



**NOTICE OF MEETING
WALLER COUNTY, TEXAS
COMMISSIONERS COURT**

Wednesday, May 01, 2024 at 9:00 AM

Waller County Joe Kuciemba Annex, Hempstead, Texas

AGENDA

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet at the date and time listed above at its meeting place at:

CALL TO ORDER

1. Approval of Agenda.

**Waller County Joe Kuciemba Annex
425 FM 1488
Hempstead, Texas 77445**

Said meeting will be a regular meeting for the purpose of transacting the business of the County and to **discuss and take possible action on any of the agenda items listed below:**

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes.
3. Request by County Treasurer for approval of Payroll disbursements.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
5. Request by County Auditor to approve official documents and all monthly reports.
6. Request by County Engineer to purchase a 2024 Tradesman 6.4L Crew Cab through Buyboard, a State Purchasing Cooperative, replacing total loss unit #70. Funds to be paid from line item 110-530-581100 [Construction Equipment].
7. Request by County Engineer to approve Final Plat of Sunterra Corner Store in Precinct 3.
8. Request by County Engineer for Final Acceptance of Twinwood Business Park Phase 2 and accept the roads for County maintenance.

9. Request by County Engineer to approve Final Plat of Safrin Jordan Ranch in Precinct 4.
10. Approve Maple Park General Plan.
11. Request by County Auditor to approve and/or ratify Accounts Payable.
12. Request to approve payment on the following:
 - \$5,200.00 for Invoice # 1334 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
13. \$6,958.45 for Invoice #306660 to Innovative Communication Systems from line item# 125-411-542501 [Telephone/Equip & Svc].
14. \$1,983.95 for Invoice # 0000028 to King Architectural Consulting Services from line item # 604-604-545405 [Professional Services].
15. \$1,175.00 for Invoice dated April 10, 2024, and \$1,125.00 for Invoice dated April 5, 2024 for a total of \$2,300.00 to Schmidt Funeral Home from line item# 125-423-540705 [Transport to Morgue].
16. \$35,622.72 for Invoice # 157550 to Smarsh Inc. from line item 125-411-542505 [County Cell Phone].

PRESENTATION

17. Presentation by Heather Stautmeister from Family Ties.
18. Approve Agreement with Family Ties and payment of \$15,000.00 as allocated in the 2024 Budget. Funds to be paid from line item 125-411-547311 [Family Ties].

COUNTY ENGINEER

19. Approve variance request to the Waller County Flood Damage Prevention Ordinance for property located at 36474 County Line Road, Brookshire (Pct. 4).
20. Approve Grange Development Agreement.
21. Approve Riverway Farms Development Agreement.
22. Approve the Infrastructure Development Plan of Thompson Road RV Park in Precinct 2.

COMMISSIONER, PRECINCT 4

23. Discussion of take home vehicle for Commissioner Beckendorff.

SHERIFF

24. Publicly open sealed bids submitted for Sheriff's Office fleet vehicles (RFP #240403-21).

DIRECTOR OF POLICY & ADMINISTRATION

25. Discussion on FY25 Budget.

IT DEPARTMENT

26. Present Incident / After Action Report regarding County E-mail.

TAX ASSESSOR-COLLECTOR

27. Approve renewal of Maintenance Agreement with Precision Printing and Office Supply on Toshiba E-Studio 3505 AC copier for 24 months at a monthly base cost of \$80.00. Funds to be paid from line item 125-438-581813 [Copier-Printer].

TREASURER

28. Review and approve list of departmental take home vehicles.
29. Approve amendments to the 2024 Salary Order for the creation of Sheriff-Vehicle Maintenance Department.

AUDITOR

30. Spread upon the minutes the Annual Financial Report for Fiscal Year 2023.

FIRE MARSHAL

31. Accept donation of Coolers from Igloo Corporation that have been labeled for destruction.
32. Accept funding from Tomball Regional Health Foundation in the amount of \$20,000.00 to purchase AEDs for Waller County First Responder vehicles.
33. Accept donation of Crime Scene tape in the amount of 4,500.00 from Waller County Crime Stoppers to be distributed to Waller County Law Enforcement Agencies.

GRANT MANAGER

34. Approve Proclamation designating April as Fair Housing Month.
35. Approve adoption of a Resolution to designate authorized signatories for the Community Development Block Grant-MITIGATION PROGRAM (CDBG-MIT) Program for GLO State Contract Numbers 24-065-015-E172 and 24-065-016-E173.
36. Approve adoption of a Resolution to designate authorized signatories for the Local Hazard Mitigation Plans Program for GLO State Contract Number 22-130-043-E436.
37. Approve adoption of a Resolution regarding Civil Rights which includes the following policies: (1) Citizen Participation Plan and Grievance Procedures; (2) Section 3 Policy; (3) Excessive Force Policy; (4) Limited English Proficiency (LEP) Standard Plan; (5) Section 504 Policy and Grievance Procedures; (6) Code of Conduct Policy; and (7) Fair Housing Policy.

MAINTENANCE

38. Award Bid for two 2024 F-350 Chassis DRW 4x4 Crew Cabs for Maintenance Department Fleet Vehicles (RFP # 240220-25). Funds to be paid from line item 125-442-581400 [Vehicle].
39. Approve purchase of two 2024 John Deere Z930M Z-Track Lawn mowers from Ag & Turf 9819 Highway 6, Navasota Texas in the amount of \$16,106.16. Funds to be paid from line item 125-442-581700 [Equipment].

MISCELLANEOUS

40. Approve contract with Husch Blackwell for outside counsel services for mobility bond projects.
41. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
42. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

43. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
44. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
45. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
46. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).