



TOWN COUNCIL REGULAR MEETING

21 Main Street

Tuesday, May 14, 2024 at 9:00 AM

MINUTES

AN OPEN MEETING OF THE TOWN COUNCIL OF THE TOWN OF WARRENTON, VIRGINIA, WAS
HELD ON MAY 14th, 2024, AT 9:00 AM

Work Session

PRESENT

Mr. Carter Nevill, Mayor; Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon; Mr. Frank Cassidy, Town Manager; Mr. Stephen Clough, Town Clerk; Mr. Martin Crim, Town Attorney.

ABSENT

Mr. James Hartman, Vice Mayor; Mr. David McGuire

Regular Meeting

PRESENT

Mr. Carter Nevill, Mayor; Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon; Mr. Frank Cassidy, Town Manager; Mr. Stephen Clough, Town Clerk; Mr. Martin Crim, Town Attorney.

ABSENT

I. WORK SESSION - 9:00 AM

The Mayor called the meeting to order at 9:00 a.m. A quorum was present, and business could be conducted.

Mayor Nevill noted that Vice Mayor Hartman and Councilmember McGuire were absent for the work session but would be joining Council's evening session.

A. Davenport Presentation

Kyle Laux, Senior Vice President with Davenport & Company, LLC introduced the topic.

Mr. Laux provided to Council a review of the Town's Water and Sewer Fund, the recent rate study update, and the recommended plan of finance for the Water and Sewer Capital Improvement Program. He explained that the last presentation from Davenport was on the General Fund and that this presentation would focus on the Water and Sewer Enterprise Fund.

Mr. Laux Explained that the Technical term Enterprise Fund was used to demonstrate that the water and sewer fund does stand on its own and is run as its own business, separate and apart from the general fund. The revenues and expenditures pay for itself.

He continued with a history of the fund and current expenditure rates vs. revenue rates and evaluated the trends that they were seeing.

Mr. Laux explained the financial policies that played into their analysis and what specific accounting terms meant in relation to the Water and Sewer fund.

Councilmember Hamby asked if the CIP projects were being prioritized.

Mr. Cassidy confirmed they were; Finance and Engineering staff was prioritizing projects based on available funding and construction timelines. He noted that the CIP and the budget as a whole were reviewed each year in order to ensure they were accomplishing the Town's goals in a financially responsible manner.

Councilmember Semple expressed his dissatisfaction and concern with the incremental approach of the CIP; they could not rely on reevaluating the amount each year in order to minimize the overall cost of the projects.

Staff and Council Discussed the CIP and its implementation.

Mr. Austin Sacks, Assistant Vice President with Davenport & Company, LLC continued the presentation. His presentation included discussions of the updated financial projections and an overview for the next five years of projections for the Council.

Mr. Sacks explored and explained projected rates and the reasoning behind their projections.

Council and Staff discussed the impact of a credit rating for the Town and the effects it may have to seek a credit rating, and the efforts involved in that process.

Councilmember Gagnon inquired about where the proposed increases would align the Town's rates with other jurisdictions.

Mr. Laux explained that there was a graph that showed a snapshot of time showing where Warrenton was and could be but that other municipalities were doing similar evaluations and those numbers could change.

Councilmember Mooney asked what the effect would be if they did not implement rate increases this year.

Mr. Laux clarified that the current plan for water and sewer relied on implementing rate increases for FY 2025 in order to increase revenues.

The Mayor thanked Mr. Laux and Mr. Sacks for their presentation.

B. Budget Work Session

Mayor Nevill introduced the topic.

Brooke Campbell, Budget Manager, provided an overview of the FY 2025 Capital Improvement Plan and a summary of budget projections to Council.

Councilmember Semple asked if there were any plans in the CIP or in staff discussions to address water and sewer connection on Old Metz Road and East Street.

Mr. Cassidy confirmed that both streets were included in the utility connection program. He added that part of the sewer remediation group's requirements were that those services exist in that area.

Mayor Nevill asked if the lights in the competition pool could be maintained and replaced.

Mr. Cassidy replied that the lights were replaceable, but the facility lacked a catwalk to access them, so the cost of replacing them was more expensive than it would be with a catwalk.

Mayor Nevill suggested that part of their future planning should include finding a solution to make the building easier to maintain.

Councilmember Semple emphasized that the costs indicated in the CIP should be treated as actual expenses rather than changeable or fluctuating guesses.

Councilmember Hamby requested that staff provide Council with a master roster of Town employees.

Mr. Cassidy confirmed staff could provide that to Council this afternoon.

C. Broadview Avenue Contractor Request

Frank Cassidy, Town Manager, introduced the topic.

Mark Rowles, Project Manager for General Excavation, Inc. (GEI) provided a presentation to Council. GEI requested that Town Council allow daytime working hours for the Broadview Avenue Project.

Mayor Nevill asked what the projected time savings would be if the proposal was accepted.

Mr. Rowles answered that they anticipated cutting six months off of the current 24-month timeline.

Mayor Nevill asked if they would provide signage and detours to help motorists navigate to the businesses in the area.

Kyle Finch, Project Superintendent for General Excavation, Inc, replied that most drivers would have to make a U-turn at the next intersection in order to access the businesses, which would be part of the permanent configuration as well. He confirmed there would be signage to ensure drivers were aware and that the proposed daytime work hours would not impact the current access to businesses.

Councilmember Gagnon asked how long the temporary trial period would last.

Mr. Rowles said that it would be for the next month, and at the next Town Council meeting they would discuss the progress and potential next steps.

D. Planning Commission Items Update

1. **SUP 2022-05 Warrenton Village Center Mixed Use.** The Applicant, Castle Development Partners, is requesting a SUP on approximately 29.05 acres located at Warrenton Village Center (GPINs 6984-20-7247-000/6984-29-6753-000) that is zoned Commercial and located within the New Town Character District of Plan Warrenton 2040. The Applicant proposal calls for a mixed use development with a maximum of 386 residential units consisting of up to 320 apartments, 36 two over twos, and 30 townhomes. The proposal includes a 10% density bonus and several waiver/modification requests. Planning Commission held three work sessions.

Denise Harris, Planning Manager, introduced the topic.

Ms. Harris provided an update to Council on SUP 2022-05 Warrenton Village Center Mixed Use.

2. **ZOTA 2023-01 A Zoning Ordinance Text Amendment to Reduce the Setback Requirement for Telecommunication Zoning Ordinance Section 9-18.10 - Setbacks** requires that all telecommunication towers in all zoning districts be set back from property lines at a distance no less than the full height of the tower. Planning Commission held public hearing and recommended approval (3-2; Stewart and Lasher against).

