



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
REGULAR SESSION**

**Wednesday, August 21, 2024 at 9:00 AM
Waller County Joe Kuciemba Annex, Hempstead, Texas**

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

CALL TO ORDER

1. Approval of Agenda.

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **consider and take possible action on any of the agenda items listed below:**

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
5. Request by County Treasurer for approval of Monthly Report.
6. Request by County Auditor to approve 2024 budget adjustments and departmental line-item transfers.
7. Request by County Auditor to approve official documents and all monthly reports.

Requests to approve payments

8. Request to approve payments on the following:

\$10,400.00 for invoice #1376 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].

9. \$1,125.00 for invoice dated August 5, 2024 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
10. \$7,022.40 for invoice #313584 to CivicPlus from line item 115-426-545512 [Co. Clerk Records Management & Preservation Fund].
11. \$1,987.38 for invoice #38 to King Architectural Consulting Services from line item 604-604-545405 [Professional Services].
12. Request by County Auditor to Approve and/or Ratify Accounts Payable.
13. Request by County Engineer to approve a Permit to construct within the right of way of Lakeside Dr., Robinhood Ln., Friar Tuck Dr., King Arthur Ct., Sherwood Green Dr., Sir Lancelot Cir., Castle Ln., Shoreline Rd., Forest Cir., Shady Oak Dr., Winding Way., River Run, Silver Springs Rd., and Ridgeview Rd. for a placement of Fiber Optic Lines by AT & T - Millenium Geospatial. 24.UP.026.
14. Request by County Engineer to approve a Permit to construct within the right of way of Joseph Rd., Greenbriar Dr., Walnut Hill Dr., Hickory Hill Dr., Live Oak Dr., Sweetgum Dr., W Pinewood Dr., Hickory Dr., Holly Dr., N Pinewood Dr., and Hillcrest Dr. for a placement of Fiber Optic Lines by AT & T - Millenium Geospatial. 24.UP.026.
15. Request by County Engineer to approve a Permit to construct a Utility in the County right of way on Morton Rd. and Pitts Rd. for Tennessee Gas Pipeline to excavate and replace 30" pipeline.
16. Request by County Engineer to approve the Final Plat of Courtney Estates in Precinct 2.
17. Request by County Engineer to approve the Final Partial Replat of Blinka Estates No.1 in Precinct 3.
18. Request by County Engineer to approve the Final Plat of Sunterra Section 67 and accept the Construction Bond in Precinct 3.
19. Request by County Engineer to approve the Final Plat of Sunterra Section 68 and accept the Construction Bond in Precinct 3.
20. Request by County Engineer to approve the Final Plat of Sunterra Section 69 and accept the Construction Bond in Precinct 3.
21. Request by County Engineer to approve the Final Plat of Sunterra Section 71 and accept the Construction Bond in Precinct 3.
22. Request by County Engineer to approve the Final Plat of Sunterra Section 72 and accept the Construction Bond in Precinct 3.
23. Request by County Engineer to approve the Final Plat of Bartlett Road Street Dedication Section 4 and accept the Construction Bond in Precinct 3.

24. Request by County Engineer to approve the Final Plat of Bartlett Road Street Dedication Section 5 and accept the Construction Bond in Precinct 3.
25. Request by County Engineer to approve the Final Plat of Caymus Creek Drive Street Dedication and accept the Construction Bond in Precinct 3.
26. Request by County Engineer to approve the Amendment of Plat No.1, for Houston Oaks Section 6 in Precinct 2.
27. Request by County Engineer to approve the Final Plat of Arborwood Estates and accept the Construction Bond in Precinct 2.
28. Request by County Engineer to approve the Final Plat of Tantara Bend Drive Street Dedication and Detention Reserves and accept the Construction Bond in Precinct 3.
29. Request by County Engineer for approval of advertisement to seek bids for ARPA - Funded Seal Coating Road Projects (08/2024). Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].

COUNTY JUDGE

30. Approve appropriate action regarding the 2024 tax rate.
31. Approve action to set salaries, expenses, and other allowances of all elected county and precinct officers.
32. Approve authorization for the County Judge to publish the Notice of Salary Increases for Elected Officials in the Katy Times, Waller Times, and The Waller County Express and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].
33. Approve authorization for the County Judge to publish the Notice of 2024 Tax Year Proposed Tax Rate for Waller County in the Katy Times, Waller Times, The Waller County Express, and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].
34. Approve authorization for the County Judge to publish the Notice of Budget Hearing in the Katy Times, Waller Times, The Waller County Express, and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].

COUNTY ENGINEER

35. Approve Task Order #1 to Cobb Fendley & Associates for traffic impact analysis review, not to exceed \$100,000.00, in accordance with Traffic Specific Engineering Services Master Contract dated May 29, 2024. Funds to be paid from line item 110-530-545800 [Prof Consult/Flood Mgmt].
36. Approve purchase of a new tractor with shredder and claw grapppler utilizing the State Cooperative Program - SOURCEWELL - Vendor Lansdowne Moody Company in the amount of \$64,820.82. Funds to be paid from line item 110-530-581100 [Construction Equipment].

