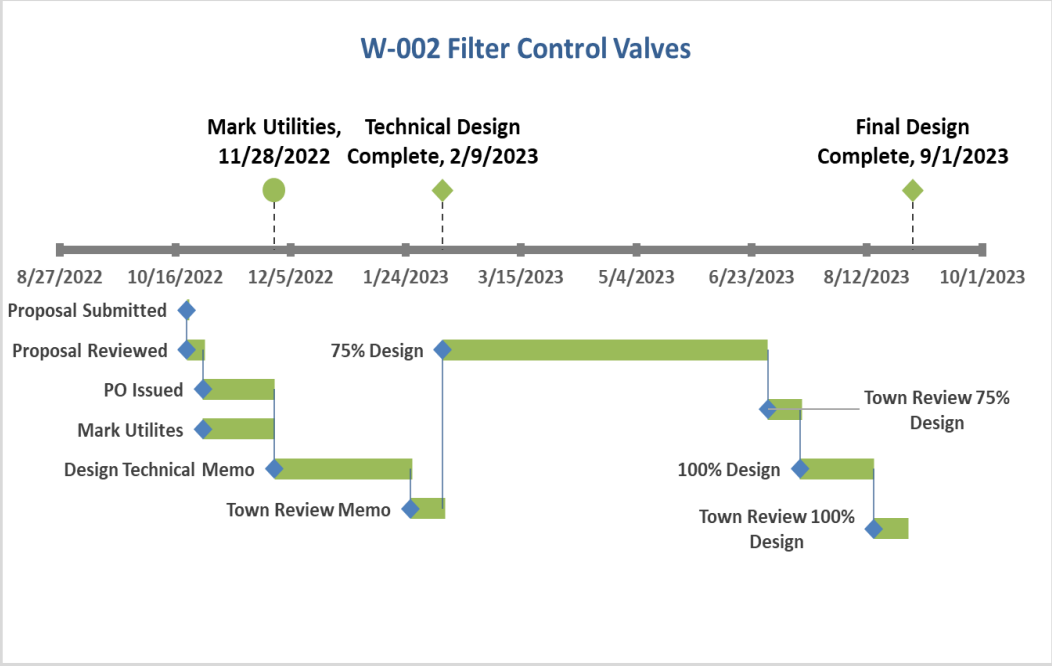
Project Objective: Replace the failing valves at the Water Treatment Plant. The current valves must be reprogrammed daily.

Project Status Update: The contractor has submitted the catalog cuts for approval and is awaiting the delivery of valves.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Design	November 17, 2022	September 1, 2023	100%
Project Bid	September 1, 2023	November 1, 2023	100%
Construction	December 2024	February 2025	0%

PROJECT BUDGET		
Design	$	97,763.00
Construction	$	1,000,000.00

PROJECT FUNDING SOURCE		
Debt	$	750,000.00
W&S Fund	$	250,000.00



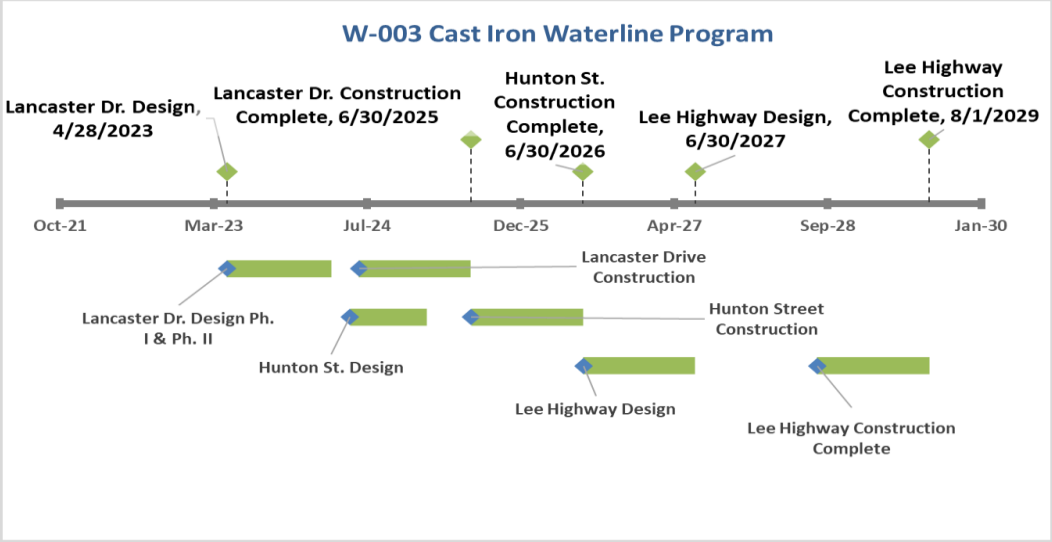
Project Name: W-003 Cast Iron Waterline Program

Project Objective: Replacement of problematic sections of the waterline system.

Project Status Update: Designer will submit 100% design. Once funding is available Lancaster Drive will be bid.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Lancaster Dr. Design PH I & PH II	April 28, 2023	April 1, 2024	85%
Lancaster Dr. PH I & PH II Construction	7/1/2024	June 30, 2025	0%
Hunton Street Design	June 1, 2024	May 1, 2025	0%
Hunton Street Construction	July 2025	June 2026	0%
Lee Highway Design	July 2026	June 2027	0%
Lee Highway Construction	August 2028	Augusr 2029	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE	
Design	$ 348,242.00		Debt	$ -
Construction	$ 2,522,403.00		W&S Fund	$ 2,870,645.00



Project Name: W-004 Waterline Replacement Rappahannock

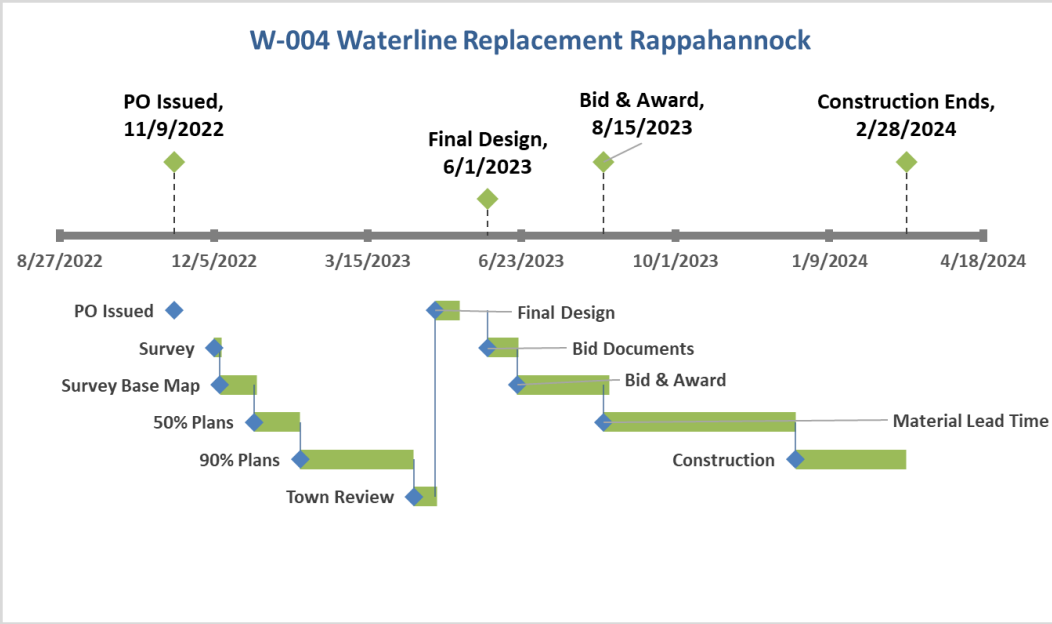
Project Objective: Replace the existing cast iron waterline with ductile iron, which will improve fire flows and reduce pipe breaks.

Project Status Update: This project was completed in February 2024 on-time and $85,584.00 under budget.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Design	December 5, 2022	June 1, 2023	100%
Project Bid	June 15, 2023	August 1, 2023	100%
Construction	September 1, 2023	September 2024	50%

PROJECT BUDGET		
Design	$	40,000.00
Construction	$	560,000.00

PROJECT FUNDING SOURCE		
Debt	$	-
W&S Fund	$	600,000.00



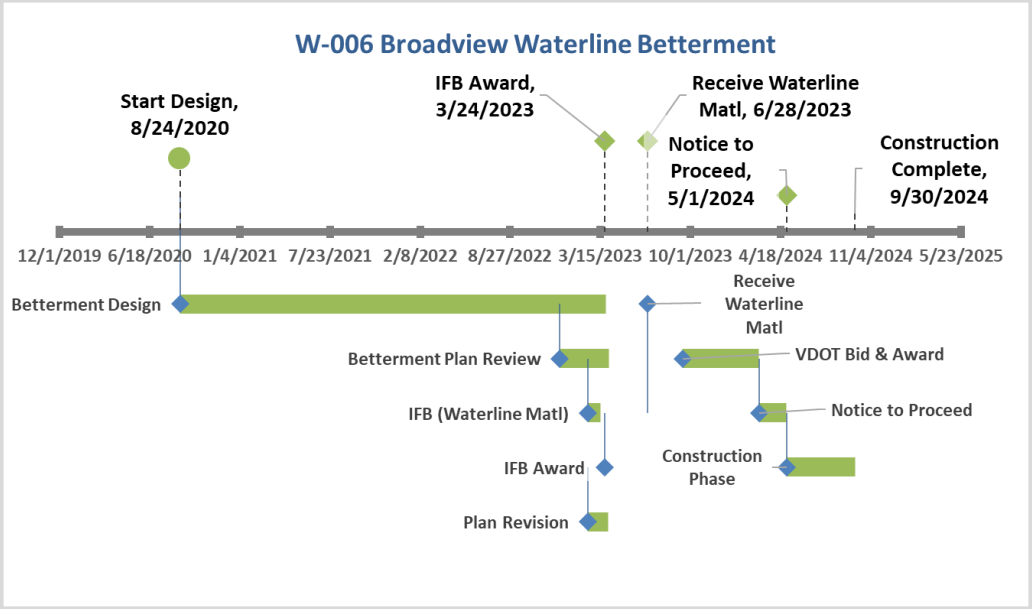
Project Name: W-006 Broadview Waterline Betterment

Project Objective: Improve the Water Distribution System for improved service to businesses and better fire protection.

Project Status Update: VDOT plans to start this project by end of May 2024.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Design	August 24, 2020	April 3, 2023	100%
Project Bid	July 3, 2023	February 21, 2024	50%
Construction	March 2024	September 30, 2024	0%

PROJECT BUDGET		PROJECT FUNDING SOURCE	
Design	$ -	Debt	$ -
Construction	$ 872,812.00	W&S Fund	$ 872,812.00



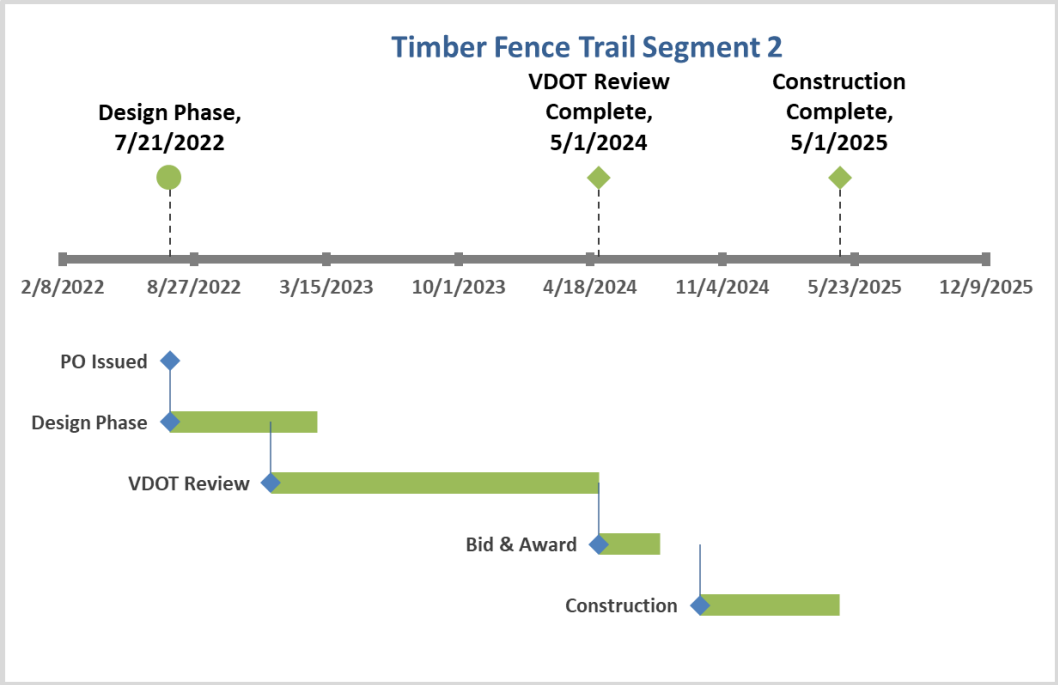
Project Name: Timber Fence Trail Segment 2

Project Objective: The Town will construct an asphalt trail to connect the Northwestern community to Fauquier High School and WARF.

Project Status Update: Waiting for VDOT to close scoping. CEI contract was awarded in September 2023.

PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Design		July 31, 2023	100%
Project Bid	July 31, 2023	November 15, 2023	70%
Construction	October 2024	May 2025	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE		
Design	$	65,000.00	General Fund	$	50,889.00
Construction	$	443,390.00	VDOT	$	407,112.00
			Other	$	50,889.00



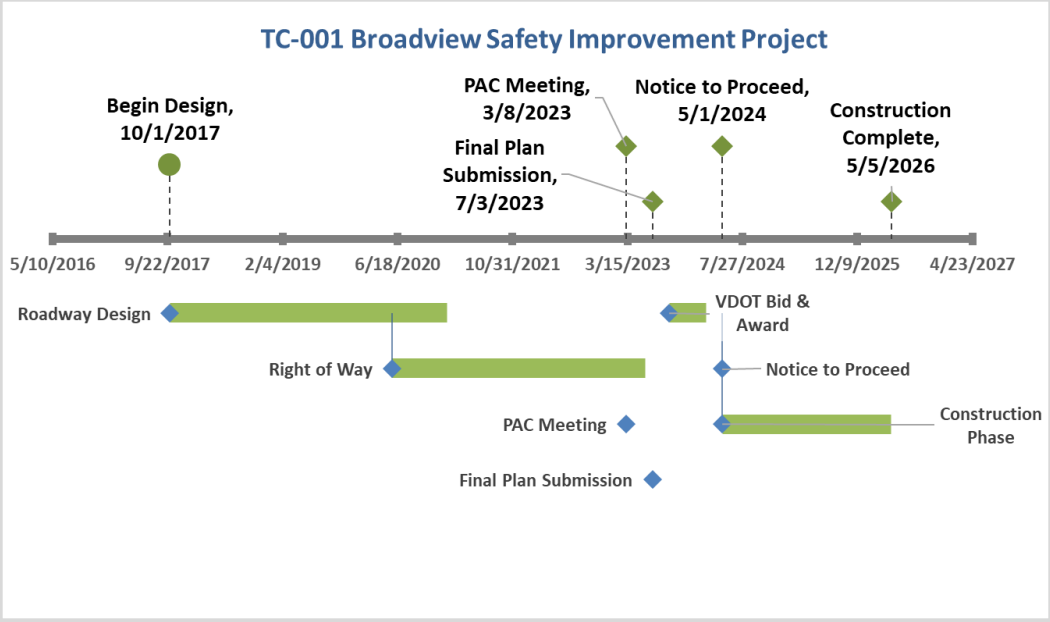
Project Name: TC-001 Broadview Safety Improvement

Project Objective: To improve safety and access management to businesses.

Project Status Update: VDOT plans to start project on May 6, 2024.

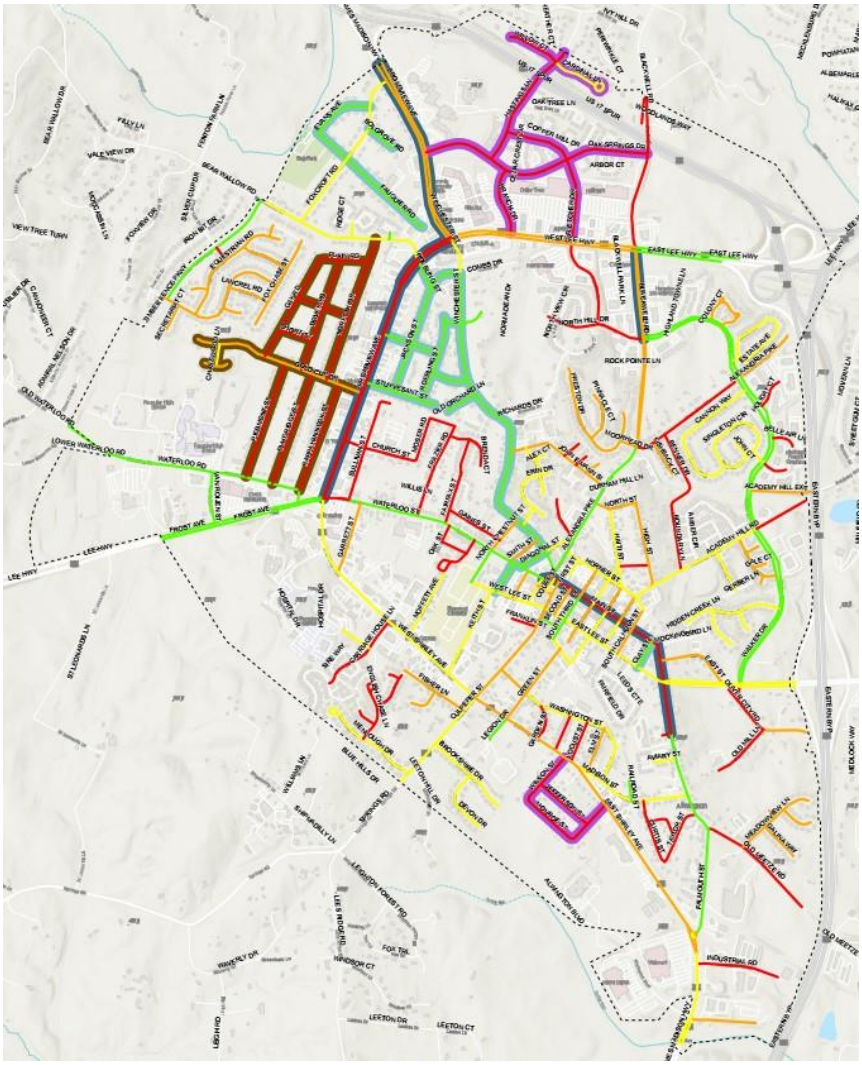
PROJECT SCHEDULE			
Phase (Task)	**Start**	**Finish**	**% Complete**
Design	October 1, 2017	July 3, 2023	100%
Project Bid	July 3, 2023	February 21, 2024	50%
Construction	May 1, 2024	May 2026	0%

PROJECT BUDGET			PROJECT FUNDING SOURCE		
R/W	$	2,032,481.00	General Fund	$	1,488,000.00
Design	$	-	VDOT	$	6,363,893.00
Construction	$	5,819,412.00			



The Town of Warrenton
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April 2024 Road Conditions Report



VDOT State of Good Repair

- **VDOT State of Good Repair Program- Local Pavement Program**
  - 100% funding from VDOT via FHWA
  - ADA Ramps upgraded to present standards
  - Mill and overlay deteriorated streets

- **SGR targets for October 2023 application**
  - Main Street- from Courthouse Square to Falmouth Street
  - Falmouth Street- from Main Street to Falmouth Court
  - Received $911,778.00 of SGR Funds for FY-23

- **VDOT CTB Requirements**
  - CTB FY-2029 Goal
    - 82 % of Arterial Streets need a CCI score of 60 or greater
    - 75 % of Collector Streets need a CCI score of 60 or greater

Pavement Overlay and Sidewalk Replacement Plan

- **FY-24 Pavement Overlay Schedule- Completed**
  - Total Budget- $600,000.00
  - Finished 8 months ahead of schedule
  - $62,490.28 under budget

- **FY-25 Pavement Overlay Schedule**
  - Award PO July 2024
  - Collector Routes
    - Branch Drive
    - Cardinal Lane
    - Fletcher Drive
    - Oak Springs Drive
    - Hastings Lane
    - Willow Court
    - Wilson Street
    - Monroe Street
    - Cleveland Street
    - Jefferson Street

- Fix broken curbs and sidewalks on proposed routes
    - Estimate 35% to 40% replacement
- Sidewalk Repairs- Spring 2024
- Asphalt placement- Completed before July 1, 2025
- Estimated Funding Request- $850,000.00

➢ **FY-26 Pavement Overlay Schedule**

- Award PO July 2025
- Collector Routes
    - Beacon Road
    - Blue Ridge Street
    - Dover Road
    - Norfolk Drive
    - Piedmont Street
    - Rappahannock Street
    - Short Street
- Fix broken curbs and sidewalks on proposed routes
    - Estimate 35% to 40% replacement
- Sidewalk Repairs- Spring 2025
- Asphalt placement- Completed before July 1, 2026
- Estimated Funding Request- $450,000.00

➢ **Pavement Evaluation**

- Forecast future funding demands
- Spring 2024 evaluate Poor and Fair Roadways
- Start Planning for FY-27 Pavement Overlay and Sidewalk Replacement

➢ **Current Pavement Conditions**

- Town invested $1,455,370.25 in Collector and Arterial Streets for FY-23 & FY-24

Current Road Conditions (1st Quarter 2024)						
Arterial Routes				Collector Routes		
Condition	Lane Miles	Percentage		Condition	Lane Miles	Percentage
Good	10.2	31.1%		Good	12.8	19.4%
Satisfactory	7.1	21.6%		Satisfactory	14.3	21.6%
Fair	9.6	29.3%		Fair	15.2	23.0%
Poor	5.9	18.0%		Poor	23.8	36.0%
Total Lane Miles	32.8			Total Lane Miles	66.1	

Sidewalk Construction

- **Fauquier Road**
  - Started Preliminary Engineering on September 28, 2023
  - Survey work completed by end of October 2023
  - Concept Plan completed December 2023
  - Public Comment
  - 30% Design completed by Fall 2024
  - Submit for VDOT funding in FY-25

- **Washington Street**
  - Update existing plans
  - Start construction by Fall 2024

- **Future Sidewalks in planning stage**
  - Gay Road
  - Foxcroft Road
  - Academy Hill Road

Transportation & Safety Improvements

- **Courthouse Square**
  - Conducted Traffic Study from March 18th to March 22nd
  - Processing public comments
  - Present results to Council in May 2024

- **Waterloo Street**
  - Multi-phase approach is in effect.
  - Speed trailers have been deployed.
  - Future traffic calming measures
    - Speed table between Garrett Street and Middle School
    - Place chicane hardscape between Sullivan Street to Garrett Street
      - Bid by Summer 2024

Quarterly Report

Human Capital Department

Town Council Meeting Date: May 14, 2024

Third Quarter FY-2023: January, February, March

Please accept this as the quarterly report for the Human Capital department

Department introduction:

The Human Capital (HC) department delivers innovative HC programs and services that are designed to support the Town's most valuable asset, our employees, as well as the Town Council's objectives and initiatives. The HC Department administers a comprehensive HC program that is consistent with Federal, State, and local statutes that is aimed to attract, motivate, and retain a diverse and skilled employee workforce.

