



**DATE:** Tuesday, December 10, 2024  
**TIME:** 12:30 PM  
**PLACE:** 706 South Glover Avenue Urbana, IL 61802

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## AGENDA

- A. **Call to Order and Roll Call**
- B. **Approval of Minutes of Previous Meeting**
  - 1. [May 3, 2024 Meeting Minutes](#)
- C. **Public Input**
- D. **Unfinished Business**
- E. **New Business**
  - 1. [2025 Meeting Schedule](#)
  - 2. [Updates to Schedule A \(Increasing Speed Limits\) of the Local Traffic Code](#)
  - 3. [Discussion of Cottage Grove Avenue \(Philo Road to Washington Street\)](#)
- F. **Adjournment**

## PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

### Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: [citycouncil@urbanaininois.us](mailto:citycouncil@urbanaininois.us). The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

## **Written Input**

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

## **Verbal Input**

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

## **Accommodation**

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: [CityClerk@urbanillinois.us](mailto:CityClerk@urbanillinois.us)



## CITY OF URBANA TRAFFIC COMMISSION

**DATE:** May 7, 2024  
**TIME:** 12:30 PM  
**PLACE:** 706 South Glover Avenue, Urbana, IL 61802

### UNAPPROVED MINUTES

**Members Present:** Chaundra Bishop, Richard Surles, John Zeman

**Members Absent:** none

**Others Present:** Riley Jones

#### A. Call to Order and Roll Call

Chaundra Bishop called the meeting to order at 12:30 pm. Roll call was taken. A Quorum of Members was present.

#### B. Approval of Minutes of Previous Meeting

##### 1. May 2024 Meeting Minutes

Rich Surles motioned to approve the minutes, Chaundra Bishop seconded. Motion approved with a unanimous voice vote.

#### C. Public Input

None

#### D. Unfinished Business

None

#### E. New Business

##### 1. Amendment to Bylaws and Rules of Procedure

John Zeman suggested to move the traffic commission meetings to quarterly instead of monthly and change the meeting time. He proposed to have them on the first Tuesday of the last month of the quarter (i.e. March, June, September, December). John Zeman motioned to approve the amendment to the bylaws and rules of procedure, Richard Surles seconded. Motion approved with unanimous vote.

##### 2. New Stop sign for Melissa lane at Marc Trail

Melissa Lane was a dead end until the construction for a subdivision began last year. Current construction has caused more traffic on Melissa Lane at Marc Trail. Riley Jones prepared an exhibit to visually show how this sign would be consistent with the rest of the stop sign placement in this subdivision. After a brief discussion, it was determined that the request is warranted for a stop sign. Richard Surles motioned to approve the request for a stop sign, Chaundra seconded. Motion approved with unanimous vote.

#### F. Adjournment

The meeting adjourned at 12:36 p.m.



## URBANA TRAFFIC COMMISSION MEETING CALENDAR

**Location:**     **Engineering Conference Room, Second Floor**  
                  **Urbana Public Works Department**  
                  **706 South Glover Avenue**  
                  **Urbana, Illinois 61802**

**Dates:**        **First Tuesday of the last month of the quarter**

### **2025**

03/04/2025 – 12:30 p.m. Regular Meeting

06/03/2025 – 12:30 p.m. Regular Meeting

09/09/2025 – 12:30 p.m. Regular Meeting  
(scheduled for second Tuesday, to avoid potential conflict with Labor Day)

12/02/2025 – 12:30 p.m. Regular Meeting

**(Annotated) Schedule A of the Urbana Local Traffic Code**  
**Section 23-62**

Increasing state speed limits in certain zones. It is hereby determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the following streets, described hereto and made a part hereof, is less than is necessary for safe operation of vehicles thereon by reason of the designation and sign-posting of said streets as through highways and (or) by reason of widely spaced intersections, and it is hereby declared that the maximum speed limit shall be as hereinafter set forth on those streets or parts of streets herein designated at the times specified when signs are erected giving notice thereof, all as set forth in Schedule A.

