



**ARCHITECTURAL REVIEW BOARD OF THE TOWN OF WARRENTON
TOWN HALL
21 MAIN STREET
WARRENTON, VIRGINIA 20186**

MINUTES

A REGULAR MEETING OF THE ARCHITECTURAL REVIEW BOARD WAS HELD ON JULY 27, 2023, AT 7:00 PM IN WARRENTON, VIRGINIA

PRESENT Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney; Mr. John Thorsen; Ms. Denise Harris, Planning Manager; Ms. Casey Squyres, Historic Preservation Planner

ABSENT

CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting was called to order at 7:00 p.m., and a quorum was established. Ms. Bartee read the purpose statement.

APPROVAL OF MINUTES

Draft Minutes- October 27, 2022

The Board has no comments.

Ms. Gerrish motions to approve the minutes for October 27, 2022, as presented. Ms. Lavarney Seconded. All in favor.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent:

Draft Minutes- January 26, 2023

Mr. Wojcik outlines a minor correction to the draft minutes.

Mr. Wojcik motions to approve the minutes for January 26, 2023, as amended. Ms. Gerrish Seconded. All in favor.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent:

Draft Minutes- May 25, 2023

The Board has no comments.

Mr. Wojcik motions to approve the minutes for May 25, 2023, as presented. Ms. Gerrish Seconded. All in favor.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent:

Draft Minutes- June 15, 2023

The Board has no comments.

Ms. Lavarney motions to approve the minutes for June 15, 2023, as presented. Mr. Wojcik Seconded. All in favor.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

Absent:

NEW BUSINESS

COA 23-48 53 MENLOUGH DRIVE

Ms. Squyres provides a brief introduction of the application.

Ms. Cynthia Axell, applicant, comes forward to speak.

Ms. Squyres continues her explanation of the application.

Ms. Gerrish asks if there are plans to paint the proposed fencing.

Ms. Axell responds that there are no plans to paint the proposed fencing.

Ms. Gerrish asks about the color of the metal mesh.

Ms. Axell provides further details.

Ms. Bartee asks for further details of the proposed gates.

Ms. Axell provides what information she has available.

Ms. Bartee asks for any further questions.

No further questions from the Board

The Board briefly discuss the proposed motion.

Ms. Bartee asks the Board for a motion.

Ms. Lavarney moves to approve COA 23-48 with presented approval conditions, Seconded by Mr. Thorsen.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

COA 23-49 34 NORTH 4TH STREET

Ms. Squyres provides a brief overview of the application.

Ms. Nishka Hatten, applicant, comes forward to speak.

Ms. Bartee asks the Board for questions.

Mr. Wojcik asks about the color of the proposed equipment mountings.

Ms. Hatten responds outlining coloration.

Ms. Bartee asks staff to show page two of the submitted material.

Ms. Gerrish asks for further details on the proposed equipment.

Ms. Hatten provides clarification.

Ms. Gerrish asks about repairs to the water tower.

Ms. Hatten provides clarification and indicates the Mr. Paul Bernard may be able to provide further details.

Ms. Gerrish asks if the equipment will be painted.

Ms. Hatten responds that there are no plans to paint currently.

Ms. Gerrish asks if other equipment is unpainted.

Mr. Paul Bernard, Town Engineer, comes forward to speak.

Mr. Bernard provides further details of the existing site and proposed work.

Ms. Bartee asks for clarification on the number of proposed antennas.

Ms. Hatten responds clarifying the number of proposed antennas.

Mr. Wojcik asks for clarification on the style of proposed antenna.

Ms. Hatten responds providing further details on the style and color of the proposed antennas.

Ms. Bartee asks about proposed changes and site maintenance on the ground level.

Ms. Hatten outlines proposed work at ground level.

Ms. Bartee asks staff about screening requirements.

Ms. Squyres responds.

Ms. Lavarney comments on the painting and attachment of the associated wiring.

Mr. Bernard briefly outlines the maintenance and future changes to the water tower for structural maintenance.

Ms. Gerrish expresses her surprise at the proposed replacement of fencing in place of repair.

Ms. Hatten clarifies the scope of work.

Ms. Bartee asks for a motion.

Ms. Lavarney moves to approve COA 23-49 with the presented approval conditions, Seconded by Mr. Thorsen.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

COA 23-55 41 BECKHAM STREET

Ms. Squyres provides a brief overview of the application.

Mr. Christian Layke, applicant, comes forward to speak.

Mr. Layke provides further information on the proposed plans and shows sample signage.

