



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
REGULAR SESSION**

**Wednesday, August 20, 2025 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval and recognition of Commissioner Justin Beckendorff as presiding officer/Judge Pro Tem for this meeting.
3. Approval of Minutes.
4. Request by County Treasurer for Approval of Payroll Disbursements.
5. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
6. Request by County Treasurer for approval of Monthly Report.
7. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers.
8. Request by County Auditor to approve official documents and all Monthly Reports.

9. Request approval of the 2026 Sheriffs' and Constables' Fees as recommended by the County Sheriff.
10. Request to appoint Justin Beckendorff to the Board of Trustees of Texana Center for a two-year term beginning September 1, 2025 through August 31, 2027.
11. Request by County Grant Manager to approve Amendment No. 2 with Quiddity Engineering LLC for engineering services associated with the CDBG-DR Diemer and Laneview Road Project (CDBG-DR Hurricane Harvey Infrastructure Project No. 20-065-062-C180).
12. Request by County Tax Assessor Collector to approve Interlocal Agreements for tax collections.
13. Request by Procurement Director to advertise for proposals for Construction of the Precinct 3 Annex. Advertisement to be paid from line item 125-401- 544100 [Bid Notice & Printing].
14. Request by the County Engineer for authorization to advertise for a Public Hearing, relating to installing "No Thru Trucks" signs on Davis Road, Falcon Street, Peregrine Drive, Widgeon, and Quail Run (Texas Transportation Code 251.152) in the Katy Times Newspaper. Advertisement paid from line item 125-401-544100 [Bid Notices and Printing].
15. Request by County Engineer to accept Notice for A T & T for Hand Holes and Communication Lines within right of way of Riverwood Ln. off FM 1887. Project # 2025-1612.
16. Request by County Engineer to accept a written price request from Texas Star for base material due to increase in materials and fuel.
17. Request by County Engineer to approve the Final Plat of Lakeview Section 6 and accept the Construction Bond in Precinct 3.
18. Request by County Engineer to approve the Final Plat of Trails at Cochran Ranch Section Two and accept the Construction Bond in Precinct 3.
19. Request by County Engineer to approve the Final Plat of Discovery Hills Commerce Center in Precinct 4.
20. Request by County Engineer to sell used 3,000 gallon emulsion tank through govdeals.com.
21. Approve the Waller County Auditor to conduct the District Attorney's annual Chapter 59 Asset Forfeiture/Seizure Audits.

Requests to approve payments on the following:

22. Request by County Tax Assessor-Collector to approve refund in excess of \$500.00 in accordance with Article 31.11 of the State Property Tax Code.

23. \$6,847.00 for Invoice #7040, \$4,000.00 for Invoice #7041, and \$1,720.00 for Invoice #7042 for a total of \$12,567.00 to The Randle Law Office. Funds to be paid from line item 125-411-540300 [Legal].
24. \$1,125.00 to Schmidt Funeral Home for Invoice dated August 4, 2025 from line item 125-423-540705 [Transport to Morgue].
25. \$1,175.00 to Schmidt Funeral Home for Invoice dated July 17, 2025 from line item 125-423-540705 [Transport to Morgue].
26. \$18,200.00 for Invoice #1535 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
27. \$6,930.00 to CivicPlus for Invoice #345343 from line item 125-401-540900 [Prof Consultant Services].
28. \$300.00 to ARCIT for the 2025 Invoice from line item 125-411-562300 [County Organizational Dues].
29. \$1,832.00 for Invoice #BXHS34153480 to BOXX Modular to be paid from line item 605-605-545405 [Professional Services].
30. \$3,093.75 for Invoice #50598 to LDDBlueline, Inc. to be paid from line item 125-600-545403 [Professional Services Pct 3 Annex].
31. \$2,408.43 for Invoice #50599 to LDDBlueline, Inc. to be paid from line item 125-600-545402 [Professional Services Pct 2 Annex].
32. \$44,968.62 for Invoice #72402-02 to Binkley & Barfield, Inc. for Professional Services rendered April 1, 2025 through April 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
33. \$105,376.81 for Invoice #71089-1 to Civil Corp for Professional Services rendered through May 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
34. \$147,182.30 for Invoice #202530098 to LJA Engineering, Inc. for Professional Services rendered June 28, 2025 through July 18, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
35. Request by County Auditor to Approve and/or Ratify Accounts Payable.

TAX ASSESSOR-COLLECTOR

36. Tax Assessor-Collector July Collection Report.

SHERIFF

37. Approve memorandum of understanding between Sheriff and Katy ISD for law enforcement duties as required by statute, Texas Education Code 37.081(g).