Ms. Harris provided an update to Council on ZOTA 2023-01 A Zoning Ordinance Text Amendment to Reduce the Setback Requirement for Telecommunication Ordinance Section 9-18.10.

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- E. **ZOTA 2023-01 A Zoning Ordinance Text Amendment to Reduce the Setback Requirement for Telecommunication Towers.** Zoning Ordinance Section 9-18.10 - *Setbacks* requires that all telecommunication towers in all zoning districts be set back from property lines at a distance no less than the full height of the tower. The applicant is requesting that the setback requirement be reduced to allow a setback that is less than the height of the tower, with certification provided from a professional engineer that a lesser setback is appropriate due to the design of the tower. The Planning Commission recommended approval of the proposed amendment following the April 16, 2024 public hearing, with a three to two vote in favor. Arcola Towers LLC (Applicant)/James P. Downey (Representative)

Heather Jenkins, Zoning Administrator, introduced the topic.

Ms. Jenkins provided an overview of ZOTA 2023-01 to Council.

Councilmember Semple asked if Ms. Jenkins could provide the reason why some Planning Commissioners dissented.

Ms. Jenkins replied that it was not included in the staff report, but during the public hearing they discussed that there was not enough information provided about how this item related to the comprehensive plan.

Councilmember Hamby asked why the applicant chose the specific parcel for the tower.

Jonathan Yates answered that AT&T was seeking a location to improve coverage for customers and to install a first responder network. They could not find a location that also met setback requirements, so this ZOTA was created to acknowledge that the surrounding parcels were vacant and would not be affected by the fall zone of the tower.

Councilmember Mooney asked if other properties would be affected by the ZOTA.

Mr. Jim Downey, representative for the applicant, clarified that all cell towers were subject to approval of a special use permit, so the reduction of the setback with this ZOTA would not affect Council's legislative discretion to approve or deny SUPs. The ZOTA would apply to all districts due to federal regulations for prevention of discrimination.

Mayor Nevill asked if Council could override the letter requesting the reduction and require the full height of the tower as the setback distance.

Mr. Crim answered that they could only do so if they had factual basis for it.

Councilmember Semple expressed concern that they were establishing precedent for this variance to become practice in the future.

Mr. Downey replied that he did not believe they were doing so because they had to establish factual basis for the decision on each case, otherwise they could be accused of arbitrariness.

Councilmember Mooney asked if an easement on the adjoining property could be utilized to reduce the setback, without amending the Zoning Ordinance.

Ms. Jenkins answered that the current Zoning Ordinance required the 100% setback from the property line. She noted that one jurisdiction did allow the setback reduction with an easement on the adjacent property, but this was not the case in the Town.

F. Courthouse Square Intersection

Frank Cassidy, Town Manager, introduced the topic. He provided an update to Council. The traffic assessments had been provided in the agenda packet, and with Council's direction, the semi-permanent solution would be a three-way stop at the Courthouse Square Intersection. He

noted that special events were not allowed in the right-of-way, but they could not prevent assembly.

Councilmember Semple asked if the Square itself was part of the right-of-way.

Mr. Cassidy clarified that the sidewalk and roadway were included in the right-of-way.

Mr. Crim stated that there were a number of considerations regarding the constitutional, legal, and safety aspects of the intersection. He said that he had not heard from any groups recently regarding returning to the Courthouse Square location for assembly.

Mayor Nevill confirmed there was consensus from Council to proceed with a three-way stop at the Courthouse Square Intersection.

G. Zoning Ordinance Update

Denise Harris, Planning Manager, introduced the topic. She provided an update to Council on the Zoning Ordinance Update process. Staff requested Council to recommend individuals to form a steering committee to help with guidance on the Zoning Ordinance Update.

Mayor Nevill asked Councilmembers to submit recommendations to Ms. Harris and Council will finalize the selections at the June meeting.

H. Town Council Committees Discussion

Frank Cassidy, Town Manager, introduced the topic.

Councilmember Mooney provided a brief summary of the item to Council. He stated that he would meet with all Councilmembers before June to discuss committees they would like to be a part of, as well as get their feedback on operating guidelines, code of ethics, and rules and procedures.

I. Agenda Review

Mr. Cassidy reviewed the agenda.

Mayor Nevill noted that Council would take action on adoption of the tax rates at the first public hearing scheduled on tonight's agenda.

Councilmember Mooney noted that he would recuse himself from discussion of one of the public hearings on tax-exempt properties because of his involvement with the property.

Mr. Cassidy continued reviewing the agenda.

Adjournment

With no further business, this meeting was adjourned at 12:20 p.m. on Tuesday, May 14th, 2024.

II. REGULAR MEETING - 6:30 PM

The Mayor called the meeting to order at 6:30 p.m. A quorum was present, and business could be conducted.

Mayor Nevill noted that Vice Mayor Hartman and Councilmember McGuire were absent

A. INVOCATION.

Pastor Joshua Glick from Journey UP Church led the invocation.

B. PLEDGE OF ALLEGIANCE.

Mayor Carter Nevill led the Pledge of Allegiance.

C. PROCLAMATIONS AND RECOGNITIONS

Town Manager Frank Cassidy said there were several staff members they would recognize this evening.

Mr. Cassidy announced the Town's new hires: In the Parks and Recreation Department, Lifeguards Samuel Kieffer and Tim Hilliard, and Head Guards Grant Russell and Michael Clark; and in the Information Technology Department, Help Desk Administrator Michael Mammano.

Mr. Cassidy announced the Town's staff promotions: In the Finance Department, Senior Revenue and Collections Manager Cheryl Huffman and Accountant I Robin Davis; in the Community Development Department, Zoning Administrator Heather Jenkins earned her Master of Public Education from George Mason University; in the Facilities & Fleet Management Department, Fleet Mechanic Richard Benavidez received the Quarterly Department Award for Outstanding Performance in Police Vehicle Management and Biobased Certified Fleet Professional Completion, Facilities Mechanic Johnny Powers received the Quarterly Department Award for Outstanding Performance in Traffic Device Management Increasing Safety & Walkability in Town, and Senior Administrative Assistant Victoria Kyne received the Visionary Award in Recognition of Her Leading-Edge Spirit and Creative Approach to Every Pursuit; and the Town of

Warrenton Water Treatment Plant received the 2023 Gold Water Treatment Plant Performance Award for Excellence in Clarification, Filtration, and Backwash.