HC's purpose is to deliver thought and servant leadership that meets the needs of our employees (current and prospective). To achieve maximum efficiency and success, the HC department is broken into five pillars: Recruitment, Benefits, Cultivation, Governance, and Risk Management & Emergency Services.

HC supports and encourages our employee's personal and professional growth through individual learning opportunities, wellness initiatives, and other Town sponsored activities and programs. We offer competitive benefits packages to employees that include medical, dental, vision, life insurance, short term disability, vacation/sick leave, paid holidays, wellness/financial benefits, deferred compensation plan, retirement, and more.

Commendable Achievements:

- Dennis Merz obtained the LEAD *(Leading, Educating, and Developing)* certification from UVA in March 2024.

Project Progress:

- Director of Human Capital proposed to the Town Manager the Town Manager Guiding principles outline which were adopted by the Town Manager. Additionally, HC partnered with the Town Manager and Communications Manager on establishing culture expectations in alignment with the Town Manager Guiding principles. This ultimately led to the development of the EIA branding initiative and new EIA logo.
- Health Center partnership with the County is active. Final contract was reviewed/approved, and we began implementation to kick off employee access to the Health Center, which is effective May 3, 2024. We will continue to enhance communications and collaborate with the County on this initiative.
- Building partnership with County Human Resources team. Meet monthly, at a minimum, to review County and Town programs and will continue to discuss collaboration efforts. More updates to come in the near future on program efforts.
- Internal review of job descriptions. Senior leadership will be working closely with their teams on updating all job descriptions – duties, responsibilities, certifications, etc. A new template was

provided to which will begin building on the succession planning program in identifying grade levels for positions that do not have this defined.

- Streamlined the recruitment program through the utilization of our HRIS (Human Resources Information System), Paylocity. This enhancement and utilization of our system provides a more efficient process for managers, through the workflow feature. We have received great feedback with additional requests for enhancements. We will continue to work with Paylocity on the ability to continue system enhancements.
- Development of an in-person onboarding program. Human Capital is partnering with all hiring managers and department heads to identify their onboarding needs. The purpose of this program is to develop an on-site orientation day for new hires to learn about the Town and will provide the information they need to be successful in their position. The program has been delayed and is anticipated to be kicked off by July 1, 2024.
- Worked with the vendor on benefits enrollment for FY25. Kicked off the first annual benefits fair for the Town that included in-person vendors. We received great feedback and will be working with all vendors to complete this on an annual basis at the minimum. Currently, as of May 2024, we are processing OE with applicable vendors.
- Lastly, it is important to note that all Human Capital strategic initiatives directly correlate with accomplishing the goals within the Plan Warrenton 2040. In order to meet these, there must be a highly skilled and adaptable workforce that can continue to provide a high level of services and public amenities for all citizens and visitors to enjoy. Therefore, through the enhancement of our internal Human Capital programs to include the training and development program, the Towns workforce will continue to develop their skills to meet the needs of the Plan Warrenton 2040 objectives. Ultimately, the main objective of cultivating a strong workforce is to be able to meet the overall purpose of Town Council strategic goals and the Plan Warrenton 2040 initiatives.

Charts and information:

Hire/Turnover Stats for Q3: January – March 2024

2024	Quarter 3		
	1-Jan	28-Feb	31-Mar
TOTAL # of EEs	**258**	**262**	**265**
Total Headcount - Full Time	**112**	**114**	**113**
# Hires	2	2	1
# Voluntary Sep	0	0	1
# Involuntary Sep.	2	0	1
# Voluntary Turnover %	0.00%	0.00%	0.88%
# Involuntary Turnover %	1.70%	0.00%	0.88%
Total Headcount - Part Time	**146**	**148**	**152**
# Hires	3	2	7
# Voluntary Sep	5	0	3
# Involuntary Sep.	0	0	0
# Voluntary Turnover %	3.30%	0.00%	2.00%
# Involuntary Turnover %	0.00%	0.00%	0.00%

2024	Quarter 3
Total Headcount - Full Time	113
# Hires	5
# Voluntary Sep	1
# Involuntary Sep.	3
# Voluntary Turnover %	0.82%
# Involuntary Turnover %	2.46%
Total Headcount - Part Time	152
# Hires	12
# Voluntary Sep	8
# Involuntary Sep.	0
# Voluntary Turnover %	5.82%
# Involuntary Turnover %	0.00%
TOTAL FT - TURNOVER %	***3.28%***
TOTAL PT - TURNOVER %	***5.82%***
TOTAL FT/PT - TURNOVER %	***9.10%***

Reasons for Leaving - Full Time	***1-Jan***	***28-Feb***	***31-Mar***
Better Employment / Opportunity/Compensation			*1*
New Career			
Not best fit - position/culture			
Involuntary Due to Performance	*2*		*1*
Relocation			
Resigned In lieu of Termination			
Retirement			
Work/Life Balance (school, other)			
Other / Unknown			
Reasons for Leaving - Part Time	***1-Jan***	***28-Feb***	***31-Mar***
Better Employment / Opportunity/Compensation			
Compensation			
New Career			
Not best fit - position/culture			
Involuntary Due to Performance			
Relocation			
Resigned In lieu of Termination			
Retirement			
Work/Life Balance (school, other)	*5*		*3*
Other / Unknown			

Quarterly Report

Emergency Services and Risk Management

Town Council Meeting Date: May 14th, 2024

Third Quarter 2024: January, February, March

Please accept this as the quarterly report for the Emergency Services and Risk Management department.

Department introduction:

This is the fourth Departmental report for Emergency Services and Risk Management.

Emergency Services is responsible for all aspects of the Town's comprehensive emergency preparedness program. It involves planning, developing, reviewing, and revising emergency management program elements. It focuses on a collaborative partnership between local, state, and Federal partners in addition to community stakeholders pursuing a whole community approach to preparedness.

Risk Management is responsible for all aspects of workplace safety. It includes building and sustaining a Risk & Safety Program. In addition to planning, developing, and implementing occupational safety programs to ensure the health, safety, and security of Town staff and citizens. Risk management also focuses on the process of identifying potential hazards and mitigating their potential impact on the Town.

Training and Professional Development:

Training has a direct impact on an organization's productivity and performance. Training gives employees a better understanding of their responsibilities and the knowledge and skills needed to complete the job. Training will improve employee confidence which can positively impact performance.

- ELDT Course for Public Works and Public Utilities
  - The Entry-Level Driver Training course for Commercial Driver's Licenses (CDL) was kicked off on January 8th, 2024. 8 employees across Public Works and Public Utilities participated in the class which included rigorous online course study, field driving practice, and adherence to the regulations as set forth by the Federal Motor Carrier Safety Administration.
  - All 8 employees completed the course requirements to successfully pass the ELDT Training course which gave them the ability to test for their CDL. All 8 employees successfully passed the CDL License exam through the Virginia Department of Motor Vehicles.

Special Event EOC Activations:

- No Special Event EOC Activations during Q1

OSHA 300

In accordance with the 29 CFR 1904 regulatory citation of the Occupational Safety and Health Administration (OSHA), OSHA-300 and 300A logs must be submitted annually for recordkeeping purposes of workplace injuries and illnesses that meet certain criteria (i.e., are work-related and result in medical treatment beyond first aid, lost-time, loss of consciousness, or other specified criteria).

Employees who work at the following locations, had reported zero instances across all criteria:

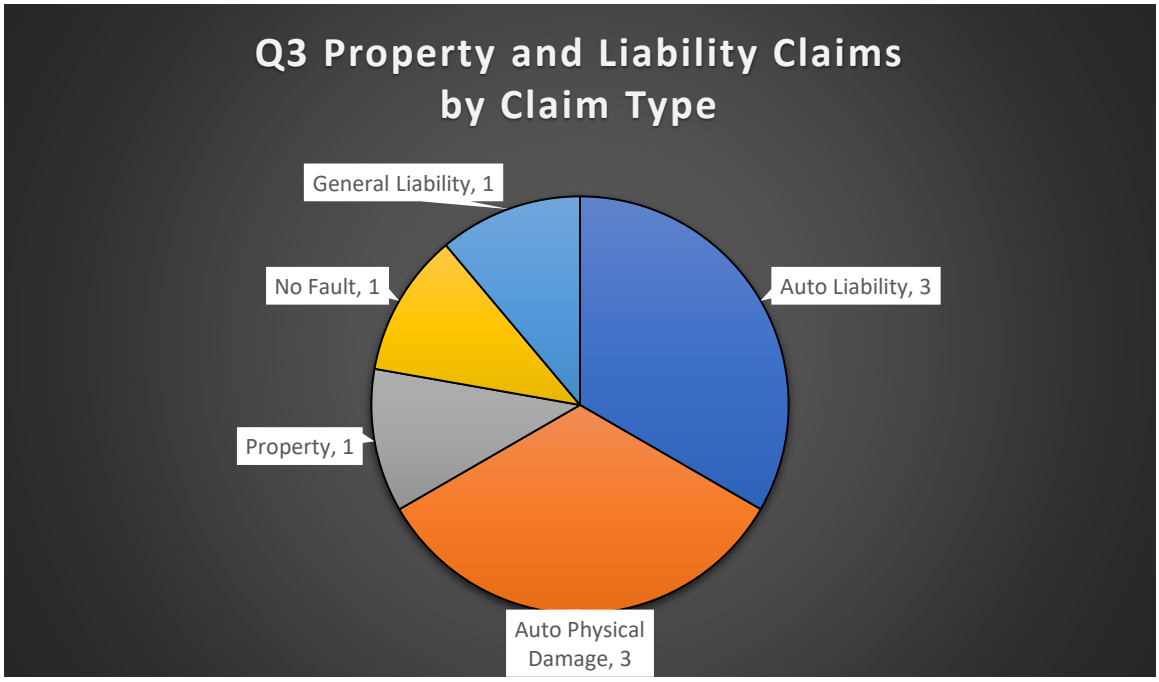
- Town Hall
- Water Treatment Plant
- Wastewater Treatment Plant

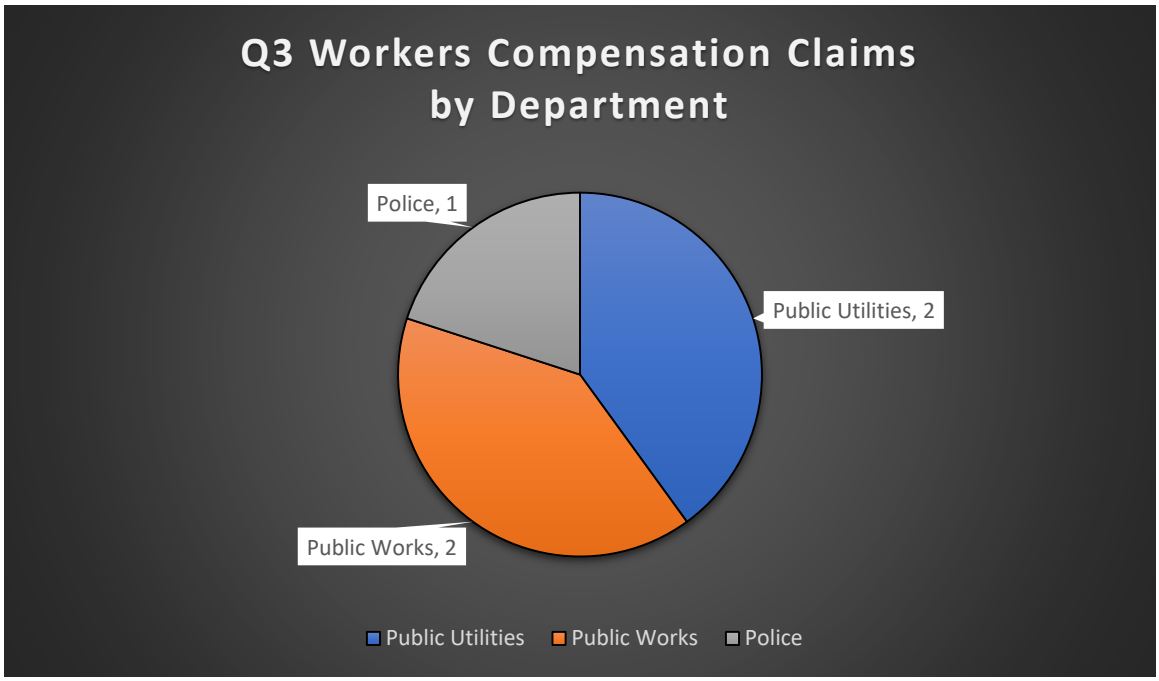
PUBLIC WORKS					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	4		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
6		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
6	0	0	0	0	0

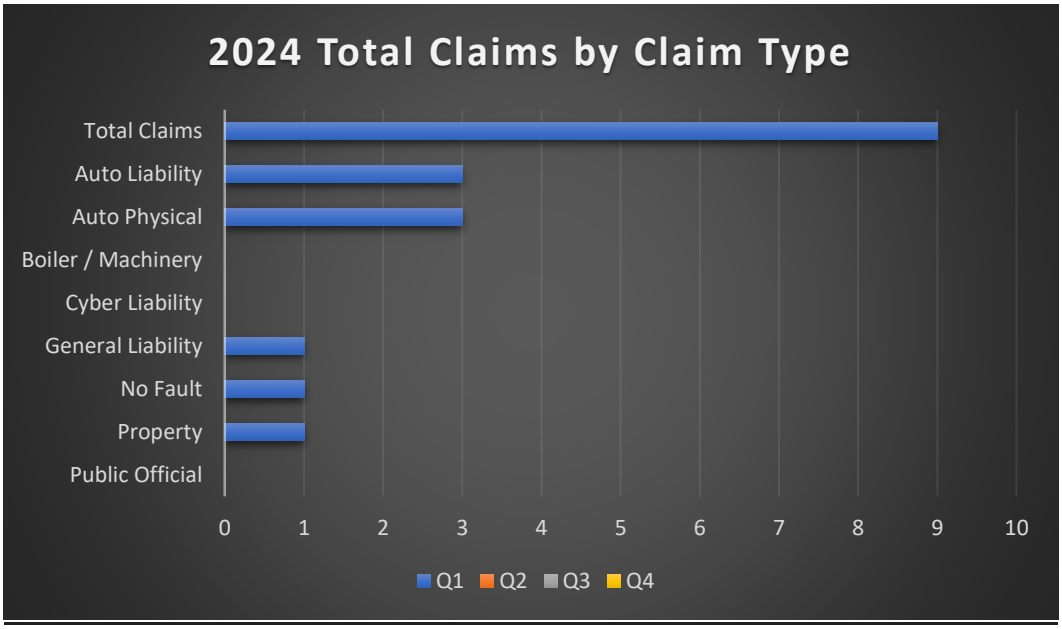
WARRENTON AQUATIC RECREATION FACILITY (WARF)					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	1		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
163		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
3	0	0	0	0	0

WARRENTON POLICE DEPARTMENT					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	6		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
6		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
8	0	0	0	0	0

Insurance Charts and Information:

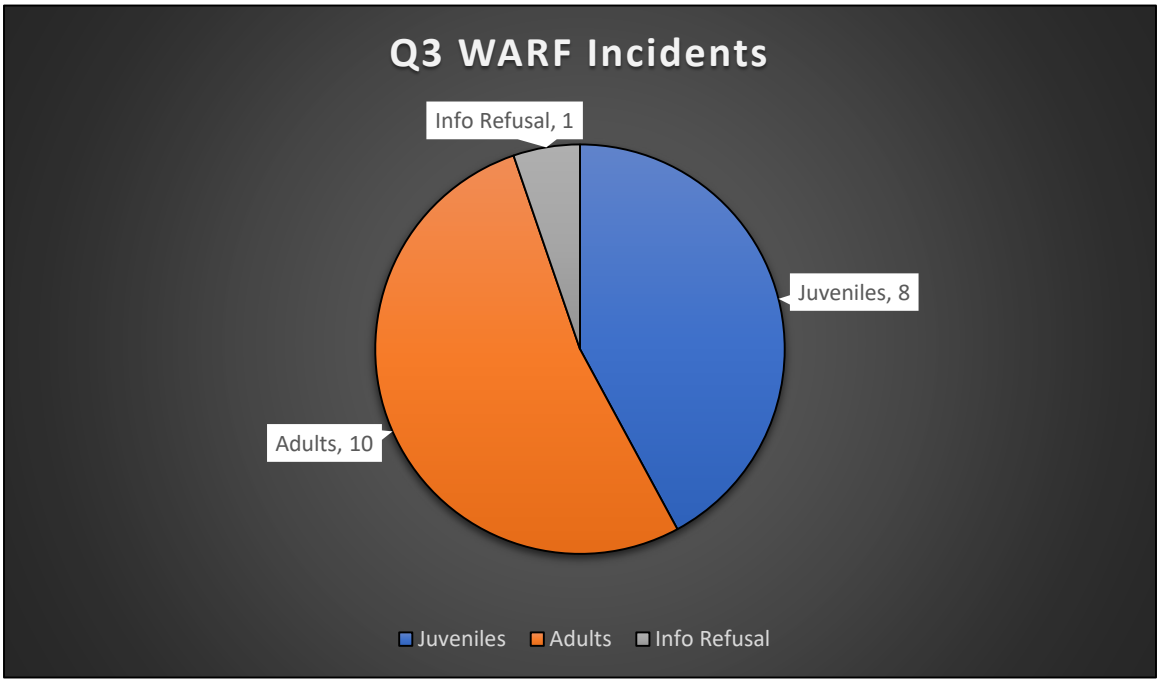






	Q1	Q2	Q3	Q4
Total Claims	9			
Auto Liability	3			
Auto Physical Damage	3			
Boiler / Machinery	0			
Cyber Liability	0			
General Liability	1			
No Fault Coverage				
Property	1			

Public Official Liability	0			



Quarterly Report

Department

Town Council Meeting Date: May 14, 2024

Third Quarter: January, February, March

Please accept this as the quarterly report for the Department of Public Works & Utilities – Facilities & Fleet Management Division

1) **Department introduction:** The Facilities & Fleet Management Division of the Town of Warrenton is responsible for the maintenance and repair of all town-owned assets, including over 20 properties, 300+ fleet vehicles, and a variety of other equipment, such as parks, traffic safety devices, and traffic signals. The division's staff of five team members is dedicated to providing cost-effective and reliable services to ensure that the town's infrastructure is safe and well-maintained.

2) **Commendable Achievements:**

Facilities & Fleet Duo Celebrate Graduation from American Public Works Academy

Congratulations are in order for Johnny Powers and Michael Fisher, Facilities & Fleet department employees, who recently graduated from the prestigious American Public Works Academy! This demanding two-year program equips participants with the knowledge and skills needed to excel in public works leadership roles.

The American Public Works Academy is a rigorous program designed to cultivate well-rounded professionals in the public works sector. Over the past two years, Johnny and Michael have delved into a comprehensive curriculum encompassing:

- **Infrastructure Management:** They've gained a deep understanding of maintaining and enhancing our community's vital infrastructure systems, including roads, bridges, buildings, and utilities.
- **Public Policy & Finance:** The program equips graduates with the ability to navigate public policy and budgetary constraints within the public works domain.
- **Project Management:** Johnny and Michael have honed their project management skills, allowing them to effectively oversee and deliver public works projects on time and within budget.
- **Leadership & Communication:** The Academy fosters strong leadership and communication skills, crucial for collaborating with diverse teams and stakeholders within the community.

Their dedication to continuous learning reflects a commitment to excellence within the Facilities & Fleet department.Their newfound knowledge and expertise will undoubtedly be a valuable asset as they contribute to maintaining and improving our public infrastructure.

Congratulations once again to Johnny Powers and Michael Fisher!

Staff Training & Certifications: The Facilities & Fleet Management Division is committed to continuous learning and development. The staff actively seeks out training and development opportunities to stay up-to-date on the latest industry best practices and technologies.

Some of the training and development programs that the staff have completed include:

- Biobased certified fleet professional program: This program teaches participants about the benefits of using biobased products in fleet operations. One team member has graduated from the program and has become certified.

The Facilities & Fleet Management Division's commitment to training and development is commendable. The staff's dedication to continuous learning ensures that the town receives the best possible services.

3) Project Progress:

A. **Traffic Task Force (TTF)** – The traffic task force has taken town traffic issues, challenges, and improvements to the next level. Citizen engagement has become one of the main focus points for the task force. The team has placed monitoring devices, radar boards, and a radar trailer in many areas of the town. The practices have become one of the positive discussion points during the continued town talks events. During this reporting cycle there were over 30 individual engagements with citizens in which there was a positive and/or a desirable outcome for the reported issue.

B. **Waterloo Street** – The team worked to study the traffic on Lower Waterloo with concerns from residents. This study period is ongoing but has already resulted in many successful changes. We are continuing to monitor this area closely and will adjust our traffic calming measures as conditions warrant.

C. **Fleet Asset Replacements** – The bid for the replacement police vehicle was put our for bid during the reporting cycle. We expect it to close in the next cycle.

D. **HVAC Replacement** – The team installed one four head mini-split system at the Public Works Dept. to replace aging window units.

E. **Traffic Light Updates** – The Rt. 211/Waterloo Street Traffic Light has been updated to the current Video Traffic Detection and Traffic System Controller standards. The old hardware was out of service for approximately one month and the intersection operated on recall during this period. The team has ordered and will install new equipment at Branch Drive Intersection in the next reporting cycle. The team had a successful meeting with the Fauquier County Schools team regarding the Rt. 211/Waterloo & Van Roijen Intersections and their concerns with signal timing.

F. **Sign Replacement** – We continue to replace out-of-compliance signs as indicated in the sign program. This includes radar signs that are failing or identified by a traffic study as a need for new installations. The TTF has received a mobile radar speed trailer with messaging capabilities to be used as part of the ongoing Waterloo & Courthouse Square projects. This unit has traveled throughout the town to study visual warning devices' effects on traffic behavior.

G. **Bear Wallow Drive** – The Radar Sign is performing well and has show to be over 50% effective in slowing traffic down on this road. We are continuing to monitor over the reporting cycle.

H. **Speed Table** – The team is evaluating placement of the speed table and is using study devices to plan its first implementation.

I. **Town Talks** – The facilities & fleet manager attended one town talk events. Both outreach events were tremendously successful. Many citizens brought forth ideas, concerns, and appreciative comments. The team continues to represent the traffic task force at the events and provide the opportunity for citizen engagement.

J. **Hazard Surveys** – The hazard survey has been completed and released over the Risk Manager for next steps.

K. **Standard Operating Procedures** – The team has been working to formulate the existing fleet management SOP guidelines into a common operating handbook for the FFM Division. The APWA accreditation framework has been adopted as the guiding principle in this document.

