



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
REGULAR SESSION**

**Wednesday, July 24, 2024 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of Payroll disbursements.
4. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
5. Request by County Treasurer for approval of Monthly Report.
6. Request by County Treasurer to approve disbursement of funds for State Quarterly Reports.
7. Approve 2024 budget adjustments and departmental line-item transfers.
8. Request by County Auditor to approve official documents and all monthly reports.
9. Request by County Tax Assessor-Collector to approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

10. Request to approve payments on the following:

\$1,375.00 for Invoice registered on July 2, 2024 to Clay's Mortuary & Cremations from line item 125-411-561502 [Pauper Burial Expense].
11. \$5,200.00 for Invoice #1367 to Fort Bend Medical Examiner from line item # 125-423-540702 [Autopsy].
12. \$695.00 for Invoice dated June 25, 2024 to Magnolia Funeral Home from line item 125-423-540705 [Transport to Morgue].
13. \$3,564.00 for Invoice #171859 to Alpha Testing from line item 604-604-545405 [Professional Services].
14. \$1,989.54 for Invoice #36 to King Architectural Consulting Services from line item 604-604-545405 [Professional Services].
15. \$38,853.13 for Invoice #2401500101 to Thompson Consulting Services from line item 110-530-569311 [DR-4784 Texas Severe Storm] for County debris monitoring associated with Texas Severe Storms, Straight-line Winds, Tornadoes, and Flooding.
16. Request by County Auditor to Approve and/or Ratify Accounts Payable.
17. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by AT & T Communications for a bore and placement of a fiber optic cable within the right of way of Murrell Rd.
18. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by American Communications Construction, Inc. for a bore and placement of under ground fiber optic cable within the right of way of Beckendorff Rd. and Emerald Ocean Drive.
19. Request by County Engineer to approve the Final Plat of La Segarra Water Plant in Precinct 3.
20. Request by County Engineer to approve the Final Plat of La Segarra Section One and accept the Construction Bond in Precinct 3.
21. Request by County Engineer to approve the Final Plat of La Segarra Boulevard Phase One and accept the Construction Bond in Precinct 3.

COUNTY JUDGE

22. Presentation of Distinguished Service Award to the Waller County Historical Commission for 2023 accomplishments.

TREASURER

23. Workplace Financial Wellness Program presentation by Samuel Vaughan, Associate Financial Advisor, with Ameriprise Financial Services.
24. Approve Ameriprise Financial Workplace Solutions Agreement.

25. Approve action on salary ranges from the classification and compensation study from Evergreen Studies.
26. Approve 2024.9 Salary Order amendment effective 08/05/24.

COUNTY ENGINEER

27. Approve Variance request to the Waller County Subdivision and Development Regulations regarding Section 3.4.8 Flag Lot access length, 1,752' more than 960' allowed by regulations, by Lucy Magana in Precinct 3.
28. Presentation of General Land Plan for Marigold by Jennifer Curtis in Precinct 2.
29. Approve General Land Plan for Marigold by Jennifer Curtis in Precinct 2.
30. Public Hearing: Proposed Major Thoroughfare Plan/Map Amendment, by Gamal 318 Acres LLC.
31. Approve the Major Thoroughfare Plan/Map Amendment Gamal 318 Acres LLC, by Brad Sweitzer.
32. Approve Amendment to Subdivision and Development Regulations: Engineering Design Standards – Base Material.
33. Approved Amendment to Subdivision and Development Regulations: Engineering Design Standards – Lot Size.
34. Approve Amendment to Subdivision and Development Regulations: Engineering Design Standards – Minimum Street Requirements – Local Streets.
35. Approve Amendment to Subdivision and Development Regulations: Summary of Costs.
36. Approve Amendment to Subdivision and Development Regulations: Definition of Terms.
37. Approve to repurpose a Truck Driver position into a GIS Technician position and expand roles of the GIS Manager. Changes requested will not increase the department budget.
38. Approve Amendment to the Waller County Road and Bridge Department Fee Schedule.
39. Presentation of Road and Bridge Department Quarterly Report.

