



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
COMMISSIONERS COURT**

**Wednesday, February 07, 2024 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of payroll.
4. Request by County Treasurer to transfer fixed assets to the IT Department.
5. Request by County Treasurer for approval of stale dated check list.
6. Request by County Auditor for approval and / or ratification of Accounts Payable.
7. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by JM Hodges, Inc. on behalf of Verizon Wireless, for the purpose of a proposed installation of a Small Cell Node- Tamarron SC1 within the right of way of Jordan Ranch Blvd, Katy, Tx.
8. Request by County Engineer to approve the final partial replat of West Magnolia Forest Section 11, Lot 62 in Precinct 2.

Requests to approve payments

9. \$7,800.00 for Invoice # 1297 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
10. \$2,000.00 for Invoice dated December 25, 2023 to Singleton & Sons Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].

RESOLUTION

11. Approve Resolution honoring James Koch and his services to Waller County.
12. Approve Resolution recognizing Waller High School's Culinary Team for participating in the Taste of the Championship affiliated with the 2024 CFP National Championship.

PROCLAMATION

13. Approve Proclamation observing February as Black History Month.

COUNTY ENGINEER

14. Approve advertisement in the Katy Times, The Hotline Press, The Waller County Express, and The Waller Times a request for qualifications for drainage-specific engineering services. Funding to be paid from line item 125-401544100 [Bid Notices and Printing].
15. Accept the Maintenance Declaration from Harris-Waller Counties Municipal Utility District No. 4, as it relates to improvements in the Sunterra development.
16. Approve new Road and Bridge fee schedule for building permits and plan reviews.

SHERIFF

17. Spread upon the minutes the Waller County Sheriff's Office Federal Forfeiture (Equitable Sharing) Fund 2024 Budget.

DISTRICT CLERK

18. Spread Upon the Minutes Certificate of Completion awarded to Liz Pirkle, Waller County District Clerk for completing the required 20 hours of Continuing Education for 2023 as prescribed in Section 51.605 of the Texas Government Code.

COUNTY CLERK

19. Spread upon the minutes Certificate of Completion awarded to Debbie Hollan, Waller County Clerk for completing the required 20 hours of Continuing Education for 2023 as prescribed in Section 51.605 of the Texas Government Code.

ELECTIONS

20. Approve Joint Resolution and Contract for Primary election.
21. Approve Early voting Schedule for Main Early voting Location and three (3) Permanent Branch Locations.
22. Approve publication of Notice of the 2024 Joint Primary Election in the Waller County Express and the Katy Times. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].

COMMISSIONER, PRECINCT 3

23. Approve adoption of the Standard Form 330 Policy.
24. Approve advertisement of RFP for outside counsel for mobility bond projects to be published in the Waller County Express. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].

GRANT MANAGER

25. Award bid for construction services associated with the CDBG-DR Diemer Road Project (Contract No. 20-065-062-C180).

DIRECTOR OF POLICY & ADMINISTRATION

26. Approve advertisement of RFQ for the Mobility Bond Program Manager to be published in the Waller County Express. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].
27. Discussion and take possible action to update Comprehensive Major Thoroughfare Plan.
28. Update and approve members for the Subdivision and Development Regulations and Mobile Home Regulations Committee.

AUDITOR

29. Approve 2024 budget adjustments and departmental line-item transfers.
30. Approve the following debt payments due February 15, 2024:
 - (a) WC Certificates of Obligation, Series 2014 totaling \$561,604.50, payable to Truist Governmental Finance.
 - (b) WC General Obligation Bonds, Series 2017 totaling \$519,775.00, payable to Amegy Bank.
 - (c) WC General Obligation Bonds, Series 2018 totaling \$1,632,628.13, payable to Amegy Bank.
 - (d) WC Tax Notes, Series 2020 totaling \$15,113.75, payable to JP Morgan Chase.

(e) WC Tax Notes, Series 2022 totaling \$957,893.75, payable to Regions Equipment Finance Corp.

(f) WC Certificates of Obligation, Series 2022 totaling \$176,850.00, payable to Amegy Bank.

(g) WC Certificates of Obligation, Series 2023 totaling \$897,500.00, payable to Amegy Bank.

To be paid from the following budget line items:

\$3,390,000.00 from - 515-635-575000 [Principal]

\$1,371,365.13 from - 515-635-576000 [Interest].

MISCELLANEOUS

31. Approve Agreement between Waller County and Texana and payment of \$5,000.00 from line item 125-411-542254 [Texana Ctr Behavioral Healthcare] as allocated in the 2024 Budget.
32. Approve Order Authorizing Texas Independence Day Fireworks Sales.
33. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
34. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

35. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
36. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
37. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
38. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).