GRANT MANAGER

38. Authorize the County Grant Manager to submit application(s) for certain peace officers with Master Proficiency Certificates pursuant to the HB4264 Grant Program.
39. Authorize the County Grant Manager to submit a FY26 Rural Sheriff's Office Salary Assistance Grant Program application.

PROCUREMENT DIRECTOR

40. Approve Bills of Sale with Enterprise Fleet Management for three (3) vehicles for Road & Bridge, in an amount of \$1,706.79. Funds to be paid from line item 110-530-581100 [Construction Equipment].
41. Approve purchase of two (2) vehicles, additions to fleet, for the Sheriff's Office from Rockdale Country Ford, utilizing Buyboard Contract# 724-23, in an amount not to exceed \$92,980.00. Funds to be paid from line item 125-518-581700 [Equipment].
42. Approve purchase of 1991 5-ton truck for Sheriff's Office from Monaville Volunteer Fire Department, in an amount not to exceed \$4,000.00. Funds to be paid from line item 192-489-581814 [Federal Forfeiture Equipment].
43. Approve purchase of 10,000 gallon oil storage tank from Cimline, Inc., utilizing Sourcewell Contract# 080521-CME, in an amount not to exceed \$125,271.70. Funds to be paid from line item 110-530-581100 [Construction Equipment].
44. Approve revision to Waller County Procurement Policies and Procedures, specifically section 2.3 regarding the increase of the competitive procurement threshold from \$50,000 to \$100,000, effective September 1, 2025.
45. Approve Agreement with Wald Relocation Services in an amount not to exceed \$41,616.00 for moving services. Funds to be paid from line item 604-604-581839 [Soft Costs].
46. Approve Agreement with Enterprise Fleet Management, pursuant to Sourcewell #030122-EFM for Sheriff's Office leased vehicles, four (4) trucks. Funds to be paid from line item 125-516-587523 [Fleet Mgmt. Lease Payments].
47. Approve contract renewal with Xerox, utilizing Omnia Partners Contract #R191104 for copier and maintenance for multiple locations throughout the County. Funds to be paid from the following line items:
 - \$218.33/mo. -125-408-581813 [Copier/Printer]
 - \$208.73/mo. -125-401-581813 [Copier/Printer]
 - \$259.17/mo. -125-434-581813 [Copier/Printer]
 - \$181.45/mo. -125-403-581813 [Copier/Printer]
 - \$81.14/mo. -125-443-581813 [Copier/Printer]

\$105.91/mo. -125-418-581813 [Copier/Printer]

\$611.78/mo -125-417-581813 [Copier/Printer].

48. Approve purchase of two (2) Tahoes, additions to fleet, for the Sheriff's Office from Caldwell County Chevrolet, utilizing Buyboard Contract# 724-23, in an amount not to exceed \$107,290.00. Funds to be paid from line item 125-518-581700 [Equipment Line].

TREASURER

49. Approve Salary Order amendment 2025.5 effective September 01, 2025.
50. Approve TJJD Salary Order effective September 01, 2025.
51. Approve the 2025-2026 Renewal Notice and Benefit Confirmation for medical, dental, vision, and life insurance coverages through Texas Association of Counties.

DIRECTOR OF FACILITIES

52. Discuss and take action on Precinct 2 and Precinct 3 Architectural Designs and Floor Plans.
53. Approve payment of \$302,278.88 for Application #17 to SEDALCO from line item 125-600-581620 [Justice Center Modulares].
54. Approve payment of \$1,403,737.01 for Application #33 to Sedalco, Inc. to be paid from the following line items:

\$33,026.91- 604-604-545045 [Professional Services].

\$1,370,713.10- 604-604-581000 [Bldg Purch, Const, or Improv].

MISCELLANEOUS

55. Discussion on Masonic Lodge cornerstone.
56. Approve Agreement between Waller County and Fort Bend Seniors Meals on Wheels and payment of \$40,000.00 for Invoice #4435 from line item 125-411-547315 [Ft. Bend Seniors Meals on Wheels] as allocated in the 2025 Budget.
57. Approve Resolution Authorizing County Grant Program for the Texas Department of Agriculture Home-Delivered Meal Grant Program for 2026.
58. Discuss requested MOU with the Waller County Fair Association to determine if a finding that a public purpose is met by the MOU is appropriate.
59. Approve MOU with the Waller County Fair Association related to the purchase of a tractor.
60. Approve Resolution for the Southeast Texas Housing Finance Corporation Single Family Mortgage Origination Program.

61. Discuss and take possible action to approve an order authorizing the issuance of an aggregate amount not to exceed \$10,000,000.00 of "Waller County, Texas Tax Notes, Series 2025"; authorizing the sale thereof; and enacting provisions incident and related to the issuance of said notes.
62. Discussion of FY26 Budget.
63. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
64. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

65. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer.
66. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
67. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
68. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).