



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
REGULAR SESSION**

**Wednesday, June 26, 2024 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **consider and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of Payroll disbursements.
4. Request by County Treasurer for approval of Election Payroll disbursements.
5. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
6. Request by County Treasurer for approval of Stale Dated check list.
7. Request by County Treasurer for approval of Monthly Report.
8. Request by County Auditor to approve official documents and all monthly reports.
9. Request to approve payment on the following:

- \$1,987.38 for Invoice # 34 to King Architectural Consulting Services from line item # 604-604-545405 [Professional Services].
10. \$75,000.00 for Invoice # 2479 to Waller County Economic Development from line item 125-411-547200 [Economic Development].
 11. \$6,591.00 to Harris County Accounts Receivable Invoice # 17519 from line item # 125-422-541600 [Pro Rata Share Court Expense].
 12. \$15,600.00 for Invoice # 1358 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
 13. \$500.00 for Invoice dated May 26, 2024 to Clay's Mortuary & Cremations from line item 125-423-540705 [Transport to Morgue].
 14. \$1,295.00 for two Invoices dated June 10, 2024 and \$1,295.00 for one Invoice dated June 4, 2024 for a total of \$3,885.00 to Magnolia Funeral Home from line item # 125-423-540705 [Transport to Morgue].
 15. \$2,016.00 for Invoice dated June 7, 2024 to Magnolia Funeral Home from line item 125-411-561502 [Pauper Burial Expense].
 16. Request by County Auditor to approve and/or ratify accounts payable.
 17. Ratify Amendment No. 1 to the contract between the County and DRC Emergency Services, LLC relative to disaster debris removal.
 18. Ratify Amendment No. 1 to the contract between the County and Thompson Consulting Services, LLC relative to all hazards preparedness, planning, consulting, and recovery services.
 19. Request by County Engineer to approve a Permit to Construct Utility within Waller County Right of Way by AnSCO & Associates, LLC for installation of a fiber optic cable on Betka and Penick Rd. (24.UP.016).
 20. Request by County Engineer to approve a Permit to Construct Utility within Waller County Right of Way by AnSCO & Associates, LLC for installation of a fiber optic cable on Penick Rd. (24.UP.017).
 21. Request by County Engineer to approve the Final Plat of Oak Hills Estates in Precinct 2.
 22. Request by County Engineer to approve the Final Plat of Sunterra Commercial Development Section 1 in Precinct 3.

DIRECTOR OF POLICY & ADMINISTRATION

23. Presentation by Ryan Fortner, President of Revenue Management Services on Sales Tax Monitoring Services.
24. Approve engagement with Burditt Consultants, LLC for a feasibility analysis on potential land acquisition in Precinct 2.

COUNTY ENGINEER

25. Approve contract with Ben E. Smith Tractors, Inc., for mowing county right-of-way (All Precincts).
26. Presentation of Water Oaks Infrastructure Development Plan.
27. Approve Water Oaks Infrastructure Development Plan in Precinct 3.

SHERIFF

28. Approve payment to Dana Safety Supply, Inc. in the amount of \$163,655.82 for Sheriff's Office Patrol Vehicle Upfitting & Installation pursuant to RFP #240417-34. Funding to be paid from line Item 125-600-581400 [Vehicle].
29. Rescind approval of award made by Waller County Commissioners' Court on May 29, 2024 to Caldwell Country Chevrolet for the purchase of a 2024 Chevrolet 2500HD 2WD and reject bid received from Legacy Brothers for a 2024 Silverado 2500 Crew Cab LT 4WD pursuant to RFP 240403-21.
30. Approve advertisement of Resolicited RFP for a fleet vehicle for the Sheriff's Office to be published in the Waller County Express. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].
31. Approve payment to Sames Automotive Group, LLC in the amount of \$163,110.00 for six (6) 2024 Chevrolet Equinox vehicles pursuant to RFP #240403-21 Funding to be paid from line Item 125-600-581400 [Vehicle].

COMMISSIONER, PRECINCT 3

32. Approve the creation of a Waller County Workforce Development Committee and appoint members to the committee.
33. Approve Due Diligence Agreement with City of Houston for potential park space in Waller County.
34. Approve discretionary exemption pursuant to Local Government Code Section 262.024 for park feasibility study services in Precinct 3.

COMMISSIONER, PRECINCT 4

35. Award bid for a vehicle for Commissioner, Precinct 4 pursuant to RFP #240515-32.

CONSTABLE, PRECINCT 2

36. Approve payment of \$1,700.00 to Ultimate Lighting Solutions for the installation of video cameras in two Pct. 2 Constable patrol vehicle.

TREASURER

37. Approve 2024.8 Salary Order amendment effective 07/07/24.

GRANT MANAGER

38. Authorize the County Grant Manager to submit a FY24 State Criminal Alien Assistance Program grant application in an amount not to exceed \$35,000.00 to the U.S. Department of Justice, Bureau of Justice Assistance.

FIRE MARSHAL

39. Severe Storms update by Waller County Fire Marshal Brian Cantrell.

AUDITOR

40. Approve 2024 budget adjustments and departmental line-item transfers.

DIRECTOR OF FACILITIES

41. Update on Courthouse Project.
42. Approve Payment of \$932,592.48 for Application #19 to Sedalco, Inc. to be paid from the following line items:

\$33,026.91 - 604-604-545045 [Professional Services].

\$899,565.57 - 604-604-581000 [Bldg Purch, Const, or Improv].

MISCELLANEOUS

43. Discuss amount of bonds to issue for the first issuance of mobility bonds and authorize county staff to prepare for bond issuance.
44. Approve amendment to the Waller County Procurement Policies and Procedures.
45. Approve Agreement between Waller County and Focusing Families and payment of \$15,000.00 from line item 125-411-547310 [Focusing Families] as allocated in the 2024 Budget.
46. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
47. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

48. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

49. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
50. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
51. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).