L. **Sign Program** – The team has replaced over 60 out of compliance signs during this reporting cycle.

M. **Entry Level Drivers Training Academy** – The ELDT program graduated all nine students with a Class A CDL.
N. **Utility Facilities Bamboo Eradication** – The project has been turned over to the PW Lnd Mgmt. team for final completion and project monitoring.
O. **Town Fuel Pumps** – The town fuel pumps passed their annual compliance testing and are performing well.
P. **Facility Safety Labeling** – The team received the new safety label printer and are working to replace aging safety decals.

4) **Charts and information:**

The team will be providing a detailed traffic update chart in the next reporting cycle.

5) **Data:**

The team will be providing a detailed traffic update chart in the next reporting cycle.

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	April 26, 2024
Agenda Title:	Bond Release for Erosion and Sediment Control measures for 165 Green Street (FP-2020-01)
Requested Action:	Approval to release the Public Improvements Bond
Department / Agency Lead:	Community Development
Staff Lead:	Amber Heflin

EXECUTIVE SUMMARY

- Lee Baines with Hinchey and Baines PLC, the engineer, has officially requested the full release of the Public Improvements Bond #0802912 for the erosion and sediment control measures (Project # FP-2020-01) in the amount of $13,157.06.
- All sitework has been completed pertaining to this bond and the site has been stabilized as requested by staff. The Town will maintain the larger bond over the entire project until the as built is submitted and approved. At this time, the request is only to release the separate E&S bond.

BACKGROUND

- The Public Improvements Bond was placed on May 20, 2021, in the amount of $13,157.06.
- The bond was associated with the construction plan and final plat (FP-2020-01) as surety for the erosion and sediment control measures associated with construction of all improvements and facilities shown on the approved plans.
- The bond has not been previously reduced.
- The Town of Warrenton Community Development Director and the Director of Public Works and Utilities recommend approval of the bond release.

STAFF RECOMMENDATION

Approval to release the Public Improvements Bond.

Service Level / Policy Impact

The release of the bond has no direct impact on the Town of Warrenton.

Fiscal Impact

The release of the bond has no direct impact on the Town of Warrenton.

Legal Impact

The release of the bond has no direct impact on the Town of Warrenton.

ATTACHMENTS

1. Letter officially requesting release of the bond
2. Bond Spreadsheet

UNIT LIST PRICE FOR PERFORMANCE BONDS
TOWN OF WARRENTON
DEPARTMENT OF PLANNING, ZONING, UTILITIES & PUBLIC WORKS

PROJECT NAME Green Street Subdivision - Atkins Homes (E&S Only) - BOND RELEASE

T.O.W. FILE # _____ **DATE PREPARED:** 4/22/2024

NOTE: **This form is to be used as a work sheet to estimate performance bond prices posted with Town of Warrenton. These prices do not include items that are to be bonded separately with other agnecies. The first colum prices are to be used for all of the applicable quantities up to the estabished limits. The second and third column prices are to be applied only to the quantities that exceed the limits established by the first and second column respectively.**

1 STORM DRAINAGE

A. STRUCTURES

QUANTITY		UP TO 10				OVER 10				COST	RED. %	REMAIN
	DI-1		@ $1,800 ea =	$0		@ $1,440 ea =	$0			0.00		0.00
	DI-3 (L<8')		@ $2,100 ea =	$0		@ $2,310 ea =	$0			0.00		0.00
	DI-3 (L>8')		@ $2,400 ea =	$0		@ $1,920 ea =	$0			0.00		0.00
	DI-4		@ $4,000 ea =	$0		@ $3,200 ea =	$0			0.00		0.00
	DI-7		@ $2,100 ea =	$0		@ $1,680 ea =	$0			0.00		0.00
	MH-1		@ $1,700 ea =	$0		@ $1,360 ea =	$0			0.00		0.00
	MH-2		@ $1,800 ea =	$0		@ $1,440 ea =	$0			0.00		0.00
	JB-1		@ $5,100 ea =	$0		@ $4,080 ea =	$0			0.00		0.00
								Page 1 Sub-Total =		0.00		0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

B. CONCRETE PIPE

								COST	RED. %	REMAIN
	15"0		@	$35	lf	=	$0	0.00		0.00
	18"0		@	$38	lf	=	$0	0.00		0.00
	21"0		@	$44	lf	=	$0	0.00		0.00
	24"0		@	$48	lf	=	$0	0.00		0.00
	27"0		@	$50	lf	=	$0	0.00		0.00
	30"0		@	$55	lf	=	$0	0.00		0.00
	33"0		@	$60	lf	=	$0	0.00		0.00
	36"0		@	$97	lf	=	$0	0.00		0.00
	42"0		@	$109	lf	=	$0	0.00		0.00
	48"0		@	$126	lf	=	$0	0.00		0.00
	54"0		@	$143	lf	=	$0	0.00		0.00
	60"0		@	$160	lf	=	$0	0.00		0.00
	66"0		@	$177	lf	=	$0	0.00		0.00
	72"0		@	$206	lf	=	$0	0.00		0.00

C. End Walls

		UP TO 10'						OVER 10'								
	15"0		@	$650	ea	=	$0		@	$520	ea	=	$0		@	$390	ea	=	$0	0.00		0.00
	18"0		@	$780	ea	=	$0		@	$624	ea	=	$0		@	$468	ea	=	$0	0.00		0.00
	21"0		@	$960	ea	=	$0		@	$768	ea	=	$0		@	$576	ea	=	$0	0.00		0.00
	24"0		@	$1,000	ea	=	$0		@	$880	ea	=	$0		@	$660	ea	=	$0	0.00		0.00

Page 2 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

C. END WALLS CONT

							COST	RED. %	REMAIN
0	30"0		@	$1,400	ea	= $0	0.00		0.00
0	33"0		@	$1,500	ea	= $0	0.00		0.00
0	36"0		@	$1,550	ea	= $0	0.00		0.00
0	42"0		@	$2,160	ea	= $0	0.00		0.00
0	48"0		@	$2,470	ea	= $0	0.00		0.00
0	54"0		@	$2,890	ea	= $0	0.00		0.00
0	60"0		@	$3,840	ea	= $0	0.00		0.00
0	66"0		@	$3,860	ea	= $0	0.00		0.00
0	72"0		@	$4,570	ea	= $0	0.00		0.00

D. END SECTIONS (ES-1)

0	15"0		@	$340	ea	= $0	0.00		0.00
0	18"0		@	$480	ea	= $0	0.00		0.00
0	21"0		@	$580	ea	= $0	0.00		0.00
0	24"0		@	$660	ea	= $0	0.00		0.00

Page 3 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

E.	END SECTIONS (ES-1 CONT'D)						COST	RED. %	REMAIN
0	27"0		@	$772	ea	= $0	0.00		0.00
0	30"0		@	$872	ea	= $0	0.00		0.00
0	33"0		@	$980	ea	= $0	0.00		0.00
0	36"0		@	$1,060	ea	= $0	0.00		0.00
0	42"0		@	$1,300	ea	= $0	0.00		0.00
0	48"0		@	$1,472	ea	= $0	0.00		0.00
						Sub-Total =	0.00		0.00

F.	DRIVEWAY CULVERTS (Bituminous Coated Corrugated Metal Pipe)						COST	
0	15"		@	$25	LF	= $0	0.00	0.00
0	18"		@	$30	LF	= $0	0.00	0.00
						Sub-Total =	0.00	0.00

Page 4 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

G.	END SECTIONS (ES-2)							COST	RED. %	REMAIN
0	15"0		@	$350	ea	=	$0	$0.00		0.00
0	18"0		@	$375	ea	=	$0	$0.00		0.00
						Sub-Total =		$0		0.00

H.	HIGH DENSITY POLYETHYLENE (HDPE) SMOOTHWALL PIPE							COST		
0	15"0		@	$28	lf	=	$0	$0.00		0.00
0	18"0		@	$30	lf	=	$0	$0.00		0.00
0	24"0		@	$35	lf	=	$0	$0.00		0.00
0	30"0		@	$43	lf	=	$0	$0.00		0.00
0	36"0		@	$57	lf	=	$0	$0.00		0.00
						Sub-Total =		$0.00		0.00

Page 5 Sub-Total = $0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

I. STORMWATER MANAGEMENT/BMP FACILITIES (See Note #2, Last Page)

	QUANTITY						COST	RED. %	REMAIN
	Excavation	@	$7	cy	=	$0	0.00		0.00
	Embankment (Fill Material)	@	$10	cy	=	$0	0.00		0.00
	Spread & Compact Fill Material	@	$5	cy	=	$0	0.00		0.00
	OUTLET STRUCTURE	@		ea	=	$0	0.00		0.00
	OUTLET PIPE	@	$1	lf	=	$0	0.00		0.00
	End Wall	@		ea	=	$0	0.00		0.00
	Anti-Seep Collars	@	$100	sf	=	$0	0.00		0.00
	($100 per 12"0 increments)								
	Trash Rack	@	$300	sf	=	$0	0.00		0.00
	SPILLWAY LINING								
	Seed, Fertilizer & Mulch	@	$2.00	sy	=	$0	0.00		0.00
	Sod	@	$8.00	sy	=	$0	0.00		0.00
	Hydraulic Cem. Conc. - 4" Depth	@	$54.00	sy	=	$0	0.00		0.00
	Bituminous Concrete-1' Depth	@	$5.00	sy	=	$0	0.00		0.00
	Rip Rap	@	$65.00	sy	=	$0	0.00		0.00
	Grouted Rip-Rap	@	$72.00	sy	=	$0	0.00		0.00

Page 6 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

J. STORMWATER MANAGEMENT/BMP FACILITIES (Continued)

QUANTITY							COST	RED. %	REMAIN
	Erosion Control Stone (EC-1)		@ $90	ton =	$0		0.00		0.00
	# 57- Coarse Aggregate		@ $25	cy =	$0		0.00		0.00
	Porous Pavement		@ $10	sy =	$0		0.00		0.00
	4' High Chain Link Fence		@ $7	lf =	$0		0.00		0.00
	(#9 gauge or Better)								
	6' High Chain Link Fence		@ $11	lf =	$0		0.00		0.00
	(#9 gauge or Better)								
	6' Board Fence		@ $11	lf =	$0		0.00		0.00
	Other								
			@ $0	=	$0		0.00		0.00
			@ $0	=	$0		0.00		0.00
			@ $0	=	$0		0.00		0.00

K. MISCELLANEOUS DRAINAGE ITEMS

0	Box Culvert		@ $400	lf =	$0		0.00		0.00
	DITCHES								
0	Paved Ditches		@ $7.00	sf =	$0		0.00		0.00
0	Filter Cloth Fabric & Gabion Stone		@ $7.00	sf =	$0		0.00		0.00
0	Sod Ditch		@ $8.00	sy =	$0		0.00		0.00
0	Seed, Fertilizer and Mulch		@ $2.00	sy =	$0		0.00		0.00
0	Rip-Rap		@ $7.22	sf =	$0		0.00		0.00
0	Grouted Rip-Rap		@ $8.00	sf =	$0		0.00		0.00

Page 7 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

2 CONSTRUCTION WITHIN THE RIGHT-OF-WAY AND /OR EASEMENTS

A. SITE WORKS

		UP TO 5 AC.	OVER 5 AC.	COST	RED. %	REMAIN
0	Clear & Grub	@ $7,500 AC. = $0	0 @ $4,400 AC. = $0	$0.00		0.00

		UP TO 2000 CU. YDS.	2001-100,000 CU. YDS.	OVER 100,000 CU. YDS.	COST		REMAIN
0	Excavation	@ $7 cy = $0	@ $5.00 cy = $0	@ $2.50 cy = $0	0.00		0.00
0	Embankment	@ $10 cy = $0	@ $8 cy = $0		0.00		0.00
	Spread & Compact Fill Material		@ $5 cy = $0		0.00		0.00
0	Slope Stabilization-Hydroseeding (3:1 or Flatter)		@ $1.00 SQ. YD.	($ 200 Min.)	0.00		0.00
0	Slope Stab - Sod, Jute Mesh, etc. (between 2:1 to 3:1)		@ $6.00 SQ. YD.	($ 200 Min.)	0.00		0.00
0	Special Slope Stabilization		@ Lump Sum				

B. SUBBASE & BASE COURSE

0	Aggregate (21A)	0 @ $2.50	SQ. YD./Inch Depth	D= 0 in	0.00	0.00
0	Top Course/Intermediate Course Bituminous Concrete	0 @ $5.50	SQ. YD./Inch Depth	D= 0 in	0.00	0.00
0	Base Bituminous Concrete	0 @ $5.00	SQ. YD./Inch Depth	D= 0 in	0.00	0.00
	Class A Prim & Double Seal					
0	Surface Treatment (Tar & Chip)	@ $2.00	SQ. YD.		0.00	0.00
0	Gravel Shoulders	@ $8.50	SQ. YD. (4" Depth)		0.00	0.00
0	Sidewalk Underdrains	@ $5.25	LF		0.00	0.00
0	Cement Stabilization	@ $20.00	SQ. YD. (6" Depth)		0.00	0.00
0	Lime Stabilization	@ $15.00	SQ. YD. (6" Depth)		0.00	0.00

Page 8 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

	C. ENTRANCES					COST	RED. %	REMAIN
0	R-5 Private Entrance	0	@ $1,500	ea	= $0	0.00		0.00
0	R-6 Private Entrance		@ $1,500	ea	= $0	0.00		0.00
0	R-7 or equal (commercial Entrance)		@ $3,000	ea	= $0	0.00		0.00
	30' Width				=			
0	R-7 or equal (Commercial Entrance)		@ $4,000	ea	= $0	0.00		0.00
	40' Width				=			
0	R-8 or equal (Commercial Entrance)		@ $2,500	ea	= $0	0.00		0.00
	30' Width				=			
0	R-8 or equal (Commercial Entrance)		@ $3,500	ea	= $0	0.00		0.00
	40' Width				=			
0	CG-11		@ $3,000	ea	= $0	0.00		0.00
	Concrete Entrance				=			
0	Valley Gutter		@ $40	lf	= $0	0.00		0.00
	D. MISCELLANEOUS CONSTRUCTION ITEMS							
0	Sidewalk (4' and 5' Widths)	0	@ $60	sy	= $0	0.00		0.00
0	Header Curb CG-2	0	@ $20	lf	= $0	0.00		0.00
0	CG-12, Handicapped Ramp		@ $3,000	ea	= $0	0.00		0.00
0	CG-6		@ $25	lf	= $0	0.00		0.00
	E. UP TO 500 LIN. FT.							
0	Street Name Sign		@ $300	ea	= $0	0.00		0.00
0	Traffic Control Sign		@ $390	ea	= $0	0.00		0.00
0	Roadside Delineators (ED-1/PTS-8)		@ $64	ea	= $0	0.00		0.00
0	Traffic Barricade		@ $1,500	ea	= $0	0.00		0.00
0	Street Lighting	0	@ $3,000	ea	= $0	0.00		0.00

Page 9 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

	QUANTITY	UP TO 1000 LIN.FT.					OVER 1000 LIN. FT.					COST	RED. %	REMAIN
0	Guardrail		@	$39	lf	$0		@	$12	lf	$0	$0.00		0.00
0	GR-7 End Section		@	$2,500	ea	$0						$0.00		0.00

3 **SANITARY SEWER AND WATER LINE CONSTRUCTION**
(Min. Sewer Class SDR 35 & Min. Water Line D. I. Class 52 & Plastic Line Class SDR 18)

		UP TO 10					OVER 10					COST		
	Fire Hydrant Assembly		@	$5,000	ea	$0		@	$1,800	ea	$0	0.00		0.00
	Sanitary Sewer Manhole		@	$8,000	ea	$0		@	$1,840	ea	$0	0.00		0.00
	5/8 x 3/4 Water Meter Setup	0	@	$1,200	ea	$0		@	$800	ea	$0	0.00		0.00
	1" Water Meter Setup		@	$1,500	ea	$0		@	$1,000	ea	$0	0.00		0.00
	1 1/2"-2" Water Meter Setup		@	$2,000	ea	$0		@	$1,750	ea	$0	0.00		0.00
	Water Meter Setup, 2" Or Larger		@		ea	$0		@		ea	$0	0.00		0.00

WATER MAIN (Exclusive of Fire Hydrants)

		UP TO 1000 LIN. FT.					OVER 1000 LIN. FT.							
0	6"0		@	$50	lf	$0		@	$50	lf	$0	0.00		0.00
0	8"0		@	$60	lf	$0		@	$60	lf	$0	0.00		0.00
0	12"0		@	$96	lf	$0		@	$90	lf	$0	0.00		0.00
0	16"0		@	$120	lf	$0		@	$115	lf	$0	0.00		0.00

Page10 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

TAP OF WATER MAINS

					COST	RED. %	REMAIN
0	6"	@	$890	ea	$0.00		0.00
0	8"	@	$1,275	ea	$0.00		0.00
0	10"	@	$2,030	ea	$0.00		0.00
0	12" and Larger	@	$2,850	ea	$0.00		0.00

SEWER PIPE LINE (Exclusive of Manhole Structures)

		UP TO 1000 LIN. FT.						OVER 1000 LIN. FT.						COST	
0	4"0	0	@	$40	lf	=	$0		@	$35	lf	=	$0	$0.00	0.00
0	6"0		@	$45	lf	=	$0		@	$40	lf	=	$0	$0.00	0.00
0	8"0		@	$65	lf	=	$0		@	$55	lf	=	$0	$0.00	0.00
0	10"0		@	$85	lf	=	$0		@	$80	lf	=	$0	$0.00	0.00
0	12"0		@	$115	lf	=	$0		@	$100	lf	=	$0	$0.00	0.00
0	15"0		@	$150	lf	=	$0		@	$140	lf	=	$0	$0.00	0.00

MISCELLANEOUS

0	Connection to Existing Sewer or Manhole	@	$750	ea	$0.00	0.00
0	Standard Drop Connection To Manhole	@	$390	ea	$0.00	0.00

Page 11 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

4 **UNIT PRICE LIST OR SILTATION AND EROSION CONTROL - TOWN OF WARRENTON**

QUANTITY	ITEM	UNIT COST		COST	RED. %	REMAIN
0	Diversion Dike	@ $3.00	lf	0.00		
682	Silt Fence	@ $5.00	lf	3,410.00	100%	0.00
0	Super Silt Fence	@ $12.00	lf	0.00		0.00
0	Sod	@ $6.00	sq.yd.	0.00		0.00
1984	Seeding Operation	@ $2.00	sq.yd.	3,968.00	100%	0.00
0	Coarse Aggregates (31 or #57)	@ $75.00	Ton	0.00		0.00
0	Paved Flume	@ $60.00	sy	0.00		0.00
0	Inlet Protection	@ $60.00	ea	0.00		0.00
0	Temp. Const. Entrance	@ $1,400	ea	0.00		0.00
1	Temp. Const. Entrance	@ $2,000	ea	2,000.00	100%	0.00
0	w/wash rack					
0	Temp. Sediment Trap	@ $27.00	LF	0.00		0.00
0	Temporary Sediment Basin	@ $500-$3000				
0	Drainage area 3-25 acres	@ $1,000-$5,000				
	26-50 acres	@ $5,000-$10,000				
	50+ acres by itemized cost					
	OTHER					
0	Check Dam	@ _____	ea	0.00		0.00
0	Jute Mesh	@ _____	sy	0.00		0.00
345	Safety Fence	@ $5.00	lf	1,725.00	100%	0.00
0		@		0.00		0.00
			E & S Sub-Total =	11,103.00		0.00

MINIMUM ACCEPTABLE AMOUNT FOR EROSION AND SEDIMENT CONTROL IS $1,000.

	Page 12 Sub-Total =	11,103.00	0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

5 **UNIT PRICE LIST FOR LANDSCAPING - TOWN OF WARRENTON**

QUANTITY	ITEM	SIZE	UNIT COST		COST	RED. %	REMAIN
0	Seeding		@ $2.00	sy	0.00		0.00
0	Sodding		@ $6.00	sy	0.00		0.00
0	Planting Shrubs	12"	@ $45	ea	0.00		0.00
0	Planting Shrubs	18"	@ $50	ea	0.00		0.00
0	Planting Shrubs	24"	@ $55	ea	0.00		0.00
0	Planting Shrubs	Larger	@ $60	ea	0.00		0.00
0	Trees	4'-6'	@ $150	ea	0.00		0.00
0	Trees	6'-8'	@ $165	ea	0.00		0.00
0	Trees	8'-10'	@ $250	ea	0.00		0.00
0	Trees	Larger	@ $450	ea	0		0.00
0	Tree Protection	4'-6'	@ $12	lf	0.00		0.00
0	Tree Wall, Stone (D= 10', H=3)	N/A'	@ $5,236	ea	0.00		0.00
0	Other						
0							
0							

Page 13 Sub-Total = 0.00 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

6 **AS-BUILT DRAWING**

QUANTITY						COST	RED. %	REMAIN
0	FT.	Storm Sewer Lines	@	$1.00	lf	0.00		0.00
0	FT.	Sanitary Sewer Lines	@	$1.00	lf	0.00		0.00
0	FT.	Water Lines	@	$1.00	lf	0.00		0.00
0	FT.	Gas	@	$1.00	lf	0.00		0.00
0	FT.	Telephone Lines	@	$1.00	lf	0.00		0.00
0	FT.	Power Lines	@	$1.00	lf	0.00		0.00
0	FT.	Cable TV. Lines	@	$1.00	lf	0.00		0.00
0	FT.	Sidewalk C&G	@	$1.00	lf	0.00		0.00
0	FT.	Sidewalk Alignment (Private or Public)	@	$1.50	lf	0.00		0.00
0	FT.	Other Items	@		lf	0.00		0.00
0	FT.	Other Items	@		lf	0.00		0.00

MINIMUM ACCEPTABLE AMOUNT FOR PERFORMANCE BOND FOR AS-BUILT DRAWING IS $ 2,500.00

Page 14 Sub-Total = 0.00 0.00

TOTAL CONSTRUCTION COST = $11,103.00 $0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

		COST	RED. %	REMAIN
TOTAL CONSTRUCTION COST =		**$11,103.00**	100%	**$0.00**
(From Page 14)				
4 **MISCELLANEOUS - COSTS**				
Administrative Cost - 15% of the Total Construction Cost (Contingencies)	=	$1,665.45	100%	$0.00
Inflation Cost - Compounded Annually at 3.5% Per Year of the Total Construction Cost	=	$388.61	100%	$0.00
TOTAL PERFORMANCE AMOUNT	=	**$13,157.06**	100%	$0.00

Notes:

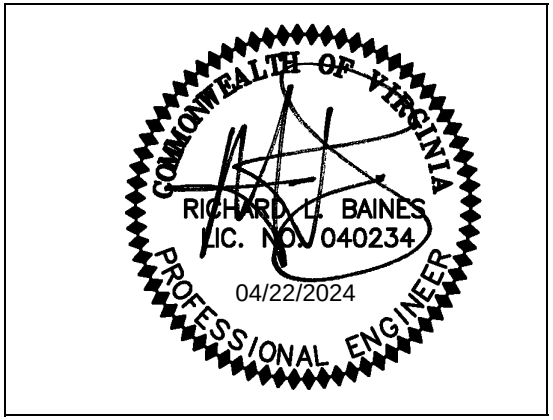
1 **For items identified with ** the quantity for the embankment material is the net difference of total fill material needed and cut material available at the project site, if excavated or cut material is suitable for embankment.**

2 **For some of the items on page 6 of this form, the unit prices are not provided. Please refer to the appropriate section of this form to determine the applicable unit prices for those items, if necessary.**

3 **The Unit cost for each of the items in this Unit Price List is the Installation cost which includes factors such as excavation, bedding, backfilling, form work, etc.**

4 **Inflation has been calculated based on Northern Virginia Consumer Price Index of the Washington, D.C., as provided by the Bureau of Labor and Statistics.**

5 **Whomever Certifies the Site Development Plans must also certify this Total Performance Amount above and must bear the stamp and signature of the Professional Engineer, Land Surveyor and etc. on the Submit Performance Bond.**



SEAL

HINCHEY & BAINES, PLC
Engineering & Land Planning
www.hincheybaines.com

April 24, 2024

Town of Warrenton
Community Development
Amber Heflin
21 Main Street
Warrenton VA 20186

Re: 165 Green Street – E&S Bond Release Request

Ms. Heflin:

On behalf of the property owner/applicant, Dan Atkins, we hereby request release of the Erosion & Sediment Control Bond.