Name of Street	Between	And	Speed	Ordinance Number	Correction/Suggested
<sup>1</sup> Airport Rd	US Rt 45	Willow Rd	40	No Ordinance Found	Council Action Needed
Airport Rd	US Rt 45/Cunningham Ave	E. City Limits	40	2004-06-071	
<del>Colorado Av</del>	<del>Vine St</del>	<del>Philo Rd</del>	<del>30</del>	<del>7475-2A</del>	Redundant, delete from schedule
<del>Colorado Av</del>	<del>Vine St</del>	<del>Philo Rd</del>	<del>35</del>	<del>7778-71</del>	Delete from Schedule
Florida Av	Lincoln Av	W. City Limits	35	<del>7475-2A</del>	9495-001; 2000-10-128
Lincoln Av	Bradley Av	Sunset Dr	35	<del>7778-71</del>	9495-001
<sup>2</sup> Lincoln Av	Bradley Av	Wilbur Rd	40	No Ordinance Found	Council Action Needed
<sup>3</sup> Main St	850' east of Lierman Av	Pfeffer Rd	<del>30</del> 35	<del>7273-27</del> Not included in 7475-2A	Not included in 9495-001 so should be default 30mph, delete from table
<sup>3</sup> Main St Spur	Main St	University Av	<del>30</del> 35	No Current Ordinance Found, Not included in 7475-2A or 9495-01	Default 30mph, as above - delete
<sup>4</sup> Pfeffer Rd	Main St	Washington St	<del>30</del> 35	No Ordinance Found per above	Default 30mph, as above - delete
<sup>9</sup> Philo Rd	Deerfield Trails Subdivision	Windsor Rd	45	2006-11-139	
Philo Rd	S. Edge of South Ridge V Subdivision	Windsor Rd	45	2004-05-057	
<sup>5</sup> Philo Rd	Fairlawn Dr	Mumford Dr	<del>30</del> 35	No Ordinance Found	Default 30mph- delete
<sup>5</sup> Philo Rd	Mumford Dr	Windsor Rd	<del>30</del> 35	No Ordinance Found	Default 30mph- delete

Philo Rd	Washington St	Fairlawn Dr	30	<del>9293-18</del>	9495-001, default - delete as redundant
<sup>6</sup> Vine St	Main St	University Av	<del>3035</del>	No Ordinance Found	Default 30mph - delete
<sup>7</sup> Washington St	Pfeffer Rd	Dodson Dr	<del>3035</del>	No Ordinance Found	Default 30mph - delete
Windsor Rd	E. edge of Philo Rd	W. edge of Race St	40	<del>9192-69</del>	9495-001
Windsor Rd	W. edge of Race St	1280' W. of W. edge of Race St	45	<del>9192-69</del>	9495-001
<sup>8</sup> Windsor Rd	Philo Rd	<del>7150'</del> east of Susan Stone Dr	40	<del>8788-56</del>	9595-001 – Council action needed to fix distance per ordinance
<sup>8</sup> Windsor Rd	<del>705'</del> 570' east of Susan Stone Dr	High Cross Rd	45	(note typo)	9798-82 – fix per ordinance
Willow Road	N. Edge Anthony Dr. ROW	S. Edge Airport Rd	35	2000-06-056	(missing from list)

Date: 4/15/2019

Schedule A of the Urbana Local Traffic Code  
Section 23-62

Item E2.

Increasing state speed limits in certain zones. It is hereby determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the following streets, described hereto and made a part hereof, is less than is necessary for safe operation of vehicles thereon by reason of the designation and sign-posting of said streets as through highways and (or) by reason of widely spaced intersections, and it is hereby declared that the maximum speed limit shall be as hereinafter set forth on those streets or parts of streets herein designated at the times specified when signs are erected giving notice thereof, all as set forth in Schedule A.

