



**ARCHITECTURAL REVIEW BOARD OF THE TOWN OF WARRENTON
TOWN HALL
21 MAIN STREET
WARRENTON, VIRGINIA 20186**

MINUTES

**A REGULAR MEETING OF THE ARCHITECTURAL REVIEW BOARD WAS HELD ON
February 23, 2023, AT 7:00 PM IN WARRENTON, VIRGINIA**

PRESENT Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Ms. Karen Lavarney; Mr. Steve Wojcik; Mr. John Thorsen; Ms. Denise Harris, Planning Manager

ABSENT

CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting called to order at 7:00 p.m., and a quorum was established. Ms. Bartee read the purpose statement.

NEW BUSINESS

COA 23-07 5 N FIFTH STREET

Ms. Harris provides a brief overview of the application.

Ms. Bartee invites the applicant forward to speak.

Ms. Adriene Gwenn, Applicant comes forward to speak.

Mr. Wojcik asks about location of proposed sign.

Ms. Gwen answers indication proposed location.

Ms. Gerrish briefly outlines proposed changes and asks for further details on adhesive proposed to attached sign.

Ms. Harris and the Board briefly discuss usage of adhesive on masonry walls and potential for more traditional attachment methods.

Mr. Wojcik comments on potential for moisture buildup with the adhesive.

Mr. Thorsen comments on the changes to the exterior trim and windows.

Mr. Thorsen and applicant discuss potential shutter options.

Ms. Bartee discusses with the board potential conditions involving the shutters.

Ms. Bartee asks the Board for a motion.

Ms. Lavarney moves to approve COA 23-07 with presented approval conditions, Seconded by Ms. Gerrish.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent: N/A

COA 23-08 19 MAIN STREET

Ms. Harris provides a brief presentation on the application.

Ms. Bartee invites the applicant forward to speak.

Mr. Michael Reynold, Owner provides further historical information on the building and scope of work.

The Contractor discusses and provides sample of material for review.

Ms. Bartee briefly discusses material gauge with contractor.

Ms. Bartee asks about changes to down spouts.

Mr. Reynold responds describing reuse of existing gutter.

Mr. Wojcik comments on the work and laments that no one will see the work.

Ms. Gerrish comments on the work and proposed material.

Mr. Thorsen asks about potential to paint vent to match roof.

Ms. Bartee speaks with board and staff about approval conditions.

Ms. Bartee asks for a motion.

Ms. Gerrish moves to approve COA 23-08 with presented conditions, Seconded by Mr. Wojcik.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent: N/A

COA 23-09 159 HIGH STREET

Ms. Harris provides a brief description of the application.

Ms. Kathleen Nevill, applicant comes forward to speak.

Ms. Bartee opens the floor to discussion.

Mr. Wojcik asks for clarification on the fence boards and gates.

Ms. Nevill responds providing gate details and locations.

Mr. Wojcik asks for further detail on the potential for rust forming on the wire fence.

Ms. Nevill responds outlining wire material.

Ms. Gerrish asks about type of stain or paint planned for wooden portion of fence.

Ms. Nevill responds detailing potential planned finish.

Ms. Gerrish asks about the location and extent of previous fencing.

Ms. Nevill responds outlining changes to fencing location.

Ms. Bartee asks for clarification on the location of replaced fencing.

Mr. Wojcik asks for clarification on proposed approval conditions.

The Board briefly discuss changes to the proposed approval conditions.

Ms. Bartee asks the Board for a motion.

Ms. Lavarney moves to approve COA 23-09 with proposed changes to conditions,
Seconded by Mr. Wojcik.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent: N/A

UPDATES

No updates.

BOARD MEMBERS TIME

Mr. Wojcik updates the Board on his discussion with the owner of Alwington Manor regarding its preservation.

ADJOURN

Mr. Wojcik moved to adjourn. Ms. Gerrish seconded. All in favor, no discussion.

Voting Yea: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Ms. Karen Lavarney; Mr. Steve Wojcik; Mr. John Thorsen

Absent: N/A

With no further business, this meeting was adjourned at 7:38 PM.