Attached, please find a copy of the Bond Spreadsheet with all items zeroed out.

Please let me know if you have questions or need additional information.

Sincerely,

R. Lee Baines, P.E.
Hinchey & Baines, PLC



Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	April 25, 2024
Agenda Title:	Bond Release for Fields of Dakota Utility Infrastructure (SDP 2018-10)
Requested Action:	Approval to release the Public Improvements Bond
Department / Agency Lead:	Community Development
Staff Lead:	Amber Heflin

EXECUTIVE SUMMARY

- Trigon Homes, the developer, has officially requested the full release of the Public Improvements Bond #LICX1175030 for the Fields of Dakota Utility Infrastructure site improvements SDP 2018-10 in the amount of $79,326.86.
- All site work has been completed and the as-built plans were approved on July 20, 2023. A final site inspection has confirmed that all improvements have been completed.

BACKGROUND

- The Public Improvements Bond was placed on February 3, 2022, in the amount of $79,326.86.
- The bond was associated with the site development plan (SDP 2018-10) as surety for the construction of all improvements and facilities shown on the approved plans.
- The bond has not been previously reduced.
- The Town of Warrenton Community Development Director and the Director of Public Works and Utilities recommend approval of the bond release.

STAFF RECOMMENDATION

Approval to release the Public Improvements Bond.

Service Level / Policy Impact

The release of the bond has no direct impact on the Town of Warrenton.

Fiscal Impact

The release of the bond has no direct impact on the Town of Warrenton.

Legal Impact

The release of the bond has no direct impact on the Town of Warrenton.

ATTACHMENTS

1. Letter officially requesting release of the bond
2. Bond Spreadsheet

TRIGON
HOMES

April 15th, 2024

Town of Warrenton
Community Development
21 Main Street
Warrenton, VA 20188

RE: Bond Release

To Whom It May Concern,

Considering recent approval of the as-built survey, we are respectfully requesting the Public Improvement Bond release related to the project #SDP 2018-10, in the amount of $79,326.86. Project has been completed and on-site comments have been addressed.

If you have any questions please do not hesitate to contact us.

Sincerely,

Michelle Fox
540-727-0100
mfox@trigonhomes.com

Greg Petitt
540-450-6080
gpetitt@trigonhomes.com

UNIT LIST PRICE FOR PERFORMANCE BONDS

TOWN OF WARRENTON

DEPARTMENT OF PLANNING, ZONING, UTILITIES & PUBLIC WORKS

PROJECT NAME Fields of Dakota - Infrastructure Plan

T.O.W. FILE # SDP 2018-10 **DATE PREPARED:** 2/1/2022

NOTE: **This form is to be used as a work sheet to estimate performance bond prices posted with Town of Warrenton. These prices do not include items that are to be bonded separately with other agnecies. The first colum prices are to be used for all of the applicable quantities up to the estabished limits. The second and third column prices are to be applied only to the quantities that exceed the limits established by the first and second column respectively.**

1 STORM DRAINAGE

A. STRUCTURES

QUANTITY		UP TO 10				OVER 10				COST
	DI-1		@ $1,800 ea =	$0		@ $1,440 ea =	$0		0.00
	DI-3 (L≤8')		@ $2,100 ea =	$0		@ $2,310 ea =	$0		0.00
	DI-3 (L≥8')		@ $2,400 ea =	$0		@ $1,920 ea =	$0		0.00
	DI-4		@ $4,000 ea =	$0		@ $3,200 ea =	$0		0.00
	DI-7		@ $2,100 ea =	$0		@ $1,680 ea =	$0		0.00
	MH-1		@ $1,700 ea =	$0		@ $1,360 ea =	$0		0.00
	MH-2		@ $1,800 ea =	$0		@ $1,440 ea =	$0		0.00
	JB-1		@ $5,100 ea =	$0		@ $4,080 ea =	$0		0.00

Page 1 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

B. CONCRETE PIPE

								COST
_____	15"0	_____	@	$35	lf	=	$0	0.00
_____	18"0	_____	@	$38	lf	=	$0	0.00
_____	21"0	_____	@	$44	lf	=	$0	0.00
_____	24"0	_____	@	$48	lf	=	$0	0.00
_____	27"0	_____	@	$50	lf	=	$0	0.00
_____	30"0	_____	@	$55	lf	=	$0	0.00
_____	33"0	_____	@	$60	lf	=	$0	0.00
_____	36"0	_____	@	$97	lf	=	$0	0.00
_____	42"0	_____	@	$109	lf	=	$0	0.00
_____	48"0	_____	@	$126	lf	=	$0	0.00
_____	54"0	_____	@	$143	lf	=	$0	0.00
_____	60"0	_____	@	$160	lf	=	$0	0.00
_____	66"0	_____	@	$177	lf	=	$0	0.00
_____	72"0	_____	@	$206	lf	=	$0	0.00

C. End Walls

		UP TO 10'						OVER 10'						
_____	15"0	_____	@	$650	ea	=	$0	_____	@	$520	ea	=	$0	_____ @ $390 ea = $0	0.00
_____	18"0	_____	@	$780	ea	=	$0	_____	@	$624	ea	=	$0	_____ @ $468 ea = $0	0.00
_____	21"0	_____	@	$960	ea	=	$0	_____	@	$768	ea	=	$0	_____ @ $576 ea = $0	0.00
_____	24"0	_____	@	$1,000	ea	=	$0	_____	@	$880	ea	=	$0	_____ @ $660 ea = $0	0.00

Page 2 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

C. END WALLS CONT

							COST
0	30"0		@	$1,400	ea	= $0	0.00
0	33"0		@	$1,500	ea	= $0	0.00
0	36"0		@	$1,550	ea	= $0	0.00
0	42"0		@	$2,160	ea	= $0	0.00
0	48"0		@	$2,470	ea	= $0	0.00
0	54"0		@	$2,890	ea	= $0	0.00
0	60"0		@	$3,840	ea	= $0	0.00
0	66"0		@	$3,860	ea	= $0	0.00
0	72"0		@	$4,570	ea	= $0	0.00

D. END SECTIONS (ES-1)

0	15"0		@	$340	ea	= $0	0.00
0	18"0		@	$480	ea	= $0	0.00
0	21"0		@	$580	ea	= $0	0.00
0	24"0		@	$660	ea	= $0	0.00

Page 3 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

E. END SECTIONS (ES-1 CONT'D)

							COST
0	27"0		@	$772	ea	= $0	0.00
0	30"0		@	$872	ea	= $0	0.00
0	33"0		@	$980	ea	= $0	0.00
0	36"0		@	$1,060	ea	= $0	0.00
0	42"0		@	$1,300	ea	= $0	0.00
0	48"0		@	$1,472	ea	= $0	0.00

Sub-Total = 0.00

F. DRIVEWAY CULVERTS (Bituminous Coated Corrugated Metal Pipe)

							COST
0	15"		@	$25	LF	= $0	0.00
0	18"		@	$30	LF	= $0	0.00

Sub-Total = 0.00

Page 4 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

G. END SECTIONS (ES-2)

							COST
0	15"0		@	$350	ea	= $0	$0.00
0	18"0		@	$375	ea	= $0	$0.00

Sub-Total = $0

H. HIGH DENSITY POLYETHYLENE (HDPE) SMOOTHWALL PIPE

							COST
0	15"0		@	$28	lf	= $0	$0.00
0	18"0		@	$30	lf	= $0	$0.00
0	24"0		@	$35	lf	= $0	$0.00
0	30"0		@	$43	lf	= $0	$0.00
0	36"0		@	$57	lf	= $0	$0.00

Sub-Total = $0.00

Page 5 Sub-Total = $0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

1. STORMWATER MANAGEMENT/BMP FACILITIES (See Note #2, Last Page)

QUANTITY							COST
_____	Excavation	_____	@	$7	cy	= $0	0.00
_____	Embankment (Fill Material)	_____	@	$10	cy	= $0	0.00
_____	Spread & Compact Fill Material	_____	@	$5	cy	= $0	0.00
_____	OUTLET STRUCTURE	_____	@		ea	= $0	0.00
_____	OUTLET PIPE	_____	@		ea	= $0	0.00
_____	End Wall	_____	@		ea	= $0	0.00
_____	Anti-Seep Collars	_____	@	$100	sf	= $0	0.00
	($100 per 12"0 increments)						
_____	Trash Rack	_____	@	$300	sf	= $0	0.00
	SPILLWAY LINING						
_____	Seed, Fertilizer & Mulch	_____	@	$2.00	sy	= $0	0.00
_____	Sod	_____	@	$8.00	sy	= $0	
_____	Hydraulic Cem. Conc. - 4" Depth	_____	@	$54.00	sy	= $0	0.00
_____	Bituminous Concrete-1' Depth	_____	@	$5.00	sy	= $0	0.00
_____	Rip Rap	_____	@	$65.00	sy	= $0	0.00
_____	Grouted Rip-Rap	_____	@	$72.00	sy	= $0	0.00

Page 6 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

J. STORMWATER MANAGEMENT/BMP FACILITIES (Continued)

QUANTITY						COST
	Erosion Control Stone (EC-1)		@ $90	ton =	$0	0.00
	# 57- Coarse Aggregate		@ $25	cy =	$0	0.00
	Porous Pavement		@ $10	sy =	$0	0.00
	4' High Chain Link Fence (#9 gauge or Better)		@ $7	lf =	$0	0.00
	6' High Chain Link Fence (#9 gauge or Better)		@ $11	lf =	$0	0.00
	6' Board Fence		@ $11	lf =	$0	0.00
	Other					
			@ $0	=	$0	0.00
			@ $0	=	$0	0.00
			@ $0	=	$0	0.00

K. MISCELLANEOUS DRAINAGE ITEMS

0	Box Culvert		@ $400	lf =	$0	0.00

DITCHES

0	Paved Ditches		@ $7.00	sf =	$0	0.00
0	Filter Cloth Fabric & Gabion Stone		@ $7.00	sf =	$0	0.00
0	Sod Ditch		@ $8.00	sy =	$0	0.00
0	Seed, Fertilizer and Mulch		@ $2.00	sy =	$0	0.00
0	Rip-Rap		@ $7.22	sf =	$0	0.00
0	Grouted Rip-Rap		@ $8.00	sf =	$0	0.00

Page 7 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

2 CONSTRUCTION WITHIN THE RIGHT-OF-WAY AND /OR EASEMENTS

A. SITE WORKS

		UP TO 5 AC.	OVER 5 AC.	COST
0	Clear & Grub	@ $7,500 AC. = $0	0 @ $4,400 AC. = $0	$0.00

		UP TO 2000 CU. YDS.	2001-100,000 CU. YDS.	OVER 100,000 CU. YDS.	
240	Excavation	240 @ $7 cy = $1,680	@ $5.00 cy = $0	@ $2.50 cy = $0	1,680.00
0	Embankment	@ $10 cy = $0	@ $8 cy = $0		0.00
	Spread & Compact Fill Material		@ $5 cy = $0		0.00
0	Slope Stabilization-Hydroseeding (3:1 or Flatter)		@ $1.00 SQ. YD. ($ 200 Min.)		0.00
0	Slope Stab - Sod, Jute Mesh, etc. (between 2:1 to 3:1)		@ $6.00 SQ. YD. ($ 200 Min.)		0.00
0	Special Slope Stabilization		@ Lump Sum		

B. SUBBASE & BASE COURSE

0	Aggregate (21A)	12 @ $2.50 SQ. YD./Inch Depth	D= 10 in		300.00
0	Top Course/Intermediate Course Bituminous Concrete	18 @ $5.50 SQ. YD./Inch Depth	D= 1.5 in		148.50
0	Base Bituminous Concrete	12 @ $5.00 SQ. YD./Inch Depth	D= 6 in		360.00
	Class A Prim & Double Seal				
0	Surface Treatment (Tar & Chip)	@ $2.00 SQ. YD.			0.00
0	Gravel Shoulders	@ $8.50 SQ. YD. (4" Depth)			0.00
0	Sidewalk Underdrains	@ $5.25 LF			0.00
0	Cement Stabilization	@ $20.00 SQ. YD. (6" Depth)			0.00
0	Lime Stabilization	@ $15.00 SQ. YD. (6" Depth)			0.00

Page 8 Sub-Total = 2,488.50

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

	C. ENTRANCES						COST
0	R-5 Private Entrance		@ $1,500	ea	=	$0	0.00
0	R-6 Private Entrance		@ $1,500	ea	=	$0	0.00
0	R-7 or equal (commercial Entrance)		@ $3,000	ea	=	$0	0.00
	30' Width				=		
0	R-7 or equal (Commercial Entrance)		@ $4,000	ea	=	$0	0.00
	40' Width				=		
0	R-8 or equal (Commercial Entrance)		@ $2,500	ea	=	$0	0.00
	30' Width				=		
0	R-8 or equal (Commercial Entrance)		@ $3,500	ea	=	$0	0.00
	40' Width				=		
0	CG-11		@ $3,000	ea	=	$0	0.00
	Concrete Entrance				=		
0	Valley Gutter		@ $40	lf	=	$0	0.00

	D. MISCELLANEOUS CONSTRUCTION ITEMS						
0	Sidewalk (4' and 5' Widths)		@ $60	sy	=	$0	0.00
0	Header Curb CG-2		@ $20	lf	=	$0	0.00
0	CG-12, Handicapped Ramp		@ $3,000	ea	=	$0	0.00
20	CG-6	20	@ $25	lf	=	$500	500.00

	E. UP TO 500 LIN. FT.						
0	Street Name Sign		@ $300	ea	=	$0	0.00
0	Traffic Control Sign		@ $390	ea	=	$0	0.00
0	Roadside Delineators (ED-1/PTS-8)		@ $64	ea	=	$0	0.00
0	Traffic Barricade		@ $1,500	ea	=	$0	0.00
0	Street Lighting		@ cost est.	ea	=		0.00

Page 9 Sub-Total = 500.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

	QUANTITY		UP TO 1000 LIN.FT.		OVER 1000 LIN. FT.		COST
0	Guardrail		@ $39 lf = $0		@ $12 lf = $0		$0.00
0	GR-7 End Section		@ $2,500 ea = $0				$0.00

3 **SANITARY SEWER AND WATER LINE CONSTRUCTION**

(Min. Sewer Class SDR 35 & Min. Water Line D. I. Class 52 & Plastic Line Class SDR 18)

		UP TO 10		OVER 10		COST
	Fire Hydrant Assembly	@ $5,000 ea = $0		@ $1,800 ea = $0		0.00
4	Sanitary Sewer Manhole	4 @ $8,000 ea = $32,000		@ $1,840 ea = $0		32,000.00
	5/8 x 3/4 Water Meter Setup	@ $1,200 ea =		@ $800 ea = $0		0.00
	1" Water Meter Setup	@ $1,500 ea = $0		@ $1,000 ea = $0		0.00
	1 1/2"-2" Water Meter Setup	@ $2,000 ea = $0		@ $1,750 ea = $0		0.00
	Water Meter Setup, 2" Or Larger	@ ea = $0		@ ea = $0		0.00

WATER MAIN (Exclusive of Fire Hydrants)

		UP TO 1000 LIN. FT.		OVER 1000 LIN. FT.	
0	6"0	@ $50 lf = $0		@ $50 lf = $0	0.00
0	8"0	@ $60 lf = $0		@ $60 lf = $0	0.00
0	12"0	@ $96 lf = $0		@ $90 lf = $0	0.00
0	16"0	@ $120 lf = $0		@ $115 lf = $0	0.00

Page10 Sub-Total = 32,000.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

TAP OF WATER MAINS

				COST
1	6"	@ $890	ea	$890.00
0	8"	@ $1,275	ea	$0.00
0	10"	@ $2,030	ea	$0.00
0	12" and Larger	@ $2,850	ea	$0.00

SEWER PIPE LINE (Exclusive of Manhole Structures)

		UP TO 1000 LIN. FT.					OVER 1000 LIN. FT.					
												COST
0	4"0		@	$40	lf	= $0		@	$35	lf	= $0	$0.00
0	6"0		@	$45	lf	= $0		@	$40	lf	= $0	$0.00
386	8"0	386	@	$65	lf	= $25,090		@	$55	lf	= $0	$25,090.00
0	10"0		@	$85	lf	= $0		@	$80	lf	= $0	$0.00
0	12"0		@	$115	lf	= $0		@	$100	lf	= $0	$0.00
0	15"0		@	$150	lf	= $0		@	$140	lf	= $0	$0.00

MISCELLANEOUS

				COST
1	Connection to Existing Sewer or Manhole	@ $750	ea	$750.00
1	Standard Drop Connection To Manhole	@ $390	ea	$390.00

Page 11 Sub-Total = 27,120.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

4 **UNIT PRICE LIST OR SILTATION AND EROSION CONTROL - TOWN OF WARRENTON**

QUANTITY	ITEM	UNIT COST	COST
0	Diversion Dike	@ $3.00 lf	0.00
0	Silt Fence	@ $5.00 lf	0.00
0	Super Silt Fence	@ $12.00 lf	0.00
0	Sod	@ $6.00 sq.yd.	0.00
1167	Seeding Operation	@ $2.00 sq.yd.	2,334.00
0	Coarse Aggregates (31 or #57)	@ $75.00 Ton	0.00
0	Paved Flume	@ $60.00 sy	0.00
0	Inlet Protection	@ $60.00 ea	0.00
0	Temp. Const. Entrance	@ $1,400 ea	0.00
0	Temp. Const. Entrance	@ $2,000 ea	0.00
0	w/wash rack		
0	Temp. Sediment Trap	@ $27.00 LF	0.00
0	Temporary Sediment Basin	@ $500-$3000	
0	Drainage area 3-25 acres	@ $1,000-$5,000	
	26-50 acres	@ $5,000-$10,000	
	50+ acres by itemized cost		
	OTHER		
0	Check Dam	@ _____ ea	0.00
0	Jute Mesh	@ _____ sy	0.00
0		@	0.00
0		@	0.00

E & S Sub-Total = 2,334.00

MINIMUM ACCEPTABLE AMOUNT FOR EROSION AND SEDIMENT CONTROL IS $1,000.

Page 12 Sub-Total = 2,334.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

5 **UNIT PRICE LIST FOR LANDSCAPING - TOWN OF WARRENTON**

QUANTITY	ITEM	SIZE	UNIT COST		COST
0	Seeding		@ $2.00	sy	0.00
0	Sodding		@ $6.00	sy	0.00
0	Planting Shrubs	12"	@ $45	ea	0.00
0	Planting Shrubs	18"	@ $50	ea	0.00
0	Planting Shrubs	24"	@ $55	ea	0.00
0	Planting Shrubs	Larger	@ $60	ea	0
0	Trees	4'-6'	@ $150	ea	0.00
0	Trees	6'-8'	@ $165	ea	0.00
0	Trees	8'-10'	@ $250	ea	0.00
0	Trees	Larger	@ $450	ea	0
0	Tree Protection	4'-6'	@ $12	lf	0.00
0	Tree Wall, Stone (D= 10', H=3)	N/A'	@ $5,236	ea	0.00
0	Other				
0					
0					

Page 13 Sub-Total = 0.00

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

6 **AS-BUILT DRAWING**

QUANTITY						COST
0	FT.	Storm Sewer Lines	@	$1.00	lf	0.00
2500	FT.	Sanitary Sewer Lines	@	$1.00	lf	2,500.00
0	FT.	Water Lines	@	$1.00	lf	0.00
0	FT.	Gas	@	$1.00	lf	0.00
0	FT.	Telephone Lines	@	$1.00	lf	0.00
0	FT.	Power Lines	@	$1.00	lf	0.00
0	FT.	Cable TV. Lines	@	$1.00	lf	0.00
0	FT.	Sidewalk C&G	@	$1.00	lf	0.00
0	FT.	Sidewalk Alignment (Private or Public)	@	$1.50	lf	0.00
0	FT.	Other Items	@		lf	0.00
0	FT.	Other Items	@		lf	0.00

MINIMUM ACCEPTABLE AMOUNT FOR PERFORMANCE BOND FOR AS-BUILT DRAWING IS $ 2,500.00

Page 14 Sub-Total = 2,500.00

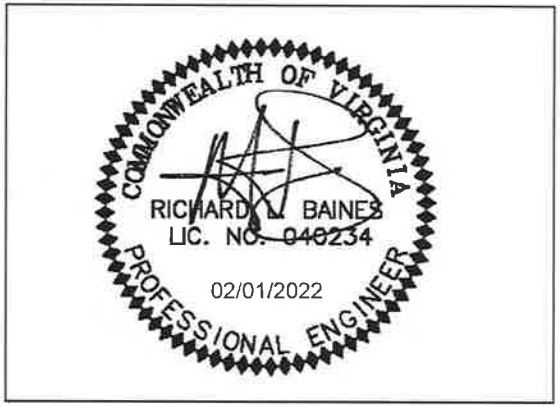
TOTAL CONSTRUCTION COST = $66,942.50

UNIT LIST PRICE FOR PERFORMANCE BONDS - T.O.W

TOTAL CONSTRUCTION COST (From Page 14)	=	**$66,942.50**
4 MISCELLANEOUS - COSTS		
Administrative Cost - 15% of the Total Construction Cost (Contingencies)	=	$10,041.38
Inflation Cost - Compounded Annually at 3.5% Per Year of the Total Construction Cost	=	$2,342.99
TOTAL PERFORMANCE AMOUNT	=	**$79,326.86**

Notes:

1. For items identified with ** the quantity for the embankment material is the net difference of total fill material needed and cut material available at the project site, if excavated or cut material is suitable for embankment.
2. For some of the items on page 6 of this form, the unit prices are not provided. Please refer to the appropriate section of this form to determine the applicable unit prices for those items, if necessary.
3. The Unit cost for each of the items in this Unit Price List is the Installation cost which includes factors such as excavation, bedding, backfilling, form work, etc.
4. Inflation has been calculated based on Northern Virginia Consumer Price Index of the Washington, D.C., as provided by the Bureau of Labor and Statistics.
5. Whomever Certifies the Site Development Plans must also certify this Total Performance Amount above and must bear the stamp and signature of the Professional Engineer, Land Surveyor and etc. on the Submit Performance Bond.



