



DATE: Tuesday, December 03, 2024
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Approval of Minutes of Previous Meeting**
 - [1.](#) Minutes for October 1, 2024
- C. Public Input**
- D. Presentations**
- E. Unfinished Business**
- F. New Business**
 - 1. Approval of 2025 Meeting Schedule
 - [2.](#) A RESOLUTION RECOMMENDING THE CITY OF URBANA DIRECT STAFF TO BEGIN ADDRESSING NEW CLIMATE GOALS
- G. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

In order to be incorporated into the record, emailed public comments must be received prior to 5:00 pm on the day preceding the meeting and sent following email address: srtess@urbanainline.us

The subject line of the email should include "PUBLIC INPUT", the board/commission name, and the meeting date. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable. Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken. The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only. In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City at least 48 hours in advance using one of the following methods:

Phone: 217.384.2455

Email: hro@urbanaininois.us

Watching the Meeting via Streaming Services

The meeting will be streamed live at <https://livestream.com/urbana>. The recorded video will be available on the City's website.



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MINUTES

A. Call to Order and Roll Call

1. Chair Westawker called the meeting to order; a roll was called; and a quorum was present.
2. Commissioners present: Luke Westawker, Andrew Stumpf, Morgan White, Jessica Lemkuhl,
Gabriel Doussard
3. Commissioners joined by phone:
4. Commissioners absent:

B. Approval of Minutes of Previous Meeting

1. 08-06-2024 Sustainability Advisory Commission Minutes – Moved by White and seconded by Lemkuhl. All in favor.

C. Public Input

D. Presentations

1. Imagine Urbana Process, Public Draft, and Clean and Green Community Section – Andrea Rudi and Kevin Garcia described the Imagine Urbana process and the draft plan. Commission members and staff exchanged questions and answers.
2. Staff Report – Scott Tess provided updates on solar, geothermal, street lighting, and U-Cycle.

E. Unfinished Business

F. New Business

1. Discussion of the Purpose of the Sustainability Advisory Commission – Members and staff discussed the ordinance establishing the SAC and ways it can communicate preferences and priorities to elected officials.
2. Discussion of U-Cycle Services Procurement – Staff provided a summary of the current status of the recycling services procurement.
3. Discussion About Recruiting Commission Members – Members discussed ways they can recruit members to fill Commission seats.

G. Adjournment

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Resolution No. 2024-12-001R

A RESOLUTION RECOMMENDING THE CITY OF URBANA DIRECT STAFF TO BEGIN ADDRESSING NEW CLIMATE GOALS

Whereas, the City of Urbana established the Sustainability Advisory Commission (SAC) in May 2008 (Sec. 2-91) “to assist the Mayor and City Council in identifying the highest priorities for city government and citizens to achieve sustainable management of natural resources”; and

Whereas, the City of Urbana’s previous Climate Action Plan for 2015-2020 laid out action items that have not all been addressed; and

Whereas, the Sustainability Advisory Committee has identified new goals since 2015 to improve the sustainability of the City of Urbana; and

Whereas, the 2015-2020 Climate Action Plan included “Valuate funding needed to increase the tree pruning cycle to preserve existing trees”; and

Whereas, the 2015-2020 Climate Action Plan included “Work with the Sustainability Advisory Commission to inventory greenhouse gas emissions and evaluate emissions reduction strategies every two years”; and

Whereas, the 2015-2020 Climate Action Plan included “Work with the Sustainability Advisory Commission to create a new plan to reduce greenhouse gas emissions for the 2020 to 2050 period”; and

Whereas, the 2015-2020 Climate Action Plan included “Valuate opportunities to retrofit existing outdoor lighting with more energy efficient lighting”; and

Whereas, the Sustainability Advisory Committee passed Resolution No. 2023-02-01R in order to begin the process of implementing a plastic carry out bag fee for retailers; and

Whereas, the City of Urbana does not offer incentives for businesses to recycle nor includes businesses in the successful residential U-CYCLE program,

Now therefore, be it resolved the Sustainability Advisory Commission of the City of Urbana recommends that the Mayor and City Council begin pursuing newly identified, highest priority sustainability goals for the City of Urbana, with the following recommendations and considerations:

Section 1: Continue pursuing the Streetlight Asset Management Plan to install new streetlights in neighborhoods without any, and begin replacing old streetlights with a more uniform, and low light pollution design; and

Section 2: Incentivize businesses to recycle using U-CYCLE bins that can be integrated into the residential pickup routes; and

Section 3: Begin an education campaign to make U-CYCLE a cultural habit in Urbana, by universalizing what can go in these bins whether at a residence, in public, or in a business; and

Section 4: Prioritize energy efficiency and renewable energy in City capital projects; and

Section 5: Coordinate with the Urbana Park District to provide increased access to parks, greenways, and recreational areas and support their Strategic Plan and CARES Plan; and

Section 6: Plant trees in all vacant City tree sites; and

Section 7: Support installation of renewable energy generation; and

Section 8: Support net-zero new housing in City housing programs; and

Section 9: Increase residential and commercial solar and geothermal installations; and

Section 10: Electrify City-owned vehicles; and

Section 11: Support environmental stewardship legislation; and

Section 12: Move forward on implementing a plastic carry out bag fee for retailers.