



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
COMMISSIONERS COURT**

Wednesday, May 29, 2024 at 9:00 AM

Waller County Joe Kuciemba Annex, Hempstead, Texas

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

All or part of this meeting may be held by videoconference call. A quorum of the Commissioners Court will be physically present at the Waller County Joe Kuciemba Annex in Hempstead, Texas, which will be open to the public.

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of Payroll disbursements.
4. Approve schedule with take home vehicle change for the Fire Marshal.
5. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
6. Request by County Auditor to approve official documents and all monthly reports.
7. Request by County Engineer to approve the application for replat of Blinka Estates Subdivision, to revise Lots 8 and 9. The revision will divide lots into three separate lots, by Trang Nguyen, and authorize the Road and Bridge Department to issue a public

notice in the Katy Times, for three consecutive weeks, establishing a public hearing during the regular session of Commissioners' Court on July 10, 2024.

8. Ratify GLO Contract No. 22-130-043-E436 in the amount of \$100,000 pursuant to the GLO's Community Development Block Grant Local Hazard Mitigation Planning Program Non-Research & Development Mitigation Funding.
9. Accept a Formal Utility Notice - for Kingsland Blvd and Jordan Ranch Blvd from American Communications Construction, Inc. for an underground cable by Comcast.
10. Accept a Formal Utility Notice - for Beckendorff Road and Emerald Ocean Drive by American Communications Construction Inc. for Comcast underground cable alongside Beckendorff Road and Emerald Ocean Drive.
11. Accept a Formal Utility Notice - for Penick Road by American Communications Construction Inc. for Comcast aerial cable alongside Penick Road.
12. Accept a Formal Utility Notice - for Kickapoo Road by AT&T Communications for placement of a fiber optic cable.

Request to approve payments

13. Request to approve payment on the following:

\$1,300.00 for Invoice #WC-PU-00124 to Stephens & Flowers Funerals and Cremations from line item 125-423-540705 [Transport to Morgue].

14. \$2,887.00 for Invoice #0000017143 to Harris County Accounts Receivable from line item 125-423-540702 [Autopsy].
15. \$2,200.00 for Invoice dated May 2, 2024 to Singleton & Sons Funeral Home from line item 125-423-540705 [Transport to Morgue].
16. \$5,200.00 for Invoice #1346 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
17. \$8,373.00 for Invoice #169712, \$9,175.00 for Invoice #167530, and \$908.00 for Invoice #166428 for a total of \$18,456.00 to Alpha Testing, LLC from line item 604-604-545405 [Professional Services].
18. Request by County Auditor to approve and/or ratification of Accounts Payable.

FIRE MARSHAL

19. Approve continuation or renewal of declaration of local disaster pursuant to Government Code Section 418.108(b).
20. Severe storms update by Waller County Fire Marshal Brian Cantrell.
21. Publicly open proposals received for All Hazards Preparedness, Planning, Consulting, and Recovery Services pursuant to RFP# 240417-30.

COUNTY ENGINEER

22. Publicly Open Request for Proposals received for the following:
 - County- wide Seal Coating Services (RFP# 240320-30)
 - ARPA Funded Seal Coating Road Projects (RFP# 240320-52)
 - County-wide Road Tree Removal Services (RFP# 240320-73)
 - County-wide Roadside Vegetation Management Services (RFP# 240320-74)
 - County-wide Mowing Services (RFP# 240320-75)
 - Road Base and Construction Materials (RFP# 240320-76)
 - Oils and Asphalts (RFP# 240320-77).
23. Open Request for Qualifications for Drainage Specific Engineering Services (RFP# 240320-31).
24. Approve Professional Services Agreement for Traffic Engineering Services with Randle Law Office LTD., L.L.P.
25. GIS Update Presentation.
26. Presentation of Infrastructure Development Plan of Thompson Road RV Park in Precinct 2.
27. Approve the Infrastructure Development Plan of Thompson Road RV Park in Precinct 2.