Mayor Nevill congratulated staff on their recent achievements.

D. CITIZEN'S TIME.

| Citizen's time Sign in Town Council Regular Meeting: May 14, 2024 | | |
|--|-----------------------|-------------------------------|
| Name | Address | Topic |
| Scott Christian | Marshall District | Assembly at Courthouse Square |
| Melissa Weidenfeld | 12 Fishback Court | Assembly at Courthouse Square |
| Laurie Carney | 167 Brenda Court | Development in Warrenton |
| Mara Seaforest | Marshall District | Assembly at Courthouse Square |
| Percy Dunnigan | 160 Beach Street | Amazon data center |
| Joe Ficarelli | 102 Winchester Street | Councilmember Gagnon's mailer |
| Greg Crown | 65 Culpeper Street | Assembly at Courthouse Square |
| Barbara Amster | District 1 | Assembly at Courthouse Square |
| Chara Malone | 452 Ridge Court | Warrenton Village Center |
| Jennifer Dora | Scott District | Assembly at Courthouse Square |
| Wally Ward | 102 Pentacle Court | Councilmember Gagnon's mailer |
| Debbie Renham | Highland Town Lane | traffic safety concerns |

Scott Christian, representing the Virginia Interfaith Center for Public Policy, spoke regarding assembly at Courthouse Square.

Melissa Weidenfeld spoke regarding assembly at Courthouse Square.

Laurie Carney spoke regarding development in Warrenton.

Mara Seaforest spoke regarding assembly at Courthouse Square.

Percy Dunnigan spoke regarding the Amazon data center.

Joe Ficarelli spoke regarding Councilmember Gagnon's mailer.

Greg Crown spoke regarding assembly at Courthouse Square.

Barbara Amster, representing the League of Women Voters, spoke regarding assembly at Courthouse Square.

Chara Malone expressed her opposition to the Warrenton Village Center project.

Jennifer Dora spoke regarding assembly at Courthouse Square.

Wally Ward spoke regarding Councilmember Gagnon's mailer.

Debbie Renham spoke regarding traffic safety concerns.

E. APPROVAL OF THE AGENDA.

Mayor Nevill sought a motion to approve the agenda.

Motion put forth by Councilman Hamby was to approve the agenda.

Seconded by Councilmember Mooney.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent: Mr. James Hartman, Vice Mayor; Mr. David McGuire;

The motion passed unanimously (Mr. Hartman and Mr. McGuire absent); the agenda was approved.

F. PUBLIC HEARINGS.

- 1. A Public Hearing to Consider the Fiscal Year 2025 Proposed Budget, the Fiscal Year 2025-2030 Proposed Capital Improvement Plan, 2024 Tax Rates, Fiscal Year Water and Sewer Rates, Stormwater Management Fees, and Warrenton Cemetery Fees**

Mayor Nevill noted that tonight, Council would only adopt the tax rates. All other fees would be adopted as part of the budget as a whole in June.

Brooke Campbell, Budget Manager, introduced the topic. She provided a brief summary of the item to Council.

The public hearing was opened at 7:07 p.m.

Public Hearing: Consider the Fiscal Year 2025 Proposed Budget, the Fiscal Year 2025-2030 Proposed Capital Improvement Plan, 2024 Tax Rates, Fiscal Year Water and Sewer Rates, Stormwater Management Fees, and Warrenton Cemetery Fees

| Name | Address | Organization or Individual |
|-----------------|---------------|----------------------------|
| Matthew Golding | Barnell Court | Individual |

Matthew Golding spoke regarding the proposed water and sewer rate increases. He requested Council consider capping out-of-Town residents' rates with Fauquier County's rates.

The public hearing was kept open at 7:11 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Councilmember Mooney was to adopt the Ordinance to establish the tax rates for the tax year beginning January 1st, 2024.

Seconded by Councilmember Sutphin.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent: Mr. James Hartman, Vice Mayor; Mr. David McGuire;

The motion passed unanimously (Mr. Hartman and Mr. McGuire absent); the Ordinance to establish the tax rates for the tax year beginning January 1st, 2024, was approved.

2. A Public Hearing to Consider an Ordinance to Exempt Real Property owned by the Cortona Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

Mayor Nevill noted that although there was no vote on this item tonight, Councilmember Mooney was a managing partner of the Cortona Foundation and would recuse himself from discussion on this item.

Councilmember Mooney recused himself from the discussion.

Stephanie Miller, Director of Finance, introduced the topic. She provided a brief summary of the item to Council.

The public hearing was opened at 7:15 p.m.

The public hearing was kept open at 7:15 p.m.

Mayor Nevill stated that the public hearing would be continued until the June meeting of Town Council.

3. A Public Hearing to Consider an Ordinance to Exempt Real Property Owned by the PATH Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

Stephanie Miller, Director of Finance, introduced the topic. She provided a brief summary of the item to Council.

Mayor Nevill asked if the proposed use was by right within the district or if they would be seeking a rezoning.

Ms. Miller said that she was unsure, but staff would look into that and provide an answer to Council.

The public hearing was opened at 7:17 p.m.

The public hearing was kept open at 7:17 p.m.

Mayor Nevill stated that the public hearing would be continued until the June meeting of Town Council.

G. CONSENT AGENDA.

- a. Quarterly Reports
- b. Police Department Report
- c. Finance Department Report
- d. Community Development Department Report
- e. Parks and Recreation Department Report
- f. Public Works and Utilities Department Report
 - a. Capital Improvement Program
 - b. Street Maintenance Report
- g. Human Capital
 - a. Emergency Management
- h. Fleet and Facilities Department Report
- i. This is a request to release public improvements bond (BOND-23-2) for the subdivision located at 165 Green Street (Project #FP-2020-01) related to erosion and sediment control measures
- j. Bond Release request for the infrastructure related to the Fields of Dakota project
- k. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Surplus Property Auction Proceeds in the Amount of \$37,000 to Fund Traffic Signal Equipment Replacements
- l. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Local Grant Funding from the PATH Foundation in the Amount of \$2,500 for Warrenton Town Limits

- m. A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Virginia Risk Sharing Association Grant Funding in the Amount of \$4,950 for Staff Development**
- n. Arrington Project – Voluntary Settlement Agreement Update**

Mayor Nevill sought a motion on the item.

Motion put forth by Councilmember Hamby was to approve the Consent Agenda as presented.

