



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
COMMISSIONERS COURT**

**Wednesday, January 24, 2024 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of Payroll.
4. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
5. Request by County Treasurer for approval of Monthly Report.
6. Request by County Treasurer to approve disbursement of funds for State Quarterly Reports.
7. Request by County Auditor for approval and / or ratification of Accounts Payable.
8. Request by County Auditor to approve 2 Quarterly Reimbursement of Juror Payments.
9. Request by County Tax Assessor-Collector to approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.

10. Request approval to Transfer fixed Assets to the IT Department.
11. Request by County Engineer to advertise for annual competitive bids.
12. Request by County Engineer to place the roads in Bluestem Section 2 into a one-year warranty period beginning December 14th, 2023 (date of substantial completion).
13. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by American Communications Construction, Inc. for Comcast to install a proposed placement of 188 ft. of conduit/ cable via a directional bore along Clay Road right of way.
14. Request by County Engineer to approve the Final Plat of Estates on Stockdick Section 1 in Precinct 3.
15. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by San Bernard Electric Cooperative, Inc. for the purpose of proposed placement of 9 Power Poles within the right of way of Adams Flat Road and 5 Power Poles within the right of way of Wilson Road.

Requests to approve payments

16. \$75,000.00 for Invoice #2432 to Waller County Economic Development from line-item 125-411-547200 [Economic Development].
17. \$625.00 for Invoice #111223 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

COUNTY ENGINEER

18. Approve Substantial Completion of roads meeting County requirements within Sunterra Section 5, with all roads being Privately Maintained: Santa Rosa Hills Drive, Grayton Bay Lane, and Maui Bend Drive.
19. Approve a variance request to the Waller County Subdivision and Development Regulations regarding Platting Procedure 3.4.7 Lots widths range from 40' wide to 60' instead of 50' wide for Sofi Lakes Development in Precinct 3 by Chrishone Peterson.
20. Approve a variance request to the Waller County Subdivision and Development Regulations regarding Minimum Street Requirements 4.3.5 Centerline radius 300' instead of 650' for Sofi Lakes Development in Precinct 3 by Chrishone Peterson.
21. Approve a variance request to the Waller County Subdivision and Development Regulations regarding Minimum Right of way Requirements 4.3.4 Cul-de-sac 60' instead of 70' for Sofi Lakes Development in Precinct 3 by Chrishone Peterson.
22. Presentation by County Engineer on Pattison Farms General Plan for Precinct 3 and Precinct 4.
23. Conditionally approve Pattison Farms General Plan with the condition that drainage impact analysis, and traffic impact analysis, be submitted and approved.

24. Authorize the County Judge to execute a contract with the Lonnie Lischka Company in an amount not to exceed \$647,874.73 for construction services associated with the Goya Road Drainage Improvement Project and the County Engineer to issue a Notice to Proceed post contract execution. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].
25. Approve extension of date to open bids for one lot of scrap metal to January 24, 2024 pursuant to Local Government Code Section 262.026
26. Open bids for one lot of scrap metal.

DIRECTOR OF POLICY & ADMINISTRATION

27. Receive presentation and take action on Mobility Needs Assessment.

COMMISSIONER, PRECINCT 3

28. Approve TxDOT County Corridor Agreement.

SHERIFF

29. Approve appointment of Animal Control Officer James Miller as the Local Rabies Control Authority for Waller County.
30. Approve agreement with Julie Jones of Hockley to temporarily house dogs impounded by Animal Control at a cost of \$10.00 per dog per day.
31. Approve termination of TransUnion Risk and Alternative Data Solutions, Inc. agreement.
32. Approve agreement and pricing amendment with Interactive Data, LLC.

COUNTY COURT AT LAW #2

33. Report from Judge Mathis on the progress and status of County Court at Law Number Two and the needs of the Court.

JUSTICE OF THE PEACE, PRECINCT 2

34. Spread upon the minutes the appointment of Judge J.R. Woolley to the Texas Judicial Commission on Mental Health by the Texas Supreme Court and the Court of Criminal Appeals of Texas for a three-year term which began January 1, 2024.

GRANT MANAGER

35. Approve select road maintenance projects in an amount not to exceed \$551,226.61. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].
36. Authorize the County Grant Manager to submit an application to the Office of the Governor, Public Safety Office pursuant to the FY24 State Homeland Security Program-Regular Projects grant program.

37. Authorize the County Grant Manager to submit an application to the Office of the Governor, Public Safety Office pursuant to the FY25 General Victim Assistance Grant Program.

FIRE MARSHAL

38. Spread upon the minutes the 2023 Racial Profiling Report for the Waller County Fire Marshal's Office.

ENVIRONMENTAL DEPARTMENT

39. Approve payment of \$2,305.50 for Invoice #IN1537 to Kyle Office Products for buyout of copier/printer for 911 addressing. Funds to be paid from line item 125-443-544900[??].

IT DEPARTMENT

40. Approve monthly payment of \$1,867.00 to Atron Solutions for the network at the Justice Center.

TREASURER

41. Approve eGoldFax service plan contract with Kyle Office Products with an initial service fee of \$50.49 and monthly fee of \$30.49, funds to be paid from line item 125-411-542501 [Telephone/Equip & Svc].

AUDITOR

42. Approve 2024 budget adjustments and departmental line-item transfers.

DIRECTOR OF FACILITIES

43. Approve Amazon account for purchasing online through purchase orders.
44. Approve payment of \$23,880.00 for Invoice #123247-1 to Southwest Solutions Group to be paid from line-item 604-604-581837 [Swing Space].
45. Approve payment of \$9,806.00 for Invoice #7527 to Wald Relocation Services, LTD to be paid from line-item 604-604-581837[Swing Space].
46. Approve payment for Invoice #1054C for \$41,860.00, Invoice #1061C for \$2,209.45, Invoice #1055C for \$4,975.00, Invoice #1052C for \$690.00, Invoice #1070C for \$3,436.00, Invoice #1049C for \$642.50, and Invoice 1065C for \$1,606.56 for a total of \$55,419.51 to Telomack Cabling Solutions to be paid from line-item-604-604-581000 [Courthouse Construction].
47. Update on the design phase of the Waller County Courthouse Replacement and Annex Project.
48. Approve payment of \$224,104.97 for Invoice # 14 to Sedalco from line item 603-604-581837[Construction].

49. Present and discuss 2nd time capsule that was found in the top of the cornerstone of the Courthouse.

MISCELLANEOUS

50. Approve contract with Clear Channel Outdoor for advertising of public service announcements.
51. Approve appointments to the Long Range Planning Committee.
52. Spread upon the minutes the Assignment and Assumption of Lease for the County's lease of the building housing the District Attorney's Office.
53. Deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
54. Deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

55. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
56. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
57. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
58. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).