



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
AMENDED REGULAR SESSION**

**Wednesday, February 05, 2025 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

CALL TO ORDER

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers.
5. Request to approve payment on the following:

\$2,592.00 for Invoice dated January 15, 2025 from line item 125-411-562300 [County Organizational Dues].
6. \$2,200 for Invoice dated January 6, 2025 to Singleton & Sons Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].
7. \$7,500.00 for Invoice #09225 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG].

8. \$1,375.00 for Invoice dated December 9, 2024 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
9. Request by County Auditor to Approve and/or Ratify Accounts Payable.
10. Request by County Engineer to approve the Final Plat of Bartlett Road Street Dedication and Reserves in Grange and accept the Construction Bond in Precinct 4.
11. Request by County Engineer to approve the Final Plat of Grange Section 5 and accept the Construction Bond in Precinct 4.
12. Request by County Engineer to place roads in Twinwood Business Park Phase 4 into the developer's one-year maintenance period, effective November 24, 2024.
13. Request by County Engineer to approve the application to Amend the Major Thoroughfare Plan/Map by Maple Development Group, and authorize the Road and Bridge Department to issue a public notice in the Katy Times, for two consecutive weeks, establishing a public hearing during the regular session of Commissioner' Court March 5, 2025. Advertising to be paid from line item 125-401-44100 [Bid Notices and Printing].
14. Request by County Treasurer to approve updates to the take home vehicle schedule.
15. Request to approve Out of State travel and expenses for Judge Trey Duhon to attend the National Association of Regional Council's (NARC) Conference in Washington D.C., February 9th-12th, 2025. Funds to be paid from line item 125-440-563000 [Training & Conference Expense].
16. Request to approve Out of State travel with County vehicle for Detective Rodriguez to attend training in Meridian, Mississippi, March 10th-14th, 2025.
17. Spread upon the minutes a Certificate of Completion for County Clerk Debbie Hollan for the required hours of Continuing Education for 2024 as prescribed in Section 51.605 of the Texas Government Code.
18. Spread upon the minutes the Revised Licensed Software Pricing for Upcoming Renewal of Software as a Service and Professional Services Agreement between Tyler Technologies, Inc. and Waller County dated December 12, 2009 resulting in a price increase to \$207,735.602 for the annual term commencing on March 1, 2025 and continuing through February 28, 2026.

PROCLAMATION

19. Approve Proclamation observing February as Black History Month.

DISTRICT ATTORNEY

20. Approve payment of \$21,038.00 for Invoice #46787 to Utility Associates Inc. for Evidence Management Software, data storage, and related support. Funding to be paid from line item 241-595-561209 [ARPA Miscellaneous].

SHERIFF

21. Approve Inter-local Cooperation Agreement Between Counties and Cities Associated with the Operation Lone Star For Law Enforcement Services which establishes a joint law enforcement effort between the listed Texas agencies in the agreement which includes Waller County Sheriff's Office. Agreement is for the term of 1 year with automatic renewal and may be terminated within 90 days.

COUNTY ENGINEER

22. Approve to abandon and vacate Bartlett Road and Right-of-Way (out of the H & TC Railroad Company Survey Section 123, A-202 and W I Williamson Survey, A-396), from Franz Road, North 1,867 feet.
23. Approve the Infrastructure Development Plan of Gated Rentals Wilson Road RV Park in Precinct 3.
24. Approve Variance request to the Waller County Subdivision and Development Regulations regarding Section 3.4.8 Flag Lot access length, 1,752' more than 960' allowed by regs, by Lucy Magana in Precinct 3.
25. Approve preparation of Notice of Intent for MS4 permit application to TCEQ, authorize County Judge to sign related paperwork to submit the Notice of Intent, and pay the application fee to TCEQ.
26. Approve County Engineer to enter into discussions with BKDD to discuss entering into an interlocal agreement related to compliance with MS4 regulations as required by TCEQ.

IT DEPARTMENT

27. Approve Renewal Contract and payment of \$38,116.32 for Invoice approved in accordance with this proposal to Smarsh for archival services. Funds to be paid from line item 125-411-542505 [Internet Services].

GRANT MANAGER

28. Approve the FY24 State Criminal Alien Assistance Program (SCAAP) grant award in the amount of \$19,529.00.
29. Approve the County Grant Manager to submit a FY26 Body-Worn Camera Grant Program application to the Office of the Governor on behalf of Constable, Precinct 4.

COMMISSIONER, PRECINCT 3

30. Discussion on County Assistance Districts.

AUDITOR

31. Approve advertisement of request for qualifications for external auditing services, advertising fees to be paid from line item 125-401-544100 [Bid Notices and Printing].

32. Approve the following debt payments due February 15, 2025:

(a) WC General Obligation Bonds, Series 2017 totaling \$528,700.00, payable to Amegy Bank.

(b) WC General Obligation Bonds, Series 2018 totaling \$1,663,378.13, payable to Amegy Bank.

(c) WC Tax Notes, Series 2020 totaling \$11,395.50, payable to JP Morgan Chase.

(d) WC Tax Notes, Series 2022 totaling \$970,793.75, payable to Regions Equipment Finance Corp.

(e) WC Certificates of Obligation, Series 2022 totaling \$179,350.00, payable to Amegy Bank.

(f) WC Certificates of Obligation, Series 2023 totaling \$1,485,500, payable to Amegy Bank.

(g) WC General Obligation Bonds, Series 2024 totaling \$490,955.56, payable to Amegy Bank.

Total of \$5,330,072.94 to be paid from the following budget line items:

\$3,845,000.00 from 515-635-575000 [Principal]

\$1,485,072.94 from 515-635-576000 [Interest].

DIRECTOR OF FACILITIES

33. Approve Payment of \$1,350,539.87 for Application #27 to SEDALCO, Inc. to be paid from the following line items:

\$33,026.91- 604-604-545045 [Professional Services].

\$1,317,512.96 - 604-604-581000 [Bldg Purch, Const, or Improv].

34. Approve payment of \$156,013.42 for Invoice #11 to SEDALCO. Funds to be paid from line item 125-600-581620 [Justice Center Modular Building Design Fees].

35. Approve payment of \$492,781.90 for Invoice #BXHS34151392 to BOXX Modular from line item 241-595-561209 [ARPA Miscellaneous].

MISCELLANEOUS

36. Approve Order authorizing Texas Independence Day firework sales.

37. Approve Agreement between Waller County and Texana, and payment of \$35,933.00 from line item 125-411-542254 [Texana Ctr Behavioral Healthcare] as allocated in the 2025 Budget.

38. Discuss and take possible action to approve an order authorizing the issuance of an aggregate amount not to exceed \$95,800,000 of "Waller County, Texas General Obligation Bonds, Series 2025"; authorizing the sale thereof; and enacting provisions incident and related to the issuance of said bonds.
39. Discuss and take possible action to approve a resolution expressing the County's intent to reimburse itself for certain expenditures.
40. Annual Review of the following Departments:
 - Recycling Center
 - Environmental
 - Director of Facilities
 - Fire Marshal
 - Library.
41. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
42. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

43. Consultation with District Attorney and outside counsel, including consultation with outside counsel regarding procurement and ethics compliance pursuant to Government Code Section 551.071.
44. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer.
45. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
46. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
47. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).