SEAL

May 14, 2024
Town Council
Regular Meeting
RES-24-05-001

A RESOLUTION TO AMEND THE FISCAL YEAR 2024 ADOPTED BUDGET TO APPROPRIATE SURPLUS PROPERTY AUCTION PROCEEDS IN THE AMOUNT OF $37,000 TO FUND TRAFFIC SIGNAL EQUIPMENT REPLACEMENTS.

WHEREAS, the Warrenton Town Council is charged by the Code of Virginia with thepreparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, certain events occur that necessitate amending the budget; and

WHEAREAS, the Town has received funds resulting from the sale of surplus property in the amount of $37,000; and

WHEREAS, the adopted Capital Assets Fiscal Policy states that proceeds from the sale of surplus and obsolete property are to be credited to the fund that owned such property; and

WHEREAS, funding is required to fund traffic signal equipment replacements to ensure detection equipment is functioning and all corridors are operating safely; and

NOW, THEREFORE, BE IT RESOLVED this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate $37,000 in surplus property auction proceeds to fund traffic signal equipment replacements.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Budget Manager

ATTEST: _____
Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-003

A RESOLUTION TO AMEND THE FISCAL YEAR 2024 BUDGET TO APPROPRIATE GRANT FUNDS IN THE AMOUNT OF $2,500 FOR THE WARRENTON TOWN LIMITS FESTIVAL

WHEREAS the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, events may occur that require a supplemental appropriation; and

WHEREAS, the PATH Foundation awarded a grant to the Town in the amount of $2,500 to support the Warrenton Town Limits Festival; and

NOW, THEREFORE B,E IT RESOLVED, this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate $2,500 in local grant revenue to fund expenditures related to the Warrenton Town Limits Festival.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Budget Manager

ATTEST: _____
Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-002

A RESOLUTION TO AMEND THE FISCAL YEAR 2024 BUDGET TO APPROPRIATE GRANT FUNDS IN THE AMOUNT OF $4,950 FOR LEAD PROGRAM

WHEREAS the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, events may occur that require a supplemental appropriation; and

WHEREAS, the Town's Property, Liability and Workers' Compensation insurance carrier, Virginia Risk Sharing Association (VRSA), awarded a grant to the Town in the amount of $4,950 to cover the fee for the Human Capital Generalist to attend the Leading, Educating, and Developing (LEAD) program at the Virginia Institute of Government; and

NOW, THEREFORE, BE IT RESOLVED, this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate $4,950 in grant revenue to reimburse expenditures for training and development.

Votes:
Ayes:
Nays:
Absent from Meeting:

For Information:
Budget Manager

ATTEST: _____
Town Recorder

Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Item n.

Council Meeting Date:	May 14th, 2024
Agenda Title:	Arrington Project- Voluntary Settlement Agreement update
Requested Action:	Consider approval of the updated Voluntary Settlement Agreement
Department / Agency Lead:	Town Manager
Staff Lead:	Frank Cassidy

EXECUTIVE SUMMARY

At the March 12th, 2024, Regular Town Council meeting a proposed draft was presented for preliminary approval by the Town Council pursuant to § 15.2-3400, Voluntary settlements among local governments. This motion passed unanimously.

The developer presented detailed information on the project to the Council at the April 9th, 2024, Town Council meeting.

Since the Town Council and Board of supervisors both authorized the draft, the next step is submission of the draft VSA to COLG, then, after COLG's report the VSA will come back to the Town and County for public hearing and approval by ordinance. If both bodies adopt ordinances approving the VSA, we will submit it to a special three-judge court for review and approval.

At the April 11th, 2024, Fauquier County Board of Supervisors, an update to the Voluntary settlement agreement was approved by the Board inclusive of two additional properties owned by Alwington Estates, LLC, to the scope of the VSA. The Agreement needs to be updated for submission.

BACKGROUND

At the December 12th, 2023, Regular Town Council Meeting, a Resolution was passed in support of application for a Citizen initiated petition for an annexation or boundary line adjustment with Fauquier County.

On November 12, 2015, the Fauquier County Board of Supervisors approved several applications related to the development of Arrington. These included a Comprehensive Plan Amendment (COMA-15-003473), Rezoning (REZN-15-003477), a Category 20 Special Exception to allow for a Sewer Treatment Facility, a Category 30 Special Exception to Waive the Requirement for Public Sewer (SPEX-15-003479), a Category 20 Special Exception for a Floodplain Crossing (SPEX-15-003481), and a Preliminary Plat (PREP-15-003482). Additionally, a Joint Planning and Water Service Agreement (Town of Warrenton, Fauquier County, and Applicants), which outlined the terms in which the Town of Warrenton would provide public water service to the project was executed.

The aforementioned approvals allowed the Arrington project to be primarily developed as an age-restricted community with an emphasis on preservation of natural open spaces and a compact traditional design form which is compatible with the historic portions of Warrenton. The Planned Residential District (PRD) portions of the project were limited to 217 residential lots for active adult residents over the age of 55. The Arrington approvals also permit 10 rural residential lots, in the RA zoned portions of the property and one residential (R-1) lot. The Rezoning approval included a Proffer Statement, Concept Development Plan (CDP), and Code of Development (COD). The CDP and COD regulate the site design and development and ensure that the property is developed in conformance with the County's PRD regulations.

On August 8, 2018, the Board of Supervisors held a public hearing on REZN-19-011151, which was seeking to amend portions of the Arrington Proffer Statement associated with REZN-15-03477. No action was taken at the public hearing, and subsequently the application was placed on hold and then closed.

On February 10, 2022, the Board of Supervisors approved a Comprehensive Plan Amendment to add approximately 27.9 acres to the Warrenton Service District, changing the land use from Rural to Open Space/Park. The Comprehensive Plan Amendment restored the Warrenton Service District boundary to its location prior to approval of the Comprehensive Plan Amendment in 2015. Specifically, it allowed for a redesign of the wastewater treatment facility associated with the residential development to include a larger dispersal field area to better comply with regulatory recommendations and requirements. At the time of the request, the Applicant indicated that the change was not to support any additional density within Arrington or to be used for any habitable vertical improvements. Additionally, the Comprehensive Plan Amendment expanded the Urban Development Area (UDA) to include the 27.9 acres that were added back into the Warrenton Service District.

***Background taken from Fauquier County's staff report presented to the Board of Supervisors on November 9, 2023.**

STAFF RECOMMENDATION

Consider the Resolution of the updated Voluntary Settlement Agreement.

Service Level/Collaborative Impact

The Town Attorney is currently working with the County Attorney to finalize the Voluntary Settlement Agreement to clarify the terms by which the current County approvals would transfer should the Council of Local Government allow the Arrington Property to annex into the Town Limits of Warrenton.

Policy Direction/Warrenton Plan 2040

H-1: Ensure equitable, attainable housing opportunities across residents of all ages, incomes, and abilities by catering to the needs of a diverse community, including young families, professionals early in their careers, essential workforce, and those entering retirement.

H-2: Character Districts will accommodate a balance of available housing typologies that are compatible to existing neighborhoods in scale, character, and transition.

H-3: Preserve existing neighborhoods and promote infill that supports the character and heritage of Warrenton.

H-4: Create regional partnerships to address and enhance attainable housing supply.

Fiscal Impact

Legal Impact

ATTACHMENTS

1. Phase Map

DRAFT 2024 TOWN OF WARRENTON / FAUQUIER COUNTY ANNEXATION VOLUNTARY SETTLEMENT AGREEMENT

THIS VOLUNTARY SETTLEMENT AGREEMENT is made and entered into this _____ day of _____, 2024, by and between the TOWN COUNCIL OF THE OF WARRENTON, VIRGINIA, a Virginia municipal corporation and a body politic (hereinafter "the Town Council"), THE BOARD OF SUPERVISORS OF FAUQUIER COUNTY, VIRGINIA (a political subdivision of the Commonwealth, hereinafter "the County Board of Supervisors"), ALWINGTON FARM, LLC (hereinafter "Alwington"), ALWINGTON FARM DEVELOPERS, L.L.C. and VAN METRE COMMUNITIES, LLC (together hereinafter "Van Metre"), (collectively referred to herein as the "Parties").

RECITALS

R-1. WHEREAS, the Parties have reached this Agreement, pursuant to Title 15.2, Chapter 34, of the Code of Virginia, (i) providing for the annexation of certain territory of the County into the Town, and (ii) providing for the development of, and zoning of, the Annexation Area after approval of the proposed Annexation and

R-2. WHEREAS, Alwington is the owner of a certain tract of land containing approximately 234.08765 acres, as the same is more thoroughly identified below as the Arrington Annexation Property, which is a portion of an existing parcel of land, and

DRAFT

R-3. WHEREAS, HD Development of Maryland Inc. ("HD") is the owner of a tract of land containing approximately 0.7361 acres, as the same is more thoroughly identified below as the "HD Property," and

R-4. WHEREAS, Padmaja and Srinivas Dasari ("Dasari") are the owners of a tract of land containing approximately 1.1630 acres, as the same is more thoroughly identified below as the "Dasari Property," and

R-5. WHEREAS, VABFT, LLC, ("VABFT") is the owner of a tract of land containing approximately 4.3067 acres, as the same is more thoroughly identified below as the "VABFT Property," and

R-6. WHEREAS, the School Board of Fauquier County (the "School Board") is the owner of a tract of land containing 0.8105 acre, as the same is more thoroughly identified below as the "School Board Property," and

R-7. WHEREAS, the County Board of Supervisors is the owner of certain portions of the Alwington Boulevard right-of-way as the same is more thoroughly identified below as the "County Right-of-Way," and

R-8. WHEREAS, Alwington Estates, LLC ("Alwington Estates") is the owner of two portions of a larger tract of land, which portions contain approximately 2.20772 acres and 0.56128 acre, respectively, as the same are more thoroughly identified below as the "Alwington Estates Property," and

R-9. WHEREAS, the County Board of Supervisors and the Town Council, after due consideration, have determined and agree that the boundary between the

DRAFT

County and Town should be adjusted and relocated as identified herein, and that certain other matters should be resolved between the County Board of Supervisors and the Town Council, and

R-10. WHEREAS, Van Metre desires to acquire and develop the Arrington Annexation Property owned by Alwington in a manner that is acceptable to the County Board of Supervisors and the Town Council, and

R-11. WHEREAS, on November 9, 2023, the Fauquier County Board of Supervisors approved a Rezoning of the Arrington Annexation Property as more specifically defined herein, that will permit its development in a manner that is acceptable to both the County Board of Supervisors and the Town Council, and the County Board of Supervisors and the Town Council have agreed that the conditions of development of the Arrington Annexation Property that were made proffered conditions of that Rezoning, including the Concept Development Plan, Code of Development and any other binding exhibits thereto and incorporated into the County's approval, should control the future land use thereof whether in the County or the Town's jurisdiction, and

R-12. WHEREAS, on December 12, 2023, the Town Council adopted a resolution in support of a Citizen-Initiated Petition for the inclusion of the Arrington Annexation Property within the corporate limits of the Town subject to Alwington's and Van Metre's agreement that such property would be developed in accordance with the Rezoning, and that the design and construction of the Relocated Taylor Run

DRAFT

Pump Station and Alwington Boulevard Improvements would be completed at their sole expense, and

R-13. WHEREAS, after the effective date of the annexation as set out in Section 2.3 below, the Town will have zoning authority over the Annexation Area, subject to vested rights and the processes set out in the Code of Virginia and Town Code as amended from time to time, and

R-14. WHEREAS, the County Board of Supervisors and the Town Council have now determined that this Voluntary Settlement Agreement is necessary and appropriate to ensure the effective provision of Town public services to the area to be included within the corporate limits of the Town, to memorialize their agreement regarding the maintenance and effectuation of the Rezoning and the Town Commitments, and to determine other appropriate matters pursuant to the applicable Virginia statutory framework including certain specific land use and zoning arrangements deriving from the aforesaid Rezoning and Town Commitments as provided by Virginia law,

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency of which are conclusively agreed to constitute such consideration, the County Board of Supervisors and the Town Council agree as follows:

SECTION 1. DEFINITIONS

DRAFT

The County Board of Supervisors and the Town Council agree that the following words, terms, and abbreviations as used in this Agreement shall have the following defined meanings, unless the context clearly provides otherwise:

1.1. "Additional Annexation Properties" means collectively the Dasari Property, the HD Property, the School Board Property, the VABFT Property, and the Alwington Estates Property containing approximately 9.7853 acres.

1.2. The "Additional Annexation Area Property Owners" mean Dasari, HD, the School Board, VABFT, and Alwington Estates.

1.3. "Alwington" means Alwington Farm, LLC, a Virginia limited liability corporation, and the current legal owner of the Arrington Annexation Property.

1.4. "Alwington Boulevard Improvements" means the widening of existing Alwington Boulevard, and the construction of an extension thereof in accordance with Town standards and specifications to provide a four-lane, median divided roadway from the current boundary between the County and Town northwesterly to the northerly line of Land Bay W (as defined in the Rezoning) ("Phase 1") and a two-lane undivided roadway from the northerly line of Land Bay W to the northerly line of the Arrington Annexation Property ('Phase 2") in accordance with the Rezoning.

1.5. "Alwington Estates Property" means the approximately 2.7690 acres of property owned by Alwington Estates, and identified as "PORTION 1 OF N/F ALWINGTON ESTATES TO BE ANNEXED" containing 2.20772 Acres, and "PORTION 2 OF N/F ALWINGTON ESTATES TO BE ANNEXED" containing

0.56128 acre, respectively, on Exhibit B, and together being a portion of a larger parcel identified as GPIN 6983-28-8269-000 on the Tax Maps of Fauquier County.

1.6. "Annexation" means the adjustment of the boundary line between the County and the Town as set forth herein.

1.7. "Annexation Area" means that area to be included within the corporate boundaries of the Town pursuant to this Agreement, consisting of the Arrington Annexation Property, the Additional Annexation Area, and the County Right-of-Way, all as further described herein, and as depicted in the attached Exhibits.

1.8. "Arrington Annexation Property" means the approximately 234.08765 acres of property owned by Alwington that is delineated on Exhibit B. The Arrington Annexation Property is currently a portion of a larger parcel containing approximately 431.19759 acres identified as GPIN 6983-44-5875-000 on the Tax Maps of Fauquier County. The remainder of the larger parcel containing approximately 197.10994 acres that is not herein identified shall remain in Fauquier County (the "Arrington Residual Property").

1.9. "Code" means the Code of Virginia (1950), as amended. A reference to a specific Code provision shall mean that Code provision as it existed on the date of execution of this Agreement, and any successor provision should the Code be amended after execution of this Agreement.

1.10. "Commission" means the Virginia Commission on Local Government.

1.11. "County" means the County of Fauquier, Virginia.

DRAFT

1.12. "County Board of Supervisors" means the Board of Supervisors of the County of Fauquier, Virginia.

1.13. "County Right-of-Way" means those portions of the right-of-way previously dedicated to the County Board of Supervisors for the construction of Alwington Boulevard from Shirley Avenue/James Madison Highway (Business Route 29/15/211) northwesterly to the Arrington Annexation Property boundary and that are not within the Town's boundary at the time of this Agreement.

1.14. "Dasari Property" means the approximately 1.1630 acres of property owned by Dasari and identified by GPIN 6983-57-9161-000 on the Tax Maps of Fauquier County.

1.15. "Effective Date" means the date upon which the last of the County Board of Supervisors and the Town Council has approved and affixed its signature to this Agreement.

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1.17. "Land Bay W" means the land bay so designated on the Concept Development Plan approved with the Rezoning as defined herein and identified as same on Exhibit B.

1.18. The "Parties" refers to the County, Town, Alwington, and Van Metre, collectively being the signatories to this Agreement.

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1.19. The "Relocated Taylor Run Pump Station" means a new sanitary sewer pump station on the Arrington Annexation Property in the general location shown on Sheet 10 of the Concept Development Plan approved with the Rezoning, gravity sanitary sewer from the existing Taylor Run Pump Station to said pump station location, and sufficient sanitary sewer force main required to convey sewage from the new pump station to a connection manhole with capacity to accommodate such flow within the Town.

1.20. The "Rezoning" refers to Rezoning REZN-22-017978 approved by the Fauquier County Board of Supervisors on November 9, 2023, and the Proffered Conditions accepted therewith, together with the Concept Development Plan, Code of Development, and any other exhibits incorporated therein, all governing the development of the Arrington Annexation Property, with copies of such documents attached hereto and incorporated herein by reference as Exhibit C.

1.21. The "School Board Property" means the approximately 0.8105 acre of property owned by the School Board and identified by GPIN 6983-48-7973-000 on the Tax Maps of Fauquier County.

1.22. "Section" refers to the parts of this Agreement unless the context indicates that the reference is to sections of the Code.

1.23. "Special Court" means the Special Court appointed by the Supreme Court of Virginia pursuant to Title 15.2, Chapter 30, of the Code.

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1.24. "Subsection" refers to the parts of this Agreement set out in the various "Sections."

1.25. "Survey" means the metes and bounds description and graphic depiction of the Annexation Area as set forth on Exhibits "A" and "B" attached hereto.

1.26. "Taylor Run Pump Station" means the existing sanitary sewer pump station located on approximately 0.0826 acre of property identified as GPIN 6983-49-6156-000 on the Tax Maps of Fauquier County, and owned by the Town,

1.27. "Town" means the Town of Warrenton, Virginia.

1.28. "Town Commitments" means the agreement between Alwington and Van Metre to design and construct the Relocated Taylor Run Pump Station and Alwington Boulevard Improvements, at no cost to the County Board of Supervisors or Town Council.

1.29. "Town Council" means the Town Council of the Town of Warrenton, Virginia.

1.30. "VABFT Property" means the approximately 4.31 acres of property owned by VABFT and identified by GPIN 6983-48-7006-000 on the Tax Maps of Fauquier County, and that is the subject of the Annexation contemplated in this Agreement.

1.31. "Van Metre" means Van Metre Communities, L.L.C., a Virginia limited liability company, and Alwington Farm Developers, LLC., a Virginia limited liability company, collectively.

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SECTION 2. VOLUNTARY ANNEXATION

2.1. Annexation Agreement. The County Board of Supervisors and the Town Council agree to the annexation by the Town of that certain territory consisting of the Annexation Area as more specifically described by the Survey.

2.2. Submission of the Survey. The Survey shall be submitted to, and filed with, the Commission and the Special Court appointed to affirm, validate, and give full force and effect to this Agreement, and shall be incorporated into any final Order entered by the Special Court.

2.3. Effective Date of Annexation. The Annexation provided for herein shall become effective on the first day of the second calendar month after entry of the Final Order by the Special Court to affirm, validate, and give full force and effect to this Agreement.

SECTION 3. LAND USE AND ZONING IN ANNEXATION AREA

3.1. Land Use and Zoning Arrangements.

3.1.1. Pursuant to the provisions of Va. Code Ann. § 15.2-3400(2), the County Board of Supervisors and the Town Council agree that the orderly development of the Annexation Area is in the best interest of the County and Town.

3.1.2. The Town Council agrees to administer development of the Arrington Annexation Property in a manner that is consistent and in substantial conformance with the Rezoning. Portions of the Arrington Annexation Property that are zoned PRD will be administered in accordance with the terms of the PRD in effect

as of the Effective Date (i.e., Zoning Ordinance of Fauquier County §§ 4-100 through 4-115) unless and until the Town rezones the property. Wherever those provisions of the Zoning Ordinance of Fauquier County reference the County or the Board of Supervisors, they will be read as referring to the Town and the Town Council, respectively. The Town shall have sole responsibility for interpretation and enforcement of the PRD zoning within the Arrington Annexation Property.

3.1.3. Notwithstanding the foregoing, the Commercial (C) Zoning District provisions of the Town's Zoning Ordinance shall govern the future use and development of the Alwington Property and that portion of Arrington Annexation Property identified in the Rezoning as to be developed in accordance with the Town of Warrenton's Commercial (C) Zoning District assigned to Land Bay W, as if the Alwington Property and Land Bay W had been so zoned by the Town Council, and future development thereof shall be processed by the Town pursuant to its ordinary procedures therefor.

3.1.4. The Town agrees that upon validation of this Agreement by the Special Court that it will amend its Comprehensive Plan to incorporate the Rezoning into that Plan, if it deems it necessary.

3.2. Zoning Classification of the Additional Annexation Properties. Upon the Effective Date of the Annexation, the Additional Annexation Properties less and except the Alwington Estates Property shall be deemed to be zoned to the applicable Town Zoning District pursuant to Warrenton Zoning Ordinance § 2-5, or any

substantially similar provision as may be hereafter enacted as transitional zoning for such properties.

3.3. Sewer and Water Services.

3.3.1. The Town Council agrees that it shall permit connection of the properties within the Annexation Area to the Town sanitary sewer and water systems upon written request therefor, and payment of all appropriate fees and charges for such services, subject to compliance with the Town's Public Facilities Manual (as amended from time to time) and completion of the Relocated Taylor Run Pump Station.

3.3.2. In accordance with the Town's utility extension policies, each owner of a property within the Annexation Area shall construct or cause to be constructed, at no expense to the Town or County, such extensions of existing water and/or sanitary sewer mains and laterals as may be required to provide water and sanitary sewer service to their respective properties.

3.3.3. Upon completion of and the Town's final approval of such extension facilities, the property owner constructing same shall convey ownership of the facilities (not including laterals, whose ownership will remain private) and the necessary and associated easements to the Town for inclusion in the Town's public utility system.

3.3.4. Alwington and Van Metre have joint and several responsibility to design and construct the Relocated Taylor Run Pump Station pursuant to the Town

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Commitments prior to issuance of the first certificate of occupancy. Van Metre has heretofore commenced design of construction plans for the Relocated Taylor Run Pump Station and shall diligently pursue completion of said plans and the submittal of same to the applicable regulatory agencies for approval. Within sixty (60) days following approval of the Relocated Taylor Run Pump Station construction plans by all applicable regulatory agencies and the recordation of any easements required for the construction of same, Alwington and/or Van Metre shall commence construction of the Relocated Taylor Run Pump Station and diligently pursue completion thereafter.

3.4 Alwington Boulevard Improvements. Alwington and Van Metre agree to design, pursue approval of such design, bond, permit, and construct the entire length of the Alwington Boulevard Improvements. Phase 1 of such improvements shall be completed through base paving and open to traffic, but not necessarily accepted for maintenance by the Town, prior to issuance of the first certificate of occupancy for any homes or buildings constructed on the Arrington Annexation Property. Phase 2 of such improvements shall be completed through base paving and open to traffic, but not necessarily accepted for maintenance by the Town, prior to issuance of the first certificate of occupancy for any homes or buildings constructed in the North Hamlet (as defined in the Rezoning) of the Arrington Annexation Property.