SHERIFF

28. Award bid(s) for Sheriff's Office Fleet Vehicles (RFP# 240403-21).
29. Award bid for patrol vehicle upfitting and installation for the Sheriff's Office pursuant to RFP# 240417-34.

JUSTICE OF THE PEACE, PRECINCT 2

30. Spread upon the minutes the appointment of Judge JR Woolley to the Texas Indigent Defense Commission by Governor Abbott.

ENVIRONMENTAL

31. Approve a variance request to the subdivision Development Regulations, Engineering Design Standards, Section 2-Lot size, regarding the minimum lot size per dwelling, by Mr. Francisco Padilla.

LIBRARY

32. Approve and accept donation of two checks for \$100.00 each to Waller County Library from Baker Moran Doggett Ma & Dobbs LLP.

TREASURER

33. Approve policies and premiums with Texas Association of Counties for Law Enforcement Liability, Public Officials Liability, and Property coverages effective 07/01/2024. Total premium of \$411,411.00 to be paid from line item 125-411-530300 [Ins Equip/Build/Pub Liab].

COMMISSIONER, PRECINCT 3

34. Approve the creation of a Waller County Workforce Development Board.
35. Approve Precinct 3 TIRZ (Tax Increment Reinvestment Zone).

DIRECTOR OF POLICY & ADMINISTRATION

36. Approve and authorize staff to move forward with obtaining and creating all necessary paperwork to possibly hold an election to create County Assistance Districts in the November general election.
37. Approve Amended Agreement with Randle Law Office LTD., L.L.P. for general legal services.

AUDITOR

38. Approve 2024 Budget Adjustments and line-item transfers.

DIRECTOR OF FACILITIES

39. Approve payment in the amount of \$134,829.00 to WPI for a Generac SG130 130kW Natural Gas Generator for the Waller County Joe Kuciemba Annex. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].
40. Approve payment in the amount of \$98,583.00 to WPI for a Generac SD060 60kW Diesel Generator for the Waller County Community Center. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].
41. Approve payment of Application #3 for \$114.38 to Sedalco from line item 602-602-581838 [WCJC Macerator].
42. Approve the Design-Build Change order form #001 in the amount of (\$9,625.04) for the Macerator.
43. Approve cost estimate and agreement with Alpha Testing, LLC for construction materials testing for the courthouse construction project.

COUNTY ENGINEER

44. Award Bid for the following:

County-wide Seal Coating Services (RFP# 240320-30)

ARPA Funded Seal Coating Road Projects (RFP# 240320-52)

County-wide Road Tree Removal Services (RFP# 240320-73)

County-wide Roadside Vegetation Management Services (RFP# 240320-74)

County-wide Mowing Services (RFP# 240320-75)

Road Base and Construction Materials (RFP# 240320-76)

Oils and Asphalts (RFP# 240320-77).

FIRE MARSHAL

45. Award Bid for All Hazards Preparedness, Planning, Consulting, and Recovery Services pursuant to RFP# 240417-30.

46. Reject all bids for All Hazards Preparedness, Planning, Consulting, and Recovery Services (RFP# 240417-30).

47. Approve contract for debris monitoring services with co-op vendor.

48. Issue Notices to Proceed to DRC (debris removal contractor) and debris monitoring company.

49. Approve purchase and Agreement with ESO Software.

MISCELLANEOUS

50. Approve the appointment of Stephen McGrath and Monette Stephens to the East Waller County Management District through May 31, 2028.

51. Approve payment of \$6,080.00 for Invoice #6003 to The Randle Law Office., L.L.P. from line item 125-401-540900 [Prof. Consultant Services].

52. Approve payment of \$23,079.80 for Invoice #3926 to CRC for Kennels from line item 125-516-581700 [Equipment].

53. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

54. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation

in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

55. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
56. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
57. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
58. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).