



**NOTICE OF MEETING  
WALLER COUNTY, TEXAS  
REGULAR SESSION**

**Wednesday, October 30, 2024 at 9:00 AM  
Waller County Joe Kuciemba Annex, Hempstead, Texas**

**AGENDA**

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**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex  
425 FM 1488  
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

**CALL TO ORDER**

1. Approval of Agenda.

**PUBLIC COMMENT**

**CONSENT AGENDA**

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Auditor to approve and/or ratify 2024 budget adjustments and departmental line item transfers.
5. Request by County Auditor to approve official documents and all monthly reports.
6. Request to approve payments for the following:

\$20,391.04 for Invoice #2401500401 to Thompson Consulting Services, LLC from line item 110-530-569311 [DR-4781] for disaster monitoring associated with Texas Severe Storms, Straight-Line Winds, Tornadoes, and Flooding.

7. \$2,000.00 for Invoice dated October 5, 2024 to Singleton & Sons Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].

8. Request by County Auditor to Approve and/or Ratify Accounts Payable.
9. Request by County Engineer to approve the Final Replat of Katy Elementary No. 48 in Precinct 3.
10. Request by County Engineer to approve Permits to Construct Utility In Waller County right-of-way for AT&T - Permit numbers 24.UP.052, 053, 054, 055 Betka Rd, Baethe Rd, Black Falcon Rd, Sandtrap, Club Dr, Plain View Dr, Penick Rd, Birdie Ln, Bunker Rd, Kitty Hawk Dr, White Wing Dr, and Roehen Rd. (All Telephone Lines).
11. Request by County Engineer to approve Permit to Construct Utility In Waller County right-of-way for Verizon Wireless on Kingsland Blvd and Papas Dr. 24.UP.056.
12. Request by County Engineer to approve the Final Plat of Beckendorff Road Street Dedication Section 6 and accept the Construction Bond in Precinct 3.
13. Request by County Engineer to approve the Final Plat of Sunterra Waste Water Treatment Plant in Precinct 3.
14. Request by County Engineer to approve the Final Plat of Grange Section 3 and accept the Construction Bond in Precinct 4.
15. Request by County Engineer to approve the Final Plat of Grange Section 4 and accept the Construction Bond in Precinct 4.

#### **PROCLAMATION**

16. Approve Proclamation declaring October 2024 as Domestic Violence Awareness Month in Waller County.
17. Approve Veteran's Day Proclamation.

#### **RESOLUTION**

18. Approve Waller County Resolution celebrating Daikin's 100-Year Anniversary and dedication of Daikin Stadium in Waller ISD.

#### **COUNTY ENGINEER**

19. Approve the Easement Amendment Agreement to amend the drainage easement at the Sand Hill Farm Mitigation Bank near Penick Road in Precinct 3.
20. Presentation and approval of Infrastructure Development Plan of Blue Vista Tiny Rental Development in Precinct 2.
21. Approve amendment of Plat for Houston Oaks, Section Six - Lots 3-4-5.
22. Approve Final Plat of New Day Ranches, a 33 Lot Residential Subdivision of 46.716 acres - located off Hard Rd. in the G.W. Clary Survey, Abstract No. 108.

23. Approve requested revision to the Maple Woods Development Agreement.
24. Approve revised County Corridor Agreement.
25. Approve Contractor Professional Engineering Services with IEA Inc.
26. Approve Professional Services Agreement with Pape-Dawson Engineers (RFP# 240320-31).

#### **SHERIFF**

27. Approve purchase of Motorola MCC 7500E Dispatch Console Upgrade and Add-on to add a fourth dispatch console, pursuant to HGACBuy contract RA05-21. Purchase price of \$195,128.00 includes equipment, one year warranty, systems integration, installation, and training. Purchase price for warranty for years 2-5 to be billed in annual increments of \$9,495.20, \$9,789.88, \$10,096.98 and \$10,417.17. Funds to be paid from line item 125-517-581800 [Furniture & Equipment].

#### **COUNTY JUDGE**

28. Approve Official Oath and Bond for County Judge.

#### **COMMISSIONER, PRECINCT 3**

29. Approve creation of a Workforce Development Advisory Committee.

#### **COMMISSIONER, PRECINCT 2**

30. Approve the abandonment of a right of way reserved for the extension of Willowbrook Drive in Block 2 of Willowbrook subdivision, section one, a subdivision in Waller County, Texas, located on a certain 36.18 acre tract in the R. Harvey Survey A-141, according to the plat recorded in Volume 347, p. 280 of the Deed Records of Waller County, Texas, and to appoint a commissioner to begin the process of selling said right of way to the abutting and adjoining landowner.
31. Approve appraisal of right of way in Precinct 2 by Southwest Realty Consultants.

#### **TREASURER**

32. Approve annual distribution of Available School Funds to school districts within Waller County.
33. Approve WEX Employee FSA Benefit agreement effective 12/01/2024.
34. Approve updated Medical Air Services Association (MASA) employee benefit.
35. Approve updates to the take home vehicle schedule.
36. Approve Salary Order amendment 2024.12 effective 10/28/24.

## **TAX ASSESSOR-COLLECTOR**

37. Spread upon the minutes the Tax Assessor-Collector Association Professional County Collector Maintenance Transcript for Ellen Shelburne and County Tax Office Professional Maintenance Transcript for Elizabeth Matthews.

## **DIRECTOR OF POLICY & ADMINISTRATION**

38. Approve 2026 Budget Calendar.

## **GRANT MANAGER**

39. Approve the County Judge to execute Amendment No. 1 relative to grant administration services provided by GrantWorks associated with GLO State Contract Number 24-065-015-E172.
40. Approve the County Judge to execute Amendment No. 1 relative to grant administration services provided by GrantWorks associated with GLO State Contract Number 24-065-015-E173.

## **FIRE MARSHAL**

41. Approve action on Burn Ban.
42. Approve authority for Fire Marshal to terminate Burn Ban.

## **DIRECTOR OF FACILITIES**

43. Approve payment of \$189,458.00 for Invoice #BXHS 34149730 to Boxx Modular from line item 241-595-561209 [ARPA Miscellaneous].
44. Approve payment of \$9,991.00 for Invoice #6096 to Power Associates, Inc. from line item 125-442-544700 [Repair and Replace].
45. Approve payment of \$8,748.00 for Invoice #6097 to Power Associates, Inc. from line item 125-442-544700 [Repair and Replace].
46. Approve a discretionary exemption for repair services related to the repair of the roof of the Waller County Tax Office for damage that was sustained during Hurricane Beryl as necessary because of unforeseen damage to public property pursuant to Tex. Loc. Gov't Code § 262.024(3).

## **MISCELLANEOUS**

47. Approve 2025 Commissioners Court meeting schedule.
48. Approve proposed amendments to update the Waller County Community Center regulations.
49. Approve proposed amendments to the Waller County Community Center regulations related to the reservation of the Community Center by elected officials.

50. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
51. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

## **EXECUTIVE SESSION**

52. Consultation with District Attorney and outside counsel, including consultation with outside counsel regarding procurement and ethics compliance pursuant to Government Code Section 551.071.
53. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer.
54. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
55. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
56. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

## **ADJOURN MEETING**

### **NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**