3.5. Payment of Proffered Amounts. The Rezoning is subject to reasonable proffers voluntarily submitted and agreed to by Alwington and Van Metre including

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cash proffers for schools, public safety and parks and recreation facilities specifically attributable to impacts created by the new development. The Parties agree and consent to the payment of those proffered amounts subsequent to any Annexation provided herein as follows:

3.5.1. Brumfield Elementary School Entrance. If Proffer 19.B(b) applies, the cash in lieu of constructing the entrance shall be payable to Fauquier County.

3.5.2. Schools. Proffer 19 associated with the Rezoning shall remain in effect and due and payable according to its terms to Fauquier County for Taylor Middle School.

3.5.3. Emergency Services. Proffer 12 associated with the Rezoning shall remain in effect and due and payable according to its terms to Fauquier County for the benefit of the Annexation Area.

3.5.4. Parks and Recreation. Proffer 9 associated with the Rezoning shall remain in effect and due and payable according to its terms to the Town of Warrenton.

SECTION 4. COMMISSION AND SPECIAL COURT APPROVAL

4.1. Commission on Local Government Review. The Parties agree to promptly undertake the steps necessary as required by Title 15.2, Chapter 34 of the Code to proceed with this Voluntary Settlement Agreement or other appropriate joint proceeding required to expedite the review of this Agreement by the Commission. The Additional Annexation Area Property Owners may, at their election, participate in those proceedings. The County Board of Supervisors and the Town Council shall

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cooperate in the scheduling and conduct of any hearings that may be required in order to facilitate and advance this Agreement and the Annexation, either in their separate jurisdictions, or with the Commission.

4.2. Special Court Approval. Following the issuance of the report of findings and recommendations by the Commission according to law, the County Board of Supervisors and the Town Council agree that they will each take all steps necessary, and will expeditiously submit this Agreement in its approved form to the Special Court for affirmation and validation, and to give it full force and effect, as required by Title 15.2, Chapter 34 of the Code.

4.3. Termination for Failure to Affirm and Validate and Give Full Force and Effect to This Agreement. The County Board of Supervisors and the Town Council agree that if this Agreement is not affirmed, validated, and given full force and effect by the Special Court without modification, this Agreement shall immediately terminate; provided that the County Board of Supervisors and the Town Council may waive termination under this provision by mutually agreeing to any modifications recommended by the Commission or the Special Court.

SECTION 5. AUTHORITY.

The Town Council has authorized the execution and implementation of this Agreement by resolution, a copy of which is attached hereto as Exhibit D. The County Board of Supervisors has authorized the execution and implementation of this Agreement by resolution, a copy of which is attached hereto as Exhibit E.

The lawful consent or concurrence to this Agreement by Alwington and Van Metre is attached hereto and incorporated herein by references as Exhibits F and G, respectively.

SECTION 6. FURTHER REQUIREMENTS.

6.1. The County Board of Supervisors, the Town Council, Alwington, and Van Metre agree to perform such other and further requirements as may be necessary to effectuate fully this Agreement and the terms and conditions hereof. Each of the aforesaid further agrees that it shall expeditiously perform those duties and obligations that may be imposed on it by the terms of this Agreement, including, but not limited to, the preparation and submission of necessary materials required for submitting and processing an application to the Commission as provided herein, or as requested by the Commission or its staff.

6.2. The County Board of Supervisors, Town Council, Alwington, and Van Metre understand and agree that all reasonable costs associated with this Agreement shall be borne by the party incurring such costs. "Reasonable costs" shall include preparation of this Agreement and the Survey as well as such other materials as may be required or requested to be provided by the Commission.

SECTION 7. MISCELLANEOUS PROVISIONS

7.1. Binding Effect. This Agreement contains the final and entire agreement between the Parties with respect to this Annexation and is intended to be an integration of all prior understandings. It shall be binding upon and inure to the

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benefit of the Parties, and each of the future governing bodies of the Town and the County, and upon any heirs, successors, or assigns to or of any owner of property within the Annexation Area.

7.2. Amendments. This Agreement may be amended, modified, or supplemented in whole or in part, by mutual agreement of the Parties, prior to affirmation by the Special Court, by a written document of equal formality and dignity, duly executed by the authorized representatives of the Parties.

7.3. Enforceability. This Agreement shall be enforceable only by the Special Court affirming, validating, and giving full force and effect to this Agreement or by a successor Special Court appointed to pursuant to Title 15.2, Chapter 30 of the Code, pursuant to a declaratory judgment action initiated by any of the Parties hereto to secure the performance of any provisions, covenants, conditions and terms contained in this Agreement or the Order affirming, validating, and giving full force and effect to this Agreement.

7.4. Standing. The Parties agree that each shall and does have standing to enforce any of the provisions, covenants, conditions, and terms of this Agreement.

IN CONSIDERATION of the foregoing, the authorized representatives of the Parties have executed this Agreement as of the date and year first herein written.

DRAFT

TOWN OF WARRENTON

By: _____
Carter Nevill
Mayor

Approved as to Form:

_____
Town Attorney

DRAFT

FAUQUIER COUNTY, VIRGINIA

By: _____
Chair, Fauquier County Board of Supervisors

Approved as to Form:

_____
County Attorney

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VAN METRE COMMUNITIES, L.LC., a Virginia limited liability company,

By: VMC Homes, Inc., its manager

By: _____

Title: _____

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ALWINGTON FARM LLC,
a Virginia limited liability company

By: _____
Title: _____

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ALWINGTON FARM DEVELOPERS, L.L.C.,
A Virginia limited liability company

By: _____
Title: _____

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LIST OF EXHIBITS

EXHIBIT - A METES & BOUNDS DESCRIPTION OF THE ANNEXATION AREA

EXHIBIT - B GRAPHIC DEPICTION OF ANNEXATION AREA

EXHIBIT - C ARRINGTON ANNEXATION PROPERTY REZONING DOCUMENTS

EXHIBIT - D RESOLUTION OF TOWN COUNCIL

EXHIBIT - E RESOLUTION OF COUNTY BOARD OF SUPERVISORS

EXHIBIT - F CONSENT BY ALWINGTON

EXHIBIT - G CONSENT AND CONCURRENCE BY VAN METRE

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RESOLUTION

A RESOLUTION AUTHORIZING STAFF AND COUNTY ATTORNEY TO INITIATE THE PROCESS OF VOLUNTARY SETTLEMENT OF ANNEXATION WITH THE TOWN OF WARRENTON

WHEREAS, Chapter 34 of Title 15.2 recognizes that Virginia localities may be able to voluntarily negotiate and settle boundary matters in an efficient and beneficial manner to the orderly growth and continued viability of the localities; and

WHEREAS, the County determined after due consideration that the boundary between the County and Town of Warrenton should be adjusted and relocated as outlined in the Voluntary Settlement Agreement between the localities; and

WHEREAS, the County passed a resolution on March 14, 2024, to move forward with the Voluntary Settlement Agreement process; and

WHEREAS, two additional small portions of a property owned by Alwington Estates, LLC, PIN 6983-28-8269-000, containing 2.20772 acres and 0.56128 acres are desired to be added to the property adjusted into the boundary of the Town of Warrenton; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 11th day of April 2024, That, the County Administrator and County Attorney are hereby authorized to take all actions necessary to negotiate a Voluntary Settlement Agreement with the Town of Warrenton; and, be it

RESOLVED FURTHER, That the County Attorney is authorized to present jointly with the Town of Warrenton such Proposed Settlement Agreement to the Commission on Local Government, subject to any changes to the Agreement approved by the County Administrator and County Attorney, to initiate the boundary line adjustment process in *Code of Virginia* § 15.2-3400; and, be it

RESOLVED FINALLY, That the County intends, subject to input received during the public hearing processes of the entities involved and review by the Commission, to adopt the Voluntary Settlement Agreement and directs that the principal point of contact for the County during this process is Tracy A. Gallehr, County Attorney, 10 Hotel Street, 2nd Floor, (540) 422-8010 phone, (540) 422-8022 fax, tracy.gallehr@fauquiercounty.gov.

A Copy Teste

Janelle J. Downes, County Administrator
Clerk to the Board of Supervisors

May 14th, 2024
Town Council
Regular Meeting
Res. No.

A RESOLUTION AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO INITIATE THE PROCESS OF VOLUNTARY SETTLEMENT OF ANNEXATION WITH THE COUNTY OF FAUQUIER

WHEREAS, Chapter 34 of Title 15.2 recognizes that Virginia localities may be able to voluntarily negotiate and settle boundary matters in an efficient and beneficial manner to the orderly growth and continued viability of the localities; and

WHEREAS, the Town Council has determined after due consideration that the boundary between the County and Town of Warrenton should be adjusted and relocated as outlined in the Voluntary Settlement Agreement between the localities; and

WHEREAS, the Town Council motioned on March 12, 2024, to move forward with the Voluntary Settlement Agreement process; and

WHEREAS, the County passed a resolution on March 14, 2024, to move forward with the Voluntary Settlement Agreement process; and

WHEREAS, two additional small portions of a property owned by Alwington Estates, LLC, PIN 6983-28-8269-000, containing 2.20772 acres and 0.56128 acres are desired to be added to the property adjusted into the boundary of the Town of Warrenton; now, therefore, be it

NOW, THEREFORE, BE IT RESOLVED that the Warrenton Town Council that, the Town Manager and Town Attorney are hereby authorized to take all actions necessary to negotiate a Voluntary Settlement Agreement with Fauquier County; and

BE IT FURTHER RESOLVED That the Town Attorney is authorized to present jointly with Fauquier County such Proposed Settlement Agreement to the Commission on Local Government, subject to any changes to the Agreement approved by the Town Manager and Town Attorney, to initiate the boundary line adjustment process in Code of Virginia § 15.2-3400; and

BE IT FURTHER RESOLVED That the Town intends, subject to input received during the public hearing processes of the entities involved and review by the Commission, to adopt the Voluntary Settlement Agreement.

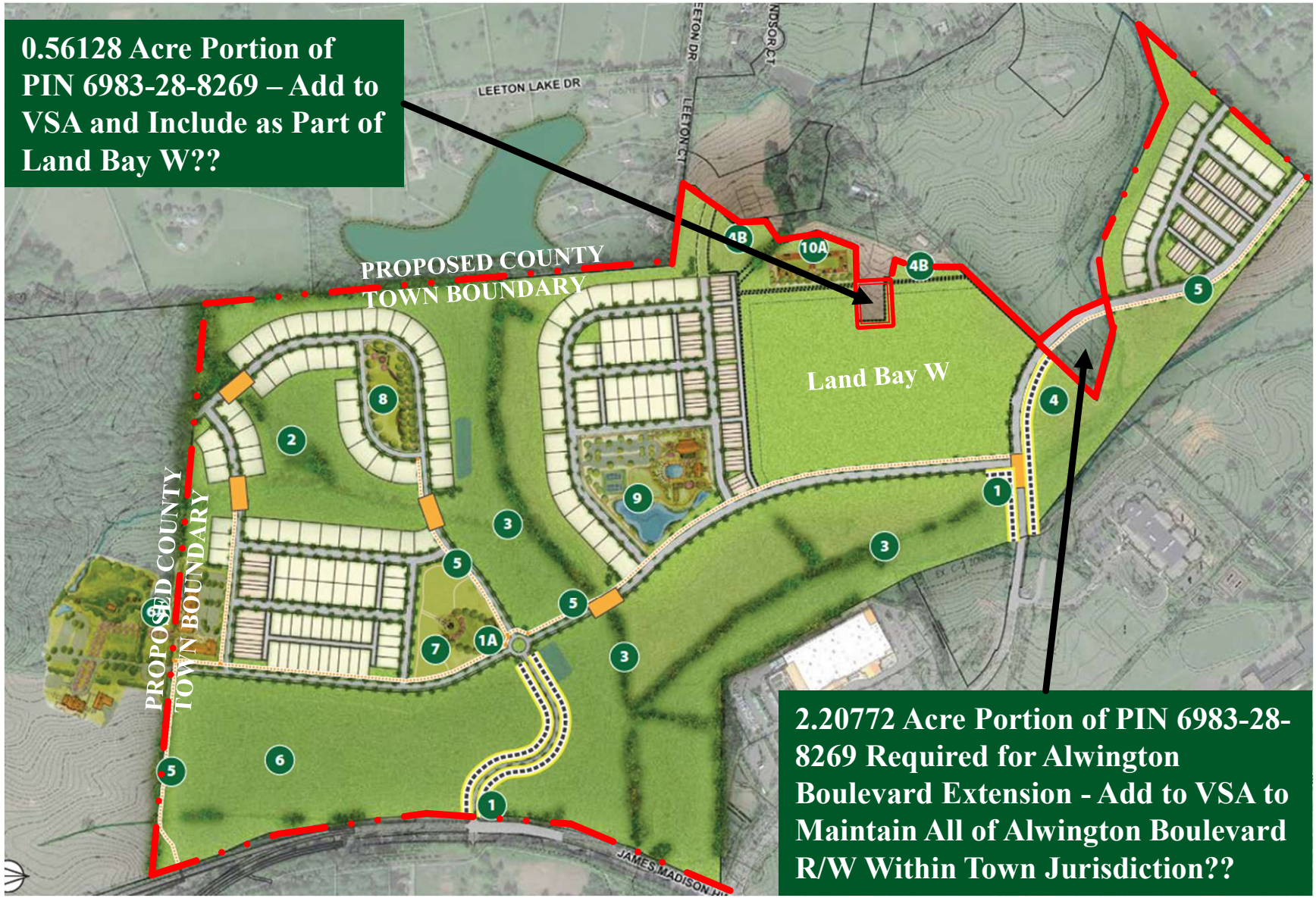
ATTACHMENT:

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:

For Information:
Town Attorney

ATTEST: _____
Town Recorder

Transportation Improvements – Phase 2 Offsite Right of Way



DRAFT 2024 TOWN OF WARRENTON / FAUQUIER COUNTY ANNEXATION VOLUNTARY SETTLEMENT AGREEMENT

THIS VOLUNTARY SETTLEMENT AGREEMENT is made and entered into this _____ day of _____, 2024, by and between the TOWN COUNCIL OF THE OF WARRENTON, VIRGINIA, a Virginia municipal corporation and a body politic (hereinafter "the Town Council"), THE BOARD OF SUPERVISORS OF FAUQUIER COUNTY, VIRGINIA (a political subdivision of the Commonwealth, hereinafter "the County Board of Supervisors"), ALWINGTON FARM, LLC (hereinafter "Alwington"), ALWINGTON FARM DEVELOPERS, L.L.C. and VAN METRE COMMUNITIES, LLC (together hereinafter "Van Metre"), (collectively referred to herein as the "Parties").

RECITALS

R-1. WHEREAS, the Parties have reached this Agreement, pursuant to Title 15.2, Chapter 34, of the Code of Virginia, (i) providing for the annexation of certain territory of the County into the Town, and (ii) providing for the development of, and zoning of, the Annexation Area after approval of the proposed Annexation and

R-2. WHEREAS, Alwington is the owner of a certain tract of land containing approximately 234.08765 acres, as the same is more thoroughly identified below as the Arrington Annexation Property, which is a portion of an existing parcel of land, and

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R-3. WHEREAS, HD Development of Maryland Inc. ("HD") is the owner of a tract of land containing approximately 0.7361 acres, as the same is more thoroughly identified below as the "HD Property," and

R-4. WHEREAS, Padmaja and Srinivas Dasari ("Dasari") are the owners of a tract of land containing approximately 1.1630 acres, as the same is more thoroughly identified below as the "Dasari Property," and

R-5. WHEREAS, VABFT, LLC, ("VABFT") is the owner of a tract of land containing approximately 4.3067 acres, as the same is more thoroughly identified below as the "VABFT Property," and

R-6. WHEREAS, the School Board of Fauquier County (the "School Board") is the owner of a tract of land containing 0.8105 acre, as the same is more thoroughly identified below as the "School Board Property," and

R-7. WHEREAS, the County Board of Supervisors is the owner of certain portions of the Alwington Boulevard right-of-way as the same is more thoroughly identified below as the "County Right-of-Way," and

R-8. WHEREAS, Alwington Estates, LLC ("Alwington Estates") is the owner of two portions of a larger tract of land, which portions contain approximately 2.20772 acres and 0.56128 acre, respectively, as the same are more thoroughly identified below as the "Alwington Estates Property," and

R-9. WHEREAS, the County Board of Supervisors and the Town Council, after due consideration, have determined and agree that the boundary between the

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County and Town should be adjusted and relocated as identified herein, and that certain other matters should be resolved between the County Board of Supervisors and the Town Council, and

R-10. WHEREAS, Van Metre desires to acquire and develop the Arrington Annexation Property owned by Alwington in a manner that is acceptable to the County Board of Supervisors and the Town Council, and

R-11. WHEREAS, on November 9, 2023, the Fauquier County Board of Supervisors approved a Rezoning of the Arrington Annexation Property as more specifically defined herein, that will permit its development in a manner that is acceptable to both the County Board of Supervisors and the Town Council, and the County Board of Supervisors and the Town Council have agreed that the conditions of development of the Arrington Annexation Property that were made proffered conditions of that Rezoning, including the Concept Development Plan, Code of Development and any other binding exhibits thereto and incorporated into the County's approval, should control the future land use thereof whether in the County or the Town's jurisdiction, and

R-12. WHEREAS, on December 12, 2023, the Town Council adopted a resolution in support of a Citizen-Initiated Petition for the inclusion of the Arrington Annexation Property within the corporate limits of the Town subject to Alwington's and Van Metre's agreement that such property would be developed in accordance with the Rezoning, and that the design and construction of the Relocated Taylor Run

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Pump Station and Alwington Boulevard Improvements would be completed at their sole expense, and

R-13. WHEREAS, after the effective date of the annexation as set out in Section 2.3 below, the Town will have zoning authority over the Annexation Area, subject to vested rights and the processes set out in the Code of Virginia and Town Code as amended from time to time, and

R-14. WHEREAS, the County Board of Supervisors and the Town Council have now determined that this Voluntary Settlement Agreement is necessary and appropriate to ensure the effective provision of Town public services to the area to be included within the corporate limits of the Town, to memorialize their agreement regarding the maintenance and effectuation of the Rezoning and the Town Commitments, and to determine other appropriate matters pursuant to the applicable Virginia statutory framework including certain specific land use and zoning arrangements deriving from the aforesaid Rezoning and Town Commitments as provided by Virginia law,

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency of which are conclusively agreed to constitute such consideration, the County Board of Supervisors and the Town Council agree as follows:

SECTION 1. DEFINITIONS

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The County Board of Supervisors and the Town Council agree that the following words, terms, and abbreviations as used in this Agreement shall have the following defined meanings, unless the context clearly provides otherwise:

1.1. "Additional Annexation Properties" means collectively the Dasari Property, the HD Property, the School Board Property, the VABFT Property, and the Alwington Estates Property containing approximately 9.7853 acres.

1.2. The "Additional Annexation Area Property Owners" mean Dasari, HD, the School Board, VABFT, and Alwington Estates.

1.3. "Alwington" means Alwington Farm, LLC, a Virginia limited liability corporation, and the current legal owner of the Arrington Annexation Property.

1.4. "Alwington Boulevard Improvements" means the widening of existing Alwington Boulevard, and the construction of an extension thereof in accordance with Town standards and specifications to provide a four-lane, median divided roadway from the current boundary between the County and Town northwesterly to the northerly line of Land Bay W (as defined in the Rezoning) ("Phase 1") and a two-lane undivided roadway from the northerly line of Land Bay W to the northerly line of the Arrington Annexation Property ('Phase 2") in accordance with the Rezoning.

1.5. "Alwington Estates Property" means the approximately 2.7690 acres of property owned by Alwington Estates, and identified as "PORTION 1 OF N/F ALWINGTON ESTATES TO BE ANNEXED" containing 2.20772 Acres, and "PORTION 2 OF N/F ALWINGTON ESTATES TO BE ANNEXED" containing

0.56128 acre, respectively, on Exhibit B, and together being a portion of a larger parcel identified as GPIN 6983-28-8269-000 on the Tax Maps of Fauquier County.

1.6. "Annexation" means the adjustment of the boundary line between the County and the Town as set forth herein.

1.7. "Annexation Area" means that area to be included within the corporate boundaries of the Town pursuant to this Agreement, consisting of the Arrington Annexation Property, the Additional Annexation Area, and the County Right-of-Way, all as further described herein, and as depicted in the attached Exhibits.

1.8. "Arrington Annexation Property" means the approximately 234.08765 acres of property owned by Alwington that is delineated on Exhibit B. The Arrington Annexation Property is currently a portion of a larger parcel containing approximately 431.19759 acres identified as GPIN 6983-44-5875-000 on the Tax Maps of Fauquier County. The remainder of the larger parcel containing approximately 197.10994 acres that is not herein identified shall remain in Fauquier County (the "Arrington Residual Property").

1.9. "Code" means the Code of Virginia (1950), as amended. A reference to a specific Code provision shall mean that Code provision as it existed on the date of execution of this Agreement, and any successor provision should the Code be amended after execution of this Agreement.

1.10. "Commission" means the Virginia Commission on Local Government.

1.11. "County" means the County of Fauquier, Virginia.

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1.12. "County Board of Supervisors" means the Board of Supervisors of the County of Fauquier, Virginia.

1.13. "County Right-of-Way" means those portions of the right-of-way previously dedicated to the County Board of Supervisors for the construction of Alwington Boulevard from Shirley Avenue/James Madison Highway (Business Route 29/15/211) northwesterly to the Arrington Annexation Property boundary and that are not within the Town's boundary at the time of this Agreement.

1.14. "Dasari Property" means the approximately 1.1630 acres of property owned by Dasari and identified by GPIN 6983-57-9161-000 on the Tax Maps of Fauquier County.

1.15. "Effective Date" means the date upon which the last of the County Board of Supervisors and the Town Council has approved and affixed its signature to this Agreement.

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1.19. The "Relocated Taylor Run Pump Station" means a new sanitary sewer pump station on the Arrington Annexation Property in the general location shown on Sheet 10 of the Concept Development Plan approved with the Rezoning, gravity sanitary sewer from the existing Taylor Run Pump Station to said pump station location, and sufficient sanitary sewer force main required to convey sewage from the new pump station to a connection manhole with capacity to accommodate such flow within the Town.

1.20. The "Rezoning" refers to Rezoning REZN-22-017978 approved by the Fauquier County Board of Supervisors on November 9, 2023, and the Proffered Conditions accepted therewith, together with the Concept Development Plan, Code of Development, and any other exhibits incorporated therein, all governing the development of the Arrington Annexation Property, with copies of such documents attached hereto and incorporated herein by reference as Exhibit C.

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1.29. "Town Council" means the Town Council of the Town of Warrenton, Virginia.

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1.31. "Van Metre" means Van Metre Communities, L.L.C., a Virginia limited liability company, and Alwington Farm Developers, LLC., a Virginia limited liability company, collectively.