Seconded by Councilmember Sutphin.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent: Mr. James Hartman, Vice Mayor; Mr. David McGuire

The motion passed unanimously (Mr. Hartman and Mr. McGuire absent); the Consent Agenda was approved.

H. NEW BUSINESS

a. Broadview Avenue Contractor Request

Frank Cassidy, Town Manager, introduced the topic. He provided a brief summary of the item to Council.

Mayor Nevill noted that if Council chose to approve the request but the daytime work proved to be a burden and was not meeting the expectations of residents and businesses, they could return back to the original requirement of the work to take place at night.

Motion put forth by Councilmember Mooney was to approve the request to authorize daytime work on the Broadview Avenue Project through midnight June 18, 2024 at the discretion of Town Council, pending review at the June 11, 2024 regular Council meeting.

Seconded by Councilmember Sutphin.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent: Mr. James Hartman, Vice Mayor; Mr. David McGuire

The motion passed unanimously (Mr. Hartman and Mr. McGuire absent); the request to authorize daytime work on the Broadview Project through midnight June 18, 2024 was approved.

I. UNFINISHED BUSINESS

There was none.

J. TOWN ATTORNEY'S REPORT.

Mr. Crim reported that he had a few updates to provide Council. Regarding the pending litigation of *Cross v. Town of Warrenton*, the challenge of the issuance of the SUP to the Amazon Data Center, Judge Sincavage set a pre-trial conference for February 10, 2025 at 9:00 a.m. and a seven-day trial for March 3-7 and March 10-11, 2025. He reported that a hearing would take place later this month regarding an issue of discovery; there was a dispute over whether they had complied with a request for documents and other information to be provided.

Mr. Crim reported that the state government had an official budget as of yesterday, which would make it easier for the Town to finish their own budget preparations.

K. TOWN MANAGER'S REPORT.

Mr. Cassidy reported that VFW was now located at 18 Court Street. They would be holding their first meeting at this new location on Thursday night.

Mr. Cassidy reported that the Broadview Avenue Project had a series of speed bumps along the side streets in an effort to deter bypass traffic. The traffic enforcement task force would continue their efforts of higher visibility and patrols as the construction starts to ramp up. While they may have to change tactics, it was a flexible plan to preserve the safety in the residential areas and preventing cut-throughs. He acknowledged that there had been some complaints, but they originated from people cutting through the neighborhoods, so it appeared that their efforts were successful so far.

Mr. Cassidy reported that they were trying to set up a Town Talks initiative for Neighborhood Talks, in which they hosted the Town Talks in different neighborhoods. Due to inclement weather, they rescheduled the Neighborhood Talks in Sam Tarr Park for Wednesday next week. They were starting in that neighborhood because it was where all the speed bumps had been installed, so they wanted to connect at the neighborhood level.

Mr. Cassidy reported that Public Works Week would be next week, in which they would celebrate the Public Works Department.

Mayor Nevill suggested that the VFW may consider sponsoring a golf cart service to drive farmers' market shoppers from the market to their cars so they did not have to carry their groceries for a long distance.

L. COUNCILMEMBERS TIME.

Mr. Gagnon: Stated that some of these new developments and issues about growth were very big topics they were talking about these days. Stated that he wanted to go over a very important part of this discussion that was often overlooked, which was the ability of the Town's water and sewer system to keep up with these proposed developments and growth. Stated that contained within a study from their consultants, WRA, was a chart that showed the water and sewer capacity at 3.0 Million Gallons per Day (MGD), and the curve of the line showed the carrying capacity of all these different developments. Stated that they included the Arrington development Option C, but did not include the Warrenton Village Development, which had recently been heard at the Planning Commission, nor the Walker Drive development or any other developments since then. Stated that even without those developments, within a certain period of time, likely three to five years, they were nearing their water and sewer capacity. Stated that it was an important issue that they needed to have a Town conversation about. Noted that the chart did not include the two big developments he just mentioned, nor did it account for any peaks in water and sewer usage, which did occur from time to time. Stated that with those peaks, they could be pressing against the 3.0 MGD capacity. Emphasized that they must have a conversation about these developments and the growth of this Town in general. Asked if they wanted all of these developments within a relatively short period of time or if they wanted to stretch out development over a longer time period. Asked if they wanted to put the brakes on some of these developments or if they wanted to approve certain developments and others. Asked if they wanted no growth or development at all. Stated that they were all fair questions and they would determine their future as a small Town and if they want to preserve Warrenton and save their small Town. Stated that the good news is that they have a choice, and this is all the capacity they have. Stated that a new plant would cost tens of millions of dollars more. Stated that they needed to have a conversation about this and decide what they will allow, instead of making these decisions the way they were made now, which was on a one-by-one basis, ad-hoc, and somewhat incoherent way. Expressed his hope that they will continue to have this discussion and make this part of the debate that the public could participate in as well.

Mr. Hamby: Thanked everyone for attending tonight's meeting. Stated that they always tried to allow everyone to speak and could not recall Council ever tried to stop someone from using their First Amendment rights. Stated that regarding Courthouse Square, they heard about it this morning and it had been seven hours, so he knew it would come up again tonight. Acknowledged that it was something they still needed to work on and acknowledged everyone's side. Acknowledged that Courthouse Square had historically served as a meeting place for a very long time, but he hoped that everyone could relax a bit. Stated that Council had only heard the update this morning, so he was surprised that a member of the public stated they found out about it yesterday. Expressed his confusion about how everyone found out about it before Council did. Noted that he had spoken to Mr. Christian before about how they would do something to help. Expressed his appreciation for everyone coming out. Noted that regarding the gentleman who

came in to speak about water and sewer and who lives outside the Town, Council had heard of this issue for decades. Noted that the state does allow for varying rates depending on what had been set, but it had been \$0.015 for as long as he could remember. Stated that in-Town customers were 3,762, and out-of-Town customers totaled 1,269. Acknowledged that they had heard this a lot from those outside the Town limits. Stated that they had discussed the boundary line and staying out in the County, but it was certainly a tough and historic issue. Reiterated that regarding the budget, Town residents still were citizens of the County, and County residents were County citizens, but the work done in the budget this year in Town resulted in the tax rate staying flat at 4%. Acknowledged that it was not the same as the County tax rates. Stated that fees were different; the Enterprise Fund was different from the General Fund. Thanked staff and Council for their many discussions on taxes. Expressed his gratitude that they were able to keep the Town's tax rate at 4% this year, which was a great accomplishment considering inflation and other issues.