SHERIFF

40. Publicly open sealed bids submitted for a fleet vehicle for the Sheriff's Office (Resolicited RFP 240626-30).
41. Approve interlocal agreement with Waller ISD to provide school resource officers for the 2024-2025 school year.
42. Approve the creation of a new Sergeant SRO position pursuant to the approval of the contract with Waller Independent School District.

43. Approve purchase from PCN Strategies in the amount of \$40,715.22 for 7 Panasonic Toughbook computers and accessories for the 7 Tahoes previously purchased. Funds to be paid from line item 125-600-581400 [Vehicle].
44. Approve payment for invoice #45632 to Utility Associates Inc., for \$74,294.84 for 7 camera systems for the 7 Tahoes previously purchased. Funds to be paid from line item 125-600-581400 [Vehicle].
45. Approve purchase from Command Communications in the amount of \$20,971.93 for 7 refurbished Motorola radios for the 7 Tahoes previously purchased. Funds to be paid from line item 125-600-581400 [Vehicle].

DISTRICT ATTORNEY

46. Discuss and take action to authorize the Waller County Auditor to conduct the annual Chapter 59 Forfeiture/Seizure Accounts audits as required by law, and to report the results of the same to the Texas Attorney General.
47. Approve purchase of a 2023 Ford Explorer PIU from Rockdale Country Ford in the amount of \$47,535.00 pursuant to BuyBoard Contract 724-23. Funding to be paid from line item 241-595-561209 [ARPA Miscellaneous].

FIRE MARSHAL

48. Approve upgrades, including a generator and A/C unit purchase and installation, in the amount of \$19,238.25 to the Waller County Fire Marshal Office's Scene Response Trailer. Funds to be paid from line Item 241-595-561209 [ARPA Miscellaneous].

COUNTY CLERK

49. Draw three (3) public members and three (3) alternate members to serve on the Salary Grievance Committee pertaining to the 2025 Budget.
50. Approve Canon Copier Renewal Lease DIR Contract for 2 copiers in the County Clerk's office in the amount of \$461.91 per month for 60 months. Funds to be paid from line item 125-403-545510 [Equipment Rent/Lease].

COMMISSIONER, PRECINCT 4

51. Approve contract and authorize payment to Pegasus Chevrolet LLC in the amount of \$54,268.75 for a 2024 Silverado Custom Trail Boss Crew Cab pursuant to RFP #240515-32. Funds to be paid from line Item 125-600-581400 [Capital Outlay Vehicle].
52. Approve payment for necessary upfitting and installation associated with Commissioner, Precinct 4's new vehicle in an amount not to exceed \$5,000.00. Funds to be paid from line Item 125-600-581400 [Capital Outlay Vehicle].
53. Approve advertisement of RFP for the purchase of one (1) new airboat to be published in the Waller County Express. Funds to be paid from line item 125-401- 544100 [Bid Notices and Printing].

54. Approve purchase of a hovercraft and trailer from Neoteric Hovercraft Inc. in an amount not to exceed \$109,920.00. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].

DIRECTOR OF FACILITIES

55. Approve the Texas Work Authorization Contract for BELFOR regarding the Tax Office roof.

MISCELLANEOUS

56. Approve Agreement between Waller County and Fort Bend Seniors Meals on Wheels and payment of \$40,000.00 for Invoice #4330 from line item 125-411-547315 [Ft. Bend Seniors Meals on Wheels] as allocated in the 2024 Budget.
57. Approve Resolution Authorizing County Grant Program for the Texas Department of Agriculture Home-Delivered Meal Grant Program for 2025.
58. Approve payment of \$11,423.39 for Invoice #6157 to Randle Law Office from line item 125-411-540300 [Legal] for General Matters.
59. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
60. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

61. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
62. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
63. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
64. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).