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2.1. Annexation Agreement. The County Board of Supervisors and the Town Council agree to the annexation by the Town of that certain territory consisting of the Annexation Area as more specifically described by the Survey.

2.2. Submission of the Survey. The Survey shall be submitted to, and filed with, the Commission and the Special Court appointed to affirm, validate, and give full force and effect to this Agreement, and shall be incorporated into any final Order entered by the Special Court.

2.3. Effective Date of Annexation. The Annexation provided for herein shall become effective on the first day of the second calendar month after entry of the Final Order by the Special Court to affirm, validate, and give full force and effect to this Agreement.

SECTION 3. LAND USE AND ZONING IN ANNEXATION AREA

3.1. Land Use and Zoning Arrangements.

3.1.1. Pursuant to the provisions of Va. Code Ann. § 15.2-3400(2), the County Board of Supervisors and the Town Council agree that the orderly development of the Annexation Area is in the best interest of the County and Town.

3.1.2. The Town Council agrees to administer development of the Arrington Annexation Property in a manner that is consistent and in substantial conformance with the Rezoning. Portions of the Arrington Annexation Property that are zoned PRD will be administered in accordance with the terms of the PRD in effect

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as of the Effective Date (i.e., Zoning Ordinance of Fauquier County §§ 4-100 through 4-115) unless and until the Town rezones the property. Wherever those provisions of the Zoning Ordinance of Fauquier County reference the County or the Board of Supervisors, they will be read as referring to the Town and the Town Council, respectively. The Town shall have sole responsibility for interpretation and enforcement of the PRD zoning within the Arrington Annexation Property.

3.1.3. Notwithstanding the foregoing, the Commercial (C) Zoning District provisions of the Town's Zoning Ordinance shall govern the future use and development of the Alwington Property and that portion of Arrington Annexation Property identified in the Rezoning as to be developed in accordance with the Town of Warrenton's Commercial (C) Zoning District assigned to Land Bay W, as if the Alwington Property and Land Bay W had been so zoned by the Town Council, and future development thereof shall be processed by the Town pursuant to its ordinary procedures therefor.

3.1.4. The Town agrees that upon validation of this Agreement by the Special Court that it will amend its Comprehensive Plan to incorporate the Rezoning into that Plan, if it deems it necessary.

3.2. Zoning Classification of the Additional Annexation Properties. Upon the Effective Date of the Annexation, the Additional Annexation Properties less and except the Alwington Estates Property shall be deemed to be zoned to the applicable Town Zoning District pursuant to Warrenton Zoning Ordinance § 2-5, or any

substantially similar provision as may be hereafter enacted as transitional zoning for such properties.

3.3. Sewer and Water Services.

3.3.1. The Town Council agrees that it shall permit connection of the properties within the Annexation Area to the Town sanitary sewer and water systems upon written request therefor, and payment of all appropriate fees and charges for such services, subject to compliance with the Town's Public Facilities Manual (as amended from time to time) and completion of the Relocated Taylor Run Pump Station.

3.3.2. In accordance with the Town's utility extension policies, each owner of a property within the Annexation Area shall construct or cause to be constructed, at no expense to the Town or County, such extensions of existing water and/or sanitary sewer mains and laterals as may be required to provide water and sanitary sewer service to their respective properties.

3.3.3. Upon completion of and the Town's final approval of such extension facilities, the property owner constructing same shall convey ownership of the facilities (not including laterals, whose ownership will remain private) and the necessary and associated easements to the Town for inclusion in the Town's public utility system.

3.3.4. Alwington and Van Metre have joint and several responsibility to design and construct the Relocated Taylor Run Pump Station pursuant to the Town

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Commitments prior to issuance of the first certificate of occupancy. Van Metre has heretofore commenced design of construction plans for the Relocated Taylor Run Pump Station and shall diligently pursue completion of said plans and the submittal of same to the applicable regulatory agencies for approval. Within sixty (60) days following approval of the Relocated Taylor Run Pump Station construction plans by all applicable regulatory agencies and the recordation of any easements required for the construction of same, Alwington and/or Van Metre shall commence construction of the Relocated Taylor Run Pump Station and diligently pursue completion thereafter.

3.4 Alwington Boulevard Improvements. Alwington and Van Metre agree to design, pursue approval of such design, bond, permit, and construct the entire length of the Alwington Boulevard Improvements. Phase 1 of such improvements shall be completed through base paving and open to traffic, but not necessarily accepted for maintenance by the Town, prior to issuance of the first certificate of occupancy for any homes or buildings constructed on the Arrington Annexation Property. Phase 2 of such improvements shall be completed through base paving and open to traffic, but not necessarily accepted for maintenance by the Town, prior to issuance of the first certificate of occupancy for any homes or buildings constructed in the North Hamlet (as defined in the Rezoning) of the Arrington Annexation Property.

3.5. Payment of Proffered Amounts. The Rezoning is subject to reasonable proffers voluntarily submitted and agreed to by Alwington and Van Metre including

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cash proffers for schools, public safety and parks and recreation facilities specifically attributable to impacts created by the new development. The Parties agree and consent to the payment of those proffered amounts subsequent to any Annexation provided herein as follows:

3.5.1. Brumfield Elementary School Entrance. If Proffer 19.B(b) applies, the cash in lieu of constructing the entrance shall be payable to Fauquier County.

3.5.2. Schools. Proffer 19 associated with the Rezoning shall remain in effect and due and payable according to its terms to Fauquier County for Taylor Middle School.

3.5.3. Emergency Services. Proffer 12 associated with the Rezoning shall remain in effect and due and payable according to its terms to Fauquier County for the benefit of the Annexation Area.

3.5.4. Parks and Recreation. Proffer 9 associated with the Rezoning shall remain in effect and due and payable according to its terms to the Town of Warrenton.

SECTION 4. COMMISSION AND SPECIAL COURT APPROVAL

4.1. Commission on Local Government Review. The Parties agree to promptly undertake the steps necessary as required by Title 15.2, Chapter 34 of the Code to proceed with this Voluntary Settlement Agreement or other appropriate joint proceeding required to expedite the review of this Agreement by the Commission. The Additional Annexation Area Property Owners may, at their election, participate in those proceedings. The County Board of Supervisors and the Town Council shall

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cooperate in the scheduling and conduct of any hearings that may be required in order to facilitate and advance this Agreement and the Annexation, either in their separate jurisdictions, or with the Commission.

4.2. Special Court Approval. Following the issuance of the report of findings and recommendations by the Commission according to law, the County Board of Supervisors and the Town Council agree that they will each take all steps necessary, and will expeditiously submit this Agreement in its approved form to the Special Court for affirmation and validation, and to give it full force and effect, as required by Title 15.2, Chapter 34 of the Code.

4.3. Termination for Failure to Affirm and Validate and Give Full Force and Effect to This Agreement. The County Board of Supervisors and the Town Council agree that if this Agreement is not affirmed, validated, and given full force and effect by the Special Court without modification, this Agreement shall immediately terminate; provided that the County Board of Supervisors and the Town Council may waive termination under this provision by mutually agreeing to any modifications recommended by the Commission or the Special Court.

SECTION 5. AUTHORITY.

The Town Council has authorized the execution and implementation of this Agreement by resolution, a copy of which is attached hereto as Exhibit D. The County Board of Supervisors has authorized the execution and implementation of this Agreement by resolution, a copy of which is attached hereto as Exhibit E.

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The lawful consent or concurrence to this Agreement by Alwington and Van Metre is attached hereto and incorporated herein by references as Exhibits F and G, respectively.

SECTION 6. FURTHER REQUIREMENTS.

6.1. The County Board of Supervisors, the Town Council, Alwington, and Van Metre agree to perform such other and further requirements as may be necessary to effectuate fully this Agreement and the terms and conditions hereof. Each of the aforesaid further agrees that it shall expeditiously perform those duties and obligations that may be imposed on it by the terms of this Agreement, including, but not limited to, the preparation and submission of necessary materials required for submitting and processing an application to the Commission as provided herein, or as requested by the Commission or its staff.

6.2. The County Board of Supervisors, Town Council, Alwington, and Van Metre understand and agree that all reasonable costs associated with this Agreement shall be borne by the party incurring such costs. "Reasonable costs" shall include preparation of this Agreement and the Survey as well as such other materials as may be required or requested to be provided by the Commission.

SECTION 7. MISCELLANEOUS PROVISIONS

7.1. Binding Effect. This Agreement contains the final and entire agreement between the Parties with respect to this Annexation and is intended to be an integration of all prior understandings. It shall be binding upon and inure to the

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benefit of the Parties, and each of the future governing bodies of the Town and the County, and upon any heirs, successors, or assigns to or of any owner of property within the Annexation Area.

7.2. Amendments. This Agreement may be amended, modified, or supplemented in whole or in part, by mutual agreement of the Parties, prior to affirmation by the Special Court, by a written document of equal formality and dignity, duly executed by the authorized representatives of the Parties.

7.3. Enforceability. This Agreement shall be enforceable only by the Special Court affirming, validating, and giving full force and effect to this Agreement or by a successor Special Court appointed to pursuant to Title 15.2, Chapter 30 of the Code, pursuant to a declaratory judgment action initiated by any of the Parties hereto to secure the performance of any provisions, covenants, conditions and terms contained in this Agreement or the Order affirming, validating, and giving full force and effect to this Agreement.

7.4. Standing. The Parties agree that each shall and does have standing to enforce any of the provisions, covenants, conditions, and terms of this Agreement.

IN CONSIDERATION of the foregoing, the authorized representatives of the Parties have executed this Agreement as of the date and year first herein written.

DRAFT

TOWN OF WARRENTON

By: _____
Carter Nevill
Mayor

Approved as to Form:

_____
Town Attorney

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FAUQUIER COUNTY, VIRGINIA

By: _____
Chair, Fauquier County Board of Supervisors

Approved as to Form:

_____
County Attorney

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VAN METRE COMMUNITIES, L.LC., a Virginia limited liability company,

By: VMC Homes, Inc., its manager

By: _____

Title: _____

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ALWINGTON FARM LLC,
a Virginia limited liability company

By: _____
Title: _____

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ALWINGTON FARM DEVELOPERS, L.L.C.,
A Virginia limited liability company

By: _____
Title: _____

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LIST OF EXHIBITS

EXHIBIT - A METES & BOUNDS DESCRIPTION OF THE ANNEXATION AREA

EXHIBIT - B GRAPHIC DEPICTION OF ANNEXATION AREA

EXHIBIT - C ARRINGTON ANNEXATION PROPERTY REZONING DOCUMENTS

EXHIBIT - D RESOLUTION OF TOWN COUNCIL

EXHIBIT - E RESOLUTION OF COUNTY BOARD OF SUPERVISORS

EXHIBIT - F CONSENT BY ALWINGTON

EXHIBIT - G CONSENT AND CONCURRENCE BY VAN METRE

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Office of the Town Manager
Frank Cassidy

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	May 14th, 2024
Agenda Title:	Broadview Avenue Update
Requested Action:	Daytime Work Request
Department / Agency Lead:	Public Works
Staff Lead:	Michael Wharton, Project Coordinator

EXECUTIVE SUMMARY

VDOT held a pre-construction meeting on March 18, 2024, for the Broadview Avenue Safety Improvement Project. In the meeting, the contractor, General Excavation, Inc., requested if the Town of Warrenton was willing to allow daytime work for the project. Town staff informed to contractor this would need to go before council for their acceptance.

In the attached proposal GEI layouts out advantages/justifications for the request as a trail period. Below is a list of the topics GEI will touch on during their presentation:

- Project Update
- Advantages to daytime work hour
- Proposed traffic solutions to avoid impact to traffic flow.
- Increase productivity

GEI will provide additional maintenance of traffic plans and schedules if the Council considers a long-term lane closure.

BACKGROUND

For over 20 years, the Town of Warrenton and Virginia Department of Transportation have planned safety improvements along the Broadview Avenue Corridor. The objective was to improve all modes of transportation, reduce congestion and safer accessibility to commercial businesses. In 2018 the Broadview Avenue Safety Improvements from Hospital Drive to Roebling Street was awarded SmartScale funding from VDOT.

The design and public hearing process started in 2019. The right-of-way phase was complete in May of 2023. VDOT readvertised the project in January 2024 and was awarded by the Commonwealth Transportation Board on March 19, 2024. The Town of Warrenton, VDOT and GEI had a Pardon Our Dust Meeting on May 1, 2024. The contractor plans to start construction on May 6, 2024. The project is scheduled to be completed by May 5, 2026.

STAFF RECOMMENDATION

The contractor has worked on challenging projects like this project in the past. Staff recommendations to allow the contractor to work during hours requested for a temporary trial period.

Service Level/Policy Impact

None

Fiscal Impact

Daytime work may complete the project approximately 5 to 7 months ahead of schedule. This would lessen the impact on the businesses and residence.

Legal Impact

None

ATTACHMENTS

1. GEI's Daytime Work Request Proposal
2. Presentation

GENERAL EXCAVATION, INC.

9757 RIDER ROAD
WARRENTON, VA 20187
T 540.439.2202 | F 540.439.3795

April 26, 2024

TOWN OF WARRENTON
21 Main Street
Warrenton, VA 20186

Attention: Warrenton Town Council

Re: Broadview Avenue Safety Improvements Project

Subject: Daytime Work Request

Members of the Town Council:

Thank you for taking the time to review this proposal. We would like to begin with a brief introduction to General Excavation, Inc. (GEI) and our history with Fauquier County. General Excavation is a full-service general / prime contractor specializing in heavy highway and utility construction, with completed projects ranging from $100,000 to over $29 Million. Located in Opal, GEI has been a part of the Fauquier County Community for more than 30 years. In this time, we have been involved in the development of many projects within Fauquier County and The Town of Warrenton, most recently as the prime contractor for the construction of the Timber Fence Trail Phase 1 project completed in 2021.

The Broadview Avenue Project immediately captured GEI's attention after being announced through VDOT and we were excited to be named the low-bidder and awarded a contract. This is a project that not only fits well within General Excavation's preferred contract value and range of capabilities, but also allows us the opportunity to showcase our work within our community.

We recognized that maintaining traffic and protecting pedestrians were essential aspects of our plan when we submitted our bid for this project, which is why we have chosen Kyle Finch as the Project Superintendent. Mr. Finch is an experienced Project Superintendent who has handled many complex traffic control situations, such as working on interstates and heavily trafficked intersections. With his skilled leadership, we are confident that our capable team will deliver effective and professional traffic control solutions, with minimal interference to the flow of traffic throughout the project.

General Excavation acknowledges the Town of Warrenton's concerns about allowing work during the day on Broadview Avenue, given the high traffic and business activity. However, we believe that the team we have assigned to the project can manage traffic effectively with minimal impacts on businesses and pedestrians. Our purpose for this proposal is not to ask for unrestricted permission to work on the project during the day in its entirety, but rather a request for the Town Council to consider giving us a trial period for daytime work. The benefits of daytime operations, especially in terms of the safety of both construction crews and the public, as well as potential improvement in efficiency, far outweigh the advantages of nighttime work.

There are sections of the project that will still require nighttime operations. For instance, much of the work at the intersection of Broadview Avenue and Frost/Waterloo Avenue, as well as the concrete islands at the entrance to Hospital Drive will have to be done at night to prevent traffic congestion. In situations where nighttime work activities are inevitable, GEI and our subcontractors will adhere to all industry best practices of to ensure the highest safety standards possible for all project staff, including GEI & our subcontractors, The Town of Warrenton, VDOT and the travelling public.

As a member of the community, General Excavation has a vested interest in maintaining a positive relationship with The Town of Warrenton, local business owners and the public. Safety will always be our number one concern, but returning the project to an unobstructed travel way in the interests of all affected by the project will be a primary focus during construction. We firmly believe that working during the day will accelerate the project timeline. A proposal providing the reasoning behind our request to perform daytime work has been provided in addition to this letter. Please review and feel free to ask any questions you may have. This project will require collaboration from everyone involved and we are eager to hear your thoughts and receive your feedback.

Sincerely,



Mark Rowles
Project Manager
General Excavation, Inc.

BROADVIEW AVENUE SAFETY IMPROVEMENTS PROJECT

April 26, 2024



Daytime Work Request Proposal

General Excavation, Inc.
9757 Rider Road
Warrenton, VA 20187

Summary

In this proposal, General Excavation will summarize both the general and project specific advantages of daytime work on the Broadview Avenue Safety Improvements Project. Next, the intended work items that we would like to be performed using daytime traffic control operations will be listed. We will also address several of the crucial questions that we anticipate from businesses, pedestrians, and the travelling public. Finally, additional traffic control solutions are proposed that we believe would not only alleviate traffic congestion, but also shorten the construction schedule.

General Advantages to Daytime Construction

1. **Safety of Workers and the Travelling Public:**
    - Daylight provides better visibility for construction workers to navigate the worksite, operate heavy machinery, and perform tasks safely. This visibility reduces the likelihood of accidents and injuries caused by obscured hazards.
    - With clear visibility, workers can more easily spot potential dangers such as uneven surfaces, debris, or approaching vehicles, allowing them to take preventive measures promptly.
    - Adequate lighting during the day enhances the effectiveness of safety protocols and signage, further mitigating risks to construction personnel and the travelling public.
2. **Increased Efficiency:**
    - Natural daylight enables workers to perform tasks more efficiently and accurately, resulting in faster project completion times.
    - Tasks requiring detailed work can be completed with greater precision during the day.
    - Access to Resources - Daytime construction provides improved access to necessary resources such as materials suppliers, equipment rental companies, and support services, which may have restricted availability or limited operating hours at night.
3. **Reduced Disruption to Residents:**
    - Noise levels associated with construction activities during the day may be more tolerable to nearby residents who expect daytime urban noise, compared to disruptive nighttime noise such as back-up alarms, dump truck tail tailgates, excavator rock-breaker attachments, etc.
    - Daytime working hours decrease the likelihood of reoccurring complaints from residents regarding equipment noise and artificial lighting.
4. **Minimization of Environmental Impact:**
    - Daytime roadwork facilitates better monitoring and management of environmental risks. Workers can promptly respond to spills, leaks, or other environmental hazards, preventing potential contamination of soil and waterways.
    - Better visibility during the day enhances the implementation of environmental best practices, such as dust control measures and proper waste management.
5. **Improved Quality Control:**
    - Daylight allows for thorough inspection and assessment of construction work, materials, and safety measures by supervisors and quality control personnel.
    - Inspectors can identify and address issues such as defects and deviations from specifications, minimizing the likelihood of costly rework or delays.
    - Enhanced quality control during daylight hours ensures that construction projects meet regulatory requirements and industry standards, enhancing the durability, safety, and longevity of infrastructure.
    - Winter temperatures at night increase the occurrence of unfavorable conditions for pouring concrete and placing asphalt and may result in lost productivity if work must be postponed due to temperatures below allowable specifications.

The points listed above represent the major advantages of daytime construction. In the next section we will expand upon these benefits as they apply to the Broadview Avenue Safety Improvements Project.

Project Specific Advantages to Daytime Construction

1. **Safety of Pedestrians, Motorists and Project Team**

   Pedestrian safety is a primary concern when approaching the safety of construction sites for all projects. GEI's specific plan for sidewalk detours is highlighted later in this proposal, but the general approach will be to divert pedestrians around active construction by utilizing temporary crosswalks. It is safe to assume that most sidewalk traffic will occur during the daytime, and that construction will affect the daily routines of pedestrians who frequent the Broadview Avenue corridor. Daytime work will allow members of the project team to be available to assist the public in diverting active construction, guiding pedestrians to the nearest crosswalk and answering any questions about current or future detours.

   It was mentioned in the previous section that the likelihood of accidents is reduced relative to the visibility of construction signage. Given the number of businesses on Broadview Avenue, we anticipate many vehicles turning off the roadway during work shifts. Turning from the road not only reduces visibility for the driver when operating in the vicinity of a work zone, but also increases the likelihood of another vehicle colliding with the turning vehicle. We believe working at night will result in reduced visibility on Broadview Avenue and an increased risk of accidents involving construction crews, motorists, and pedestrians**.**

2. **Productivity**

   As stated previously, GEI understands the importance of returning Broadview Avenue to an unimpeded travel way as quickly and efficiently as possible. Below we will discuss the primary constraints of nightwork activities on productivity and the time savings we expect should daytime work be approved.

   Much of the work on this project will be focused on concrete flatwork (sidewalk, curb, entrances, etc.). One of the central considerations when completing concrete flatwork items is the availability of concrete from local suppliers. Concrete manufacturers must make special considerations for night work. GEI's subcontractor has indicated concrete will not be available until approximately 4:00 AM most nights due to restrictions on working hours for commercial drivers. Typically, flatwork crews can pour two truckloads of concrete during a daytime work shift. If trucks are not available until late into each shift, this will be reduced to one truck per shift. The corresponding reduction in productivity will effectively cut the progress of this portion of the work in half. In addition, reduced visibility during night shifts, paired with the expediency in which work must be completed to re-open travel lanes could potentially increase the amount of work that does not meet specifications and must be replaced.

   Material availability issues are not constrained to concrete flatwork items. In most cases aggregate materials, asphalt, miscellaneous concrete, erosion control materials and other necessary work items are not available after normal business hours. In some instances, these items can be mitigated through proper planning. However, given the uncertain nature of construction materials must sometimes be ordered on an as-needed basis. Nighttime work leaves little room for flexibility in unexpected situations and enhances the possibility of construction delays. For example, should one of our crews strike a waterline that is not marked by locators – materials would not be readily available to fix the waterline quickly and efficiently to restore service to affected businesses and residents.

   Material availability, working hours, visibility, and traffic control set up/removal are all primary factors to consider in the productivity of construction crews for a project of this scale. Combining these variables, it is the opinion of GEI that daytime work would result in a 10 to 20% increase in productivity over the 22-month construction schedule, significantly reducing unavoidable disruptions to businesses and residents on Broadview Avenue.

3. **Reduced Disruptions to Residents**
   Although Broadview Avenue primarily consists of commercial properties, the adjacent residential properties within sight of the project limits will be affected by construction. Some nighttime construction is unavoidable, however disruptions to these residents could be drastically reduced with the allowance of work during the day.

   Complaints from residents in nightwork scenarios are understandable and sometimes unavoidable. However, the number of complaints would be significantly reduced with the implementation of daytime working hours where applicable. Our goal is and always will be to complete projects on time with as little disruption to the public as possible. Daytime work would benefit General Excavation and the Town by assisting us to achieve both goals simultaneously.