Mr. Semple: Expressed his appreciation to those who periodically said nice things about him. Stated that representing his ward was his one and only objective since he had joined Council, and he had enjoyed both good and difficult moments. Thanked staff for one of the cleanest budget presentations in his experience. Noted that they had done a couple of things that were important for them to understand with regard to the nature of what they were spending. Stated that in the past, they had always compared their future budget to what they had budgeted before without recognizing the actual expenditures for the year, but now they had included that column, which made a difference. Stated that it showed they were coming in under budget, so staff was doing great work at a greater level of efficiency. Thanked Mr. Cassidy. Stated that they did a wonderful job of presenting the information so that Council could ask better questions. Acknowledged that this was true with the water and sewer issues they were facing, and he hoped they would deliberate and take the time to make the right decisions when they had to make them. Stated that a chief concern of his was ensuring they left the Town in a position where their citizens were happy to live here and believed that the Town government was representing them to the fullest extent possible. Stated that if he could achieve both of those goals, he would be satisfied that his efforts as a member of Council were fruitful.

Ms. Sutphin: Thanked everyone who attended tonight's meeting. Stated that some of the information mailed out resulted in not just one person offended; she read in the newspaper that the NAACP found this mailer very offensive. Acknowledged that as a public figure, sometimes the things they said were misconstrued and taken out of context. Stated that with regard to Courthouse Square, many people had referenced being peaceful with regard to the First Amendment, but there was one peaceful side and one not-so-peaceful side, which resulted in police officers being called in. Noted that it was not so peaceful all the time, because it was a very emotional thing they were talking about. Acknowledged that they had a First Amendment right, which she would always support, but she witnessed people crossing the street and screaming at the Black Lives Matter Vigil. Emphasized that it was wrong and people should have the right to stand on any corner they wished and peacefully assemble. Stated that when people were attacked verbally, and when they come across the street and are physically intimidating others, that is attacking, and charges could be pressed for it. Stated that if this were to switch and they allowed all of this, she hoped people did not get upset when some people got hauled off to jail. Stated that some of the things she saw should have resulted in people going to jail due to the things they did. Expressed how upset she was because she attends First Baptist Church and saw

the man crossing the street to yell in someone's face. Emphasized how wrong it was. Stated that in this culture, in the last few years, really bad behavior had become okay, and it was not. Emphasized that it was not okay for someone to say derogatory things in print or on Facebook. Stated that she meets with her Ward I constituents as long as they are civil and open to dialogue. Stated that Councilmembers had been attacked and been subjected to all types of comments about them. Stated that while she could understand that people were upset, she had just heard about it today, so it was something they could work on. Noted that Mr. Cassidy was always eager to work with them and she believed they could work through it. Stated that the First Amendment right was very personal and required protection, but they also needed to protect the people supposedly trying to be peaceful, while there were those who were not nice, respectful, nor peaceful. Asked how they could make it peaceful and safe for both sides. Noted that she did not feel safe crossing the street at the intersection due to the high speed of traffic. Thanked Public Works and the Town Manager for their amazing work on the temporary speed bumps, as well as for the work in her Ward to install lights on Hastings and Fletcher, Warrenton Manor Apartments ramps, and the crossing on Blackwell. Thanked the drivers of the trash truck who allowed a young boy to throw his trash into the truck and showed him how it worked. Emphasized that this type of friendly interaction was what the Town was all about, and she was grateful to Public Works for embodying that spirit. Expressed that despite their disagreements, she still appreciated the fact that Town citizens cared enough to come here and be angry, upset, and express how they feel. Stated that even if they did not live in the Town limits, they still cared about them and wanted to hear their thoughts. Thanked everyone for coming to the meeting.

Mr. Mooney: Noted that for such a small Town, there was a lot going on, and he was thankful to be a part of it. Congratulated all the staff on their excellence in action, especially the people who had stayed with the Town for such a long time. Stated that what made the Town great were the people who stayed around, and it meant they were doing a good job of making it a great place to work, so he thanked Mr. Cassidy for all their efforts there. Thanked everyone for coming to the meeting, especially the speaker who mentioned the out-of-Town service rates. Expressed his gratitude for his comments and he hoped they could discuss it in further detail before next month. Thanked Mr. Semple for all of his work on the budget, as well as Ms. Miller and the Finance Department staff. Stated that Mr. Semple's emphasis on what they had actually spent was an essential part of his own fiscal conservative values so that they could more accurately determine how they needed to increase the budget. Stated that he was currently working on the Zoning Ordinance Update, and as someone with children that he hoped would be able to live in the area, he knew that the Zoning Ordinance needed a lot of work. Stated that he was excited to start that process and would love to receive citizen input. Asked citizens to please email him if they had suggestions for improving zoning in the Town. Stated that he was currently gathering information about all the different zoning aspects within the Town, such as Warrenton Village, density in old Town, and walkability to work. Stated that some people complained about sections of Town that were all auto parts stores or oil change stores, and it was because some uses were by right in only certain areas. Stated that they must look at all the different zonings in all the different districts and figure out how the Town can grow well, efficiently, and for the betterment of all citizens. Acknowledged that they could not make everyone happy with every decision, but he would ask that any citizens with concerns about zoning issues please reach out to him to set up a meeting so he could get their input. Stated that regarding the Broadview project, he commended the developer for coming in and asking for them to allow daytime work. Stated that

it was a huge project that would make a lot of people and businesses upset all along Broadview. Explained that it was slated as a 24-month project, and a ton of traffic comes down to Route 11 and up Broadview, and it would be a huge inconvenience. Encouraged anyone who had concerns about the Broadview project to review the charts provided, as the contractor had done an incredible job to phase out the project. Reiterated that he would love to hear from citizens about these issues. Noted that they had the budget coming up next week, as well as all the zoning issues, and he appreciated all the time right now. Thanked everyone for coming out and wished everyone a great month.