Ms. Bartee asks for clarification on the sign lighting.

Ms. Squyres responds briefly outlining staff review of proposed signage.

Ms. Gerrish asks for clarification on the allowable lumen value for signage.

Ms. Squyres provides a brief overview of what staff look for during review.

Mr. Layke briefly outlines the information he provided to staff for review.

Ms. Bartee asks about the material composition and attachment method for one of the proposed signs.

Mr. Layke responds providing the requested information.

Ms. Gerrish comments on the proposed attachment method.

Ms. Bartee asks for any further comments or questions.

Mr. Wojcik asks about the material composition of the bracket mounted sign.

Mr. Layke responds outlining the proposed sign material.

Ms. Bartee asks the Board for a motion.

Mr. Wojcik moves to approve COA 23-55 with the presented approval conditions, Seconded by Ms. Gerrish.

Voting Yea: Ms. Bartee, Chair; Ms. Gerrish, Vice-Chair; Mr. Wojcik; Ms. Lavarney; Mr. Thorsen

WORK SESSION 20 MAIN ST

Ms. Squyres provides a brief overview of the proposed work.

Mr. Casey Ward, Chair EOTW, comes forward to speak.

Mr. Ward provides further information on the proposed work.

Mr. Wojcik asks about the material used for the information plaque.

Mr. Ward responds providing the material information.

Mr. Wojcik asks about the fate of the existing Britches Great Outdoors sign.

Mr. Ward responds providing what information he has available.

Mr. Wojcik comments on the attachments formed with public artwork.

Ms. Gerrish asks about the proposed material for the fox sculpture.

Mr. Ward responds with molded acrylic.

Ms. Gerrish asks about the estimated timeframe for the project.

Mr. Ward briefly outlines the proposed timeframe.

Ms. Gerrish asks about the paint proposed for use.

Mr. Ward responds outlining the proposed paint and primer.

Ms. Gerrish asks for samples of the acrylic material and mountings for the sculpture with the COA application.

Ms. Bartee asks about the patterning on the fox sculpture.

Mr. Ward responds providing the requested information.

Mr. Thorsen asks about the distance the fox sculpture extends.

Mr. Ward replies providing the information.

Mr. Wojcik asks for clarification on the proposed artwork.

The artist responds clarifying the composition stylistic choice of the artwork.

Mr. Ward reiterates information and materials requested by the Board.

WORK SESSION 226 EAST LEE STREET

Ms. Squyres provides a brief overview of the proposed work.

Ms. Laura Bartee, architect, comes forward to speak.

Ms. Bartee provides further details of the proposed work.

Ms. Gerrish asks about the doors proposed on the front of the structure.

Ms. Bartee responds, outlining proposed use of sliding doors if possible due to space constraints.

Ms. Gerrish asks for clarification on a portion of the proposed plans.

Ms. Bartee provides clarification.

Ms. Gerrish asks about the proposed exterior siding.

Ms. Bartee responds outlines their hopes for reuse of material.

Mr. Wojcik expresses his appreciation for the proposed plans and preference for one of the earlier proposed door layouts.

Ms. Bartee responds briefly covering planning processes the application will need to go through before a final design can be established.

Mr. Wojcik asks about the visibility of portions of the structure from the street.

Ms. Bartee responds clarifying potential visibility.

Ms. Lavarney expresses her preference for one of the proposed designs.

Mr. Thorsen agrees with Ms. Lavarney's preference and expresses his preference for type of siding.

Ms. Gerrish asks about the proposed style of stucco.

Ms. Bartee clarifies detailing stucco style.

Mr. Thorsen suggests a style of window.

Ms. Gerrish asks about a small window in the rear of the structure.

Ms. Bartee responds providing the reason for the window.

Ms. Bartee asks the Board for their preferred proposed design.

The Board briefly deliberates and provides their consensus.

Mr. Lawrence, the homeowner, comes forward to speak on the reasons for the proposed work.

The Board briefly speaks with Mr. Lawrence about the proposed plans.

UPDATES

Ms. Squyres updates the Board on the survey of the historic district.

Ms. Harris provides further details on the survey.

BOARD MEMBERS TIME

Mr. Wojcik discusses the upcoming auction of Alwington Manor and its addition to the historic registry.

ADJOURN

Ms. Lavarney moved to adjourn. Mr. Wojcik seconded. All in favor, no discussion.

Voting Yea: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney; Mr. John Thorsen

Absent:

With no further business, this meeting was adjourned at 8:30 PM.