Work Items to be Performed Using Daytime Lane Closures

It is the opinion of General Excavation that the following work activities could be performed using daytime operations without significantly affecting normal use on Broadview Avenue:

1. **Concrete Flatwork**
   Existing concrete islands at the intersection of Broadview Ave & Waterloo/Frost Ave. (where feasible), curb, sidewalk, medians, and entrances throughout the project can be safely removed & replaced using daytime lane closures.
2. **Erosion Controls**
   In general, erosion controls laid out in the approved plan set are outside of the travel way and can be installed without affecting traffic flow or pedestrians.
3. **Storm Structures & Pipe Installation**
   Many of the storm drainage improvements for this project involve rehabilitation to the existing system, and very few pipe crossings are in trafficked areas. Most of this work can be completed under daytime shoulder or lane closures.
4. **Sign Installation**
   Sign installation can generally be completed using minimal traffic control, given the smaller equipment used for this work item.
5. **Traffic Signal Improvements**
   A portion of the signal improvements can be performed during the day under minimal traffic control, including bored conduit and signal pole foundation work.
6. **Waterline Installation**
   Much of the waterline follows the existing curb along Broadview Avenue and could be completed using single daytime lane closures. Portions of the waterline that extend further into the roadway, along with crossings on Broadview Avenue will need to be completed at night during times of lower traffic volume.

Anticipated Questions from Businesses and the Public

Below is the proposed plan of action General Excavation is intending to follow to alleviate the concerns of businesses and the public regarding access during construction. These scenarios will not be achievable in all areas – some instances will require coordination with business owners regardless of whether the work is performed during the day or at night.

Access to Businesses – Fortunately, many of the businesses along Broadview Avenue are accessible by two or more entrances. In locations with two or more entrances our intent is to give as much advance notice as is feasible to business owners about the timing/extent of work and to limit our work to one entrance at a time. In cases where there is only one entrance, or if two entrances are needed to avoid disruptions to a business's typical operating procedures, we will close only half of the entrance at a time, allowing enough space for vehicular traffic and deliveries. This will be the approach whether work is performed at night or during the day.

It is the opinion of General Excavation that completing entrances during the day would provide the added advantage of allowing for business owners to voice any concerns directly to our Superintendent as opposed to having no personnel on site during peak business hours.

Pedestrian Traffic – General Excavation intends to follow the pedestrian detour plan set forth in the project plan sheets. As stated with business access, we again feel that potential issues could be avoided if personnel are available during the day to assist pedestrians with directions to crossing locations, or concerns from citizens about business access.

The pedestrian detour plan divides the project into four segments:

(1) Waterloo Street to Church Street
(2) Church Street to Stuyvesant Street
(3) Stuyvesant Street to Chappell Street
(4) Chappell Street to End of Project (North of Roebling Street)

Access to pedestrian crosswalks will be maintained by utilizing the Virginia Work Area Protection Manual's Typical Traffic Control Operation for temporary pedestrian crosswalks.

Precedence for Daytime Lane Closures

General Excavation would also like to mention that there is precedence for successful daytime lane closures. At the time of this proposal, there are utility relocation projects being completed on Shirley Avenue in the vicinity of the Broadview Avenue and Waterloo Avenue intersection. We have observed no impact to traffic flow during this operation.

Our project team has also observed concrete median work on Broadview Avenue being completed at midday by Warrenton Public Works crews on several occasions. These well executed lane & shoulder closures have had no major impact on traffic and given the opportunity, General Excavation would like to use the same traffic control operations to safely achieve our goal of finishing the project ahead of schedule.

Proposed Traffic Solutions

Our intent in this proposal is to allow us to implement daily lane closures on a trial basis. Should this request be approved, we would like to periodically revisit the subject and potentially institute longer term lane closures.

Long-term lane closures would be limited to areas with two existing through lanes and lefthand turn lanes in both directions (from the Broadview/Frost Ave. intersection to 500' south of Roebling Street). This would allow General Excavation to avoid daily traffic control setup/removal and save a considerable amount of time, accelerating the project schedule. The options we have considered are below:

1. Maintain Two Lanes North & South- Close One Lefthand Turn Lane
2. Maintain One Lane North/South-Keep Lefthand Turn Lane Open
3. Close Center Turn Lanes for Median Reconstruction – Maintain Safe Areas for Left Turning Traffic
4. Temporary Segmental Lane Closures

Should the Council consider long-term lane closures following a trial period of daily closures, General Excavation will provide a more thorough work plan, including maintenance of traffic drawings and a schedule of anticipated closures.

Conclusion

General Excavation thanks the members of Warrenton's Town Council for taking the time to read and consider this proposal. We would like to state again that we believe daytime work hours are in the best interest of all parties involved in the project and are happy to discuss further details should the Council find it necessary. Please do not hesitate to contact us should you have any questions, comments, or concerns.

Broadview Avenue Roadway Safety Improvements, Town of Warrenton

Daytime Work Hours Proposal

May 14, 2024



Today's Objective

- Discuss advantages of daytime work
- Brief the Council on work items GEI proposes completing during daytime operations
- Explore options for possible daytime closures

VDOT Virginia Department of Transportation

General Excavation Inc. 540-439-2202

Scope of Work

- Reconstruction of the intersection of U.S. 211 (Frost Avenue) and Broadview Avenue
- Traffic signal modifications
- Installation of medians to improve safety and manage access
- Crosswalk and sidewalk upgrades



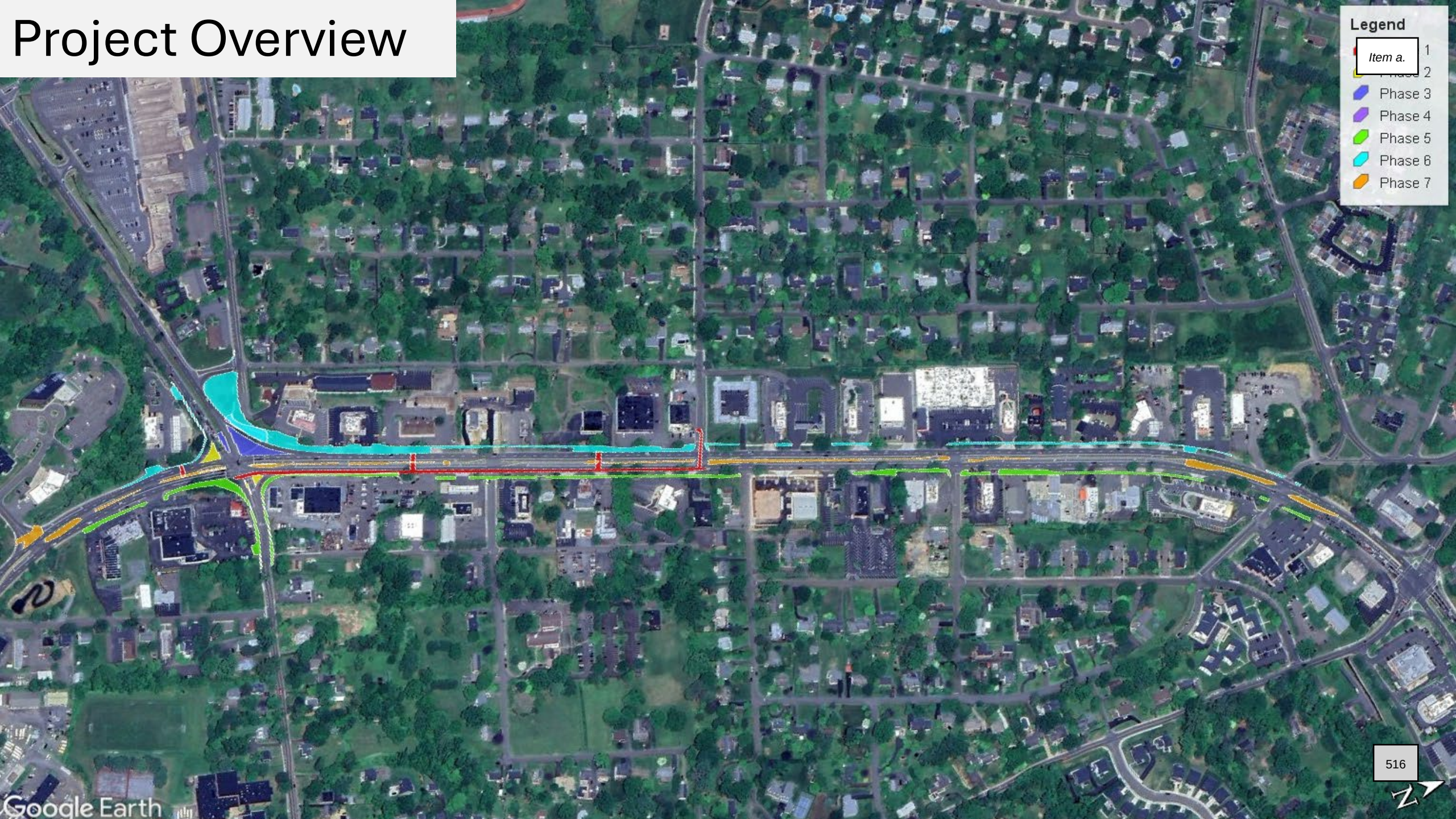
General Advantages of Daytime Work

- Safety
- Increased Efficiency
- Reduced Disruption to Residents
- Minimization of Environmental Impact
- Improved Quality Control

Project Specific Advantages of Daytime Work

- Safety of Pedestrians and the Travelling Public
- Increased Productivity
- Reduced Disruption to Residents
- Communications with Business Owners

Project Overview



K32 Phase 1

Waterline installation on East side of Broadview Ave. from Waterloo St. to Goldcup Dr.



Phase 1

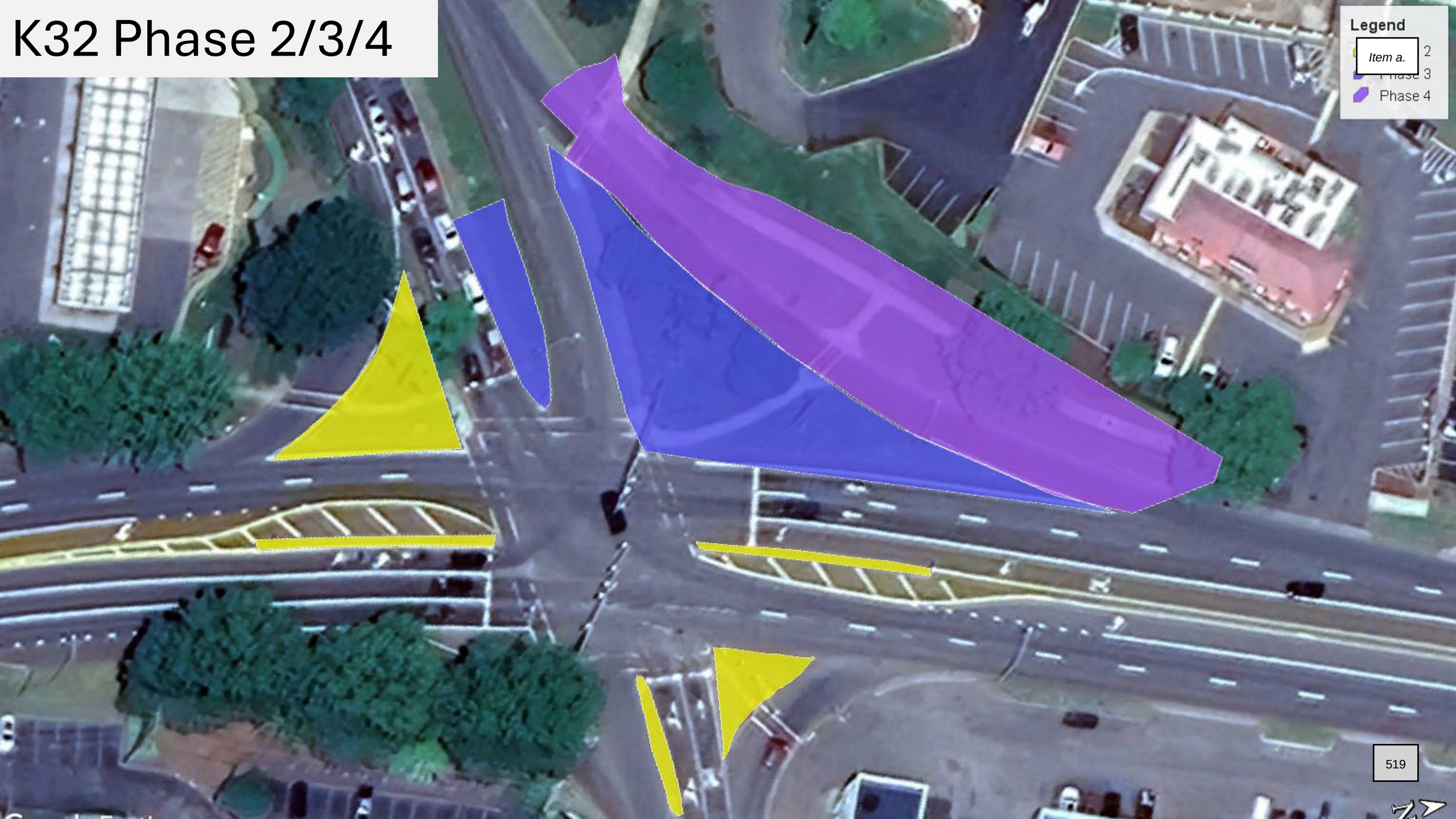
Work to Be Completed This Phase

- Proposed water line to be installed on east side of roadway from intersection of Waterloo St. and Broadview Ave. to the intersection of Gold Cup Dr. and Broadview Ave.

Proposed Daytime Work This Phase

- Utility Test Holes
- Waterline (where feasible)

K32 Phase 2/3/4



Phase 2/3/4

Work to Be Completed This Phase

- Intersection Improvements within the intersection of Broadview Avenue, Waterloo Street, Frost Avenue
- Installation of curb, sidewalk, medians, islands
- Traffic signal upgrades

Proposed Daytime Work This Phase

- Sidewalks
- Curb and island reconstruction that can be completed using partial lane closures
- Signal work outside of active traffic areas, to include signal pole foundations and conduit boring where feasible

K32 Phase 5

Remove and replace sidewalk, lighting, and new signal on Northbound side of Broadview Ave.



Phase 5

Work to Be Completed This Phase

- Sidewalk upgrades, driveway aprons, curb and street lighting will be installed along the east side of Broadview
- Median and curb reconstruction on east side of Waterloo Street and Broadview Intersection.

Proposed Daytime Work This Phase

- Concrete flatwork (curb, sidewalk, entrances)
- Street lighting
- Paving
- Portions of curb reconstruction on Waterloo Street

K32 Phase 6

Remove and replace sidewalk, lighting, and new signal on Southbound side of Broadview Ave.



Phase 6

Work to Be Completed This Phase

- Sidewalk upgrades, driveway aprons, curb and street lighting will be installed along the west side of Broadview
- Median and curb reconstruction on Frost Avenue

Proposed Daytime Work This Phase

- Concrete flatwork (curb, sidewalk, entrances)
- Street lighting
- Paving
- Portions of curb and median work on Frost Avenue

K32 Phase 7

All Broadview Ave. traffic to be shifted to outside lanes. Inside lanes will be closed and median will be constructed at this time. Mill and overlay of asphalt and pavement markings will also be completed in this phase.



Phase 7

Work to Be Completed This Phase

- Concrete medians to be constructed on Broadview Avenue
- Final paving and pavement markings

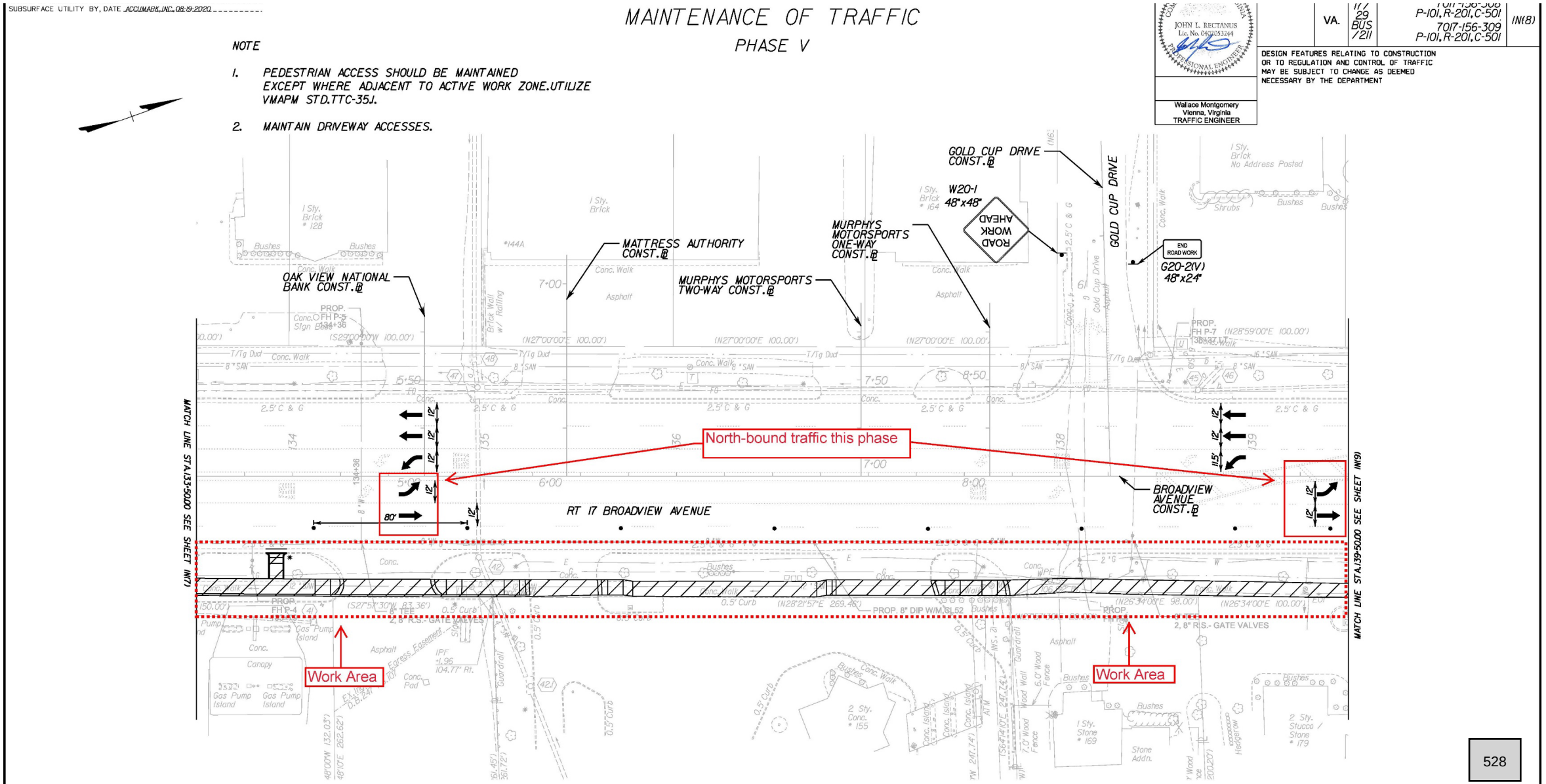
Proposed Daytime Work This Phase

- Concrete Flatwork (Curb, Sidewalk, Entrances)
- Paving (Where Feasible)
- Street Lighting

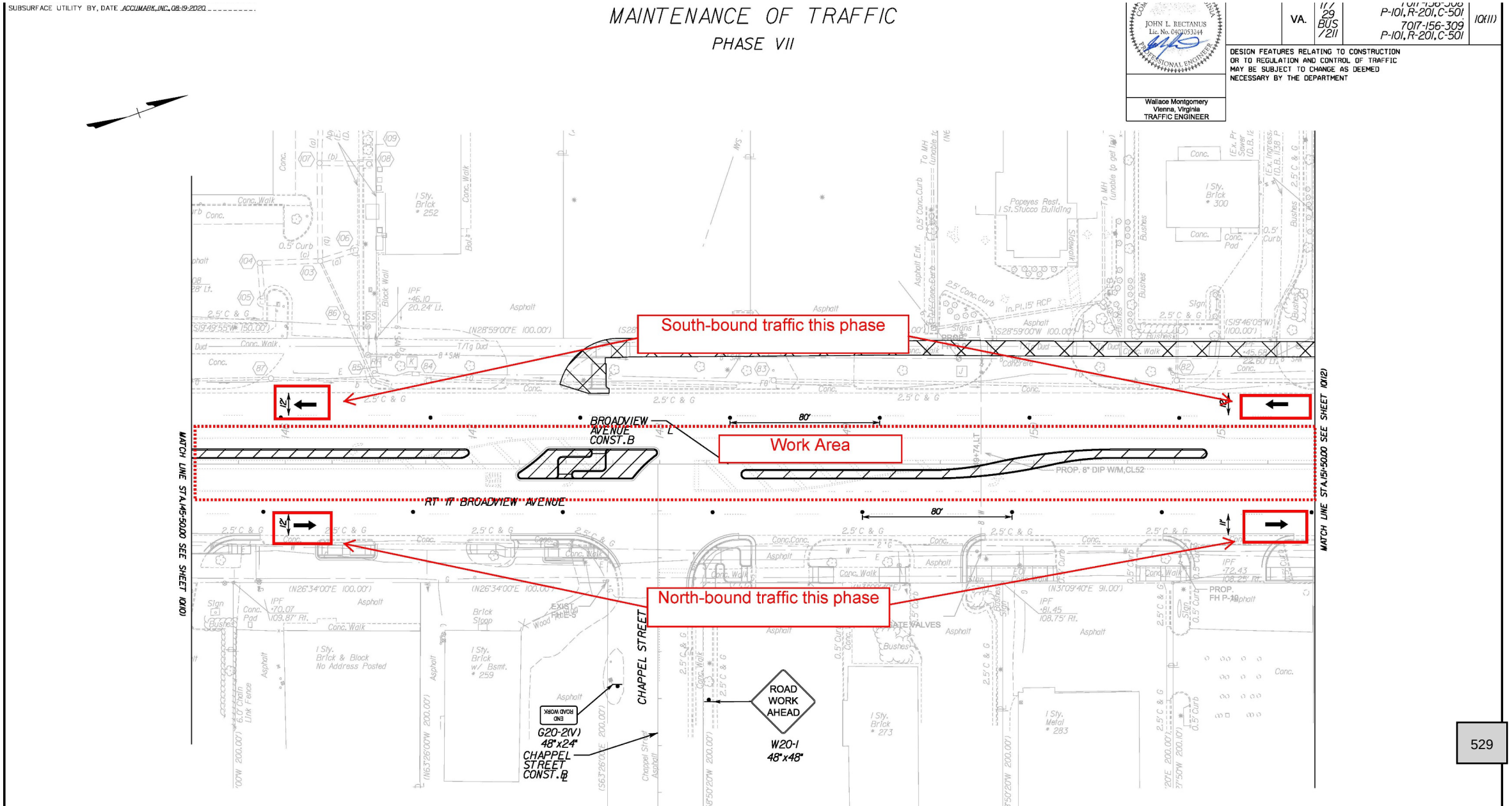
Summary of Requested Daytime Work Items (In Order of Precedence to Time-Savings)

- Concrete Flatwork (All Phases)
- Storm Drainage (All Phases)
- Sign Installations (Phase 7)
- Traffic Signal Improvements (Phases 2/3/4)
- Portions of Waterline Installation (Phase 1)

Example of Traffic Control Plan (Phase 5)



Example of Traffic Control Plan (Phase 7)



Q&A Session