Mayor Nevill: Thanked Mr. Mooney for his well-said remarks. Stated that specifically regarding the importance of the Zoning Ordinance Update, a lot of the corners they had backed themselves into were due to a very narrowly tailored Zoning Ordinance, and they had overbuilt in single family detached housing. Stated that the issues they were facing as a community were being faced among communities across the country. Noted that there were discussions in small towns and large cities that innovative solutions were coming through by examining current needs and trends and evolving zoning ordinances to create a more symbiotic ecosphere for them to operate in. Noted that to Mr. Mooney's point about auto parts stores, when the bulk of customers existed in automobiles driving through from Prince William to Culpeper or Rappahannock Counties, the businesses attracted would be those served by automobiles. Stated that if they brought more people to live adjacent to the commercial districts, it will attract businesses serving residents of the Town of Warrenton. Stated that the economy and types of businesses they heard people wanted, such as Trader Joe's, restaurants, fast-casual dining, and clothing stores all served residents and not commuters. Stated that increasing density near commercial corridors, as originally designed by their zoning, with density core around the CBD and the commercial district, should hopefully provide and create that attractive element for businesses that residents had continuously spoken about and were desperate to see. Acknowledged they were all tired of oil change stores and auto parts stores. Stated that it would be nice to see that through their zoning they could create a more habitable Town where residents had opportunity to spend their tax dollars locally and keep them within the Town of Warrenton, support local businesses, support new businesses, and have an economy that provides jobs. Stated that he was unsure if anyone had walked around and seen the "help wanted" signs in about every business, but there were many businesses desperate for workers. Stated that whether it was a supermarket or restaurant, the "help wanted" signs were prevalent in this Town, so there was obviously some issues. Expressed his hope that the Zoning Ordinance Update would create a more resilient and sustainable Town so that they could better weather the unpredictable elements of the future. Expressed his hope that their children would have the opportunity to come live here at the age of 25 instead of the age of 45. Thanked staff for one of the most clean and thorough budget presentations they had seen. Acknowledged that it helped there were no tax increases with it. Thanked Davenport and Mr. Friend for all of their work to support and justify the phased approach to financing their water and sewer system. Noted that in the newspaper today, the Fauquier Water Sanitation Authority is facing a conservative estimate of \$44 million for an immediate fix to address PFAS in the water system. Stated that through their strategic planning and long-term strategy, they would hopefully avoid those surprise hits in which they had no choice but to borrow. Noted that the Authority's annual budget was \$14M, and they now had to come up with \$44M to satisfy Department of Environmental Quality regulations. Noted that the Town would be facing this issue as well, and these were not wants but

specific needs. Thanked Davenport for providing a smart and clean strategy to provide a sensible way forward that kept within their means. Thanked Mr. Friend for all his work in bringing forward these issues and helping Council understand that the best way forward was to strategize and not wait for things to break and then respond. Acknowledged that they had too often reacted to problems as they occurred, and if they continued to try to put out fires without addressing the fuel source, that was no strategy. Emphasized that planning and preparing was a strategy, and he was pleased to see that mentality through all the aspects of the visions of the Town. Expressed his appreciation for the focus and emphasis on excellence, predictability, and no surprises.

M. ADJOURNMENT.

With no further business, this meeting was adjourned at 7:55 PM on Tuesday, May 14th, 2024.

I hereby certify that this is a true and exact record of actions taken by the Town Council of the Town of Warrenton on May 14th, 2024.



Stephen M. Clough
Town Recorder

Attachments:

- 1) Citizen Comment Emails and form submissions.
- 2) Signed legislation.



The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

May 14th, 2024, Regular Town Council Meeting Minutes

**Attachment 1: Citizen Comment Emails and form
submissions.**

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com"
<noreply@civicplus.com>
Sent: 20 Apr 2024 18:52:12 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|--|
| Name | Herman Neece |
| Address | 75 Frazier Road |
| City | Warrenton |
| State | VA |
| Zip Code | 20186 |
| Email Address | [REDACTED] |
| Phone Number | [REDACTED] |
| Committee, Board, or Commission Type | Town Council |
| Agenda Item | Increased water and sewage |
| Comment | The ever increasing water and sewage rates are unfair, especially for the many seniors living in Warrenton on fixed incomes. The current proposal for annual 20+% hikes on top of ever increasing property taxes will drive out residents eventually. Surely the powers to be can see this. It's a shame that folks that have lived here most of their lives have to endure this and may have to leave the county. |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com" <noreply@civicplus.com>
Sent: 24 Apr 2024 17:36:40 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|--|
| Name | Cadence Harper |
| Address | Field not completed. |
| City | Field not completed. |
| State | Field not completed. |
| Zip Code | Field not completed. |
| Email Address | Field not completed. |
| Phone Number | Field not completed. |
| Committee, Board, or Commission Type | Field not completed. |
| Agenda Item | Field not completed. |
| Comment | Incompetence or malice? Pick one. There's no other excuse for the ways you're destroying this beautiful and historic area. It would behoove each of you to sit down and do some shadow work and figure out who you are and who you want to be. You've lost the trust and respect of the citizens around here. Get it together or get the hell out. |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com"
<noreply@civicplus.com>
Sent: 26 Apr 2024 17:11:06 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|---|
| Name | Percy Dunagin |
| Address | 160 beach st |
| City | Warrenton |
| State | Va |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Town Council |
| Agenda Item | Water bills |
| Comment | We must find a way to improve our water and sewer system without merely adding rate hikes. I urge you to vote against water rate hikes. |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com" <noreply@civicplus.com>
Sent: 30 Apr 2024 11:16:39 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|---|
| Name | Carol C Colins |
| Address | 490 Winchester St |
| City | W'ton |
| State | va |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Planning Commission |
| Agenda Item | Warrenton Village Center |
| Comment | <p>If this kind of high-density is within the town plan, I believe we need a revision to that plan.</p> <p>While the proposed project is attractive, the density is overwhelming to a modest-sized town such as ours. We are already concerned about capacity of water and sewer services; and already have increased traffic, thanks to development in our neighboring county of Culpeper.</p> <p>If you can keep this from going forward that would be in our best interest.</p> <p>A similar development--of a much smaller size--would be more appropriate.</p> |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com"
<noreply@civicplus.com>
Sent: 30 Apr 2024 11:18:12 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|---|
| Name | Carol C Colins |
| Address | 490 Winchester St |
| City | Warrenton |
| State | va |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Field not completed. |
| Agenda Item | Warrenton Village Center |
| Comment | <p>If this kind of high-density is within the town plan, I believe we need a revision to that plan.</p> <p>While the proposed project is attractive, the density is overwhelming to a modest-sized town such as ours. We are already concerned about capacity of water and sewer services; and already have increased traffic, thanks to development in our neighboring county of Culpeper.</p> <p>If you can keep this from going forward that would be in our best interest.</p> <p>A similar development--of a much smaller size--would be more appropriate.</p> |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com" <noreply@civicplus.com>
Sent: 7 May 2024 08:28:14 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|---|
| Name | Melissa Hunt |
| Address | 336 Stuyvesant Street |
| City | Warrenton |
| State | VA |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Town Council |
| Agenda Item | Water/Sewer Rate Increases |
| Comment | As a single mother of 3, I cannot afford another rate increase on my water/sewer bill. Since moving to Warrenton in 2017, my water bill has increased from an average of \$80/mo to \$200/mo. I have never paid this amount of money for water/sewer in Fairfax or Prince William County. The upgrade of the aged water/sewer sytem cannot be placed entirely on the backs of the citizens who happen to live in the Town when it needs upgrading. The Council must dig into their coffers and avoid these huge annual increases that don't seem to stop. You are pricing your citizens out of town. Thank you. |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com" <noreply@civicplus.com>
Sent: 12 May 2024 05:30:57 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|---|
| Name | Joyce Lisbeth |
| Address | 113 Erin Dr |
| City | Warrenton |
| State | VA |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Town Council |
| Agenda Item | Warrenton Village Shopping Center High-Density |
| Comment | <p>No no no! We live in Warrington to escape this nonsense. Are you going to build new schools first? Do we really need the traffic of northern Virginia every day in our little town? Whoever proposed to the traffic circles around here and the 4 way stops when people don't understand driving laws hence how to use them is bad enough.</p> <p>And another increase in the water and sugar bills? Almost a 50% hike in those costs in 1 year is absolutely ridiculous. People are having trouble providing food for their families with this inflation and you're going to make water and sewer another stress?</p> |

