



TOWN COUNCIL REGULAR MEETING

21 Main Street

Tuesday, November 12, 2024 at 9:00 AM

AGENDA

Possible additions to the agenda and related materials are not set forth herein.

Times set forth are approximate and may be adjusted as necessary.

I. WORKSESSION - 9:00 AM

- A. Planning Commission Update From the October 15, 2024 Regular Meeting
- B. Community Development Department Overview
- C. Planning Commission Appointments
- D. Code of Conduct Committee Update
- E. **ORDINANCE 2024-16** – Application for vacation of an existing Utility Easement pursuant to Virginia Code Section 15.2-2272 (2). The request is to vacate an existing utility easement on site to allow a new, corrected utility easement associated with easement plat application number ESMT-24-4 to be granted on the property. The lot is approximately 22,738.32 square feet, and zoned Commercial (C). The Comprehensive Plan identifies the property as Broadview Commercial District on the Future Land Use Plan. The owner of the property is PM PLUS LLC. GPIN 6984-16-2823-000.
- F. RolloutWarrenton! Transition
- G. Oliver City Flooding
- H. Arrington Project: Voluntary Settlement Agreement Update
- I. Agenda Review
- J. Closed Session
- K. **ZMA 2023-01 Warrenton United Methodist Church/Hero's Bridge** – The Owner, Trustees of Warrenton United Methodist Church, and the Applicants, Warrenton United Methodist Church and Hero's Bridge, seek a Zoning Map Amendment of approximately 9.8640 acres from R-10 (Residential) and RO (Residential Office) to R-PUD (Residential Planned Unit Development) located on and adjacent to the existing church located at 341 Church Street. The proposal requests approval to develop 22-two-family residential dwelling units for a total of 44 units to provide affordable

senior housing to ages 65 and older. The application includes a Small Office/Community Center. The Applicant is requesting waivers and modifications. The Future Land Use Map designates the parcels as Medium Density Residential. The GPINS are 6984-16-5101 portion (approximately 5.22 acres of the approximately 6.31 acre parcel), 6984-16-7013, 6984-15-1823 and 6984-15-1930.

II. REGULAR MEETING - 6:30 PM

A. INVOCATION.

B. PLEDGE OF ALLEGIANCE.

C. PROCLAMATIONS AND RECOGNITIONS.

- a. Warrenton Volunteer Fire Department- Recognition of 100 Years of Service
- b. Warrenton Arts Commission: Horner Street Mural Contest Finalists.

D. CITIZEN'S TIME.

E. APPROVAL OF THE AGENDA.

F. PUBLIC HEARINGS.

- a. **ORDINANCE 2024-16** – Application for vacation of an existing Utility Easement pursuant to Virginia Code Section 15.2-2272 (2). The request is to vacate an existing utility easement on site to allow a new, corrected utility easement associated with easement plat application number ESMT-24-4 to be granted on the property. The lot is approximately 22,738.32 square feet, and zoned Commercial (C). The Comprehensive Plan identifies the property as Broadview Commercial District on the Future Land Use Plan. The owner of the property is PM PLUS LLC. GPIN 6984-16-2823-000.
- b. A Town Code Amendment to Revise Sections 4-1, 4-33, 4-61, and 4-62 Property Maintenance
- c. **SUP 2024-01: 71 S. 5th Street.** The Owner/Applicant, Mr. Robert Samia, seeks a Special Use Permit for the reinstatement of a pre-existing use as a car dealership at 71 S. 5th Street (+/- 0.2869 acres). The Applicant is requesting permission for the use of the parcel as an auto dealership in an existing building with no physical changes, under Article 3-4.11.1 of the Zoning Ordinance, as the non-conforming use as an auto-dealership lapsed in the last few years. The property is a zoned C (Commercial) and designated Old Town Character District in Plan Warrenton 2040 (GPIN 6984-42-4640-000).

- d. **ORDINANCE 2024-15** - This ordinance is proposed to amend Section 9.6 of the Town Code of the Town of Warrenton to modify the due date to apply for a renewal of a business license from March 1st to April 15th.
- e. A Resolution to Amend the Fiscal Year 2025 Adopted Budget by \$25,292,548.31 to Appropriate the Fiscal Year 2024 Carryover

G. CONSENT AGENDA.

- a. Approval of Town Council Meeting Minutes
- b. Departmental Quarterly Reports
- c. Police Department Report
- d. Finance Department Report
- e. Community Development Department Report
- f. Parks and Recreation Department Report
- g. Public Works and Utilities Department Report
 - Capital Improvement Program
 - Street Maintenance Report
- h. Human Capital
- i. Emergency Management
- j. Fleet and Facilities Department Report
- k. Information and Technology Department Report
- l. BOND-24-3- Bond Release Request O'Reilly Auto Parts
- m. Planning Commission Reappointments- Mr. Steven Ainsworth, Mr. James Lawrence, Mr. Ryan Stewart.

H. NEW BUSINESS.

I. UNFINISHED BUSINESS.

J. TOWN ATTORNEY'S REPORT.

K. TOWN MANAGER'S REPORT.

L. COUNCILMEMBERS TIME.

M. ADJOURNMENT.