



ARCHITECTURAL REVIEW BOARD MEETING

21 Main Street

Thursday, February 27, 2025, at 6:30 PM

MINUTES

A OPEN MEETING OF THE ARCHITECTURAL REVIEW BOARD OF THE TOWN OF WARRENTON, VIRGINIA, WAS HELD ON FEBRUARY 27, 2025

Regular Meeting

PRESENT	Ms. Karen Lavarnway, Chair; Mr. Steve Wojcik; Mr. Michael Beidler; Ms. Casey Squyres, Historic Preservation Planner
PRESENT VIA ELECTRONIC MEANS	
ABSENT	Ms. Millie Latack.

REGULAR MEETING – 6:30 PM

Ms. Karen Lavarnway reads the purpose statement and calls the meeting to order at 06:30PM, a quorum is present, and business can be conducted.

NEW BUSINESS.

1. COA 2025-7: 78 FISHER LANE

Review proposal for the request to replace the existing asphalt shingle roof with a standing-seam metal roof and to replace the existing gutters with black, seamless aluminum gutters.

Ms. Squyres provides a brief introduction of the application.

Mr. Stilson Applin, Owner, is present to provide further information.

Mr. Beidler asks for clarification on the extent of gutter replacement.

Mr. Applin outlines the extent of the proposed replacement.

Ms. Lavarnway asks for further clarification on the style of the proposed gutters.

Mr. Applin responds providing the proposed gutter details.

Mr. Beidler asks about the proposed color of the roofing and gutters.

Mr. Applin responds providing the color palette for the roof and gutters.

Mr. Wojcik comments on the proposed roofings use of a ridge cap.

Mr. Wojcik asks about the potential use of half-round gutter.

Mr. Applin states he will speak to his contractor about the possibility.

Mr. Applin asks staff if a building permit will be required.

Ms. Squyres responds, explaining the criteria that would necessitate a building permit.

Mr. Beidler asks to include a specified color in the proposed motion.

Mr. Beidler suggests the addition of snowbirds to the roof.

Mr. Applin states that snowbirds will be included.

Mr. Wojcik moves to approve COA-25-7 with the presented approval conditions,
Seconded by Mr. Beidler.

The vote was as follows:

Ayes: Ms. Karen Lavarnway, Chair; Mr. Steve Wojcik; Mr. Michael Beidler, Vice Chair;

Nays:

Abstention:

Absent: Ms. Millie Latack;

COA 2025-7 passes 3-0-1.

2. COA 2025-3: 3 NORTH FIFTH STREET

Review proposal for the request to install a metal scroll bracket and hanging sign on the exterior of the building.

Ms. Squyres provides a brief introduction of the application.

Mr. Christopher O'Halloran, Applicant, is not present to speak.

Ms. Lavarnway asks about the proposed conditions of approval.

Ms. Squyres responds providing the requested information.

Mr. Beidler asks about illumination for the sign.

Ms. Squyres responds, stating that no illumination is planned.

Mr. Beidler moves to approve COA-25-3 with the presented approval conditions, Seconded by Mr. Wojcik. The vote was as follows:

Ayes: Ms. Karen Lavarnway, Chair; Mr. Michael Beidler, Vice Chair; Mr. Steve Wojcik;

Nays:

Abstention:

Absent: Ms. Millie Latack

COA 2025-3 passes 4-0-1

UPDATES.

Ms. Squyres had no updates.

Ms. Squyres does state that there are no items for the March agenda at this time.

BOARD MEMBERS TIME.

No updates or information from the Board Members.

ADJOURNMENT.

Mr. Wojcik moves to adjourn the meeting, Seconded by Mr. Beidler. There was no discussion, The vote was as follows:

Ayes: Ms. Karen Lavarnway, Chair; Mr. Michael Beidler, Vice Chair; Mr. Steve Wojcik;

Nays:

Abstention:

Absent: Ms. Millie Latack

With no further business, this meeting was adjourned at 7:00 PM on Thursday, February 27th, 2024.