Email not displaying correctly? [View it in your browser.](#)

From: "noreply@civicplus.com" on behalf of "noreply@civicplus.com"
<noreply@civicplus.com>
Sent: 8 May 2024 06:12:37 -0500
To: "" <citizencomment@warrentonva.gov>
Subject: Online Form Submittal: Public Comment

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Public Comment

| | |
|--------------------------------------|--|
| Name | Benjamin Maas |
| Address | 89 Culpeper St |
| City | Warrenton |
| State | VA |
| Zip Code | 20186 |
| Email Address | |
| Phone Number | |
| Committee, Board, or Commission Type | Town Council |
| Agenda Item | High density housing |
| Comment | I enthusiastically support the planned housing development. Our community lacks the kind of housing that will draw our children back to Warrenton as adults. We also lack an adequate inventory of "affordable" housing for those who educate our children, care for our infirm, and protect our community. This is but a start and this is a far far cry from plunging off a cliff into becoming (pick your overgrown northern Virginia community). This is smart and necessary growth. |

Email not displaying correctly? [View it in your browser.](#)



The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

May 14th, 2024, Regular Town Council Meeting Minutes

Attachment 3: Signed legislation

May 14, 2024
Town Council
Public Hearing
Ordinance 2024-04

**ORDINANCE 2024-04 AN ORDINANCE TO ESTABLISH TAX RATES FOR THE TAX YEAR BEGINNING
JANUARY 1, 2024**

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following tax rates are hereby levied for the tax year beginning January 1, 2024:

| | |
|--|-----------------------------------|
| Real Property | \$0.0401 per \$100 assessed value |
| Mobile Homes | \$0.00 per \$100 assessed value |
| Tangible Personal Property-General | \$1.00 per \$100 assessed value |
| Tangible Personal Property-Handicapped | \$0.00 per \$100 assessed value |
| Motor Homes, Campers and Boats | \$0.00 per \$100 assessed value |
| Machinery and Tools | \$1.00 per \$100 assessed value |
| Business Personal Property & Computers | \$1.00 per \$100 assessed value |
| Bank Stock | \$0.80 per \$100 of net capital |

Tangible Personal Property as defined in Section 58.1-3504 of the Code of Virginia of 1950, as amended, shall be exempt from taxation under this ordinance.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Budget Manager

ATTEST:


Town Recorder



TOWN OF WARRENTON, VIRGINIA

Proclamation

A PROCLAMATION RECOGNIZING MAY 19TH – 24TH AS NATIONAL PUBLIC WORKS WEEK IN THE TOWN OF WARRENTON, VIRGINIA.

"Advancing Quality of Life For All"

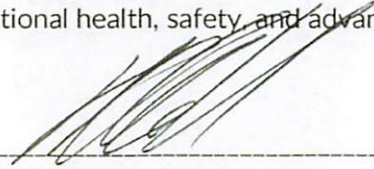
WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of The Town of Warrenton, VA; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in The Town of Warrenton, VA to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW, THEREFORE BE IT PROCLAIMED that the Mayor of the Town of Warrenton hereby designates the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.



H.E. Carter Nevill
Mayor, Town of Warrenton

PRO-24-05-001

May 14th, 2024
Mayor H.E. Carter Nevill
PRO-24-05-002

A PROCLAMATION RECGONIZING MAY 5TH – 11TH AS THE 55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK AND RECGONIZING THE EFFORTS OF THE MUNICIPIAL CLERKS IN OUR REGION

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE BE IT PROCLAIMED, Mayor of The Town of Warrenton, Virginia, recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Mr. Stephen Clough, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.



A handwritten signature in black ink, consisting of several fluid, overlapping strokes, positioned above a horizontal line.

H. E. Carter Nevill
Mayor Town of Warrenton

May 14, 2024
Town Council
Regular Meeting
RES-24-05-01

**RESOLUTION TO APPROVE BOND REDUCTION REQUEST BOND-23-2 FOR GREEN STREET
SUBDIVISION EROSION AND SEDIMENT CONTROL**

WHEREAS, Warrenton, VA (Hereinafter "the Town") is a municipal corporation located within the County of Fauquier; and

WHEREAS, a construction plan and final plat for the Green Street Development, case number FP-2020-01, was approved subject to the provision of a Public Improvements Bond placed on May 20, 2021, in the amount of \$13,157.06; and

WHEREAS, all work requiring the installation of temporary erosion and sediment control measures has been installed and the temporary measures have since been removed; and

WHEREAS, the Engineer submitted a request on behalf of the Developer on June 2, 2023 to release the full Public Improvements Bond; and

NOW THEREFORE BE IT RESOLVED, by the Warrenton Town Council that the Public Improvements Bond in the amount of \$13,157.06 is hereby released.

Votes:

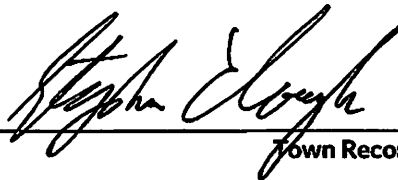
Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Community Development Director,
Town Attorney

ATTEST:



Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-02

**RESOLUTION TO APPROVE BOND REDUCTION REQUEST BOND-23-5 FOR FIELDS OF DAKOTA UTILITY
INFRASTRUCTURE**

WHEREAS, Warrenton, VA (Hereinafter "the Town") is a municipal corporation located within the County of Fauquier; and

WHEREAS, a site development plan for the Fields of Dakota Development, case number SDP 2018-10, was approved subject to the provision of a Public Improvements Bond placed on February 3, 2022, in the amount of \$79,326.86; and

WHEREAS, an As-Built Plan was submitted and subsequently approved on July 20, 2023, to demonstrate conformity with the approved site development plan and the ordinances and regulations of the Town of Warrenton as required by Section 10-9 of the Ordinance; and

WHEREAS, the Developer submitted a request on August 21, 2023 to release the full Public Improvements Bond; and

NOW THEREFORE BE IT RESOLVED, by the Warrenton Town Council that the Public Improvements Bond in the amount of \$79,326.86 is hereby released.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Community Development Director,
Town Attorney

ATTEST:



Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-03

**A RESOLUTION TO AMEND THE FISCAL YEAR 2024 ADOPTED BUDGET TO APPROPRIATE SURPLUS
PROPERTY AUCTION PROCEEDS IN THE AMOUNT OF \$37,000 TO FUND TRAFFIC SIGNAL
EQUIPMENT REPLACEMENTS.**

WHEREAS, the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, certain events occur that necessitate amending the budget; and

WHEREAS, the Town has received funds resulting from the sale of surplus property in the amount of \$37,000; and

WHEREAS, the adopted Capital Assets Fiscal Policy states that proceeds from the sale of surplus and obsolete property are to be credited to the fund that owned such property; and

WHEREAS, funding is required to fund traffic signal equipment replacements to ensure detection equipment is functioning and all corridors are operating safely; and

NOW, THEREFORE, BE IT RESOLVED this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate \$37,000 in surplus property auction proceeds to fund traffic signal equipment replacements.

Votes:

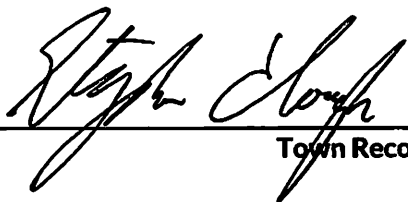
Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Budget Manager

ATTEST:



Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-04

**A RESOLUTION TO AMEND THE FISCAL YEAR 2024 BUDGET TO APPROPRIATE GRANT FUNDS IN
THE AMOUNT OF \$2,500 FOR THE WARRENTON TOWN LIMITS FESTIVAL**

WHEREAS the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, events may occur that require a supplemental appropriation; and

WHEREAS, the PATH Foundation awarded a grant to the Town in the amount of \$2,500 to support the Warrenton Town Limits Festival; and

NOW, THEREFORE BE IT RESOLVED, this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate \$2,500 in local grant revenue to fund expenditures related to the Warrenton Town Limits Festival.

Votes:

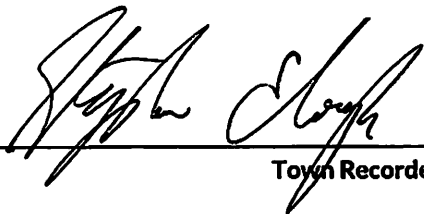
Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Budget Manager

ATTEST: _____



Town Recorder

May 14, 2024
Town Council
Regular Meeting
RES-24-05-05

**A RESOLUTION TO AMEND THE FISCAL YEAR 2024 BUDGET
TO APPROPRIATE GRANT FUNDS IN THE AMOUNT OF \$4,950 FOR LEAD PROGRAM**

WHEREAS the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, events may occur that require a supplemental appropriation; and

WHEREAS, the Town's Property, Liability and Workers' Compensation insurance carrier, Virginia Risk Sharing Association (VRSA), awarded a grant to the Town in the amount of \$4,950 to cover the fee for the Human Capital Generalist to attend the Leading, Educating, and Developing (LEAD) program at the Virginia Institute of Government; and

NOW, THEREFORE, BE IT RESOLVED, this 14th day of May 2024 that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate \$4,950 in grant revenue to reimburse expenditures for training and development.

Votes:

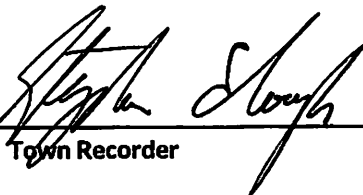
Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Budget Manager

ATTEST:


Town Recorder

May 14th, 2024
Town Council
Regular Meeting
RES-24-05-06

**A RESOLUTION AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO INITIATE THE
PROCESS OF VOLUNTARY SETTLEMENT OF ANNEXATION WITH THE COUNTY OF FAUQUIER**

WHEREAS, Chapter 34 of Title 15.2 recognizes that Virginia localities may be able to voluntarily negotiate and settle boundary matters in an efficient and beneficial manner to the orderly growth and continued viability of the localities; and

WHEREAS, the Town Council has determined after due consideration that the boundary between the County and Town of Warrenton should be adjusted and relocated as outlined in the Voluntary Settlement Agreement between the localities; and

WHEREAS, the Town Council motioned on March 12, 2024, to move forward with the Voluntary Settlement Agreement process; and

WHEREAS, the County passed a resolution on March 14, 2024, to move forward with the Voluntary Settlement Agreement process; and

WHEREAS, two additional small portions of a property owned by Alwington Estates, LLC, PIN 6983-28-8269-000, containing 2.20772 acres and 0.56128 acres are desired to be added to the property adjusted into the boundary of the Town of Warrenton; now, therefore, be it

NOW, THEREFORE, BE IT RESOLVED that the Warrenton Town Council that, the Town Manager and Town Attorney are hereby authorized to take all actions necessary to negotiate a Voluntary Settlement Agreement with Fauquier County; and

BE IT FURTHER RESOLVED That the Town Attorney is authorized to present jointly with Fauquier County such Proposed Settlement Agreement to the Commission on Local Government, subject to any changes to the Agreement approved by the Town Manager and Town Attorney, to initiate the boundary line adjustment process in Code of Virginia § 15.2-3400; and

BE IT FURTHER RESOLVED That the Town intends, subject to input received during the public hearing processes of the entities involved and review by the Commission, to adopt the Voluntary Settlement Agreement.

ATTACHMENT:

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. Eric Gagnon; Mr. Paul Mooney

Nays:

Absent from Meeting: Mr. James Hartman, Vice Mayor; Mr. David McGuire

For Information:
Town Attorney

ATTEST: _____


Town Recorder