37. Approve purchase of a 2024 Crew Cab Dodge Pick-Up (for sign division) utilizing the State Cooperative Program - BUYBOARD #723-23 from Grapevine DCJ in the amount of \$80,704.00. Funds to be paid from line item 110-530-581100 [Construction Equipment].
38. Approve purchase of (6) 2024 Crew Cab Dodge Pick-Ups utilizing the State Cooperative Program - BUYBOARD #724-23 from Grapevine DCJ in the amount of \$282,796.00. Funds to be paid from line item 110-530-581100 [Construction Equipment].
39. Approve purchase of a 2024 Crew Cab Dodge Pick-Up (for shop service truck) utilizing the State Cooperative Program - BUYBOARD #724-23 from Grapevine DCJ in the amount of \$81,189.00. Funds to be paid from line item 110-530-581100 [Construction Equipment].
40. Approve the authorization for County Engineer to enter into negotiations with IEA, Inc., for design services related to the emergency bridge repair on Riley Road Bridge at Birch Creek Draw in Precinct 2.

SHERIFF

41. Ratify action previously taken by the Court on agenda item #23 of the August 7, 2024 Commissioners Court meeting awarding bid for Sheriff's Office fleet vehicle associated with Resolicited RFP #240626-30 to Sames Auto Group for the amount of \$50,500.00.
42. Approve payment of \$50,500.00 to Sames Automotive Group, LLC for a 2024 Chevrolet Silverado pursuant to RFP #240626-30. Funding to be paid from line item 125-600-581400 [Vehicle].
43. Approve purchase of eight (8) 2024 Chevrolet Tahoe PPV 2WD vehicles for a total of \$388,800.00 from Caldwell Country Chevrolet pursuant to BuyBoard Contract No. 724-23. Funding to be paid from the following line items:

\$291,400.00 from 192-489-581814 [Federal Forfeiture Equipment] and \$97,400.00 from 125-600-581400 [Vehicle].

TAX ASSESSOR-COLLECTOR

44. Approve authorization for the County Judge to sign a resale deed for the private tax resale of property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

ELECTIONS

45. Approve Order by the County Judge for the 2024 General Election in Waller County.
46. Approve addition of two Early Voting Locations for the 2024 General Election.

COUNTY CLERK

- 47. Approve Xerox Lease Agreement for copier located in the County Clerk's Records Room in the amount of \$138.62 per month for 48 months. Funds to be paid from line item 125-403-545510 [Equipment Rent/Lease].
- 48. Accept quote from Revolution Data Systems, Choice Partners Contract #21/031KN-53 for scanning project of Waller County Deed Records from 1837 to 1993 in the amount of \$532,685.30. Funds to be paid from line item 115-426-545512 [Co Clerk Records Management & Preservation Fund].

TREASURER

- 49. Review and approve list of departmental take home vehicles.

GRANT MANAGER

- 50. Accept FY24 Formula Grant Award in the amount of \$45,868.00 from the Texas Indigent Defense Commission (TIDC) and authorize County Judge to execute the required TIDC Grant Resolution.
- 51. Authorize the County Judge to execute Amendment No. 4 relative to the Brazos River Watershed Study associated with Texas Water Development Board's Flood Infrastructure Grant (TWDB Commitment No. G1001319).
- 52. Authorize the County Judge to execute Amendment No. 4 relative to the Spring Creek Watershed Study associated with Texas Water Development Board's Flood Infrastructure Grant (TWDB Commitment No. G1001333).
- 53. Re-approve purchase of one (1) 2023 Ford F-150 Crew 4X4 for Constable, Precinct 4 from Silsbee Ford pursuant to TIPS Contract. Funding to be paid from line item 241-595-561209 [ARPA Miscellaneous].

COMMISSIONER, PRECINCT 4

- 54. Publicly open proposals received for the purchase of an airboat and trailer pursuant to RFP #240724-53.

COMMISSIONER, PRECINCT 3

- 55. Discuss and take action to approve proposed site development of county land in Sunterra.

COMMISSIONER, PRECINCT 2

- 56. Discuss and take action on Mathews Park Donation Agreement.
- 57. Discuss and take action on survey services required for Mathews Park acquisition and authorize County Judge to sign necessary documents.

DIRECTOR OF FACILITIES

58. Approve the Design-Build Change order form #004 for the County to be credited in the amount of (\$4,360.56) for the Waller County Swing Space.

MISCELLANEOUS

59. Approve payment of \$20,000.00 to Waller County Historical Museum from line item 125-539-547236 [County Museum] as allocated in the 2024 Budget.
60. Approve payment of \$15,000.00 to Waller County Historical Society from line item 125-538-568400 [Miscellaneous] as allocated in the 2024 Budget.
61. Approve payment of \$12,362.68 for Invoice # 6215 to Randle Law Office from line item 125-411-540300 [Legal] for General Matters.
62. Discuss contract negotiations related to the design of precinct buildings for Precincts 2 and 3.
63. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
64. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

65. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
66. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
67. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
68. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).