Name of Street	Between	And	Speed	Ordinance Number	Revisions 11/27/24
Airport Rd	US Rt 45	Willow Rd	40	No Ordinance Found	New Ord. Req'd
Airport Rd	US Rt 45/Cunningham Ave	E. City Limits	40	2004-06-071	
Florida Av	Lincoln Av	W. City Limits	35	2000-10-128	Corrected Ord. No.
High Cross Rd	University Av	I-74	40	No Ordinance Found	New Ord. Req'd
Lincoln Av	Bradley Av	Sunset Dr	35	9495-001	Corrected Ord. No.
Lincoln Av	Bradley Av	Wilbur Rd	40	No Ordinance Found	New Ord. Req'd
Lincoln Av	Wilbur Rd	Olympian Dr	40	No Ordinance Found	New Ord. Req'd
Olympian Dr	Lincoln Av	W. City Limits	45	No Ordinance Found	New Ord. Req'd
Perkins Rd	Eastern Av	Rebecca Dr	35	No Ordinance Found	New Ord. Req'd
Philo Rd	Deerfield Trails Subdivision	Windsor Rd	45	2006-11-139	
Philo Rd	S. Edge of South Ridge V Subdivision	Windsor Rd	45	2004-05-057	
Philo Rd	Fairlawn Dr	Mumford Dr	35	No Ordinance Found	New Ord. Req'd
Philo Rd	Mumford Dr	Windsor Rd	35	No Ordinance Found	New Ord. Req'd
Willow Rd	N. Edge of Anthony Dr	S. Edge of Airport Rd	35	2000-06-056	Added
Windsor Rd	E. edge of Philo Rd	W. edge of Race St	40	9495-001	Corrected Ord. No.
Windsor Rd	W. edge of Race St	1280' W. of W. edge of Race St	45	9495-001	Corrected Ord. No.
Windsor Rd	Philo Rd	150' east of Susan Stone Dr	40	9495-001	Limits corrected
Windsor Rd	570' east of Susan Stone Dr	High Cross Rd	45	9798-82	Limits corrected

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SCHEDULE A OF SECTION 23-62  
OF THE URBANA LOCAL TRAFFIC CODE  
INCREASING STATE SPEED LIMITS IN CERTAIN ZONES**

**Various Streets**

**WHEREAS**, the City of Urbana (“Urbana”) is an Illinois home rule unit of local government pursuant to Section 6 of Article VII of the Illinois Constitution of 1970 and the statutes of the State of Illinois;

**WHEREAS**, the Illinois Vehicle Code (625 ILCS 5/11-604) grants authority to a municipality to establish absolute maximum speed limits on all streets which are within its corporate limits and which are under its jurisdiction;

**WHEREAS**, the City of Urbana has adopted a local traffic code, which is set forth in its ordinances as Chapter 23; and

**WHEREAS**, an audit of Schedule A of Section 23-62 of the local traffic code has identified certain zones on various streets having currently posted speed limits that vary from the speed permitted by state law without a corresponding ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Urbana, Illinois, as follows:

Section 1. Schedule A of Section 23-62, entitled “Increasing State Speed Limits in Certain Zones”, of Article V of the Urbana Local Traffic Code, shall be and is hereby amended by **ADDING** to that schedule the following parts of streets where the maximum speed limit shall be higher than the speed permitted by state law:



<u>Name of Street</u>	<u>Between</u>	<u>And</u>	<u>Speed Limit (mph)</u>
Airport Road	US Route 45	Willow Road	40
High Cross Road	University Avenue	Interstate Route 74	40
Lincoln Avenue	Bradley Avenue	Anthony Drive	35
Lincoln Avenue	Anthony Drive	Olympian Drive	40
Olympian Drive	Lincoln Avenue	West City Limits	45
Perkins Road	Richard Drive	Rowena Drive	35
Philo Road	Fairlawn Drive	Mumford Drive	35
Philo Road	Mumford Drive	Windsor Road	35
Windsor Road	Philo Road	570' east of Susan Stone Drive	40

Section 2. Schedule A of Section 23-62, entitled “Increasing State Speed Limits in Certain Zones”, of Article V of the Urbana Local Traffic Code, shall be and is hereby amended by DELETING from that schedule the following parts of streets where the maximum speed limit shall be higher than the speed permitted by state law:

<u>Name of Street</u>	<u>Between</u>	<u>And</u>	<u>Speed Limit (mph)</u>
Windsor Road	Philo Road	150' east of Susan Stone Drive	40

Section 3. All ordinances, resolutions, motions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 4. This Ordinance shall not be construed to affect any suit or proceeding pending in any court, or any rights acquired, or a liability incurred, or any cause or causes of action acquired or existing prior to the effective date of this Ordinance; nor shall any right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 5. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

AYES:

NAYS:

ABSTENTIONS:

\_\_\_\_\_  
Darcy E. Sandefur, City Clerk

**APPROVED BY THE MAYOR** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor